

**MINUTES  
BOARD OF DIRECTORS  
LANCASTER-LEBANON INTERMEDIATE UNIT 13  
AUGUST 9, 2023**

**CALL TO ORDER**

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 8:34 PM by Dr. Joseph Fullerton, President.

**PLEDGE OF ALLEGIANCE**

Dr. Fullerton announced that an Executive Session was held immediately prior to the meeting for personnel matters.

**ROLL CALL**

Board Members Present:

Brett Buckwalter, Cocalico  
Craig Chubb, Solanco  
Maryann Cini, Palmyra Area  
Michael Fisher, Pequea Valley  
Dr. Joseph Fullerton, Penn Manor  
Idette Groff, Conestoga Valley  
Paul Irvin, Eastern Lancaster County  
Ronald Melleby, Donegal  
Charles Merris, Jr., Hempfield  
Raymond Ondrusek, Eastern Lebanon County  
Robert Okonak, Lebanon  
Nelson Peters, Warwick  
Nikki Rivera, Manheim Township  
Tim Stauffer, Ephrata Area  
Karen Sweigart, Elizabethtown Area

Absent:

Dr. Edith Gallagher, Lancaster  
Susan Dieffenbach, Cornwall-Lebanon  
Melissa Herr, Lampeter-Strasburg  
Staci Murray, Northern Lebanon  
Geoffrey Roche, Annville-Cleona (resignation accepted during meeting, position vacant)  
Ryan Sexton, Columbia Borough  
Jennifer Walker, Manheim Central

Staff Present:

Matthew Stem, Executive Director  
Gina Brillhart, CFO/Assistant to the Executive Director

Flip Steinour, COO/Assistant to the Executive Director  
Dr. Angela Kirby, Director, PaTTAN-Harrisburg  
Timothy Laubach, Director, Technology Services  
Dr. Joey Rider-Bertrand, Director, Instructional Services  
Sherry Zubeck, Director, Early Childhood and Special Education Services  
Stephen Halstead, Human Resources Services  
Mike Imburgia, Project Director, Executive Director's Office  
Joshua Reuling, Technology Services  
Shannan Guthrie, Program Director, Corporate Communications/Executive Director's Office  
Ann Rieker, Program Director, Early Childhood and Special Education Services  
Dr. Lynette Waller, Program Director, Organizational Culture

### **CORRECTIONS/ADDENDA**

Mr. Irvin announced that Human Resources Services has Addendum Items H and I. In addition, corrections were made to Human Resources Services Exhibit B: Strike Employment #33, Correct Change of Position #22 to salary \$63,188.00 and step to BS+15/01.

### **APPROVAL OF TONIGHT'S AGENDA**

On a motion by Mr. Melleby and a second by Mr. Buckwalter, the meeting agenda was approved as corrected.

Motion Carried: Yes-15, No-0, Absent-7

### **PUBLIC COMMENTS SPECIFIC TO THE AGENDA**

None.

### **APPROVAL OF JUNE 28, 2023 BOARD MINUTES**

On a motion by Mr. Buckwalter and a second by Mrs. Rivera, the minutes of the June 28, 2023 Board meeting were approved as presented.

Motion Carried: Yes-15, No-0, Absent-7

### **TREASURER'S REPORT**

Mr. Melleby presented the Treasurer's Report. On a motion by Mr. Melleby and a second by Mr. Okonak, the Treasurer's Report, including the following, was approved for the period ending June 30, 2023:

- A. Cash Reconciliation (Treasurer's Report - Cash and Investments)
- B. Investments (Treasurer's Report - Cash and Investments)
- C. Cash Reconciliation (School-to-Work and Special Education Activity Funds)
- D. Budget Expenditure Report (Treasurer's Report - Expenditure Report)
- E. 2022-23 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- F. 2023-24 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- G. Check Register in the amount of \$29,081,587.70

Motion Carried: Yes-15, No-0, Absent-7

## **BOARD REPORTS**

Mrs. Groff provided a PSBA report.

## **CORRESPONDENCE**

Mrs. Rivera read a letter of resignation to Mr. Stem and Dr. Fullerton from Mr. Roche, Annville-Cleona School District, effective August 7. Dr. Fullerton noted that a letter of thanks and plaque will be sent to Mr. Roche on behalf of the Board and Administration.

On a motion by Mr. Melleby and a second by Mr. Peters, the resignation was accepted.

Motion Carried: Yes-15, No-0, Absent-7

## **BUSINESS SERVICES**

Mr. Ondrusek offered thanks to Mr. Roche for his service on the committee. He also commented that the committee reviewed the agenda and discussed topics including the settlement on Jonestown Elementary and the Revenue Anticipation Note.

On a motion by Mr. Ondrusek and a second by Mr. Fisher, the Board approved Business Services Consent Agenda Item A:

A. Contracts. (Reference Business Services Exhibit A)

*(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)*

Motion Carried: Yes-15, No-0, Absent-6, Vacancy-1

On a motion by Mr. Ondrusek and a second by Mr. Buckwalter, the Board approved Business Services Agenda Item B, by roll call vote. Prior to the vote, discussion ensued regarding budget-related legislation still pending.

B. Resolution to authorize the issuance of a Revenue Anticipation Note (RAN) in the principal amount of up to twenty-five million dollars (\$25,000,000) at the terms listed in the table below. (Reference Business Services Exhibit B)

	Up to \$25,000,000 Non-Revolving Revenue Anticipation Note
Purpose:	Fund temporary cash flow needs.
Maturity Date:	Not later than June 30, 2024
Payment Terms:	<ul style="list-style-type: none"><li>• Monthly interest-only payments on the principal amount borrowed.</li><li>• Partial and/or full repayment is permitted prior to maturity.</li><li>• Full repayment of all outstanding principal and interest is required on or before the maturity date, June 30, 2024.</li></ul>

Rate:	30-day Term SOFR + 2.00% (taxable rate) with a maximum interest rate of 8.00%
Collateral:	Secured by assignment of receipts and revenues of the Lancaster-Lebanon IU13.
Guarantees:	N/A
Bank Fees:	<ul style="list-style-type: none"> <li>• \$4,000 loan origination fee.</li> <li>• No unused fee to be charged for the period through December 31, 2023. Thereafter, an unused fee will be charged quarterly, in arrears, payable to Fulton Bank, NA calculated based on the average daily unused portion of the loan commencing with the first quarter beginning January 1, 2024, through March 31, 2024, and, if applicable, the second quarter beginning April 1, 2024, through June 30, 2024.</li> </ul>

*(Purpose: The RAN is to provide cash flow in the event of a delay in payments for state and federal programs administered by IU13. IU13's CFO will monitor the payments anticipated for July and August, and if there were a significant delay that would result in a projected cash deficit in September, the intermediate unit would initiate the borrowing outlined in the resolution. If cash flow returns to normal and all catch-up payments are received by August 31st, the RAN will not be issued, and no costs will be incurred for the RAN.)*

