



Lancaster-Lebanon Intermediate Unit 13 Board Actions

May 22, 2024

Board Officers

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Vice President

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Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

BOARD ACTION:

- Approved \$13,601,123.40 in disbursements

BUSINESS SERVICES

Approved the following revised Fiscal Year 2023-24 budgets:

- SSU 013 – Operations and Infrastructure Support Services
- SBU 015 – Statewide Initiatives

Awarded the following bids:

- Bid #234-004, Bakery
- Bid #234-005, Ice Cream
- Bid #234-006, Tea Drinks
- Bid #234-010, Instructional Classroom Supplies
- Bid #234-009, Copy Paper
- Bid #234-011, Instructional Art Supplies
- Bid #234-012, Technology Education Supplies

Second Reading and Approval of the following revised policies:

- Policy 611 – Purchases Budgeted
- Policy 612 – Purchases Not Budgeted
- Policy 616 – Payment of Bills

First Reading of proposed new Policy 625 – Purchase Cards and Store Purchase Cards

Approved the following contract(s):

For Business Services:

- POWERSCHOOL HOLDINGS LLC

BusinessPlus 24-25 Maintenance Renewal

For Business Services (EDO):

- CONVERSATIONS INC
- SAS INSTITUTE INC

Leadership Development
Analytics, reporting, consulting, and resources

- SAS INSTITUTE INC

Reporting, consulting, and presentations

For Business Services (PaTTAN):

- APP TECHS CORPORATION
- FTW ROBOTICS LLC
- SUPPLYSOURCE INC.

Security System Improvements
Professional Development
Modular wall system relocation

Approved the following subrecipient contract(s):

For Business Services (PaTTAN):

- CANTON AREA SCHOOL DISTRICT
- JUNIATA COUNTY SCHOOL DIST
- STEELTON-HIGHSPIRE SCHOOL DIST
- WINDBER AREA SCHOOL DISTRICT
- HUNTINGDON AREA SCHOOL DIST
- SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
- SOUTHERN FULTON SCHOOL DIST
- STATE COLLEGE AREA SCHOOL DISTRICT
- TOWANDA AREA SCHOOL DISTRICT
- YORK CITY SCHOOL DISTRICT

Systemic Supports Initiative (amendment)
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EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approved the following revised Fiscal Year 2023-24 budgets:

- SBU 005 – Early Learners
- SBU 011 – Special Education Classroom Services
- SBU 012 – Itinerant Solutions
- SBU 014 – Federal Pass-Thru Funds Administration Services

Acknowledgement of multiple food items donated to Lancaster-Lebanon IU13's Learning Curve Café by Gus's Keystone Family Restaurant

Acknowledgement of clothing purchased at a discounted rate for Lancaster-Lebanon IU13's School-to-Work students by Alfred Dunner

Acknowledgement of facility space donated for a Lancaster-Lebanon IU13 School-to-Work Professional Development Day by LCBC

Acknowledgement of facility usage, food, and drinks donated for staff and students for Lancaster-Lebanon IU13's Spring Student Bazaar by Cornwall Manor

Approved the following contract(s):

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| • BILLINGS BILINGUAL LLC | Document translation services (amendment) |
| • EASTERN LEBANON COUNTY SCHOOL DISTRICT | Food services for ELCO Head Start class |
| • LEBANON SCHOOL DISTRICT-FOOD | Food services for Lebanon SD Head Start class |
| • LEBANON SCHOOL DISTRICT-FOOD | Food services for Head Start class |
| • TEACHING STRATEGIES LLC | Online training for Head Start coaches and teachers |
| • TUSCARORA IU 11 | Reimbursement of Work Force development costs |
| • TUSCARORA IU 11 | Purchase of Assistive Technology |
| • DEVEREUX FOUNDATION, THE | Clinical and Professional Training and Research |
| • LAMPETER-STRASBURG CAFETERIA | Student nutrition services |
| • SWEET STEVENS KATZ & WILLIAMS LLP | Special education legal consortium for 2024-25 |

Approved subrecipient contract(s) for Subrecipient Letter of Agreement for Implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds with the following subrecipients:

- PALMYRA AREA SCHOOL DISTRICT
- SCHOOL DISTRICT OF LANCASTER

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

Approved the following revised Fiscal Year 2023-24 budgets:

- SBU 002 – Community Education
- SBU 004 – Teaching and Learning Collaborative
- SBU 007 – Student Services
- SBU 016 – Regional Technology Solutions

Awarded Request for Proposal (RFP) #234-026 – Mobile Telecommunications Services

Approved the following contract(s):

