

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
APRIL 12, 2023**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 7:46 PM by Dr. Joseph Fullerton, President.

Dr. Fullerton announced that an Executive Session was held immediately prior to the meeting for negotiations, legal, and personnel matters.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Brett Buckwalter, Cocalico
Craig Chubb, Solanco
Maryann Cini, Palmyra Area
Susan Dieffenbach, Cornwall-Lebanon
Michael Fisher, Pequea Valley
Dr. Joseph Fullerton, Penn Manor
Idette Groff, Conestoga Valley
Paul Irvin, Eastern Lancaster County
Ronald Melleby, Donegal
Charles Merris, Jr., Hempfield
Raymond Ondrusek, Eastern Lebanon County
Robert Okonak, Lebanon
Nelson Peters, Warwick
Nikki Rivera, Manheim Township
Ryan Sexton, Columbia Borough
Karen Sweigart, Elizabethtown Area

Absent:

Dr. Edith Gallagher, Lancaster
Melissa Herr, Lampeter-Strasburg
Staci Murray, Northern Lebanon
Geoffrey Roche, Annville-Cleona
Tim Stauffer, Ephrata Area
Jennifer Walker, Manheim Central

Staff Present:

Matthew Stem, Executive Director
Flip Steinour, COO/Assistant to the Executive Director

Timothy Laubach, Director, Technology Services
Dr. Joey Rider-Bertrand, Director, Instructional Services
Sherry Zubeck, Director, Early Childhood and Special Education Services
Dr. Kelly Galbraith, Program Director, Instructional Services
Shannan Guthrie, Program Director, Corporate Communications
Kelly Orr, Program Director, Business Services
Dr. Lynette Waller, Program Director, Organizational Culture
Barbara Love, Supervisor, Early Childhood and Special Education Services
Patricia Pontz, Executive Director's Office
Joshua Reuling, Technology Services
Bonnie Rudi, Supervisor, Early Childhood and Special Education Services
Christine Skrodinsky, Associate Program Director, Business Services

Guests:

Sherri Graham, EI Associates

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Item C.

On a motion by Mr. Melleby and a second by Mr. Sexton, the addition of the addendum was approved as presented.

Motion Carried: Yes-16, No-0, Absent-6

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mrs. Dieffenbach and a second by Mr. Ondrusek, the meeting agenda was approved.

Motion Carried: Yes-16, No-0, Absent-6

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF MARCH 8, 2023 BOARD MINUTES

On a motion by Mr. Buckwalter and a second by Mr. Peters, the minutes of the March 8, 2023 Board meeting were approved as presented.

Motion Carried: Yes-16, No-0, Absent-6

TREASURER'S REPORT

Mr. Melleby presented the Treasurer's Report. On a motion by Mr. Melleby and a second by Mrs. Rivera, the Treasurer's Report, including the following, was approved for the period ending February 28, 2023:

- A. Cash Reconciliation (Treasurer's Report - Cash and Investments)
- B. Investments (Treasurer's Report - Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report - Expenditure Report)
- D. 2022-23 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- E. Check Register in the amount of \$11,776,843.84

Motion Carried: Yes-16, No-0, Absent-6

BOARD REPORTS

Mrs. Groff provided a PSBA report.

CORRESPONDENCE

None.

BUSINESS SERVICES

Mr. Ondrusek highlighted a contract and also noted that a Budget Work Session will be held prior to the May meeting.

On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach the Board approved Business Services Consent Agenda Items A-B.

- A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approval of a sublease agreement with Catholic Charities for space at Burle Corporate Park not to exceed 10,000 SF at a gross lease rate of \$18.00 a square foot for an initial term of two (2) years commencing on August 1, 2023, and expiring June 30, 2025, with two five-year options to renew and an annual escalation clause of 3%. Pending approval by Catholic Charities and the Lancaster-Lebanon Joint Authority.

(Purpose: IU13 and Catholic Charities partner to provide the Lancaster Day Program that serves students in the region. The relocation to shared space at Burle Corporate Park will provide opportunities for expanded programming and space that better serves the needs of students and staff. The new space will include classrooms, offices, and gym facilities.)

