



## ESL CERTIFICATION COURSES

### Spring/Summer 2011 Schedule\*

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\*03/08/11: This is the complete schedule for Spring/Summer 2011.

#### **Registration Directions**

Please visit <http://www.iu13.org/Pages/Events.aspx> for a link to the IU 13 online workshop and activities catalog (via My Learning Plan). After acceptance of your application, all registrations **must** be submitted online. Payments (either by check or district PO) **must** be received at least **one week prior** to the first course date.

#### **Course Location**

All classes are at The Conference and training Center at IU 13, Burle Business Park (1020 New Holland Avenue). Rooms will NOT be assigned in advance. Please see the schedule listed in the building on the day of the event.

#### Instructional Materials I (30 hours – 1 CPE credit)

Thursday, April 28, 2011 (4:30-8:00 pm)  
Tuesday, May 03, 2011 (4:30-8:00 pm)  
Tuesday, May 10, 2011 (4:30-8:00 pm)  
Tuesday, May 17, 2011 (4:30-8:00 pm)

#### Instructional Materials II (60 hours – 2 CPE credits)

Monday, May 23, 2011 (4:30-8:00 pm)  
Wednesday, May 25, 2011 (4:30-8:00 pm)  
Tuesday, May 31, 2011 (4:30-8:00 pm)  
Thursday, June 02, 2011 (4:30-8:00 pm)  
Tuesday, June 07, 2011 (4:30-8:00 pm)  
Thursday, June 09, 2011 (4:30-8:00 pm)  
Tuesday, June 14, 2011 (4:30-8:00 pm)  
Thursday, June 16, 2011 (4:30-8:00 pm)

#### Developing Cultural Awareness (90 hours – 3 CPE credits)

Tuesday, June 28, 2011 (4:00-8:00 pm)  
Thursday, June 30, 2011 (4:00-8:00 pm)  
Tuesday, July 05, 2011 (4:00-8:00 pm)  
Thursday, July 07, 2011 (4:00-8:00 pm)  
Tuesday, July 12, 2011 - (8:00-4:30 pm) (8 hours of class time -1/2 hour for lunch)  
Thursday, July 14, 2011- (8:00-4:30 pm) (8 hours of class time -1/2 hour for lunch)  
Tuesday, July 26, 2011 (4:00-8:00 pm)  
Thursday, July 28, 2011 (4:00-8:00 pm)

(see next page for registration directions)



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### Instructions For Registering

(taken from: <http://www.iu13.org/EducatorsandAdministrators/Pages/EnglishasaSecondLanguage.aspx>)

- Click on the link “[My Learning Plan Online Registration]”
- Select “Current Month” or “Next Month” until you find your workshop title
- Click on the course you are interested in then click on “CLICK TO ENROLL” button.
- You will be asked if you are a registered user or a new user.
- "MyLearningPlan.com users": Select this option if you have an account with MyLearningPlan.com. New users will need to create an account. Please follow the step-by step directions provided.
- "I'm a registered user": Select this option if you have already created an account
- "I'm a new user": Select this option if you do not have an account yet. The account is free, and you can use it to check the status of your registrations and maintain your records.
- Complete the registration form and click on “Update and Continue.”
- Choose your credit option.
- Choose your payment method (Check (mailed in advance) or District Pays (PO)).
- NOTE: All payments or purchase orders must be received **one week prior** to the first day of class.
- Then click “Next.”
- Agree to the terms and conditions.
- Mail your payment to:
  - Lancaster-Lebanon IU 13
  - Attn: Jeanette Soler, ESL Registration
  - 1020 New Holland Avenue
  - Lancaster, PA 17601