

**Board Officers**

- Dr. Joseph Fullerton  
*President*
- Nikki Rivera  
*Vice President*
- Ronald Melleby  
*Treasurer*
- Gina Brillhart  
*Secretary (non-voting)*

**Lancaster-Lebanon Intermediate Unit 13 Board Actions**

**December 13, 2023**

**MEETING HIGHLIGHTS:**

The following new members were elected to the IU13 Board of Directors to complete their school district's term until June 30, 2024:

- Ms. Jill Martin, Palmyra Area School District
- Mr. Luis Morales, School District of Lancaster
- Mr. Daniel Woolley, Warwick School District

**Board Members**

- Amy Beachy
- Dr. Kathleen Blouch
- Brett Buckwalter
- Craig Chubb
- Susan Dieffenbach
- Michael Fisher
- Idette Groff
- Melissa Herr
- Paul W. Irvin
- Charles Merris, Jr.
- Jill Martin
- Luis Morales
- Staci Murray
- Robert Okonak
- Raymond Ondrusek
- Ryan Sexton
- Tim Stauffer
- Daniel Woolley

**BOARD ACTION:**

- Approved \$8,285,457.94 in disbursements

**BUSINESS SERVICES**

Approved the following contract(s):

For Business Services (EDO):

- FM: SYSTEMS GROUP LLC
- EVIDENCE TO ACTION

Resource Scheduler Software License  
Consultation, professional development, and  
resource development

For Business Services (PaTTAN):

- HERSHEY ENTERTAINMENT &  
RESORTS COMPANY
- SANTORO, LANA EDWARDS

2023 PaPBS Implementers' Conference  
(amendment)  
MTSS Course Development

Approved a short-term lease agreement with the Chestnut Street Community Center to provide space for the IU13 Lebanon County Community Education Program

Matthew Stem  
*Executive Director*

**EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES**

Approved the following contract(s):

- BOYO TRANSPORTATION SERVICES INC      Pupil Transportation (amendment)

Approved subrecipient contracts for Individuals with Disabilities Education Act (IDEA) Services for the following school districts:

- |  |                                    |
|--|------------------------------------|
| • ANNVILLE-CLEONA SCHL DISTRICT          | • EPHRATA AREA SCHOOL DISTRICT     |
| • COCALICO SCHOOL DISTRICT               | • HEMPFIELD SCHOOL DISTRICT        |
| • COLUMBIA BOROUGH SCHOOL DISTRICT       | • LAMPETER-STRASBURG SCHL DIST     |
| • CONESTOGA VALLEY SCHOOL DIST           | • LEBANON SCHOOL DISTRICT          |
| • CORNWALL LEBANON SCHOOL DIST           | • MANHEIM CENTRAL SCHOOL DIST      |
| • DONEGAL SCHOOL DISTRICT                | • MANHEIM TOWNSHIP SCHOOL DIST     |
| • EASTERN LANCASTER COUNTY S D           | • NORTHERN LEBANON SCHOOL DISTRICT |
| • EASTERN LEBANON COUNTY SCHOOL DISTRICT | • PALMYRA AREA SCHOOL DISTRICT     |
| • ELIZABETHTOWN AREA SCHOOL DIST         | • PENN MANOR SCHOOL DISTRICT       |
|  | • PEQUEA VALLEY SCHOOL DISTRICT    |
|  | • SCHOOL DISTRICT OF LANCASTER     |
|  | • SOLANCO SCHOOL DISTRICT          |
|  | • WARWICK SCHOOL DISTRICT          |

**INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES**

Approved the following contract(s):

For Instructional Services:

- TRANSFR INC VR Headsets
  - DISCOVERY EDUCATION INC Discovery Education Agreement to offer Mystery Science Add-on Subscription (amendment)
  - DISCOVERY EDUCATION INC Discovery Education Nonpublic Schools Subscription Renewal
  - PENN MANOR SCHOOL DISTRICT Title III Consortium Reimbursement Funds (amendment)
- For Technology Services:
- GUARANTEED PROPERTY SERVICES LLC Flooring maintenance at Northern Education Center (amendment)
  - MARTIN ENTERPRISES LLC Classroom moves for designated locations
  - TRANSFINDER CORPORATION IU13 Van Routing and Maintenance Tracking Software and Hardware
  - MIDSTATE MECHANICAL & ELECTRICAL, LLC Upgrade HVAC and lighting in Fairland and CSW (amendments)
  - NETRALITY HOLDCO TRUST Data Center Colocation Service (amendment)
  - TFB CATERING INC Catering for Tech Talk Live Conference

