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Charles Merris, Jr.  
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Raymond Ondrusek  
Nelson Peters  
Ryan Sexton  
Tim Stauffer  
Karen Sweigart

Matthew Stem  
*Executive Director*

**Lancaster-Lebanon Intermediate Unit 13 Board Actions****September 13, 2023****BOARD ACTION:**

- Approved \$16,422,693.77 in disbursements
- Accepted the resignation of Mrs. Jennifer Walker, Manheim Central School District
- Elected Dr. Kathleen Blouch to serve as the Annville-Cleona School District representative on the IU13 Board of Directors
- Elected Mrs. Amy Beachy to serve as the Manheim Central School District representative on the IU13 Board of Directors

**BUSINESS SERVICES**

Approved the following contract(s):

For Business Services (EDO):

- ALLEGHENY INTERMEDIATE UNIT 3      Mathematics NIC for CSI Schools

For Business Services (PaTTAN):

- QBS LLC      Behavioral safety training for trainers

Approved the following subrecipient contract(s):

For Business Services (PaTTAN):

- 21ST CENTURY CYBER CHARTER SCHOOL      State Systemic Improvement Plan (SSIP)
- AGORA CYBER CHARTER SCHOOL
- ALLENTOWN SCHOOL DISTRICT
- CHARLEROI AREA SCHOOL DISTRICT
- COLUMBIA BOROUGH SCHOOL DISTRICT
- COMMONWEALTH CHARTER ACADEMY CHARTER SCHOOL
- EAST PENNSBORO AREA SCHOOL DISTRICT
- KEYSTONE EDUCATION CENTER INC
- NEW DAY CHARTER SCHOOL
- PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL
- PERSEUS HOUSE CHARTER SCHOOL OF EXCELLENCE
- POTTSTOWN SCHOOL DISTRICT
- READING SCHOOL DISTRICT
- SAYRE AREA SCHOOL DISTRICT
- TROY AREA SCHOOL DISTRICT
- BLACKLICK VALLEY SCHOOL DISTRICT      Systemic Supports Initiative
- GLENDALE SCHOOL DISTRICT

**EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES**

Approval to submit a non-competitive continuation proposal and other funding opportunities from the Office of Head Start and OCDEL throughout the 2023-2024 school year, for the Head Start program in Lebanon County

Acknowledgement of backpacks and school supplies donated to the Lancaster-Lebanon IU13 ECSES Social Workers by Heller Capital

Approved the following contract(s):

- PHOENIX COURIER LTD Delivery of student meals (amendment)
- TRANSPERFECT GLOBAL INC Interpretation and translation services
- FTF BEHAVIORAL CONSULTING INC Behavioral Consulting Services
- SPOOKY NOOK SPORTS INC Conference Space Rental

Approved the following marketplace contract(s):

- For Special Education Services – IU13 District Consortium:
  - EASTERN LANCASTER COUNTY SCHOOL DISTRICT
  - LEBANON SCHOOL DISTRICT
  - MANHEIM TOWNSHIP SCHOOL DISTRICT
  - SCHOOL DISTRICT OF LANCASTER
- For Special Education Services – Lebanon Consortium:
  - LEBANON SCHOOL DISTRICT
- For Special Education Services – Itinerant Occupational and Physical Therapy:
  - LEBANON SCHOOL DISTRICT
  - MANHEIM TOWNSHIP SCHOOL DISTRICT
  - SCHOOL DISTRICT OF LANCASTER
  - TULPEHOCKEN AREA SCHOOL DIST
- For Special Education Services – Job Training:
  - EASTERN LANCASTER COUNTY SCHOOL DISTRICT
  - MANHEIM TOWNSHIP SCHOOL DISTRICT
  - SCHOOL DISTRICT OF LANCASTER
- For Special Education Services – Speech and Language Itinerant Services:
  - LEBANON SCHOOL DISTRICT
  - MANHEIM TOWNSHIP SCHOOL DISTRICT
  - SCHOOL DISTRICT OF LANCASTER

### **INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES**

Approval of contracts between IU13, Lancaster Catholic High School, and the following contractors for services as noted, to be funded through EANS II funds administered by IU13 for Nonpublic Schools in Lancaster and Lebanon Counties

B.R. Kreider	HVAC installation
CMC	HVAC installation
JK Mechanical	HVAC installation
Monismith Contracting	HVAC installation
Hershocks	Window installation

Approved the following contract(s):

For Instructional Services:

- FUEL EDUCATION LLC LLVS purchase of Online Education Products and Services
- POWERSCHOOL HOLDINGS LLC Schoology Learning Management System licenses and professional development (amendment)
- IMAGINE LEARNING LLC Imagine Language and Literacy Reusable License