Motion Carried: Yes-16, No-0, Absent-6

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL (Amendment)	State	AMERICAN INSTITUTES FOR RESEARCH	7/1/22-6/30/23	Not to exceed \$131,622.65	Technical Services	Amendment of contract C2233184, approved on August 10, 2022. This amendment extends the term of the agreement through June 30, 2023. An additional \$52,200 in cost is added for work to be completed during the period to provide additional analysis and consultation for the PASmart Grant program for a new contract total of \$131,622.65.	Sole Source
2.	Business (EDO)	015 STATEWIDE INITIATIVES	PROFESSIONAL (Amendment)	State	EVIDENCE TO ACTION	11/1/22-6/29/23	Not to exceed \$52,487.50	Consultation, professional development, and resource development	Amendment 2 to C2233462, originally approved on 12/2/2022 and amended on 3/8/2023. This amendment increases the contract by \$34,368.75, for a revised amount not to exceed \$52,487.50. This increase is needed to continue to provide statewide PVAAS 1:1 services to LEAs, professional development, and development of resources.	Quotations
3.	Business (EDO)	015 STATEWIDE INITIATIVES	PROFESSIONAL (Amendment)	State	JASON MUNDOK LLC	11/1/22-6/29/23	Not to exceed \$68,750.00	Software development, system maintenance, and workflow consulting	Amendment 2 of C2233451 originally approved on 11/29/22 and amended on 2/8/2023. This revision increases the contract by \$45,000 for a revised amount not to exceed \$68,750. This increase is needed in order to continue to provide the PVAAS Statewide Team with support, maintenance, and enhancements for the PVAAS session tracking and reporting system.	Quotations

Board Month: **APRIL**Count: **3**

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	SAYRE AREA SCHOOL DISTRICT	7/1/22-6/30/23	Not to exceed \$25,000.00	Comprehensive Supports Initiative	To provide critical services, supplies, and resources as designated by the Pennsylvania Department of Education (PDE) pursuant to its Comprehensive Supports Initiative to enhance learning opportunities in critically underserved areas of the Commonwealth.
2.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	STEELTON-HIGHSPIRE SCHOOL DIST	7/1/22-6/30/23	Not to exceed \$15,000.00	Comprehensive Supports Initiative	To provide critical services, supplies, and resources as designated by the Pennsylvania Department of Education (PDE) pursuant to its Comprehensive Supports Initiative to enhance learning opportunities in critically underserved areas of the Commonwealth.
3.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	State	TRINITY AREA SCHOOL DISTRICT	3/6/23-6/7/23	Not to exceed \$23,184.00	Use of Intensive Interagency Cluster Funds	To provide Intensive Interagency Cluster Funds as requested by the Pennsylvania Department of Education (PDE) under the Cordero V Commonwealth case.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Sweigart, the Board approved Early Childhood and Special Education Services (ECSES) Consent Agenda Item A:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-16, No-0, Absent-6

Mrs. Groff commented on the results of the recent Student Bazaars, and on the upcoming IU13 Prom, Partnership Luncheons, and Transition to Post-Secondary Education Fair.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	PROFESSIONAL (Amendment)	Federal	LIVING STRONG CONSULTING LLC	7/1/22-6/30/23	Not to exceed \$20,000.00	Coach for the Early Head Start and ELECT Programs with Lancaster-Lebanon IU13	Amendment of C2233065 originally approved on 6/22/2022. This revision increases the contract by \$5,000.00 for a new not-to-exceed amount of \$20,000.00 to add ELECT coaching to the contract.	Sole Source
2.	ECSES	005 EARLY LEARNERS	PROFESSIONAL (Amendment)	Federal	PAI CORP	7/1/22-6/30/23	Not to exceed \$537,250.00	Classroom, Speech Therapy, Occupational Therapy, and Physical Therapy services	Amendment of C2233017 originally approved 6/22/2022. This revision increases the contract by \$70,000 for classroom services for a revised amount of not to exceed \$537,250.00 in order to cover the cost of classroom services.	Sole Source
3.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	State	TAYLOR BRAND GROUP LLC	4/13/23-6/30/23	\$80,000.00	Awareness of Early Head Start Home-Based Program	Taylor Brand will create marketing materials that promote general awareness of the program among broad audience. Media reaches all three target audiences which are general public in Lancaster, low-income pregnant mothers or families, referral sources including community agencies.	Sole Source
4.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	EXTERNAL (Amendment)	Federal	FTF BEHAVIORAL CONSULTING INC	4/5/22-6/30/23	Not to exceed \$13,633.00	Behavioral Consulting Services	Amendment of C2122770 originally approved 6/22/22. This revision increases the contract by \$1,633 for a revised amount \$13,633 in order to provide practical functional assessment & skill-based treatment.	Sole Source