Awarded Request for Proposal #223-004 – Microsoft Reseller Services

### **HUMAN RESOURCES SERVICES**

Approval of Amendment #3 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan Educational Support Professional Association eligible PPO Plan Document to clearly delineate the OSS Health requirement for certain joint replacements and subsequent Physical Therapy requirements. This change allows for the joint replacement at OSS Health requirement to be waived when surgery is a result of an accident or injury, effective September 1, 2023, pending legal review

Approval of Amendment #3 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan PPO High Plan and PPO Low Plan Plan Document to clearly delineate the OSS Health requirement for certain joint replacements and subsequent Physical Therapy requirements. This change allows for the joint replacement at OSS Health requirement to be waived when surgery is a result of an accident or injury, effective September 1, 2023, pending legal review

Approval of Amendment #3 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan for eligible Professional staff members to clearly delineate the OSS Health requirement for certain joint replacements and subsequent Physical Therapy requirements. This change allows for the joint replacement at OSS Health requirement to be waived when surgery is a result of an accident or injury, effective September 1, 2023, pending legal review

Approval of Amendment #3 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan Tax Bureau Plan Document to clearly delineate the OSS Health requirement for certain joint replacements and subsequent Physical Therapy requirements. This change allows for the joint replacement at OSS Health requirement to be waived when surgery is a result of an accident or injury, effective September 1, 2023, pending legal review

Approval to correct the effective date of the Lancaster-Lebanon Intermediate Unit 13 Adoption Expense Reimbursement Pilot Program that was previously approved at the November 8, 2023, meeting from September 1, 2023, to September 1, 2022

Approval to expand the following incentives to Daily Substitute candidates effective December 14, 2023:

- Use of CareATC for pre-employment Physical/TB tests
- Use of pre-paid codes for all three required pre-employment clearances
- Possible reimbursement of up to \$100 after 60 days of completed sub assignments for expenses incurred related to the above required pre-employment items

Approval of the 2024-2025 Early Intervention School Calendar

Approval to retain Sweet, Stevens, Katz, & Williams as special counsel for the 2024-2025 school year

Announcement of 2 Professional staff who have attained tenure

Announcement of 2 staff who will be completing 2023-2024 student teaching and internships through local Lancaster and Lebanon high schools and universities pending satisfactory review of clearances as required by his/her institution

Approved the following contract(s):

- |  |  |
|--|--|
| • CMP SUSQUEHANNA CORP                               | HR recruitment advertising (amendment)                                 |
| • IHEART COMMUNICATIONS INC                          | HR recruitment advertising (amendment)                                 |
| • CAREATC  | Medical provider for IU13 on-site/near-site health centers (amendment) |
| • KIMBALL COMPANY LLC D/B/A KIMBALL MOTION ANALYTICS | Lease of KMA-owned DARI Motion system and equipment (amendment)        |
| • TELEMEDICINE MANAGEMENT INC.                       | Telemedicine Services (amendment)                                      |
| • UNITED CONCORDIA COMPANIES INC                     | Dental Administrative Services   |

Approval of personnel actions:

- |                       |  |
|-----------------------|--|
| • Resignation: 9      | • Employment: 41                           |
| • Termination: 5      | • Change of Position, Salary or Status: 15 |
| • Retirement: 1       | • Leave of Absence: 6                      |
| • Early Retirement: 1 |  |

## IU13 FAST FACTS

### IU13 Northern Education Center Highlighted

The IU13 Board of Directors December meeting was held at the new IU13 Northern Education Center in Jonestown, PA. This building was originally Jonestown Elementary School, which was dedicated in 1957, shortly after the Northern Lebanon Joint School System was created in 1952.



Before being sold to IU13 in May of 2023, the building served as an elementary school to approximately 500 students and 54 staff members, as part of the Northern Lebanon School District. The building was renovated in 1965, 1988, and 2001, and will only require limited renovations and general upkeep before opening as the IU13 Northern Education Center and serving students from Lancaster and Lebanon county school districts.

Once fully operational, the building's use is anticipated to include programming for students served by IU13. In addition, plans are underway for the building to host a Community Clothing Bank operated by the Northern Lebanon Ministerium, which is comprised of 30 churches in Lebanon County. The Clothing Bank plans to partner with the IU13 School-to-Work program and have students handle various jobs with the clothing, similar to what they do with Goodwill.

*IU13 looks forward to serving our community in this new location!*