For Technology Services:

- BLOCK COMMUNICATIONS INC Local and long-distance telephone services (amendment)
- INTELIGENT INC (SINCH) E911 landline services (amendment)
- TOM FALK PLUMBING & HEATING INC Installation of sinks and vanity
- TOMLINSON BOMBERGER INC Pest Control (amendment)
- RMDS ENTERPRISES LLC Tech Talk Live Dinner
- MARCO HOLDINGS LLC Additional shredding location and bin (amendment)

### **HUMAN RESOURCES SERVICES**

Approval to confirm the appointment of Sweet, Stevens, Katz & Williams for the 2023-2024

school year per proposal dated July 1, 2023, and to further appoint an attorney of that firm as Hearing Officer in conjunction with an employee claim

Approval of the Memorandum of Understanding between the Lancaster-Lebanon Intermediate Unit 13 and the Lancaster-Lebanon Intermediate Unit 13 Education Association (EA) that all actively employed professional employees in positions at School-Age Autistic Support/Emotional Support and the Integrated Emotional Support programs at the Central Education Center are eligible for an attraction and retention stipend, per semester, per the terms and conditions of the stipend effective July 1, 2023, through June 30, 2024

Approval of the Memorandum of Understanding between the Lancaster-Lebanon Intermediate Unit 13 and the Lancaster-Lebanon Intermediate Unit 13 Education Support Professionals Association (ESPA) to create two new roles

Approval of the Memorandum of Understanding between the Lancaster-Lebanon Intermediate Unit 13 and the Lancaster-Lebanon Intermediate Unit 13 Education Support Professionals Association (ESPA) that all actively employed ESPA eligible support professional employees in positions at Community School(s), as well as the School-Age Autistic Support/Emotional Support program at the Central Education Center and the Integrated Emotional Support programs at the Central Education Center. are eligible for an attraction and retention stipend effective July 1, 2023, through June 30, 2024

Approval of the Memorandum of Understanding between the Lancaster-Lebanon Intermediate Unit 13 and the Lancaster-Lebanon Intermediate Unit 13 Education Support Professionals Association (ESPA) that all ESPA eligible support professionals hired on and after July 1, 2021, who severed their employment with a Commonwealth public school entity shall be entitled to all accumulated, unused sick leave not exceeding a maximum of twenty-five (25) working days acquired during their employment in the Commonwealth public school entity

Approval of the Memorandum of Understanding between the Lancaster-Lebanon Intermediate Unit 13 and the Lancaster-Lebanon Intermediate Unit 13 Education Support Professionals Association (ESPA) to acknowledge the need for the Board to contract directly with temporary agencies to fill vacant instructional support positions, particularly personal care assistants as required by students' individual education plans, until such time that the IU13 Board directly hires staff for vacant instructional support positions

Approval of the Memorandum of Understanding between the Lancaster-Lebanon Intermediate Unit 13 and the Lancaster-Lebanon Intermediate Unit 13 Education Association (EA) that all actively employed professional employees in positions at the Community School(s) Professional positions, are eligible for an attraction and retention stipend, per semester, per the terms and conditions of the stipend effective July 1, 2023, through June 30, 2024

Announcement that two IU13 Professional staff have attained tenure

Announcement of seven staff to be completing 2023-2024 student teaching and internships through local Lancaster and Lebanon high schools and universities pending satisfactory review of clearances as required by his/her institution

Approved the following contract(s):

- FRONTLINE TECHNOLOGIES GROUP LLC Provide product subscriptions
- SWEET STEVENS KATZ & WILLIAMS LLP Legal services for employee claim
- MID ATLANTIC BUILDING ASSOC INC Cleaning of all CareATC medical facilities
- TRAVELERS INDEMNITY COMPANY, THE (TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA) Fiduciary Liability insurance policy
- TX:TEAM REHAB INC Physical therapy services (amendment)

- ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC (CFC UNDERWRITING LIMITED)

Cyber Liability insurance policy

Approval of personnel actions:

- Resignation: 23
- Termination: 39
- Retirement: 2
- Employment: 29
- Change of Position, Salary or Status: 21
- Leave of Absence: 2



## **IU13 Plans New Center in Lebanon County**

As part of our commitment to serving Lebanon County, Jonestown Elementary School was recently purchased from the Northern Lebanon School District. This new site will host a center-based location for IU13 programs, making it easier to serve students and families in the Lebanon area. IU13 looks forward to this opportunity to expand our role as part of the Lebanon County community.