Motion Carried: Yes-15, No-0, Absent-6, Vacancy-1

**Business, EDO, and PaTTAN Contracts**

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (EDO)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	MASS INSIGHT EDUCATION AND RESEARCH INSTITUTE INC	8/9/23-6/30/26	\$300,000.00 annually	CSI support for Allentown	To provide comprehensive school improvement services to the six CSI-designated schools in Allentown's school district.	Quotations
2.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	State	AMERICAN INSTITUTES FOR RESEARCH	7/1/23-6/30/24	Not to exceed \$248,367.00	Professional/Technical Services	To provide a comprehensive evaluative scan and analysis, including a full report, on the PASmart program to the Pennsylvania Department of Education.	Sole Source
3.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	IUP RESEARCH INSTITUTE	7/1/23-6/30/24	Not to exceed \$60,000.00	Statewide evaluation	To conduct an evaluation of the Pennsylvania Positive Behavior Support Network's implementation of the School-Wide Positive Behavioral Interventions and Supports (SWPBIS) in participating schools by Drs. Timothy J. Runge and Mark J. Staszkiwicz. This contract includes supplemental pay for Dr. Runge during the winter 2023 term, 2024 spring break, and summer 2024 term; a subaward for Dr. Staszkiwicz; and summer fall 2023/spring 2024 wages for an Indiana University of Pennsylvania (IUP) graduate student worker.	Sole Source

## **EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES**

On a motion by Mrs. Groff and a second by Mrs. Sweigart, the Board approved Early Childhood and Special Education Services (ECSES) Consent Agenda Items A-F:

- A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

*(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)*

- B. Second Reading and Approval of revised Policy 236.1 – Threat Assessment. (Reference ECSES Exhibit B)

*(Purpose: Revisions proposed to align with PSBA and internal recommendations.)*

- C. Second Reading and Approval of revised Policy 805 – Emergency Preparedness and Response. (Reference ECSES Exhibit C)

*(Purpose: Revisions proposed to align with PSBA and internal recommendations.)*

- D. Second Reading and Approval of revised Policy 805.2 – School Security Personnel. (Reference ECSES Exhibit D)

*(Purpose: Revisions proposed to align with PSBA and internal recommendations.)*

- E. Second Reading and Approval of revised Policy 808 – Food Services. (Reference ECSES Exhibit E)

*(Purpose: Revisions proposed to align with PSBA and internal recommendations.)*

- F. Approval of school lunch program for the 2023-2024 school year with Elizabethtown Area School District.

*(Purpose: Each year the IU13 Board approves the school lunch programs sent to IU13 by local school districts that provide lunch for students in the IU programs within their districts. The contract allows the host district to recoup funds for non-resident students.)*

Motion Carried: Yes-15, No-0, Absent-6, Vacancy-1

After the vote, Mrs. Groff commented on special education services and announced that the Social Workers' Yard Sale is September 23.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

**ECSES Contracts**

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	ANNVILLE-CLEONA SCHL DISTRICT	7/1/23-6/30/24	\$25,650.00	Food services for Head Start class	To provide student meals per Head Start Performance Standards.	Sole Source
2.	ECSES	005 EARLY LEARNERS	EXTERNAL (Amendment)	Local	COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY	8/1/22-7/31/23	\$695,706.00	Early Head Start Child Care Partner Letter of Agreement	Amendment of C2233200 originally approved 8/10/22, and amended on 11/9/23, 3/6/23, and 5/10/23. This revision increases the contract by \$217,893 for a new total of \$695,706 and is being added due to additionally awarded funds.	Sole Source
3.	ECSES	005 EARLY LEARNERS	EXTERNAL (Amendment)	Local	LEBANON FAMILY YMCA	8/1/22-7/31/23	\$125,030.00	Early Head Start Child Care Partner Letter of Agreement	Amendment of C2233201 originally approved 8/10/22 and amended on 11/2/22. This revision increases the contract amount by \$32,550 for a revised amount not to exceed \$125,030. The new contract shows revised program amounts and additional documentation.	Sole Source
4.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	LEBANON SCHOOL DISTRICT-FOOD	7/1/23-6/30/24	\$16,200.00	Food services for Head Start program	To provide adult meals per Head Start Performance Standards.	Sole Source
5.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	LEBANON SCHOOL DISTRICT-FOOD	7/1/23-6/30/24	\$81,000.00	Student meals per Head Start Performance Standards	To provide student meals per Head Start Performance Standards.	Sole Source
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	LAMPETER-STRASBURG CAFETERIA	8/1/23-6/30/24	\$23,700.00	Student nutrition services	To provide student nutrition services to a maximum of 60 students at Burle STW, CC at Burle, and Project Search. \$300 monthly administration fee for Project Search and \$600 monthly administration fee for STW and CC at Burle. Fees assessed September through May.	Quotations
7.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	LEADER SERVICES	7/1/23-6/30/24	\$21,253.00	IEP Writer user licenses and Progress Module subscriptions	To provide IEP Writer user licenses and Progress Module subscriptions to ECSES staff for 2023-24.	Sole Source
8.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL (Amendment)	Local	MANHEIM CENTRAL S D FOOD SERVICES	8/1/23-7/31/24	Not to exceed \$38,200.00	Student Nutrition Services- Extra Portions of breakfast and lunch for Community School West students	Amendment of C2344048 originally approved 6/28/23. This amendment is to provide extra portions of breakfast and lunch to Community School West students. This increases the original contract C2344048 amount by \$23,200. (This amount estimates 35 students eating extra portions of breakfast- \$1.50 and lunch- \$2.50 for approximately 178 days.)	Quotations

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

**ECSES Contracts**

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
9.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	<b>PHOENIX COURIER LTD</b>	8/1/23-6/30/24	\$15,000.00	Delivery of student meals	To provide meal delivery services from Lampeter-Strasburg School District to Lancaster IDT and STW programs at Burle at a cost of \$80 per day for 180 days.	Quotations
10.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	State	<b>WINNER'S CIRCLE CENTER INC</b>	7/1/23-6/30/24	\$28,975.00	Mental Health and Psycho-Educational Support Services	To provide therapeutic mental health and psycho-educational support services for children and adolescents in a farm-based setting utilizing both traditional and non-traditional modalities including cognitive behavioral and solution-focused therapies, equine and canine-assisted therapies, art therapy, play therapy, and other expressive and experiential modalities.	Sole Source



Board Month:

AUGUST

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Count:

