

2025-2026

OTDA Seed-Grant Guidelines & Application

Organ and Tissue Donation Awareness Project

Lancaster-Lebanon Intermediate Unit 13
1020 New Holland Avenue, Lancaster, PA 17601
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Email: karen_herr@iu13.org

Grant application for new school interest:

<http://www.iu13.org/educators/instruction/improvement/state-initiatives/otda/>

Eligibility: All Pennsylvania secondary schools or post secondary schools that are willing to incorporate educational activities regarding the Organ and Tissue Donation Awareness Education Curriculum Framework for students who fall into the age range of 7th through 12th grade.

Grant Amount: Up to \$1,500.00

Application Deadline: All applications considered up to May of the current school year.

Description:

The Pennsylvania Department of Education has contracted with Lancaster-Lebanon Intermediate Unit 13 (IU13) to develop and implement an Organ and Tissue Donation Awareness (OTDA) Education Curriculum Framework in Pennsylvania secondary schools. The IU13 has conducted field research to inform this curriculum project and, with the help of collaborators, has developed the OTDA Curriculum Framework and Classroom Toolkit.

The OTDA Project has chosen to use some of this funding to offer teachers an opportunity to introduce OTDA in schools who may have missed the timeline of applying for the annual mini-grant in June.

This Seed Grant allows staff to introduce the OTDA project in their school and requires them to apply for the annual OTDA Mini-Grant in June.

In order to be eligible for the Seed Grant, the applicant must agree to:

1. Provide a description of the activity that will be implemented using the seed funding.
2. State the cost of the activity to be implemented.
3. State the number of students who would be a part of the activity.
4. State the additional staff members who will assist in implementing the activity or activities.
5. Upon the completion of the use of funding, submit a brief summary on the student and school experience.
6. Must apply for the full Mini-Grant in June.

Application Format:

The application has three (3) parts

- Application Cover Sheet
- Project Narrative
- Budget sheet

The Application Cover Sheet:

The OTDA Implementation Site Application Cover Sheet is included in this package.

The Project Narrative:

1. Identify key staff by both role and name.
2. A description of the activities you will provide with the seed money.
3. Statement of how many students will be directly involved in classroom activities or school-based events related to the OTDA Project.
4. Budget showing supplies/materials seed money will be used.

Applications will be considered up to June 17, 2025. Please send to:

Lancaster-Lebanon Intermediate Unit 13

Attn: Karen Herr

1020 New Holland Avenue

Lancaster, PA 17601

or email: karen_herr@iu13.org

NONDISCRIMINATION POLICY

It is the policy of the Lancaster-Lebanon Intermediate Unit not to discriminate on the basis of sex, disability, age, race, color and national origin in its education programs, activities or employment as required by the Title IX, Section 504, and Title VI, and the Americans with Disabilities Act of 1990.

The Lancaster-Lebanon Intermediate Unit will take steps to assure that lack of English language skills will not be a barrier to admission or participation in all educational programs. Further assurance is given that services, activities and facilities are accessible to and usable by persons with disabilities.



Application Cover Sheet

Organ and Tissue Donation Awareness Project

Name of School _____

School District _____

Contact Person (s) _____

Telephone (best number to use to call contact person) _____

School Mailing Address:

This is to certify that all information contained herein is accurate, complete, and current.

Signature of School Superintendent

Date

Print or type name of Superintendent

The Project Narrative

Please answer the following 4 items (no more than two pages):

1. Key staff identified by both role and name.
 - a.
 - b.
2. A complete description of how the OTDA activity will implemented within your school.
3. Statement of how many students will be directly involved in classroom activities or school-based event related to the OTDA Education Project.
4. In an effort to expand our program, please include the name and contact information (email, school address, and phone) for a fellow educator in a neighboring District.

The most current statistics and information concerning organ and tissue donation can be referenced at the following sites:

National and Regional Statistics:

www.unos.org

www.donatelife.net

Pennsylvania Statistics:

www.donatelifepa.org

www.core.org

www.donors1.org

Budget Form Application (Use this sheet or create your own)

School District: _____ School Year: _____

Expenses (List Specifics)		Funds Requested	In-kind \$	TOTAL
Personnel Costs				
Travel				
Supplies				
Communications				
Equipment*				
Contracted Services				
Other Costs				
TOTAL COSTS				

***Note: Equipment may not exceed \$1,500 or 40% of the total budget (whichever is less)**



Organ & Tissue
Donation
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Proposed Timeline for Implementation of Activities

[illegible]