

## Throughline Reflection Protocol

### Instructions:

Insert this protocol into a rolling agenda when you are ready to assess your journey or discuss how to assess a journey. The Data Wise throughline can help us organize the logic of our improvement cycle. We are taking actions in our schools, but often haven't mapped them back to problems based in evidence. This protocol can help you think through the assumptions behind your current action plans. It is not a "Data Wise" approach yet, but a way to think about the work you already do.

### Objective:

- Practice checking assumptions behind action plan steps

### Materials and Preparation required:

- [Action Plan](#)
- [Data Wise Throughline \(Template\)](#)

X:XX- X:XX	5 min	1 - Take out a blank throughline sheet 2 - Write "Absenteeism" in the focus area and "Why do students miss school?" in the priority question box 3 - Think about what actions you take to decrease absenteeism at your school 4 - Summarize the actions you are currently taking in the action plan part of the throughline
	5 min	5 - Next, in the plan to assess progress box, list what data you will review to know you are successful, and the short, medium, and long-term targets you hope to hit <ul style="list-style-type: none"> <li>• Example: Absences - Number of students who miss over 10% of classes in a calendar year reduced from 125 (last year) to 80.</li> </ul>
	10 min	6 - Based on the actions you are taking to address absenteeism, reflect on what problems your actions are intended to solve. Don't worry about writing them. Just reflect.  7 - With a partner, discuss how you know these problems are actually problems. Discuss how they are grounded in evidence. How do you know the actions will be effective? Note any insights you gain. <ul style="list-style-type: none"> <li>• Example: If I make phone calls home, I assume that the main problem is that parents aren't aware that students are missing classes. I assume that students aren't getting enough redirection from their parents.</li> </ul> <p>I assume that we don't have a strong system of communication outside direct contact.</p>

	5 min	<p>So What?</p> <p>Remember:</p> <ul style="list-style-type: none"><li>● Data Wise is the “plate” rather than something else on your plate</li><li>● We often take action based on assumption or little evidence</li><li>● We often don’t define the problems we are trying to solve</li></ul>
	10 min	<p>Using your current throughline document. Reflect and ask the following questions of your process?</p> <ul style="list-style-type: none"><li>● Is our Throughline aligned?</li><li>● Have we included all relevant data?</li><li>●</li></ul>