ECSES Contracts
Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	EPHRATA AREA SCHOOL DISTRICT	7/1/22-9/30/23	\$552,604.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Act (IDEA) Part B - Funds	To provide funds that will be used to support appropriate services to school-age children eligible for services through these funds in accordance with Individuals with Disabilities Act (IDEA) guidelines and directives issued by PDE, and provisions to the State IDEA Plan.
2.	ECSES	005 EARLY LEARNERS	State	LEBANON SCHOOL DISTRICT	7/1/22-6/30/23	Not to exceed \$422,000.00	Head Start Supplemental Assistance Program (HSSAP) Partnership	Amendment of C2233410 originally approved on 10/12/2023. This revision increases the contract by \$100,000 for a new contract total of \$422,000 for increased needs for substitutes and curriculum resources.
3.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	LEBANON SCHOOL DISTRICT	7/1/22-9/30/23	\$1,267,744.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds that will be used to support appropriate services to school-age children eligible for services through these funds in accordance with Individuals with Disabilities Education Act (IDEA) guidelines and directives issued by PDE, and provisions to the State IDEA Plan.
4.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	PALMYRA AREA SCHOOL DISTRICT	7/1/22-9/30/23	\$466,078.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds that will be used to support appropriate services to school-age children eligible for services through these funds in accordance with Individuals with Disabilities Education Act (IDEA) guidelines and directives issued by PDE, and provisions to the State IDEA Plan.

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Merris, the Board approved Instructional Services/Technology Services Consent Agenda Items A-B.

- A. Contracts. (Reference Instructional Services/Technology Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Award Bid #223-015 – B&B Integrations. (Reference Instructional Services/ Technology Services Exhibit B)

(Purpose: To award the One Cumberland Emergency Alert System Materials Bid #223-015. The awarded vendor will provide the materials necessary for the installation of the Emergency Alert System at the IU13 One Cumberland Building. The recommendation follows a sealed bid process which resulted in two bids being submitted. A detailed analysis of all bids received is maintained in the IU13 Business Office.)

Motion Carried: Yes-16, No-0, Absent-6

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	004 TEACHING AND LEARNING COLLABORATIVE	PROFESSIONAL (Amendment)	State	CGR EDUCATIONAL ASSOCIATES LLC	7/1/22-6/30/23	Not to exceed \$108,100.00	Mandatory Leadership Training for Administrators	Amendment of C2233197 originally approved on 8/14/2022. This change will increase the contract by \$3,150 for a total contract of not to exceed \$108,100. This change is due to the addition of an Act 13 and Beyond Course.	Sole Source
2.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	NOTABLE INC	7/1/23-6/30/24	\$40,000.00	Consortium pricing for Kami license	To provide consortium pricing for Kami Pro license and professional development to our member districts and nonpublic schools for the 2023-2024 school year.	Sole Source
3.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	SWEET STEVENS KATZ & WILLIAMS LLP	7/1/23-6/30/24	\$17,600.00	Technology legal consortium	To provide for a legal educational technology pool counsel to address legal issues regarding technology in education. The attorneys will answer legal questions via email; review technology policies, guidelines, forms, and other materials; and provide training. The cost will be split between the 21 participating school entities.	Sole Source
4.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	CVENT INC	9/1/23-8/31/26	Not to exceed \$52,170.00	Event Management Platform for Tech Talk Live	Cvent will provide IU13 with an event management platform for Tech Talk Live.	Quotations

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Peters, the Board approved Human Resources Services Consent Agenda Items A-C:

- A. Personnel Actions as presented in Human Resources Services Exhibit A.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- B. Approval of the Lancaster-Lebanon Education Support Professionals Association contract as presented to the Board in Executive Session, effective July 1, 2023, through June 30, 2026.

