

## Board Officers

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Matthew Stem  
*Executive Director*

# Lancaster-Lebanon Intermediate Unit 13 Board Actions

August 9, 2023

## BOARD ACTION:

- Approved \$29,081,587.70 in disbursements.
- Accepted the resignation of Mr. Geoffrey Roche, Annville-Cleona School District

## **BUSINESS SERVICES**

Approval of Resolution to authorize the issuance of a Revenue Anticipation Note (RAN)

Approved the following contract(s):

For Business Services (EDO):

- MASS INSIGHT EDUCATION AND RESEARCH INSTITUTE INC      CSI support for Allentown

For Business Services (PaTTAN):

- AMERICAN INSTITUTES FOR RESEARCH      Professional/Technical Services
- IUP RESEARCH INSTITUTE      Statewide evaluation

## **EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES**

Second Reading and Approval of the following revised policies:

- 236.1 – Threat Assessment
- 805 – Emergency Preparedness and Response
- 805.2 – School Security Personnel
- 808 – Food Services

Approval of school lunch program for 2023-24 school year with Elizabethtown Area School District

Approved the following contract(s):

- ANNVILLE-CLEONA SCHL DISTRICT      Food services for Head Start class
- COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY      Early Head Start Child Care Partner Letter of Agreement (amendment)
- LEBANON FAMILY YMCA      Early Head Start Child Care Partner Letter of Agreement (amendment)
- LEBANON SCHOOL DISTRICT-FOOD      Food services for Head Start program
- LEBANON SCHOOL DISTRICT-FOOD      Student meals per Head Start Performance Standards
- LAMPETER-STRASBURG CAFETERIA      Student nutrition services
- LEADER SERVICES      IEP Writer user licenses and Progress Module subscriptions
- MANHEIM CENTRAL S D FOOD SERVICES      Student Nutrition Services- Extra Portions of breakfast and lunch for Community School West students (amendment)
- PHOENIX COURIER LTD      Delivery of student meals
- WINNER'S CIRCLE CENTER INC      Mental Health and Psycho-Educational Support Services

Approved the following marketplace contract(s):

- For Special Education Services – IU13 District Consortium:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT

- DONEGAL SCHOOL DISTRICT
- EASTERN LEBANON COUNTY SCHOOL DISTRICT
- ELIZABETHTOWN AREA SCHOOL DISTRICT
- EPHRATA AREA SCHOOL DISTRICT
- HEMPFIELD SCHOOL DISTRICT
- LAMPETER-STRASBURG SCHOOL DISTRICT
- MANHEIM CENTRAL SCHOOL DISTRICT
- NORTHERN LEBANON SCHOOL DISTRICT
- PALMYRA AREA SCHOOL DISTRICT
- PENN MANOR SCHOOL DISTRICT
- PEQUEA VALLEY SCHOOL DISTRICT
- SOLANCO SCHOOL DISTRICT
- WARWICK SCHOOL DISTRICT
- For Special Education Services – Lebanon Consortium:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT
  - EASTERN LEBANON COUNTY SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PALMYRA AREA SCHOOL DISTRICT
- For Special Education Services – Job Training:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT
  - DONEGAL SCHOOL DISTRICT
  - ELIZABETHTOWN AREA SCHOOL DISTRICT
  - EPHRATA AREA SCHOOL DISTRICT
  - LA ACADEMIA PARTNERSHIP CHARTER SCHOOL
  - LAMPETER-STRASBURG SCHOOL DISTRICT
  - MANHEIM CENTRAL SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PALMYRA AREA SCHOOL DISTRICT
  - PENN MANOR SCHOOL DISTRICT
  - PEQUEA VALLEY SCHOOL DISTRICT
  - SOLANCO SCHOOL DISTRICT
  - WARWICK SCHOOL DISTRICT
- For Special Education Services – Itinerant Occupational and Physical Therapy:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT
  - DONEGAL SCHOOL DISTRICT
  - EASTERN LEBANON COUNTY SCHOOL DISTRICT
  - ELIZABETHTOWN AREA SCHOOL DISTRICT
  - EPHRATA AREA SCHOOL DISTRICT
  - HEMPFIELD SCHOOL DISTRICT
  - LAMPETER-STRASBURG SCHOOL DISTRICT
  - MANHEIM CENTRAL SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PALMYRA AREA SCHOOL DISTRICT
  - PENN MANOR SCHOOL DISTRICT
  - PEQUEA VALLEY SCHOOL DISTRICT
  - SOLANCO SCHOOL DISTRICT
- For Special Education Services – Speech and Language Itinerant Services:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT

- CONESTOGA VALLEY SCHOOL DISTRICT
- CORNWALL LEBANON SCHOOL DISTRICT
- DONEGAL SCHOOL DISTRICT
- EASTERN LEBANON COUNTY SCHOOL DISTRICT
- ELIZABETHTOWN AREA SCHOOL DISTRICT
- EPHRATA AREA SCHOOL DISTRICT
- HEMPFIELD SCHOOL DISTRICT
- LA ACADEMIA PARTNERSHIP CHARTER SCHOOL
- LAMPETER-STRASBURG SCHOOL DISTRICT
- MANHEIM CENTRAL SCHOOL DISTRICT
- NORTHERN LEBANON SCHOOL DISTRICT
- PALMYRA AREA SCHOOL DISTRICT
- PENN MANOR SCHOOL DISTRICT
- PEQUEA VALLEY SCHOOL DISTRICT
- SOLANCO SCHOOL DISTRICT

### **INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES**

Approval of the following proposed 2023-24 budgets:

- SBU 002 – Community Education
- SBU 004 – Teaching and Learning Collaborative
- SBU 007 – Student Services
- SBU 016 – Regional Technology Solutions

Approved the following contract(s):

For Instructional Services:

- HOTEL MADISON, LLC

2023 Curriculum Coordinators' Fall Seminar  
lodging, meals, meeting room, and parking

For Technology Services:

- PRO MAX FENCE SYSTEMS LLC

Installation of fences around HVAC enclosures  
at CSW

### **HUMAN RESOURCES SERVICES**

Approval of the continuation of the Innovation and Stewardship Program Proposal

Adoption of the 2023-2024 Performance Evaluation System salary matrix for the Act 93 employees

Adoption of the 2023-2024 Performance Evaluation System salary matrix for the Confidential employees

Announcement of staff completing 2023-24 student teaching and internships through local Lancaster and Lebanon high schools and universities pending satisfactory review of clearances as required by his/her institution

Announcement of existing Affiliation Agreements between the IU13 and universities for student intern placements for 2023-2024

Approved the following contract(s):

- GREENWICH INSURANCE COMPANY

Law enforcement liability policy

- VIDCRUITER INC
- CAREATC

Digital recruitment software  
Medical provider for IU13 on-site/near-site health centers (amendment)

- MADISON NATIONAL LIFE INS INC

Group Long Term Disability coverage for Act 93 and Confidential Staff

Approval of personnel actions:

- Resignation: 19
- Termination: 26
- Retirement: 3

- Employment: 39; Rehired: 82
- Change of Position, Salary or Status: 52
- Leave of Absence: 3

## NEW BUSINESS

Presentation of 2023-24 IU13 Table of Organization

Presentation of IU13 Five-Year Vision – 2023-24 Elevated Commitments

# IU13 FAST FACTS



## Early Head Start Awareness Campaign



# iu13

As per the grant requirements, IU13 recently launched an Early Head Start Awareness Campaign to generate awareness of the program and promote the services available to pregnant woman and children ages 0-3. Last year, IU13 served nearly 300 children through this program. This is one of our continued efforts to support learners of all ages in both Lancaster and Lebanon counties.