75

**ECSES Contracts**

## Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
1.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/23-6/30/24	\$574,987.75	Special Education Services - IU13 District Consortium	To provide special education services to eligible school-age children attending classrooms in Lancaster County at the request of member school districts. The services will be billed per the projected worksheet under a consortium model of pooled resources and shared risk. A full reconciliation of actual costs will be completed at the end of the year.
2.	ECSES		COCALICO SCHOOL DISTRICT			\$3,953,492.52		
3.	ECSES		COLUMBIA BOROUGH SCHOOL DISTRICT			\$1,171,985.21		
4.	ECSES		CONESTOGA VALLEY SCHOOL DISTRICT			\$1,982,895.27		
5.	ECSES		CORNWALL LEBANON SCHOOL DISTRICT			\$1,772,799.46		
6.	ECSES		DONEGAL SCHOOL DISTRICT			\$3,660,497.60		
7.	ECSES		EASTERN LEBANON COUNTY SCHOOL DISTRICT			\$825,161.34		
8.	ECSES		ELIZABETHTOWN AREA SCHOOL DISTRICT			\$3,642,803.72		
9.	ECSES		EPHRATA AREA SCHOOL DISTRICT			\$1,638,413.34		
10.	ECSES		HEMPFIELD SCHOOL DISTRICT			\$4,911,754.60		
11.	ECSES		LAMPETER-STRASBURG SCHOOL DISTRICT			\$1,452,105.26		
12.	ECSES		MANHEIM CENTRAL SCHOOL DISTRICT			\$1,990,562.41		
13.	ECSES		NORTHERN LEBANON SCHOOL DISTRICT			\$867,029.15		
14.	ECSES		PALMYRA AREA SCHOOL DISTRICT			\$596,089.26		
15.	ECSES		PENN MANOR SCHOOL DISTRICT			\$5,379,509.51		
16.	ECSES		PEQUEA VALLEY SCHOOL DISTRICT			\$868,346.53		
17.	ECSES		SOLANCO SCHOOL DISTRICT			\$1,925,901.47		
18.	ECSES		WARWICK SCHOOL DISTRICT			\$2,186,292.86		
19.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/23-6/30/24	\$149,914.97	Special Education Services - Lebanon Consortium	To provide special education services to eligible school-age children attending classrooms in Lebanon County at the request of member school districts. The services will be billed per the projected worksheet under a consortium model of pooled resources and shared risk. A full reconciliation of actual costs will be completed at the end of the year.
20.	ECSES		CORNWALL LEBANON SCHOOL DISTRICT			\$997,486.51		
21.	ECSES		EASTERN LEBANON COUNTY SCHOOL DISTRICT			\$247,554.05		
22.	ECSES		NORTHERN LEBANON SCHOOL DISTRICT			\$144,635.67		
23.	ECSES		PALMYRA AREA SCHOOL DISTRICT			\$236,329.47		
24.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/23-6/30/24	\$58,460.00	Special Education Services - Job Training	To furnish Job Trainers to coordinate and monitor the student job training needs as requested by the school district. The services will be billed at the rate of \$395/day. The rate applies but is not limited to establishing initial business certifications and maintaining business partnerships, on-site evaluation/consultation time, off-site follow up documentation/consultation time,
25.	ECSES		COCALICO SCHOOL DISTRICT			\$146,150.00		
26.	ECSES		COLUMBIA BOROUGH SCHOOL DISTRICT			\$73,075.00		
27.	ECSES		CONESTOGA VALLEY SCHOOL DISTRICT			\$146,150.00		
28.	ECSES		CORNWALL LEBANON SCHOOL DISTRICT			\$219,225.00		
29.	ECSES		DONEGAL SCHOOL DISTRICT			\$73,075.00		
30.	ECSES		ELIZABETHTOWN AREA SCHOOL DISTRICT			\$73,075.00		
31.	ECSES		EPHRATA AREA SCHOOL DISTRICT			\$146,150.00		
32.	ECSES		LA ACADEMIA PARTNERSHIP CHARTER SCHOOL			\$29,230.00		

Minutes - Exhibit A - August 9, 2023

**ECSES Contracts**

## Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
33.	ECSES		LAMPETER-STRASBURG SCHOOL DISTRICT			\$131,535.00		and travel time between schools.
34.	ECSES		MANHEIM CENTRAL SCHOOL DISTRICT			\$146,150.00		
35.	ECSES		NORTHERN LEBANON SCHOOL DISTRICT			\$29,230.00		
36.	ECSES		PALMYRA AREA SCHOOL DISTRICT			\$73,075.00		
37.	ECSES		PENN MANOR SCHOOL DISTRICT			\$160,765.00		
38.	ECSES		PEQUEA VALLEY SCHOOL DISTRICT			\$29,230.00		
39.	ECSES		SOLANCO SCHOOL DISTRICT			\$146,150.00		
40.	ECSES		WARWICK SCHOOL DISTRICT			\$73,075.00		
41.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/23-6/30/24	\$16,080.00	Special Education Services – Itinerant Occupational and Physical Therapy	To furnish occupational/physical therapists to provide evaluation/consultation/treatment services as requested by the school district. The services will be billed at the rate of \$134/hour. The rate applies but is not limited to on-site evaluation/consultation/treatment time, offsite follow-up documentation/consultation time, and travel time between schools.
42.	ECSES		COCALICO SCHOOL DISTRICT			\$46,900.00		
43.	ECSES		COLUMBIA BOROUGH SCHOOL DISTRICT			\$12,730.00		
44.	ECSES		CONESTOGA VALLEY SCHOOL DISTRICT			\$69,680.00		
45.	ECSES		CORNWALL LEBANON SCHOOL DISTRICT			\$227,800.00		
46.	ECSES		DONEGAL SCHOOL DISTRICT			\$66,330.00		
47.	ECSES		EASTERN LEBANON COUNTY SCHOOL DISTRICT			\$50,920.00		
48.	ECSES		ELIZABETHTOWN AREA SCHOOL DISTRICT			\$402,000.00		
49.	ECSES		EPHRATA AREA SCHOOL DISTRICT			\$50,250.00		
50.	ECSES		HEMPFIELD SCHOOL DISTRICT			\$174,200.00		
51.	ECSES		LAMPETER-STRASBURG SCHOOL DISTRICT			\$160,800.00		
52.	ECSES		MANHEIM CENTRAL SCHOOL DISTRICT			\$87,100.00		
53.	ECSES		NORTHERN LEBANON SCHOOL DISTRICT			\$40,200.00		
54.	ECSES		PALMYRA AREA SCHOOL DISTRICT			\$36,850.00		
55.	ECSES		PENN MANOR SCHOOL DISTRICT			\$62,980.00		
56.	ECSES		PEQUEA VALLEY SCHOOL DISTRICT			\$8,040.00		
57.	ECSES		SOLANCO SCHOOL DISTRICT			\$65,392.00		
58.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/23-6/30/24	\$43,148.00	Special Education Services - Speech and Language Itinerant Services	To furnish speech and language therapists to provide evaluation/consultation/treatment services as requested by the school district. The services will be billed at the rate of \$134/hour. The rate applies but is not limited to on-site evaluation/consultation/treatment time, offsite follow-up documentation/consultation time, and travel time between schools.
59.	ECSES		COCALICO SCHOOL DISTRICT			\$53,600.00		
60.	ECSES		COLUMBIA BOROUGH SCHOOL DISTRICT			\$26,800.00		
61.	ECSES		CONESTOGA VALLEY SCHOOL DISTRICT			\$69,680.00		
62.	ECSES		CORNWALL LEBANON SCHOOL DISTRICT			\$201,000.00		
63.	ECSES		DONEGAL SCHOOL DISTRICT			\$156,780.00		
64.	ECSES		EASTERN LEBANON COUNTY SCHOOL DISTRICT			\$30,820.00		
65.	ECSES		ELIZABETHTOWN AREA SCHOOL DISTRICT			\$201,000.00		
66.	ECSES		EPHRATA AREA SCHOOL DISTRICT			\$50,250.00		
67.	ECSES		HEMPFIELD SCHOOL DISTRICT			\$113,900.00		
68.	ECSES		LA ACADEMIA PARTNERSHIP CHARTER SCHOOL			\$5,360.00		

