

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
JUNE 26, 2024**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 8:34 PM by Dr. Joseph Fullerton, President.

Dr. Fullerton announced that an Executive Session was held prior to the regular meeting for safety/security, personnel and legal matters.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Amy Beachy, Manheim Central
Dr. Kathleen Blouch, Annville-Cleona
Brett Buckwalter, Cocalico
Craig Chubb, Solanco
Susan Dieffenbach, Cornwall-Lebanon
Michael Fisher, Pequea Valley
Dr. Joseph Fullerton, Penn Manor
Idette Groff, Conestoga Valley
Melissa Herr, Lampeter-Strasburg
Paul Irvin, Eastern Lancaster County
Jill Martin, Palmyra Area
Ronald Melleby, Donegal
Robert Okonak, Lebanon
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Daniel Woolley, Warwick

Absent:

Charles Merris, Jr., Hempfield
Luis Morales, Lancaster
Staci Murray, Northern Lebanon
Nikki Rivera, Manheim Township
Ryan Sexton, Columbia Borough

Staff Present:

Matthew Stem, Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Dr. Joey Rider-Bertrand, Director, Instructional Services
Timothy Laubach, Director, Technology Services
Sherry Zubeck, Director, Early Childhood and Special Education Services
Dr. Peggy Anastasio, Program Director, Early Childhood and Special Education Services
Ariel Benites, Human Resources Services
Dr. Kelly Galbraith, Program Director, Instructional Services
Shannan Guthrie, Program Director, Executive Director's Office
Dr. Kristen Lewald, Project Director, Executive Director's Office
Barbara Love, Supervisor, Early Childhood and Special Education Services
Michelle Malick, Program Director, Human Resources Services
Patricia Pontz, Associate Program Director, Business Services
Dr. Lynette Waller, Program Director, Executive Director's Office

Guests:

Eleanor Bennett
Ira Manalo

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Items O-P.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Melleby and a second by Mr. Buckwalter, the meeting agenda was approved as presented.

Motion Carried: Yes-17, No-0, Absent-5

PRESENTATION

Sherry Zubeck, Director of Early Childhood and Special Education Services (ECSES), provided information about the Annie Sullivan Award, and introduced Barbara Love, who recognized Eleanor 'Kyri' Bennett as the IU13 2024 Annie Sullivan Award recipient.

Mr. Stem recognized Dr. Fullerton for his 10 years of service on the IU13 Board of Directors.

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF MAY 22, 2024 BOARD MINUTES

On a motion by Mr. Buckwalter and a second by Mr. Fisher, the minutes of the May 22, 2024 Board meeting were approved as presented.

Motion carried: Yes-17, No-0, Absent-5

TREASURER'S REPORT

Mr. Melleby presented the Treasurer's Report. On a motion by Mr. Melleby and a second by Mrs. Dieffenbach, the Treasurer's Report, including the following, was approved for the period ending April 30, 2024:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- D. 2023-24 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- E. Check Register in the amount of \$17,654,038.05

Motion Carried: Yes-17, No-0, Absent-5

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

None.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Board approved Business Services Consent Agenda Items A-L:

- A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approval of the following budgets: (Reference Business Services Exhibit B)

1. SSU 013 – Operations and Infrastructure Support Services
Fiscal Year 2024-25
Proposed Budget: \$26,169,964 Proposed Indirect Revenue: \$0

(Purpose: To approve the composite budget for the Operations and

Infrastructure Support Services Unit which includes programs listed on the Program Summary. The primary objective of this SSU is to provide leadership and general management and administrative services including human resources, business, finance, payroll, technology, facility, and logistics services to the programs of IU13.)

2. SBU 020 – PaTTAN
Fiscal Year 2024-25
Proposed Budget: \$31,388,955 Proposed Indirect Revenue: \$1,207,367

(Purpose: To approve the composite budget for Statewide Initiatives. This SBU is comprised of the program budgets as listed on its Program Summary. The primary objective of this SBU is to support the efforts and initiatives of the Bureau of Special Education, and to build the capacity of local educational agencies to serve students who receive special education services.)

3. SBU 021 – Statewide Projects
Fiscal Year 2024-25
Proposed Budget: \$4,600,771 Proposed Indirect Revenue: \$280,689

(Purpose: To approve the composite budget for Statewide Projects. This SBU is comprised of the program budgets as listed on its Program Summary. The primary objective of this SBU is to operate statewide projects for the Pennsylvania Department of Education (PDE). These projects support the efforts of PDE and its initiatives in the areas of the Pennsylvania Value-Added Assessment System, the Research Team for PDE, and the Statewide School Improvement Team).

- C. Award Bid #234-003, CAFCO Grocery Bid. (Reference Business Services Exhibit C)

(Purpose: To award bid under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits participating districts' needs; aggregates total requirements; and creates, advertises, and makes a recommendation to award to the lowest responsible bidder(s) complying with bid specifications. The 2024-25 CAFCO Grocery Bid was opened on April 2, 2024, and reviewed by the CAFCO Advisory Team and Collaborative Services on April 25, 2024. The recommendation is to award the bid to three vendors as attached, to Driscoll Foods, Goldstar Foods, and Feesers. A detailed analysis of all bids received is maintained in the IU13 Business Office.)

