

- H. Approval of Amendment #4 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan Educational Support Professional Association eligible PPO Plan Document to retroactively reinstate Telephonic Specialist services effective July 1, 2023, pending legal review. (Reference Human Resources Services Exhibit F)
- I. Approval of Amendment #4 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan PPO High Plan and PPO Low Plan Plan Document to retroactively reinstate Telephonic Specialist services effective July 1, 2023, pending legal review. (Reference Human Resources Services Exhibit G)
- J. Approval of Amendment #4 to the Plan Document and Summary Plan Description for Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan for eligible Professional staff members to retroactively reinstate Telephonic Specialist services effective July 1, 2023, pending legal review. (Reference Human Resources Services Exhibit H)
- K. Approval of Amendment #4 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan Tax Bureau Plan Document to retroactively reinstate Telephonic Specialist services effective July 1, 2023, pending legal review. (Reference Human Resources Services Exhibit I)
- L. Approval of the Resignation and Release Agreement between the Lancaster-Lebanon Intermediate Unit 13 and employee #00009074 as presented in Executive Session. (Reference Human Resources Services Exhibit K)
- M. Personnel Actions as presented in Human Resources Services Exhibit J.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-18, No-0, Absent-4

Mr. Irvin thanked the Board on behalf of the committee for support of recruiting and retention efforts.

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	AALIYAH	BYRD	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	11/17/2023	Accepted alternate employment
2	ANGELA	CARDONA	SUB DAILY PARAPROFESSIONAL		HRS	10/27/2023	Personal reasons
3	KATRINA	CONATY	BEHAVIOR SUPPORT ASSISTANT	MULTIPLE PROGRAMS	ECSES	10/09/2023	Personal reasons
4	ELAINE RUTH	ENTERIA	PARAEDUCATOR	EARLY INTERVENTION	ECSES	10/20/2023	Personal reasons
5	RACHAEL	HAYERSTICK	CURRICULUM & INSTRUCTION SPECIALIST		IS	11/15/2023	Accepted alternate employment
6	MARLA	HOOBER	PARAEDUCATOR	EARLY INTERVENTION	ECSES	10/27/2023	Accepted alternate employment
7	DANIEL	MELLINGER	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL		HRS	10/30/2023	Relocating out of area
8	BARBARA	SIEROCINSKI	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	10/19/2023	Personal reasons
9	ASHLEY	WEATHERBY	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	12/08/2023	Personal reasons
10	JANE	WEIK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/23/2023	Personal reasons

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	SCOTT	MCFARREN	SUB DAILY PARAPROFESSIONAL		HRS	9/28/2023	Failure to complete employment paperwork

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	SHARON	GRUBER	BS INFO SYSTEMS ANALYST		BS	03/28/2024
2	JUDITH	LESLIE	HEAD START/EARLY CHILDHOOD ASSIST	HEAD START	ECSES	01/31/2024

