

Board Officers

- Dr. Joseph Fullerton
President
- Nikki Rivera
Vice President
- Ronald Melleby
Treasurer
- Gina Brillhart
Secretary (non-voting)

Board Members

- Amy Beachy
- Dr. Kathleen Blouch
- Brett Buckwalter
- Craig Chubb
- Susan Dieffenbach
- Michael Fisher
- Idette Groff
- Melissa Herr
- Paul W. Irvin
- Charles Merris, Jr.
- Jill Martin
- Luis Morales
- Staci Murray
- Robert Okonak
- Raymond Ondrusek
- Ryan Sexton
- Lynda Shrum
- Tim Stauffer
- Daniel Woolley

Matthew Stem
Executive Director

Lancaster-Lebanon Intermediate Unit 13 Board Actions

June 26, 2024

PRESENTATIONS:

- Eleanor (Kyri) Bennett was recognized as the IU13 2024 Annie Sullivan Award recipient.
- IU13 Board Members were recognized for years of service milestones:
 - Dr. Joseph Fullerton (Penn Manor School District) – 10 years

BOARD ACTION:

- Approved \$17,654,038.05 in disbursements

BUSINESS SERVICES

Approval of the following proposed 2024-25 budgets:

- SSU 013 – Operations and Infrastructure Support Services
- SBU 020 – PaTTAN
- SBU 021 – Statewide Projects

Award of the following bids:

- #224-003 – CAFCO Grocery Bid
- #224-027 – CAFCO Cafeteria Paper Supplies Bid

Approval of Investment Program for fiscal year 2024-25

Approval of Lancaster-Lebanon Public Schools Insurance Pool coverage for 2024-25

Approval of designation of newspapers for general circulation

Approval of Depositories for the fiscal year 2024-25

Approval of leased properties from Lancaster-Lebanon Joint Authority as listed on the 2024-25 Master Lease Schedule

Approval of subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2024-25 Master Sublease Schedule

Approval of subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2023-24 Revised Master Sublease Schedule

Second Reading and Approval of new Policy 625 – Purchase Cards and Store Purchase Cards

Approved the following contract(s):

For Business Services (EDO):

- | | |
|---|--|
| • WHARF 5 HOTEL TRS LEASEHOLDER LLC (HYATT HOUSE WASHINGTON DC/THE WHARF) | Superintendents' Fall Study Council |
| • EVIDENCE TO ACTION | Consultation, professional development, and resource development (amendment) |
| • KORU STRATEGY GROUP LLC | LEA continuous improvement (amendment) |
| • W&L DIXON ENTERPRISES LLC | Consultation, professional development, and resource development (amendment) |

For Business Services (PaTTAN):

- | | |
|---|-------------------------------------|
| • AMERICAN INSTITUTES FOR RESEARCH | Technical and Professional Services |
| • INTERNATIONAL INSTITUTE FOR RESTORATIVE PRACTICES | Professional Development |
| • JDK CATERING INC | Catering for NAC2024 |

- KLOO, AMANDA Statewide Systemic Improvement Plan Consultation
- LEADER SERVICES Technology support
- SIGMA MANAGEMENT GROUP Research and data analysis
- TYREE, RHONDA BEACH Special Education Advisory Panel facilitation

Approved the following subrecipient contract(s):

For Business Services (PaTTAN):

- BLAST INTERMEDIATE UNIT 17 Braille and large print instructional material production
- BLAST INTERMEDIATE UNIT 17 Use of Interagency Cluster Funds
- DONEGAL SCHOOL DISTRICT Systemic Supports Initiative
- MUHLENBERG SCHOOL DISTRICT Systemic Supports Initiative
- MIDWESTERN INTERMEDIATE UNIT 4 RAST staffing
- PHILADELPHIA HUNE INC State Systemic Improvement Plan (SSIP)
- TUSCARORA IU 11 Autism Budget Support
- TUSCARORA IU 11 Consulting

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approval of the following proposed 2024-25 budgets:

- SBU 005 – Early Learners
- SBU 006 – Early Intervention
- SBU 011 – Special Education Classroom Services
- SBU 012 – Itinerant Solutions
- SBU 014 – Pass-Thru Funds Administration Services

Awarded RFP #234-025 – Specialized Level 1 Classroom Services

Acknowledgement of a Rifton Tomato chair donated to Lancaster-Lebanon IU13's OT/PT Program by April Squares.