- C. Personnel Actions as presented in Human Resources Services Exhibit B.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-16, No-0, Absent-6

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	THOMAS	BAEBLER	JOB TRAINER	JOB TRAINING SERVICES	ECSES	03/09/2023	Personal reasons
2	ANTHONY	BEALS	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	03/30/2023	Personal reasons
3	DANIELLE	BOSSO	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	04/20/2023	Update to effective date approved at the January 2023 Board
4	SARAH	CLARK	PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	03/13/2023	Found alternate employment
5	LEAH	EVANS	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES	04/04/2023	Update to effective date approved at March Board
6	ASHELY	FRYE	CUSTOMER SERVICE REP		PATTAN	03/31/2023	Personal reasons
7	HOPE	GARNER	PROGRAM ASSISTANT		ECSES	03/09/2023	Personal reasons
8	RHIANNA	KALESCKY	TEACHER OF SPECIAL ED	EMOTIONAL SUPPORT	ECSES	06/08/2023	Found alternate employment
9	STEPHEN	METZGER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	03/24/2023	Personal reasons
10	KEICHSLA	MORALES-PENA	HS/EC ASSISTANT FLOATER	HEAD START	ECSES	03/17/2023	Found alternate employment
11	HALEY	MORENO VASQUEZ	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	03/15/2023	Personal reasons
12	AMANDA	PENDLETON	SEC SPECIAL EDUCATION	STAFF DEVELOPMENT	ECSES	06/21/2023	Found alternate employment
13	ISABELLA	REBER	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	03/30/2023	Update to effective date approved at the March 2023 Board
14	ERIC	ROBERTS	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	04/06/2023	Personal reasons
15	LYNDSEY	SMOKER	SUB-SHORT TERM TEACHER SPEECH	EARLY INTERVENTION	ECSES	03/07/2023	Personal reasons
16	FRANCES	WENRICH	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	03/28/2023	Found alternate employment
17	MARYBETH	YURISTA	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	02/16/2023	Personal reasons

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	MORGAN	KERETZMAN	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	02/15/2023	Reached the end of 365 days non-FMLA leave without pay
2	NAOMI	WENGER	SUB DAILY PARAPROFESSIONAL		HRS	02/24/2023	Violation of State Laws

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	MARILYN	LYDIC	COMM ED LEAD INSTRUCTOR	COMMUNITY EDUCATION	IS	06/23/2023
2	LOUISE	MANNINO	PROGRAM SUPPORT LIAISON		HRS	07/19/2023
<u>EARLY RETIREMENT:</u>						
#	First Name	Last Name	Position	Program	Dept.	Effective Date
3	CORRINE	WENGER	PARAEDUCATOR	LEARNING SUPPORT	ECSES	05/31/2023