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept	Effective Date	Salary	Step	Days of Service	Reason
1	MADISON	AUMAN	JOB TRAINER	JOB TRAINING SERVICES	ECSES	11/06/2023	\$23.47 /hour	01	185	Filling Vacancy
2	STEPHANIE	BAYNHAM	SEC MTSS BEHAVIOR	PROF SERVICES MULTIPLE PROGRAM	ECSES	01/02/2024	\$82,688.00	M+30/07	195	Filling Vacancy
3	STEPHANIE	BENNETCH	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	10/16/2023	\$17.36 /hour	01		Filling Vacancy
4	DARIANA	BROWN	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	11/06/2023	\$17.36 /hour	01		Filling Vacancy
5	JON-CARLO	CANDELARIO	HS/EC ASSISTANT FLOATER	HEAD START	ECSES	10/23/2023	\$16.03 /hour		188	New - Program Need
6	DESTINY	DANZ	SUB DAILY PROFESSIONAL		HRS	10/25/2023	\$135.00 /day			Secondary Assignment
7	BRITTNAY	DEPERALTA	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	11/06/2023	\$17.36 /hour	01		Filling Vacancy
8	KRISTINE	DOCHTERMAN	HEALTH CARE ASSISTANT	AUTISTIC SUPPORT	ECSES	10/30/2023	\$28.69 /hour	10	185	Filling Vacancy
9	LISA	EICHOLTZ	SUB DAILY PARAPROFESSIONAL		HRS	10/30/2023	\$115.00 /day			New - Program Need
10	SARAH	ELLSWORTH	PART-TIME BEHAVIOR SUPPORT ASSISTANT		ECSES	10/30/2023	\$23.07 /hour	01	185	New - Program Need
11	AUBREY	EVANS	HS/EC ASSISTANT	HEAD START	ECSES	11/06/2023	\$16.99 /hour		188	Filling Vacancy
12	ERIKA	FITZ	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	11/06/2023	\$21.29 /hour		259	New - Program Need
13	MELISSA	LIGHT	PROGRAM ASSISTANT	AUTISTIC SUPPORT	ECSES	10/23/2023	\$20.51 /hour		260	Filling Vacancy
14	SCOTT	MCFARREN	SUB DAILY PARAPROFESSIONAL		HRS	10/09/2023	\$115.00 /day			New - Program Need
15	NICOLE	MILLER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/30/2023	\$17.36 /hour	01	185	New - Program Need
16	HARRY	MONTGOMERY	SUB DAILY PROFESSIONAL		HRS	10/04/2023	\$135.00 /day			New - Program Need
17	JENNIFER	MORALES MARTINEZ	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	10/30/2023	\$17.36 /hour	01		Filling Vacancy
18	STEPHANIE	PETERSHEIM	HEALTH CARE ASSISTANT	MULTIPLE DISABILITIES SUPPORT	ECSES	10/23/2023	\$27.81 /hour	07	185	New - Program Need
19	LUZMARIE	ROLON	SUB DAILY PARAPROFESSIONAL		HRS	10/23/2023	\$115.00 /day			New - Program Need
20	KATELYN	ROTH	SUB DAILY PARAPROFESSIONAL		HRS	11/06/2023	\$115.00 /day			New - Program Need
21	NICHOLA	SAUGER	SUB SEC ASGN PARAPROFESSIONAL		HRS	10/16/2023	\$171.83 /day			Employee Request
22	REBECCA	SCHATZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/23/2023	\$17.36 /hour	01	185	Requested by Donegal SD
23	THOMAS	STEM	SUB SEC ASGN PARAPROFESSIONAL		HRS	10/27/2023	\$130.20 /day			Secondary Assignment
24	LAURA	SWEIGART	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/30/2023	\$17.36 /hour	01	185	Requested by Penn Manor SD
25	ELIZMARIE	VELEZ-ORENGO	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/30/2023	\$17.36 /hour	01		Filling Vacancy
26	LOGAN	VILLA	SUB DAILY PARAPROFESSIONAL		HRS	10/23/2023	\$115.00 /day			New - Program Need
27	ELIZABETH	WEIDNER	PSYCHOLOGIST	PROF SERVICES MULTIPLE PROGRAM	ECSES	12/18/2023	\$100,201.00	DOCT/15	198	New - Program Need