For Instructional Services:

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|----------------------------|--|
| • CORWIN PRESS INC | Teacher Clarity Workshop Facilitator |
| • POWERSCHOOL HOLDINGS LLC | PowerSchool Schoology LMS License and Professional Development |
| • STREAMABLE LEARNING INC | Streamable Learning streaming services for partners |
| • CONNECT COUNSELING LLC | Counseling Services (amendment) |

- ORTHOPEDIC ASSOCIATES OF LANCASTER LTD Athletic Training Services
- For Technology Services:
- MARTIN ENTERPRISES LLC Packing and relocating items from CSW to CEC
- PITTSBURGH STAGE INC Stage Inspections at CEC and NEC (amendment)
- SUPPLYSOURCE INC. Blanket contract for furniture installation, delivery and moving (amendment)
- SWEET STEVENS KATZ & WILLIAMS LLP Technology legal consortium
- T-MOBILE Cellular and mobile data service
- VERIZON Cellular and mobile data service

HUMAN RESOURCES SERVICES

Approved the following revised Fiscal Year 2023-24 budgets:

- SBU 001 – Administrative and Management Services
- SSU 018 – Internal Service Fund for Employee Benefits

Approval for non-bargaining unit Head Start and Early Head Start staff to receive a 3.0% Cost of Living Adjustment (COLA) with an additional increase for Head Start Assistants, Head Start Instructors, Head Start/PKC Coaches, and Head Start Inclusion Specialist upon receipt of the Notice of Award from the Office of Head Start. This will be retroactive to the date each grant started in 2024 per the Office of Head Start

Approval of a retention incentive for eligible Confidential staff members for the 2023-2024 school year

Approval of Amendment No. 5 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan ESPA Eligible PPO Plan Plan Document, to correct the definition related to eligible dependent children over the age of 26, who have a disability and remain dependent upon parents for coverage, effective January 1, 2024

Approval of Amendment No. 5 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan PPO High Plan and PPO Low Plan Plan Document, to correct the definition related to eligible dependent children over the age of 26, who have a disability and remain dependent upon parents for coverage, effective January 1, 2024

Approval of Amendment No. 5 to the Plan Document and Summary Plan Description for Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan for Eligible Professional staff members, to correct the definition related to eligible dependent children over the age of 26, who have a disability and remain dependent upon parents for coverage, effective January 1, 2024

Approval of Amendment No. 5 to the Lancaster-Lebanon Intermediate Unit 13 Health and Wellness Benefits Plan Tax Bureau Plan Document, to correct the definition related to eligible dependent children over the age of 26, who have a disability and remain dependent upon parents for coverage, effective January 1, 2024

Approval of special counsel to Brubaker Connaughton Goss & Lucarelli, LLC, Attorneys at Law, to provide professional services related to IU13's benefit plans and related matters, effective July 1, 2024, through June 30, 2025

Approval of the recommendation of a Hearing Officer

Approval of the revised 2024-2025 Early Intervention Calendar

Approval of personnel actions:

- Resignation: 18
- Retirement: 2
- Employment: 24
- Change of Position, Salary or Status: 15
- Leave of Absence: 9

Approved the following contract(s):

For Human Resources Services:

- GENERAL HEALTHCARE RESOURCES LLC Temporary Staffing Services (amendment)

NEW BUSINESS

- Appointment of Board Officer Nominating Committee
- Appointment of Mrs. Rivera as IU13 Voting Delegate for the PSBA Delegate Assembly
- First Reading of the 2024-2025 IU13 Board Meeting Calendar

IU13 FAST FACTS



Tickets: LancasterStormers.com

Educator Appreciation Night with Lancaster Stormers

Friday, June 14th - Game starts at 6:45pm (Clipper Magazine Stadium)

Please join us for a special game as we celebrate educators from Lancaster and Lebanon county school districts and CTCs.

Educators may register for 2 FREE tickets, courtesy of IU13.

Tickets at LancasterStormers.com.

Electronic Ticket will come from ordertracking@tickets.com.

28th Annual Lancaster-Lebanon IU13 Education Conference

Lancaster-Lebanon IU13 is devoted to providing innovative approaches to supporting the highest academic and social-emotional outcomes for students in Pennsylvania and values all opportunities to serve the educational community. IU13 welcomes everyone who takes part in any aspect of the complex process of educating students to participate in this conference.

Game Changers...Strengthening Your Playbook

June 11, 2024 @ 8:30 am - 3:30 pm

Questions? Please contact Linda Murr
(linda_murr@iu13.org).