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	MICHELLE	ALSTON	JOB TRAINER	JOB TRAINING SERVICES	ECSES	04/17/2023	\$22.70 /hour	01	185	New - Program Need
2	JENNIFER	AXE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	04/03/2023	\$16.59 /hour	01	185	Requested by Penn Manor SD
3	CYNTHIA	BANNON	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	04/03/2023	\$17.34 /hour	03	185	Requested by Cocalico SD
4	JESSICA	BEEGLE	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	06/05/2023	\$65,065.00	M/01	190	Filling Vacancy
5	BRITTANY	CARTER	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	03/20/2023	\$16.59 /hour	01	185	Filling Vacancy
6	TARA	CLOUD	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	05/12/2023	\$80,976.00	M+15/11	190	New - Program Need
7	ELAINE RUTH	ENTERIA	PARAEDUCATOR	EARLY INTERVENTION	ECSES	04/24/2023	\$16.97 /hour	02	185	Filling Vacancy
8	JACQUELINE	FLICK	PART-TIME SUB SHORT TERM	EARLY INTERVENTION	ECSES	06/05/2023	\$317.07 /day	B/01	89	Secondary Assignment
9	MICHELLE	GOMBA	PART-TIME PSYCH INTERN		ECSES	08/07/2023	\$14.50 /hour		185	New - Program Need
10	RACHEL	HAAS	PART-TIME APPRENTICE		PATTAN	04/03/2023	\$13.00 /hour		260	New - Program Need
11	ILYCIA	HANNEY	SUB DAILY PROFESSIONAL and PARA		HRS	03/07/2023	\$135.00 /day			New - Program Need
12	LAURA	HEINL	SUB DAILY PROFESSIONAL and PARA		HRS	03/01/2023	\$135.00 /day			New - Program Need
13	JESSICA	HERNANDEZ	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	04/03/2023	\$20.87 /hour		259	New - Program Need
14	NANCY	KINCADE	SUB DAILY PARAPROFESSIONAL		HRS	04/03/2023	\$115.00 /day			New - Program Need
15	MARIA	LASPINA	SUB SEC ASGN PROFESSIONAL		HRS	04/05/2023	\$317.07 /day	B/01		Secondary Assignment
16	ALLIE	MACK	PART-TIME APPRENTICE		PATTAN	04/10/2023	\$13.00 /hour		260	New - Program Need
17	KALEY	MICHAEL	PART-TIME APPRENTICE		PATTAN	04/10/2023	\$13.00 /hour		260	New - Program Need
18	ASHLEY	MILLER	PART-TIME STS HOME VISITOR	EARLY HEAD START	ECSES	03/27/2023	\$22.02 /hour		150	New - Program Need
19	JAMUNN	NANGGAW	SUB DAILY PROFESSIONAL and PARA		HRS	03/08/2023	\$135.00 /day			New - Program Need
20	BENITH	NGUETE	PART-TIME PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	04/17/2023	\$16.59 /hour	01	148	New - Program Need
21	GIOVANNA	POEHLER	SUB DAILY PARAPROFESSIONAL		HRS	03/13/2023	\$115.00 /day			New - Program Need
22	LUZ	SANTIAGO	PART-TIME PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	03/20/2023	\$16.59 /hour	01	185	Filling Vacancy
23	LINDSAY	STOUCH	TEACHER OF SPEC ED - ITINERANT	EARLY INTERVENTION	ECSES	06/12/2023	\$82,360.00	M+15/12	190	New - Program Need
24	DONNA	TICE	SUB DAILY PARAPROFESSIONAL		HRS	03/13/2023	\$115.00 /day			New - Program Need
25	LAUREN	WALTZ	SUB DAILY PARAPROFESSIONAL		HRS	05/08/2023	\$115.00 /day			New - Program Need
26	CAMELA	YOST	READING SPECIALIST/MATH INSTRUCTOR	NON-PUBLIC	IS	05/15/2023	\$81,670.00	M/13	190	New - Program Need
27	RHONDA	ZIMMERMAN	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	03/27/2023	\$20.87 /hour		259	New - Program Need