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	DELANEY	BENNETT	SUB DAILY PARAPROFESSIONAL		HRS	PART-TIME TEACHER HEALTH and PE	SCHOOL AGE RELATED SERVICES	ECSES	10/30/2023	\$36,954.60	B/01	114	New - Program Need
2	LAURA	BINKLEY	COMM ED ADJUNCT INSTRU		IS	COMM ED INSTRUCTOR		IS	10/20/2023	\$25.75 /hour			Temporary change due to program need
3	BEATRICE	CHIN	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	11/01/2023	\$115.00 /day			Employee Request
4	DULCE	GONZALEZ DE MORONTA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	10/02/2023	\$115.00 /day			Employee Request
5	ELLEN	HERBERT	SENIOR ACCOUNTANT		BS	ACCOUNTING MANAGER		BS	12/01/2023	\$84,072.00		260	Filling Vacancy
6	VANESSA	HOPKINS	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	10/30/2023	\$115.00 /day			Employee Request
7	DAVID	HYLTON	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	ESPA ON ASSIGNMENT		ECSES	10/25/2023	\$324.16 /day	B/01	190	Secondary Assignment
8	SHAUNA	LOWE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR FLOATER	CNTR BASED EMOTIONAL SUPPORT	ECSES	10/16/2023	\$17.74 /hour	02	185	Filling Vacancy
9	NERVA	RAMOS	COMM ED ADJUNCT INSTRU		IS	COMM ED INSTRUCTOR		IS	10/01/2023	\$23.71 /hour			Temporary change due to program need
10	NICHOLA	SAUGER	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR FLOATER	EARLY INTERVENTION	ECSES	10/12/2023	\$22.91 /hour	15	185	Filling Vacancy
11	DENISE	SCHOPPNER	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	10/13/2023	\$115.00 /day			New - Program Need
12	MARIBETH	VELOZWONG	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	10/09/2023	\$19.51 /hour	06	185	New - Program Need

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
13	ELEANOR	BENNETT	TEACHER OF HEARING IMPAIRED	SENSORY IMPAIRED	ECSES			ECSES	09/01/2023	\$74,017.00	M+45/02	190	Salary adjustment for credits earned
14	ALINA	BOYER	TEACHER OF SPEECH CORR	EARLY INTERVENTION	ECSES			ECSES	07/01/2023	\$73,328.00	M+30/03	190	Salary adjustment for credits earned
15	GINA	BRILLHART	ASST TO THE EXEC DIRECTOR/CFO		EDO			EDO	07/01/2024	TBD		260	Change to SFT 260 day Director
16	BRANDY	CRAWFORD	TEACHER OF SPEC ED	EMOTIONAL SUPPORT	ECSES			ECSES	09/01/2023	\$67,797.00	M/02	190	Salary adjustment for credits earned
17	MEGAN	DONACHY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	09/19/2023	\$17.74 /hour	02	185	Change in assignment with increase in hours from 6.5 to 7 hours per day
18	YOLANDA	LARSON	PSYCHOLOGIST	SCHOOL TO WORK	ECSES			ECSES	09/01/2023	\$80,736.00	M+60/03	198	Salary adjustment for credits earned
19	HEATHER	NAUMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	10/16/2023	\$17.74 /hour	02	185	Change in position with increase in hours from 6 to 7.25 hours per day
20	MAURA	PLUTA	READING SPECIALIST	NONPUBLIC	IS			IS	09/01/2023	\$86,471.00	M+45/11	190	Salary adjustment for credits earned
21	BRANDI	RODRIGUEZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	DIAGNOSTIC KINDERGARTEN	ECSES	10/30/2023	\$17.74 /hour	02	185	Change in program with decrease in hours from 7 to 6.5 hours per day
22	STEPHANIE	SFRISI	TEACHER OF SPEC ED	EMOTIONAL SUPPORT	ECSES			ECSES	09/01/2023	\$78,169.00	M+45/05	190	Salary adjustment for credits earned
23	MARIBETH	VELOZWONG	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES			ECSES	10/09/2023	\$19.51 /hour	06	185	Change in position with decrease in hours from 7.25 to 7 hours per day
24	CAMELA	YOST	READING SPECIALIST/MATH INSTRU	NONPUBLIC	IS			IS	09/01/2023	\$87,165.00	M+30/13	190	Correction to salary approved at October Board
25	BRIANNE	ZEAMER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	10/16/2023	\$17.74 /hour	02	185	Change in hours from 6.5 to 7.25 hours per day per district request