Approved the following contract(s):

- ANNVILLE-CLEONA SCHL DISTRICT Food services for Head Start students in classrooms at Annville-Cleona SD
- CORNWALL LEBANON SCH CAFETERIA Food services for Head Start classes in classrooms at Cornwall-Lebanon SD
- CORNWALL LEBANON SCH CAFETERIA Food services for Head Start classes in classrooms at Cornwall-Lebanon SD
- NORTHERN LEBANON SCHOOL DISTRICT Food services for Head Start classes in classrooms at Northern Lebanon SD
- PALMYRA AREA SCHOOL DISTRICT Food services for Head Start classes in classrooms at Palmyra Area SD
- BILLINGS BILINGUAL LLC Document translation services
- EPHRATA COMMUNITY HOSPITAL Speech and Occupational Therapy for Early Intervention students
- EXCENTIA HUMAN SERVICES Classroom instruction with Speech Therapy, Occupational Therapy, and Physical Therapy occurring in the classroom for Early Intervention
- LAMPETER-STRASBURG CAFETERIA Student Nutrition Services (amendment)
- LEADER SERVICES IEPWriter Subscription Renewal
- MANHEIM CENTRAL S D FOOD SERVICES Student Nutrition Services
- MASONIC VILLAGES OF THE GRAND LODGE OF PA Student food services
- PHOENIX COURIER LTD Delivery of student meals (amendment)
- PHOENIX COURIER LTD Delivery of student meals (amendment)

- SCHREIBER PEDIATRIC REHAB CENTER Classroom instruction and therapy services for Preschool Early Intervention students
- SCHREIBER PEDIATRIC REHAB CENTER Speech therapy, occupational therapy, and physical therapy for Early Intervention students
- VISION CORPS Vision and Orientation & Mobility Services for Early Intervention students
- YOUR LANGUAGE CONNECTION Foreign language interpretation and translation

Approved the following subrecipient contract(s):

- COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY Pre-K Counts Partnership for 2024-2025 school year
- DIAMOND STREET EARLY CHILD CENTER Pre-K Counts Partnership for 2024-2025 school year
- KOCHENDERFER'S UNITED METHODIST CHURCH Pre-K Counts Partnership for 2024-2025 school year
- LEBANON FAMILY YMCA Pre-K Counts Partnership for 2024-2025 school year
- LEBANON SCHOOL DISTRICT Pre-K Counts Partnership for 2024-2025 school year
- NEW HOLLAND EARLY LEARNING CENTER Pre-K Counts Partnership for 2024-2025 school year

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

Approval of the following proposed 2024-25 budgets:

- SBU 002 – Community Education
- SBU 004 – Teaching and Learning Collaborative
- SBU 007 – Student Services
- SBU 016 – Regional Technology Solutions
- SBU 024 – Educational Technology

Approved the following contract(s):

For Instructional Services:

- DISCOVERY EDUCATION INC Discovery Education IU13 IMS Subscription Renewal for 2025-2030
- NOTABLE INC Consortium pricing for Kami license
- SCHOOLSPLP SchoolsPLP Online Education Products and Services
- ZOOM VIDEO COMMUNICATIONS INC Zoom Video Conferencing Accounts

For Technology Services:

- ACQUIA INC. Online Quality Assurance for Web Accessibility Compliance for IU13 & PaTTAN (amendment)
- CVENT INC Event Management Platform (amendment)

Approved the following marketplace contract(s):

- Microsoft Corporation Microsoft EES Agreement

HUMAN RESOURCES SERVICES

Approval of the following proposed 2024-25 budgets:

- SBU 001 – Administrative and Management Services
- SSU 018 – Internal Service Fund for Employee Benefits

Approval to retain McNees Wallace & Nurick LLC, as special conflicts counsel

Approval to retain Cipriani & Werner, PC, as special counsel for personnel and benefit plan matters