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	ANGELINA	ACEVEDO	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL	HRS	03/09/2023	\$115.00 /day			Involuntary move - not able to return to work within a reasonable timeframe
2	DEBORAH	ALBRIGHT	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL	HRS	03/09/2023	\$115.00 /day			Employee Request
3	AMBER	AUNGST	ESPA ON ASSIGNMENT		ECSES	PART-TIME PARAEDUCATOR	ECSES	01/04/2023	\$16.59 /hour	01		Completion of ESPA on Assignment
4	PATRICIA	BARNES	COMMUNITY ED FACILITATOR	COMMUNITY EDUCATION	IS	SUPERVISOR	COMMUNITY EDUCATION	IS	03/16/2023	\$75,355.00	260	Filling Vacancy
5	LUZ	BRUNO	EARLY HEAD START HOME VISITOR	EARLY HEAD START	ECSES	DUAL LANG SUPPORT SPECIALIST	EARLY HEAD START	ECSES	04/24/2023	\$28.21 /hour	260	New - Program Need
6	LAUREN	DOMMEL	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	ESPA ON ASSIGNMENT	EMOTIONAL SUPPORT	ECSES	03/13/2023	\$317.07 /day	01	190 Secondary Assignment
7	ABIGAIL	EDWARDS	JOB TRAINER	JOB TRAINING SERVICES	ECSES	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	03/17/2023	\$17.72 /hour	04	185 Requested by Donegal SD
8	JULIE	GIBSON	PARAEDUCATOR	EARLY INTERVENTION	ECSES	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES	05/01/2023	\$61,840.00	B+15/01	190 Filling Vacancy
9	JEAN	GUNDRUM	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	03/07/2023	\$16.59 /hour	01	185 Filling Vacancy
10	JESSICA	HARTMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	03/27/2023	\$115.00 /day		Employee Request
11	ELIZABETH	HOKE	PARAEDUCATOR	EARLY INTERVENTION	ECSES	TEACHER OF SPECIAL ED FLOATER	EARLY INTERVENTION	ECSES	05/01/2023	\$60,243.00	B/01	190 Filling Vacancy
12	PATRICK	KINGREE	FINANCIAL ANALYST		BS	ACCOUNTING COORDINATOR		PATTAN	04/24/2023	\$74,000.00	260	Filling Vacancy
13	REBECCA	KUHL	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	04/03/2023	\$16.59 /hour	01	185 Filling Vacancy
14	MELISSA	MARKLEY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	03/27/2023	\$16.59 /hour	01	185 Filling Vacancy
15	ABBY	MARX	PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	03/09/2023	\$115.00 /day		Employee Request
16	ALEXIS	MCCONNELL	LLVS ONLINE CUSTOMER SUPPORT & TECH LIAISON		IS	COORDINATOR- ONL LRN CUST SERV		IS	04/03/2023	\$53,457.00	260	New - Program Need
17	JESSICA	O'HARA	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	03/16/2023	\$115.00 /day		Employee Request
18	NICKOLAS	POLETTI	COMM EDUCATION INSTRUCTOR	COMMUNITY EDUCATION	IS	COMM ED LEAD INSTRUCTOR	COMMUNITY EDUCATION	IS	04/17/2023	\$24.16 /hour	260	Filling Vacancy
19	LENISE	RODRIGUEZ	PARAEDUCATOR FLOATER	EARLY INTERVENTION	ECSES	RBT PARAEDUCATOR	EARLY INTERVENTION	ECSES	02/27/2023	\$24.87 /hour	15	185 Filling Vacancy
20	NEVIN	SHROM	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	03/07/2023	\$115.00 /day		Employee Request
21	AMY	STITZEL	SUPER-EARLY INTERVENTION		ECSES	SC SPECIAL EDUCATION	EARLY INTERVENTION	ECSES	07/03/2023	\$89,081.00	M+15/13	195 Filling Vacancy
22	MICHELLE	VILLA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	03/27/2023	\$16.59 /hour	01	185 Filling Vacancy
23	NATALIE	WARDROP	SUB-SHORT TERM TEACHER SPEECH	EARLY INTERVENTION	ECSES	LONG-TERM SUB TEACHER - SPEECH	EARLY INTERVENTION	ECSES	04/03/2023	\$ 342.45 /day	M/01	190 Filling Vacancy
24	LAURA	WITWER	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL		HRS	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	04/03/2023	\$16.59 /hour	01	185 Filling Vacancy

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Dept.	Effective Date	Salary	Step	Days of Service	Reason
25	MANDY	ALLEN	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$85,813.00	M+60/10	190	Salary increase for credits earned.
26	LORI	BECHTEL	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$67,833.00	M/03	190	Salary increase for credits earned.
27	JENNIFER	CAMPBELL	TEACHER HEARING IMPAIRED	SENSORY IMPAIRED	ECSES		ECSES	08/10/2020	\$66,449.00	M/02	190	Correction to step placement and salary
28	DANIELLA	DIORENZO	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$76,820.00	M+45/05	190	Salary increase for credits earned.