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00012916				2SE SES, NON-INSTRUCTIONAL	11/06/2023	PSERS Special Sick Leave
2	00011616				SES, SPECIAL EDUC SERVICES	11/13/2023	PSERS Special Sick Leave
3	00008145				IS - ACT 89 NON PUBLIC	11/02/2023	Requesting an extension of Sabbatical leave of absence for a second, half school term, not to exceed 95 working days
4	00010683				SES, SPECIAL EDUC SERVICES	10/23/2023	Requesting unpaid, non-FMLA leave of absence for 35 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Positon	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	JACOB	BUCKWALTER	COMM ED ADVISOR	COMMUNITY ED	IS	11/20/2023	\$ 21.29 /hour		260	New - program need
2	JENNIFER	CLEMONS	TEACHER OF SPEC EDUCATION	EARLY INTERVENTION	ECSES	11/27/2023	\$ 85,092.00	M+15/13	190	New - program need
3	ANGELICA	ESHLEMAN	PSYCHOLOGIST	CNTR BASED EMOTIONAL SUPPORT	ECSES	10/09/2023	\$ 82,183.00	M+30/07	198	New - program need

PRIOR BUSINESS

Dr. Fullerton noted that Board Policy 805 – Emergency Preparedness and Response was revised and approved at the August 2023 Board Meeting. Afterward, it was discovered that one item was referred to as an option rather than required per School Code. This proposed revision changes the originally approved language of “may” for this item regarding school security drills on p. 3, to “shall,” as noted on the Exhibit. No other content changes are being recommended.

Dr. Fullerton called for a motion to temporarily suspend Board Policy 003 in order to approve the proposed policy revision with a single reading.

- A. On a motion by Mr. Melleby and a second by Mr. Peters, the Board approved suspension of Board Policy 003 – Functions, until Board action is taken on Prior Business Item B at this meeting.

Motion Carried: Yes-18, No-0, Absent-4

Mr. Stem explained that, in transparency, this revision to Policy 805 is being brought to the Board for action as the change of the single word noted alters the meaning of that section of the policy.

- B. On a motion by Mrs. Groff and a second by Mr. Merris, First Reading and Approval of revised Board Policy 805 – Emergency Preparedness and Response was approved. (Reference Prior Business Exhibit A)

Motion Carried: Yes-18, No-0, Absent-4

NEW BUSINESS

None.

LEGISLATIVE UPDATE

Mr. Stem provided a legislative update including comments regarding the Basic Education Funding Commission and that the date for the preliminary report originally to be presented in November has been extended to January 11. He also provided information on HB27 and an update that it has not moved. Mr. Peters noted recent education-related legislation which was signed regarding religious garb. Mr. Stem elaborated on the legislation.

EXECUTIVE DIRECTOR’S REPORT

Mr. Stem provided an Executive Director’s Report, including comments on:

- Generosity of donations by IU13 staff in support of the Lancaster-Lebanon Education Foundation (LLEF), also noting that Dr. Rider-Bertrand is now the Director of LLEF.
- Students in a district-based Autistic Support class learning how to use the Red Rose Transit Authority (RRTA) transit system and participating in a community-based learning opportunity at Central Market
- Student-operated Learning Curve Café and its “Chef of the Week”

- Fast Facts publication, providing a snapshot of IU13 highlights from the prior year.
- Three staff members in the Instructional Services Department earning Apple Learning Coach credentials
- Adapted Physical Education classes
- Classroom Pumpkin Decorating Contest
- Thanks and best wishes to outgoing IU13 Board Members: Mrs. Sweigart, Dr. Gallagher, Ms. Cini, and Mr. Peters

BOARD COMMENTS

Mr. Peters shared his appreciation of serving with the IU13 Board.

Mr. Melleby, Mr. Chubb, and Mr. Ondrusek shared remembrances and appreciation of Mr. Skip Brackbill.

Dr. Fullerton congratulated Board members who won their re-election.

PUBLIC COMMENTS

None.

ADJOURNMENT

Dr. Fullerton announced that the next Board meeting will be on December 13, 2023, at the IU13 Northern Education Center in Jonestown, PA.

The meeting was adjourned at 8:16 PM.

Motion Carried: Yes-18, No-0, Absent-4

Respectfully submitted,

Gina Brillhart
Board Secretary