Approval of the recommended pay rates for IU13 staff who substitute during 2024-25 Extended School Year

Approval of salary increase for Community Education staff members based on performance ratings for the 2024-2025 School Year

Approval of the Act 93 Agreement, effective July 1, 2024, through June 30, 2029

Approval of the Cabinet Agreement, effective July 1, 2024, through June 30, 2029

Approval of the Confidential Agreement, effective July 1, 2024, through June 30, 2029

Approval to continue the rate for Daily Professional Substitutes – IU13 Retired Certificated Professionals for the 2024-2025 School Year

Approval of Hard-To-Fill Attraction and Retention Stipends per the Memorandum of Understanding and meeting all eligibility requirements for the 2024-25 school year

Approval for the continuance of the Daily Professional Substitute Incentives for the 2024-2025 School Year

Announcement of 14 Professional staff who have attained tenure

Approval of personnel actions:

- Resignation: 18
- Retirement: 3
- Employment: 227
- Change of Position, Salary or Status: 40
- Leave of Absence: 3
- Termination: 12

Approved the following contract(s):

For Human Resources Services:

- WGAL HR recruitment television advertising campaign
- ALL HANDS INTERPRETING SERVICES LLC Temporary staffing services as a secondary vendor for direct services to students
- DELTA-T GROUP INC Temporary staffing services as a secondary vendor for direct services to students
- GENERAL HEALTHCARE RESOURCES LLC Temporary staffing services as a secondary vendor for direct services to students
- CMP SUSQUEHANNA CORP HR recruitment advertising
- IHEART COMMUNICATIONS INC HR recruitment advertising
- JUDGE TECHNICAL SERVICES INC Temporary staffing services as secondary vendor for direct services to students, support staffing, and technical staffing
- PRECISION HUMAN RESOURCE SOLUTIONS INC Temporary staffing services as primary vendor for facilities and secondary vendor for support and technical
- STAFFING SERVICE USA Temporary staffing services as secondary vendor for support, technical, and facilities staffing
- TRI-STARR SERVICES OF PA INC Temporary staffing services as primary vendor for support and technical staff
- NATIONAL UNION FIRE INS CO PITTSBURGH PA Accidental Death & Dismemberment (AD&D) Insurance Premium

PRIOR BUSINESS

Second Reading and Approval of the 2024-2025 IU13 Board Meeting Calendar

NEW BUSINESS

Presentation of 2024 IU13 Board Election Results

Report of the IU13 Board Officer Nominating Committee

Election of 2024-25 IU13 Board Officers (July 1, 2024-June 30, 2025):

- President: Dr. Joseph Fullerton

- Vice President: Mrs. Nikki Rivera
- Treasurer: Mr. Ronald Melleby
- Secretary: Mrs. Gina Brillhart
- Assistant Secretary: Mr. Flip Steinour

Year-end Vision Update

IU13 FAST FACTS



IU13 Names 2024 Annie Sullivan Award Honoree

Lancaster-Lebanon IU13 has named Eleanor (Kyri) Bennett as the recipient of the 2024 Annie Sullivan Award.

Bennett is a Teacher of Hearing Impaired at John Beck Elementary School in Warwick School District. Named after Helen Keller's lifelong teacher and companion, the award is presented to a professional who portrays exemplary care to students with disabilities, while going beyond the classroom to help those in the community at large. The awarded professional is nominated by his or her peers, and selected by a committee of past award recipients. It is considered one of the highest honors given to special education professionals.

Bennett's colleagues universally noted her care and commitment to each and every one of her students, as well as her collaborative efforts outside of her own classroom. Many also acknowledged her innovative techniques that foster an effective learning environment and have an impact on the community.

"Ms. Bennett has consistently demonstrated a remarkable talent for designing and implementing programs that cater to diverse populations, in and out of the classroom setting," noted a colleague. "Her inclusive approach to education goes beyond mere representation; ensuring that everyone feels welcomed, valued, and empowered to participate."

Congratulations to Kyri for being named the 2024 Annie Sullivan Award Winner and "thank you" for making a difference in the lives of others.