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Dept.	Effective Date	Salary	Step	Days of Service	Reason
29	SHARON	EMERICK	EARLY CHILDHOOD SUPERVISOR		ECSES		ECSES	04/17/2023	\$89,000.00			260 Salary increase due to restructuring of Head Start leadership format and increased responsibilities
30	JENNIFER	GEORGE	TEACHER OF SPECIAL ED FLOATER	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$83,739.00	M+45/10	190	Salary increase for credits earned.
31	JENNI	GERNERT	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$74,747.00	M+30/05	190	Salary increase for credits earned.
32	KAYLA	HEISER	TEACHER OF SPEC ED - ITINERANT	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$79,588.00	M+45/07	190	Salary increase for credits earned.
33	KAITLIN	HOLM	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$69,216.00	M/04	190	Salary increase for credits earned.
34	DIANE	JANNEY SCHALL	PROJECT DIR- HRS OPS		HRS		HRS	03/18/2023	\$ 250.00			260 Continuation of monthly stipend for CVSD HR support through 4/30/2023
35	STACIE	KOPROWSKI	TEACHER OF VISUALLY IMPRD	SENSORY IMPAIRED	ECSES		ECSES	02/01/2023	\$76,820.00	M+45/05	190	Salary increase for credits earned
36	KIRA	LAWRENCE	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES		ECSES	03/06/2023	\$ 16.59 /hour	01	185	Increase in daily hours from 6.5 to 6.75 per district request
37	MICHELLE	MALICK	PROGRAM DIRECTOR		HRS		HRS	04/01/2023	\$ 500.00			260 Monthly stipend for additional Bus. Services and HR duties through May 31, 2023
38	CARRIE	MCGOUGH	TEACHER OF SPECIAL ED	AUTISTIC SUPPORT	ECSES		ECSES	02/01/2023	\$69,216.00	M/04	190	Salary increase for credits earned.
39	TAMARA	SHERRICK	OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$85,817.00	M+30/13	190	Salary increase for credits earned.
40	CHELSEA	SMITH	OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES		ECSES	02/01/2023	\$83,744.00	M+15/13	190	Salary increase for credits earned.
41	JENNIFER	SPATZ	TEACHER OF SPEECH CORRECT	RELATED SERVICES	ECSES		ECSES	02/01/2023	\$69,906.00	M+15/03	190	Salary increase for credits earned
42	ELIANA	TORRES	SUB DAILY PARAPROFESSIONAL		HRS		HRS	03/27/2023	\$ 115.00 /day			Update to start date approved at March Board
43	LAURA	WAGNER	TEACHER OF SPEECH CORRECT	RELATED SERVICES	ECSES		ECSES	02/01/2023	\$76,131.00	M+30/06	190	Salary increase for credits earned.
44	MELISSA	WALSH	SEC SPECIAL EDUCATION	STAFF DEVELOPMENT	ECSES		ECSES	02/01/2023	\$86,985.00	M+30/11	195	Salary increase for credits earned.
45	ALEXANDRIA	WIEST	SOCIAL WORKER	NONPUBLIC	IS		IS	02/01/2023	\$67,139.00	M+15/01	190	Salary increase for credits earned.

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00011986				SES, SPECIAL EDUC SERVICES	03/13/2023	PSERS Special Sick Leave
2	00012521				SES, SPECIAL EDUC SERVICES	03/22/2023	PSERS Special Sick Leave
3	00008973				SES- EARLY INTERVENTION	04/24/2023	Requesting unpaid, non-FMLA childrearing leave of absence for 440 calendar days
4	00012342				SES, SPECIAL EDUC SERVICES	03/01/2023	Requesting unpaid, non-FMLA leave of absence for an additional 96 calendar days
5	00008145				IS - ACT 89 NON PUBLIC	04/03/2023	Requesting restoration of health Sabbatical for the equivalent of one school term
6	00012764				2SE SES, NON-INSTRUCTIONAL	03/10/2023	Requesting an unpaid, non-FMLA leave of absence for 27 calendar days
7	00012899				HEAD START	04/21/2023	Requesting unpaid, non-FMLA leave of absence for 18.5 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	KIRA	BRUBAKER	PART-TIME APPRENTICE		PATTAN	04/10/2023	\$13.00 /hour		260	New - program need

Employment of the following WIOA/TANF In School and Out of School Youth interns at a rate of \$12.00/hour:

2	AUNIKAH	COMPTON
3	BRYAN	OQUENDO MORALES
4	DOMINIC	ROSA
5	WANDALIS	SANTOS
6	ABIGAIL	SWANSON
7	ANGEL	WHARTON

PRIOR BUSINESS

None.

NEW BUSINESS

None.

LEGISLATIVE UPDATE

Mr. Stem provided a legislative update on topics including:

- Participating with several superintendents at the recent PASA Leadership Conference
- Several bills anticipated regarding educator shortages
- Impact of the Commonwealth Court funding decision
- A new commission on education and economic competitiveness, which includes Senator Aument

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report, including comments on the following topics:

- Recent student competitions hosted by IU13: highlighting the STEM Bowls, Reading Olympics, Chess Tournaments, and Regional Media and Design Competition (MadCOM)

BOARD COMMENTS

Mrs. Sweigart provided information regarding a Board favor from a minibusiness at Elizabethtown Area High School.

PUBLIC COMMENTS

None.

ADJOURNMENT

Dr. Fullerton announced that the next Board meeting will be on May 24, 2023, at The Conference and Training Center at IU13, beginning with a Board Work Session.

On a motion by Mrs. Dieffenbach and a second by Mr. Sexton, the meeting was adjourned at 8:35 PM.

Motion Carried: Yes-16, No-0, Absent-6

Respectfully submitted,

Philip Steinour
Assistant Board Secretary