Board Month:

AUGUST

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Count:

75

**ECSES Contracts**

Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
69.	ECSES		LAMPETER-STRASBURG SCHOOL DISTRICT			\$26,800.00		
70.	ECSES		MANHEIM CENTRAL SCHOOL DISTRICT			\$127,300.00		
71.	ECSES		NORTHERN LEBANON SCHOOL DISTRICT			\$71,020.00		
72.	ECSES		PALMYRA AREA SCHOOL DISTRICT			\$53,600.00		
73.	ECSES		PENN MANOR SCHOOL DISTRICT			\$134,000.00		
74.	ECSES		PEQUEA VALLEY SCHOOL DISTRICT			\$9,380.00		
75.	ECSES		SOLANCO SCHOOL DISTRICT			\$144,720.00		

## **INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES**

On a motion by Mr. Buckwalter and a second by Mr. Merris, the Board approved Instructional Services/Technology Services Consent Agenda Item A.

A. Contracts. (Reference Instructional Services/Technology Services Exhibit A)

*(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)*

Motion Carried: Yes-15, No-0, Absent-6, Vacancy-1

Board Month: AUGUST  
Count: 2

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	HOTEL MADISON, LLC	10/9/23-10/12/23	\$9,705.00	2023 Curriculum Coordinators' Fall Seminar lodging, meals, meeting room, and parking	To provide lodging, meals, meeting space, and parking for the 2023 Curriculum Coordinators' Fall Seminar. Cost is recouped by a fee charged to attendees.	Quotations
2.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Federal	PRO MAX FENCE SYSTEMS LLC	7/24/23-9/1/23	\$13,800.00	Installation of fences around HVAC enclosures at CSW	Installation of PVC Picket Fence with 2 single gates at the front and galvanized chain link fence with 2 single gates at the rear for CSW HVAC enclosures.	COSTARS #008- E23-1150

## **HUMAN RESOURCES SERVICES**

On a motion by Mr. Irvin and a second by Mr. Peters, the Board approved Human Resources Services Agenda Items A-I, including corrections to Exhibit B - Employment #33 and Change of Position #22 as previously noted:

- A. Contracts. (Reference Human Resources Services Exhibit A)

*(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)*

- B. Personnel Actions as presented in Human Resources Services Exhibit B.

*(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)*

- C. Approval of the continuation of the Innovation and Stewardship Program Proposal for the Act 93 Staff and Department Directors for fiscal year July 1, 2023, through June 30, 2024.

*(Purpose: To continue the Innovation and Stewardship Program (ISP) as initially approved for fiscal year 2018-19. The program provided supports and incentives for the work of our leaders involved in responding to needs of our districts with new and innovative solutions, and as well as those involved in stewardship efforts to increase efficiency and effective of internal processes. The ISP is included in the Operations Budget approved by the Board in June 2023.)*

- D. Adoption of the 2023-2024 Performance Evaluation System salary matrix for the Act 93 employees. (Reference Human Resources Services Exhibit C)

- E. Adoption of the 2023-2024 Performance Evaluation System salary matrix for the Confidential employees. (Reference Human Resources Services Exhibit D)

- F. The following staff will be completing 2023-2024 student teaching and internships through local Lancaster and Lebanon high schools and universities pending satisfactory review of clearances as required by his/her institution:

Ashley Borsuck	SLP Intern	Lebanon Valley College
Chloe Hain	SLP Intern	Misericordia University

- G. The following is a list of existing Affiliation Agreements between the IU13 and universities for student intern placements for 2023-2024:

Alvernia University- Occupational Therapy, Physical Therapy  
Arcadia University- Physical Therapy  
California State University- Speech Language Pathology  
Central Penn College- Occupational Therapy  
Commonwealth University (Formerly Bloomsburg, Lock Haven, Mansfield)- ASL Interpreter

Drexel University- Student Teaching  
 Eastern University- Student Teaching  
 Elizabethtown College- Occupational Therapy  
 George Washington University- Speech Language Pathology  
 Grand Canyon University- Student Teaching  
 Harrisburg Area Community College- Student Teaching  
 Kutztown University- Social Work  
 Lancaster Bible College- School Counselor, Student Teaching  
 Lebanon Valley College- Speech Language Pathology, Student Teaching  
 Liberty University- School Counselor  
 Loyola University- Speech Language Pathology  
 Messiah College- Physical Therapy, Occupational Therapy  
 Millersville University- Student Teaching, School Counselor, Social Work, School Psychology  
 Misericordia University- Occupational Therapy, Speech Language Pathology  
 Moravian College- Speech Language Pathology  
 New York University- Steinhardt School of Culture, Education and Human Development- Speech Language Pathology  
 Nightingale University- Nursing  
 Penn State University- Occupational Therapy Assistant (COTA)  
 Penn West University (Formerly Clarion and Edinboro)- Social Work, Speech Language Pathology  
 Philadelphia College of Osteopathic Medicine- School Psychology  
 Sacred Heart University- Occupational Therapy  
 Saint Joseph's University- Student Teaching  
 Salus University- Occupational Therapy, Student Teaching  
 Temple University- Social Work  
 Towson University- Speech Language Pathology  
 University of Akron- Speech Language Pathology  
 University of Dayton- Behavior Analyst  
 University of Pennsylvania- School Counselor  
 University of Phoenix- Student Teaching  
 University of the Sciences- Occupational Therapy  
 West Chester University - Speech Language Pathology  
 Western Governors' University- Student Teaching  
 Widener University- Speech Language Pathology, Occupational Therapy, Physical Therapy, Social Work

- H. Personnel Actions as presented in Human Resources Services Exhibit E.  
*(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)*
- I. Approval of Resolution (Reference Human Resources Services Exhibit F) as reviewed in Executive Session.

Motion Carried: Yes-15, No-0, Absent-6, Vacancy-1

Mr. Irvin commented on the increased number of classrooms provided by IU13.

HUMAN RESOURCES SERVICES

**HRS Contracts**

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	Local	<b>GREENWICH INSURANCE COMPANY</b>	7/1/23-6/30/24	\$10,751.00	Law enforcement liability policy	Law enforcement liability insurance to provide coverage against bodily injury, personal injury, or property damage caused by a wrongful act committed by or on behalf of a public entity while conducting law enforcement activities or operations.	Sole Source
2.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	<b>VIDCRUITER INC</b>	8/20/23-8/19/26	\$29,030.00	Digital recruitment software	To provide recruitment software by digitizing the interview process including video interviewing for up to 240 hires yearly, and includes client support, training, and 24/7 tech support.	Sole Source
3.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)	Federal, State, Local	<b>CAREATC</b>	10/12/18-10/12/24	\$1,300,000.00	Medical provider for IU13 on-site/near-site health centers	Amendment to C2349158 originally approved 08/08/18 and amended on 12/11/19, 6/16/21, 10/13/21, 8/10/22, and 10/12/22. This amendment is to extend the existing contract and to add psychiatric services.	RFP# 178-038
4.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL	Local	<b>MADISON NATIONAL LIFE INS INC</b>	9/1/23-8/31/24	\$40,000.00	Group Long Term Disability coverage for Act 93 and Confidential Staff	Group Long Term Disability coverage for Act 93 and Confidential Staff.	Sole Source



HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	STEPHANIE	BRADY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	06/02/2023	Accepted alternate employment
2	JENNIFER	BROWN	HEALTH CARE ASST	EMOTIONAL SUPPORT	ECSES	06/08/2023	Accepted alternate employment
3	DAJION	DIXON	PARAEDUCATOR 1:1	SENSORY IMPAIRED	ECSES	06/06/2023	Relocating
4	JAYME	GOLDKIND	SUB DAILY PROFESSIONAL & PARA		HRS	06/15/2023	Personal reasons
5	CASEY	HORST	SUB DAILY PARAPROFESSIONAL		HRS	06/15/2023	Personal reasons
6	FAITH	KEEN	SUB DAILY PARAPROFESSIONAL		HRS	07/28/2023	Personal reasons
7	SHANNON	LOVE	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	06/15/2023	Personal reasons
8	LYNN	MALINAK	SUB DAILY PARAPROFESSIONAL		HRS	06/15/2023	Personal reasons
9	KIRSTIN	MITCHELL	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	05/31/2023	Accepted alternate employment
10	BENITH	NGUETE	PART-TIME PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	06/16/2023	Personal reasons
11	EMAN	QUNDES	CAREER PATHWAYS INTERN		TS	06/22/2023	Personal reasons
12	AMANDA	ROBINSON	JOB TRAINER	JOB TRAINING SERVICES	ECSES	07/27/2023	Personal reasons
13	STEFFANI	TRIVELPIECE	TEACHER OF SPEC ED	EMOTIONAL SUPPORT	ECSES	07/19/2023	Accepted alternate employment
14	SAMANTHA	WALDRON	HEALTH CARE ASST	EARLY INTERVENTION	ECSES	07/14/2023	Accepted alternate employment
15	LEIGHANN	WALSH	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	06/02/2023	Accepted alternate employment
16	TAMARA	WEAVER	PSYCHOLOGIST	SENSORY IMPAIRED	ECSES	06/09/2023	Accepted alternate employment

HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Dept.	Effective Date	Reason
1	ELIZABETH	AMMON	SUB DAILY PROFESSIONAL	HRS	06/15/2023	Did not meet minimum subbing requirement
2	DANIELLIS	BETANCOURT PARTIDO	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
3	ANNE-MARIE	BUNCE-GAGLIANO	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2023	Did not meet minimum subbing requirement
4	ALLISON	CAMMAUF	SUB DAILY PARAPROFESSIONAL	HRS	06/16/2023	Did not meet minimum subbing requirement
5	KOHEN	FOWLER	CAREER PATHWAYS INTERN	TS	08/03/2023	Internship completed
6	BRADI	GALLAGHER	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
7	THERESA	GEIB	SUB DAILY PARAPROFESSIONAL	HRS	06/21/2023	Did not meet minimum subbing requirement
8	SHAWN	GERHARDT-KREISER	SUB DAILY PROFESSIONAL	HRS	06/15/2023	Did not meet minimum subbing requirement
9	LINDSAY	GRISTICK	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
10	ANDREA	ISENBERG	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
11	DECLAN	KELLER	CAREER PATHWAYS INTERN	TS	07/26/2023	Internship completed
12	ETHAN	LAMA	CAREER PATHWAYS INTERN	TS	08/23/2023	Internship completed
13	JOHN	LATIMER	SUB DAILY PROFESSIONAL	HRS	06/15/2023	Did not meet minimum subbing requirement
14	CALVIN	MCCLURE	CAREER PATHWAYS INTERN	TS	08/03/2023	Internship completed
15	KELVIN	OQUENDO MORALES	CAREER PATHWAYS INTERN	TS	08/03/2023	Internship completed
16	ANDREW	PARISAN	CAREER PATHWAYS INTERN	TS	08/23/2023	Internship completed
17	LANCE	PARMER	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
18	MATILDE	REYES	SUB DAILY PROFESSIONAL	HRS	06/15/2023	Did not meet minimum subbing requirements
19	AMAN	SHAIK	CAREER PATHWAYS INTERN	TS	07/26/2023	Internship completed
20	MARIA	TRATE	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
21	CARLA	TROCHE MUNOZ	CAREER PATHWAYS INTERN	TS	08/03/2023	Internship completed
22	ZACHARY	YOUNG	SUB DAILY PROFESSIONAL & PARA	HRS	06/15/2023	Did not meet minimum subbing requirement
23	KEVIN	ZHANG	CAREER PATHWAYS INTERN	TS	08/03/2023	Internship completed

HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	DORCAS	PREHEIM	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	12/22/2023

HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	MICHELLE	ANDERSON	PROGRAM ASSISTANT	EARLY INTERVENTION	ECSES	07/31/2023	\$20.90 /hour		260	Filling Vacancy
2	KRISTEN	AUSTIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Requested by Palmyra Area SD
3	KIRSTEN	BARLEY	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Filling Vacancy
4	KENTON	BELMONT	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	08/07/2023	\$62,975.00	B/02	190	New - Program Need
6	MIKAYLA	BOLDIZAR	SUB DAILY PARAPROFESSIONAL		HRS	07/10/2023	\$115.00 /day			New - Program Need
7	TRACY	BOYD	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/26/2023	\$149.78 /day			New - Program Need
8	AALIYAH	BYRD	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Requested by Elizabethtown Area SD
9	GENESIS	CALMA	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	New - Program Need
10	ELIANNA	CLARK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Requested by Donegal SD
11	DANIELLE	DELONG	SUB SEC ASGN PARAPROFESSIONAL		HRS	07/01/2023	\$124.43 /day			Employee Request
12	MICHELLE	DOSTER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Requested by Hempfield SD
13	SHANNON	EVANS	CUSTOMER SERVICE REP 1		PATTAN	07/17/2023	\$20.51 /hour		260	Filling Vacancy
14	MICHELLE	FELTON	REGIONAL LEAD K-12 CONT LEA/SCHOOL IMP		EDO	10/02/2023	\$100,000.00		260	Filling Vacancy
15	MILAGRO	GONZALEZ	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/26/2023	\$124.43 /day			Secondary Assignment
16	AMBER	GRAZIOLI	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Filling Vacancy
17	AMANDA	GROFF	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.74 /hour	02	185	Requested by Cocalico SD
18	ISAAC	HAIN	OCCUPATIONAL THERAPIST	SCHOOL AGE RELATED SERVICES	ECSES	08/07/2023	\$66,413.00	M/01	190	Filling Vacancy
19	LUCY	HERTZ	HS/EC ASSISTANT	HEAD START	ECSES	08/07/2023	\$16.03 /hour		188	Filling Vacancy
20	BRYAN	HOWER	CONSULTANT II		PATTAN	08/14/2023	\$95,000.00		260	New - Program Need
21	KRISTINE	KEENER	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/07/2023	\$61,591.00	B/01	190	Filling Vacancy
22	SHELBY	KRISOVITCH	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/07/2023	\$67,797.00	M/02	190	New - Program Need
23	TRACY	LARE	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	220	New - Program Need
24	BRENDA	LAW	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Filling Vacancy
25	REAGAN	LONGRIDGE	SUB DAILY PARAPROFESSIONAL		HRS	07/10/2023	\$115.00 /day			New - Program Need
26	KAYLA	MOYE	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/26/2023	\$124.43 /day			Secondary Assignment
27	ALEXIS	REAM	PART-TIME SUB SHORT TERM	NON-PUBLIC	IS	08/07/2023	\$349.54 /day	M/01	190	Filling Vacancy
28	JOSEPHINE	SAVICKY	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/07/2023	\$23.47 /hour	01	185	Filling Vacancy
29	MORGAN	SHIMER	INTERPRETER	SENSORY IMPAIRED	ECSES	08/07/2023	\$32.71 /hour	01	185	New - Program Need
30	KIRA	SMITH	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Filling Vacancy
31	KATHY	SPANG	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.74 /hour	02	185	Filling Vacancy
32	AMY	STITZEL	SUB SEC ASGN PROFESSIONAL		HRS	07/10/2023	\$447.83 /day	M+15/13		Employee Request
33	STRIKE									
34	MEGAN	WHITTLE	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	08/07/2023	\$67,797.00	M/02	190	Filling Vacancy
35	JANICE	WILLIAMS	SUB DAILY PARAPROFESSIONAL		HRS	07/31/2023	\$115.00 /day			New - Program Need
36	MEREDITH	YODER	PART-TIME COORDINATOR- ED OUTREACH		IS	08/07/2023	\$32,172.00		130	New - Program Need

HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

**CHANGE OF POSITION:**

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	ASHLEY	BASS	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	08/15/2023	\$17.74 /hour	02	185	Filling Vacancy
2	PAULA JEAN	BATTLE	PART-TIME PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	08/15/2023	\$17.74 /hour	02	185	Filling Vacancy
3	DELANEY	BENNETT	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/09/2023	\$115.00 /day			Employee Request
4	WILLIAM	BETANCOURT	PARAEDUCATOR FLOATER PC		ECSES	BEHAVIOR SUPPORT ASSISTANT	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$24.58 /hour	05	185	New - Program Need
5	BROOKE	BETTENCOURT	BEHAVIOR SUPPORT ASSISTANT	EMOTIONAL SUPPORT	ECSES	SUB DAILY PROFESSIONAL and PARA		HRS	07/25/2023	\$135.00 /day			Employee Request
6	ABBY	BROWN	PART-TIME ESY PARAPROFESSIONAL		ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	New - Program Need
7	SHAYLA	CAREY	DIGITAL COMM & PUBL COORD		EDO	DIG COMM & WEBSITE SPECIALIST		EDO	07/03/2023	\$64,440.00		260	Expanded role and new responsibilities
8	BRENDAN	CAREY	PARAEDUCATOR FLOATER	AUTISTIC SUPPORT	ECSES	TEACHER OF SPECIAL ED FLOATER	AUTISTIC SUPPORT	ECSES	08/01/2023	\$61,591.00	B/01	190	New - Program Need
9	YAHELIS	CASTILLO	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/07/2023	\$115.00 /day			Employee Request
10	KENISHA	COLMENERO LOPEZ	SUB DAILY PARAPROFESSIONAL		HRS	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/15/2023	\$17.74 /hour	02	185	Requested by Cornwall-Lebanon SD
11	DANIELLE	CRAIG	PROGRAM ASSISTANT 1		IS	TECH SUPPORT and TRAINING		TS	07/24/2023	\$23.86 /hour		260	Filling Vacancy
12	JENNIFER	DIFFENDERFER	PARAEDUCATOR 1:1	RELATED SERVICES	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/14/2023	\$19.51 /hour	06	185	Filling Vacancy
13	NAGLAA	EL BARBARY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/14/2023	\$17.74 /hour	02	185	New - Program Need
14	ADELE	FAIX	CUSTOMER SERVICE REP 1		EDO	FISCAL CLERK- AP		BS	07/24/2023	\$23.86 /hour		260	Filling Vacancy
15	HANNAH	FREDERICK	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/07/2023	\$17.36 /hour	01	185	Requested by Penn Manor SD
16	EILEEN	HAINES	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	07/24/2023	\$17.74 /hour	02	185	Filling Vacancy
17	KRISTEN	HONEYBONE	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$19.51 /hour	06	185	Filling Vacancy
18	MARY	ISAAC	HS/EC ASSISTANT	HEAD START	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$17.36 /hour	01	185	Requested by Lebanon SD
19	VICKI	JAMES- SHUFFELBOTTOM	READING SPECIALIST	NONPUBLIC	IS	NON PUB SCHOOLS CONSULT	NONPUBLIC	IS	08/15/2023	\$93,342.00	M+15/16	195	New - Program Need
20	TRISHA	KINGREE	ADMINISTRATIVE ASSISTANT		EDO	PROGRAM ASSISTANT	COMMUNITY ED	IS	07/17/2023	\$22.80 /hour		260	Reassigned due to position elimination
21	HEATHER	LASH	JOB TRAINER	JOB TRAINING SERVICES	ECSES	EARLY HEAD START HOME VISITOR	EARLY HEAD START	ECSES	08/14/2023	\$22.02 /hour		260	Filling Vacancy
22	KRISTEN	LOOSE	PARAEDUCATOR	EARLY INTERVENTION	ECSES	TEACHER OF SPECIAL ED FLOATER	EARLY INTERVENTION	ECSES	08/16/2023	\$63,188.00	BS+15/01	190	Filling Vacancy
23	ANGELA	MCVEY	ACCOUNTING MANAGER		BS	FINANCIAL ANALYST		BS	09/01/2023	\$83,000.00		260	Employee Request and Program Need
24	TARA	RAASCH	RBT PARAEDUCATOR		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	07/25/2023	\$115.00 /day			Employee Request
25	ERIKA	RIVERA	PARAEDUCATOR 1:1		ECSES	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	08/15/2023	\$61,591.00	B/01	190	Filling Vacancy
26	RACHEL	STAUFFER	JOB TRAINER	JOB TRAINING SERVICES	ECSES	SCHOOL SOCIAL WORK INTERN		ECSES	08/15/2023	\$23.99 /hour	02	190	Change of position for 23/24
27	BRENDA	STEFFY	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	PROGRAM ASSISTANT	CNTR BASED EMOTIONAL SUPPORT	ECSES	07/25/2023	\$20.51 /hour		260	New - Program Need
28	JULIE	SWEIGART	BEHAVIORAL SUPPORT ASST	EMOTIONAL SUPPORT	ECSES	TEACHER OF SPECIAL ED	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$63,188.00	B+15/01	190	Filling vacancy
29	CASEY	TOLLINGER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/14/2023	\$17.74 /hour	02	185	Filling Vacancy
30	KATHERINE	TURNER	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$61,591.00	B/01	190	Filling Vacancy
31	HEATHER	VAN AULEN	SEC SPECIAL EDUCATION	ITINERANT LEARNING SUPPORT	ECSES	SUPERVISOR	PROF SERVICES MULTIPLE PROGRAM	ECSES	07/17/2023	\$102,000.00		260	New - Program Need
32	LAURA	WEAVER	PART-TIME TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	HOMEBOUND INSTRUCTOR	MULTIPLE DISABILITIES SUPPORT	ECSES	08/15/2023	\$71,491.00	B+15/07	190	Filling Vacancy

