



ESL CERTIFICATION COURSES

Application for Admission

Please note: Application will not be processed until all materials have been received. Applicant CANNOT register for courses until acceptance letter has been received.

I am applying for (please check one):

- Regular Admission
- Regular Admission + Credential Review for partial program credit
- Credential Review for full program credit

Name: _____
Last First Middle Maiden

Address: _____
Street City State Zip

Telephone: _____ Date of Birth: _____
Home Work

E-Mail: _____
Home Work

Social Security Number (Required for verification of certificate.): _____

Name of person to be contacted in case of an emergency: _____
Number: _____

Application Procedure for ESL Certification Program:

1. Complete all pages of application form and send it with \$25 application fee* to:
Lancaster-Lebanon IU 13
ESL Certification Program
Attn: Cindy Anderson
1020 New Holland Avenue
Lancaster, PA 17601
2. Recommendation form (page 4) signed by your district superintendent or curriculum coordinator confirming your eligibility for the program. (If you are not currently employed by an IU 13 Title III Consortium School District, you may just write N/A on this sheet.)
3. Copy of current Pennsylvania level I or II instructional certificate.
4. Official transcripts if you are seeking to transfer credits/hours earned within the last five (5) years into the program.

*Application fee waived for Title III Consortium Member School Districts. (Please see "Fee Structure" on www.iu13.org/esl_cert.shtml for more details.)

Employer: _____

Job Title: _____

Pennsylvania level I and II Instructional Certificates:

Instructional Area	Date Issued	Level I/Level II

Colleges and Universities Attended:

Institution	Location	Dates Attended	Degree

Undergraduate Major: _____

In the space provided below, briefly explain the reason(s) for your interest in pursuing ESL Certification:

In the space provided below, please describe any ESL-related functions, which you perform within the scope of your current position, (if ESL certification does not apply to your current position, please outline how you feel it may be of use to you or your district in the future)