Minutes

HRS Exhibit B - August 9, 2023

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HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
33	ANNETTE	WHITE	PROGRAM SUPPORT LIAISON		HRS	LEAD ATTENDANCE		HRS	08/10/2023	\$33.28 /hour		260	Expanded role and new responsibilities
34	LAURA	WITWER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/15/2023	\$63,188.00	B+15/01	190	Filling Vacancy

**CHANGE OF STATUS OR SALARY:**

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
35	LINDSAY	BRUBAKER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/14/2023	\$ 17.74 /hour	02	185	Returning PCA with increase in hours from 6.5 to 6.75 per day
36	TAMANEY	HOSTETTER	PARAEDUCATOR 1:1	DIAGNOSTIC KINDERGARTEN	ECSES		EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74 /hour	02	185	Returning PCA with an increase in hours from 6 to 6.5 hours per day
37	MADELAINE	OLIVA SANDOVAL	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/14/2023	\$ 17.74 /hour	02	185	Returning PCA with decrease in hours from 6.5 to 6 per day
38	BRANDI	RODRIGUEZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/14/2023	\$ 17.74 /hour	02	185	Returning PCA with increase in hours from 6.5 to 7 per day
39	CHRISTINE	STEWART	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/14/2023	\$ 17.74 /hour	02	185	Returning PCA with a decrease in hours from 7.25 to 6.75 per day
40	PANASHE	ZARANYIKA	PSYCHOLOGIST		ECSES			ECSES	08/10/2023	\$ 73,531.00	M+30/01	198	Update to effective date approved at June Board

HUMAN RESOURCES SERVICES AGENDA  
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Positon	Program	Dept.	Effective Date	Reason
1	00004520				SES- EARLY INTERVENTION	09/18/2023	Requesting to return on September 18, 2023, for program needs and employee availability.
2	00005319				SES- EARLY INTERVENTION	07/10/2023	Requesting restoration of health Sabbatical for the equivalent of one school term, from 07/10/2023 through 01/09/2024.
3	00002006				SES, SPECIAL EDUC SERVICES	01/01/2024	Requesting Professional Development (educational Sabbatical) for one school term (January - June 2024).

HUMAN RESOURCES SERVICES ADDENDUM  
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	AMBER	AUNGST	PART-TIME PARAEDUCATOR		ECSES	06/05/2023	Personal reasons
2	MONIQUE	COPELAND	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	06/07/2023	Personal reasons
3	TRISHA	KINGREE	PROGRAM ASSISTANT	COMMUNITY ED	IS	08/04/2023	Personal reasons



HUMAN RESOURCES SERVICES ADDENDUM  
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	MITCHELL	CHUNTA	APPRENTICE		PATTAN	08/04/2023	Completion of Summer Apprenticeship program
2	RACHEL	HAAS	APPRENTICE		PATTAN	08/04/2023	Completion of Summer Apprenticeship program
3	ALYSSA	STEPHENS	APPRENTICE		PATTAN	08/04/2023	Completion of Summer Apprenticeship program

HUMAN RESOURCES SERVICES ADDENDUM  
PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	BETH	BARBER	PSYCHOLOGIST PART-TIME	PATTAN	9PAT	06/30/2023
<b><u>EARLY RETIREMENT:</u></b>						
#	First Name	Last Name	Position	Program	Dept.	Effective Date
2	DAVID	VAZQUEZ GONZALEZ	EDUCATIONAL CONSULTANT II	PATTAN	9PA	09/08/2023

HUMAN RESOURCES SERVICES ADDENDUM  
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	KATY	CHARLES	COMMUNITY ED ADJUNCT INSTR	COMMUNITY ED	IS	08/21/2023	\$ 21.29			Filling vacancy
2	JILLIAN	FRY	SUB DAILY PARAPROFESSIONAL		HRS	08/14/2023	\$ 115.00			New - program need
3	SUZANNE	KOPP	PART-TIME PROGRAM ASSISTANT		IS	08/14/2023	\$ 21.70		260	Filling vacancy
4	CHRISTY	WINSKI	ED CONSULTANT		PATTAN	10/09/2023	\$ 95,000.00		260	New - program need

**Personal Care Assistants rehired for 2023-2024 for 185 days of service:**

5	TEAA	ALLEMAN	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
6	JENNIFER	AXE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
7	KAREN	BANKLER	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPP	ECSES	08/14/2023	\$ 18.87	/hour		05
8	NICOLE	BIGHAM	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
9	REBEKAH	BITTS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
10	SHEILA	BOLLES	PARAEDUCATOR 1:1	SENSORY IMPAIRED	ECSES	08/14/2023	\$ 18.49	/hour		04
11	NICOLE	BRADY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02
12	JO-ANN	BROWN	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPP	ECSES	08/14/2023	\$ 17.74	/hour		02
13	MEGAN	CASTANEDA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$ 19.51	/hour		06
14	CAROLYN	CRISSEY	PARAEDUCATOR 1:1	RELATED SERVICES	ECSES	08/14/2023	\$ 17.74	/hour		02
15	SHAINA	CRUZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
16	SAVANA	DABELLA	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
17	DANIELLE	DELONG	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
18	MEGAN	DONACHY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
19	AUDREY	DULIO	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
20	TIFFANY	ERB	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 19.51	/hour		06
21	CARMEN	FERRER	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
22	NANCY	FLANNERY	PARAEDUCATOR 1:1	SENSORY IMPAIRED	ECSES	08/14/2023	\$ 17.74	/hour		02
23	DAWN	GERLITZKI	PARAEDUCATOR 1:1	SCHOOL TO WORK	ECSES	08/15/2023	\$ 17.74	/hour		02
24	YOLANDA	GONZALEZ	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPP	ECSES	08/14/2023	\$ 20.27	/hour		08
25	DULCE	GONZALEZ DE MORONTA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
26	SARA	GRAYBILL	PARAEDUCATOR 1:1	RELATED SERVICES	ECSES	08/14/2023	\$ 17.74	/hour		02
27	JESSICA	GUEVARA	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02
28	SHERRY	HUMMER	PARAEDUCATOR 1:1	RELATED SERVICES	ECSES	08/14/2023	\$ 20.65	/hour		09
29	JOAN	INNUSA	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPP	ECSES	08/14/2023	\$ 17.74	/hour		02
30	LINDA	KILGORE-HERR	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
31	FELICE	KLINK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
32	JOANN	KUHNS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02
33	KIRA	LAWRENCE	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
34	SHAUNA	LOWE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02
35	NEVAYA	MARQUEZ	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
36	NORMA	MARTINEZ	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
37	LAURA	MILLER	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02
38	KAYLA	MOYE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02
39	MARGARET	MURRY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
40	HEATHER	NAUMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
41	AMBER	NEWCOMER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
42	TIMOTHY	NGUYEN	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
43	DARIANA	ORTIZ RUIZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$ 17.74	/hour		02
44	DORCAS	PREHEIM	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPP	ECSES	08/14/2023	\$ 20.65	/hour		09
45	TAMMY	RISSEY	PARAEDUCATOR 1:1	SCHOOL TO WORK	ECSES	08/14/2023	\$ 20.27	/hour		08
46	JASON	SANTIAGO	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$ 17.74	/hour		02

HUMAN RESOURCES SERVICES ADDENDUM  
PERSONNEL ITEMS: EMPLOYMENT

47	SAGE	SCHREFFLER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$	17.74	/hour	02
48	CATHIE	SHAAK	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/14/2023	\$	17.74	/hour	02
49	JENNIFER	SNADER	PART-TIME PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	17.74	/hour	02
50	MARIE	STIMPHAT-DORSAINVIL	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/15/2023	\$	17.74	/hour	02
51	KATRINA	STRAWBRIDGE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$	17.74	/hour	02
52	WARREN	SYKES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	22.91	/hour	15
53	KRISTINA	VAN HARSKAMP	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/15/2023	\$	17.74	/hour	02
54	MARIBETH	VELOZWONG	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	19.51	/hour	06
55	JANE	WEIK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	17.74	/hour	02
56	SUSAN	WRIGHT	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	17.74	/hour	02
57	JENNIFER	YIENGST	PART-TIME PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	17.74	/hour	02
58	BILLIE	YORDY	PART-TIME PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPP	ECSES	08/14/2023	\$	19.51	/hour	06
59	BRIANNE	ZEAMER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/14/2023	\$	17.74	/hour	02

**Community Education Adjunct Staff renewals for 2023-2024:**

60	WESLEY	BENSING	COMM ED ADJUNCT ADVISOR	IS	07/01/2023	\$	21.79	/hour
61	LAURA	BINKLEY	COMM ED ADJUNCT STUDENT ADVISOR	IS	07/01/2023	\$	25.75	/hour
62	KEVIN	BOLL	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	23.08	/hour
63	BETH	BOMBERGER	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	21.79	/hour
64	MORIAH	BUCKWALTER	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.12	/hour
65	BARBARA	DOROZYNSKY	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	23.12	/hour
66	AMANDA	FRANZ	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	21.79	/hour
67	JESSICA	HERNANDEZ	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	21.79	/hour
68	RENEE	JULIUS	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.07	/hour
69	SUSAN	MAST	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.62	/hour
70	JENNA	MEGALIZZI	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.85	/hour
71	SHELBY	MILLER	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	21.29	/hour
72	AMY	MOLINA	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.07	/hour
73	CASSIE	MUCKENHIRN BOSLEY	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.07	/hour
74	JILL	NEUMAN	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.62	/hour
75	NERVA	RAMOS	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	23.71	/hour
76	DEBRA	SMITH	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.28	/hour
77	HEIDI	TORRENS	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	22.12	/hour
78	KENNETH	TRAVIS	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	32.89	/hour
79	TAYLOR	WARD	COMM ED ADJUNCT ADVISOR	IS	07/01/2023	\$	22.62	/hour
80	ELIZABETH	WORATYLA	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	27.31	/hour
81	RHONDA	ZIMMERMAN	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	21.79	/hour
82	LORETTA	ZOOK	COMM ED ADJUNCT INSTR	IS	07/01/2023	\$	24.13	/hour

HUMAN RESOURCES SERVICES ADDENDUM  
PERSONNEL ITEMS: CHANGE OF POSITION, SALARY, OR STATUS

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program2	Dept.3	Effective Date	Salary	Step	Days of Service	Reason
1	ANGELA	CARDONA	PARAEDUCATOR		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	07/20/2023	\$ 115.00			Employee request
3	MARLENE	SAUNDERS	PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	08/22/2023	\$ 115.00			Employee request
4	CHRISTAL	SOURWINE	HS/EC INSTRUCTOR	HEAD START	ECSES	EARLY CHILDHOOD COORDINATOR	HEAD START	ECSES	08/14/2023	\$ 69,810.00		260	Filling vacancy
5	CHRISTINA	STELLATO	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	08/14/2023	\$ 115.00			Employee request

**CHANGE OF SALARY OR STATUS:**

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program2	Dept.3	Effective Date	Salary	Step	Days of Service	Reason
6	KIRA	BRUBAKER	APPRENTICE		PATTAN			PATTAN	08/07/2023	\$ 13.00			Renewal of Apprenticeship for Fall term - work not to exceed 12/8/23
7	MEGAN	BRUBAKER	APPRENTICE		PATTAN			PATTAN	08/07/2023	\$ 13.00			Renewal of Apprenticeship for Fall term - work not to exceed 12/8/23
8	EMERSON	GAGNON	APPRENTICE		PATTAN			PATTAN	08/07/2023	\$ 13.00			Renewal of Apprenticeship for Fall term - work not to exceed 12/8/23
9	DEBORAH	KONESKI	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/14/2023	\$ 17.74	02	185	PCA Renewal with increase in hours from 6 to 6.5 per day
10	ALLIE	MACK	APPRENTICE		PATTAN			PATTAN	08/07/2023	\$ 13.00			Renewal of Apprenticeship for Fall term - work not to exceed 12/8/23
11	KALEY	MICHAEL	APPRENTICE		PATTAN			PATTAN	08/07/2023	\$ 13.00			Renewal of Apprenticeship for Fall term - work not to exceed 12/8/23
12	KENNETH	TRAVIS	COMM ED ADJUNCT- RETIREE	COMMUNITY ED	IS			IS	07/01/2023	\$ 32.89			Change to hourly rate approved at the June Board meeting

## **PRIOR BUSINESS**

None.

## **NEW BUSINESS**

Mr. Stem presented the 2023-24 IU13 Table of Organization (Reference New Business Exhibit A). He noted that there are no changes. No action is required.

Mr. Stem presented the IU13 Five-Year Vision – Elevated Commitments 2023-2024.

## **LEGISLATIVE UPDATE**

Mr. Stem provided a legislative update regarding the state budget.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Stem provided an Executive Director's Report, including comments on New Employee Orientation, Nonpublic Math Academy, visit by Senator Martin to the Community Education Program, visit by Representative Smith-Wade-El to the Refugee Center, Early Head Start Awareness Campaign, and IU13 being named a Central Penn Business Group Workplace Wellness Awards Finalist (Medium Company).

## **BOARD COMMENTS**

Dr. Fullerton noted that the Board Favor is from the McCaskey Shop Keepers Club, a mini-business of a Life Skills class at McCaskey High School. Dr. Fullerton also thanked the Board for its support.

## **PUBLIC COMMENTS**

None.

## **ADJOURNMENT**

Dr. Fullerton announced that the next Board meeting will be on September 13, 2023, at The Conference and Training Center at IU13.

On a motion by Mr. Melleby and a second by Mr. Peters, the meeting was adjourned at 9:16 PM.

Motion Carried: Yes-15, No-0, Absent-6, Vacancy-1

Respectfully submitted,

Gina Brillhart  
Board Secretary