- D. Award Bid #234-027, CAFCO Cafeteria Paper Supplies. (Reference Business Services Exhibit D)

(Purpose: To award bid under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits districts' needs; develops specifications; and creates, advertises, and makes a recommendation to award to the lowest responsible

bidder complying with bid specifications. The 2024-2025 CAFCO Cafeteria Paper Supplies Bid is a no-requirements based bid and is awarded to one primary vendor. The bid was opened on May 6, 2024, and reviewed by the IU13 Collaborative Services Team on May 17, 2024. Bids were received from only one vendor. A detailed analysis of all bids received is maintained in the IU13 Business Office.)

- E. Investment Program for fiscal year 2024-25. (Reference Business Services Exhibit E)

(Purpose: The 2024-25 Investment Program shall be conducted in a manner consistent with the objectives established in the Investment Policy (609). The plan identifies authorized officers to conduct transactions, monitors cash flow, identifies allowable investment vehicles, and reporting requirements.)

- F. Lancaster-Lebanon Public Schools Insurance Pool coverage for 2024-25.

<i>Workers' Compensation Program</i>	<i>\$821,873</i>
<i>Property and Casualty Program</i>	<i>\$417,192</i>

(Purpose: To provide IU13 with insurance coverage through the Lancaster-Lebanon Public Schools Insurance Pool (LLPSIP), a protected self-insured plan.)

- G. Designation of the following newspapers for general circulation:

<i>Lancaster Newspapers</i>	<i>Lebanon Daily News</i>
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(Purpose: To provide IU13 with designated newspapers for purposes of advertising legal notices, bid notices, etc., in accordance with Board Policy for fiscal year 2024-25.)

- H. Depositories for fiscal year 2024-25:

- Fulton Bank
- PA Local Government Trust (PLGIT), including the following programs:
PLGIT – Class PLGIT/I – Class
PLGIT/PLUS – Class PLGIT – CD Purchase Program
PLGIT – TERM
- Pennsylvania School District Liquid Asset Fund (PSDLAF), including the following programs:
PSDLAF – Max
PSDLAF - Full Flex

(Purpose: To establish depositories for the funds of the Intermediate Unit for fiscal year 2024-25.)

- I. Leased properties from Lancaster-Lebanon Joint Authority as listed on the 2024-25 Master Lease Schedule. (Reference Business Services Exhibit F)

(Purpose: To request approval to lease office and program facilities from the Lancaster-Lebanon Joint Authority for fiscal year 2024-25. These are properties owned by the

Lancaster-Lebanon Joint Authority. A minimal lease rate is charged to IU13 to provide for ongoing maintenance in support of the Joint Authority's 5-year capital improvement plan.)

- J. Subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2024-25 Master Sublease Schedule. (Reference Business Services Exhibit G)

(Purpose: To request approval to sublease office and program facilities from the Lancaster-Lebanon Joint Authority for fiscal year 2024-25. These are properties leased by the Lancaster-Lebanon Joint Authority for use by IU13. A \$.50 SF maintenance fee is included in the sublease rate to provide for ongoing maintenance in support of the Joint Authority's 5-year capital improvement plan.)

- K. Subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2023-24 Revised Master Sublease Schedule. (Reference Business Services Exhibit H)

(Purpose: To request approval to sublease office and program facilities from the Lancaster-Lebanon Joint Authority for fiscal year 2023-24. These are properties leased by the Lancaster-Lebanon Joint Authority for use by IU13. A \$.50 SF maintenance fee is included in the sublease rate to provide for ongoing maintenance in support of the Joint Authority's 5-year capital improvement plan.)

- L. Second Reading and Approval of proposed New Policy 625 – Purchase Cards and Store Purchase Cards. (Reference Business Services Exhibit I)

(Purpose: This policy aligns with PSBA and legal recommendations and will guide updated IU13 procedures for the use of Purchase Cards and Store Purchase Cards.)

Motion Carried: Yes-17, No-0, Absent-5

Board Month: JUNE

Count: 11

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (EDO)	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	WHARF 5 HOTEL TRS LEASEHOLDER LLC (HYATT HOUSE WASHINGTON DC/THE WHARF)	7/1/24-10/31/24	Not to exceed \$22,000.00	Superintendents' Fall Study Council	To provide lodging for the Superintendents' Fall Study Council to be held October 15-18, 2024.	Quotations
2.	Business (EDO)	015 STATEWIDE INITIATIVES	PROFESSIONAL (Amendment)	State	EVIDENCE TO ACTION	12/14/23-6/28/24	Not to exceed \$14,625.00	Consultation, professional development, and resource development	Amendment of C2344557 originally approved 12/12/2023. This revision increases the contract by \$2,437.50 for a revised amount not to exceed \$14,625.00. This increase provides additional statewide PVAAS professional development and resource support.	Quotations
3.	Business (EDO)	015 STATEWIDE INITIATIVES	PROFESSIONAL (Amendment)	Federal	KORU STRATEGY GROUP LLC	3/13/24-6/30/24	Not to exceed \$210,500.00	LEA continuous improvement	Amendment of C2344674 originally approved on 3/13/2024. This revision increases the contract amount by \$10,000.00 for a new contract total of \$210,500.00 to provide additional Steering Team Planning, Design, and monthly Strategy/Coordination Readiness Session.	Sole Source
4.	Business (EDO)	015 STATEWIDE INITIATIVES	PROFESSIONAL (Amendment)	State	W&L DIXON ENTERPRISES LLC	10/2/23-6/28/24	Not to exceed \$18,281.25	Consultation, professional development, and resource development	Amendment 2 to C2344510 originally approved on 11/15/2023 and amended on 1/10/2024. This revision increases the contract by \$2,031.25, for a revised amount not to exceed \$18,281.25. This increase is needed in order to continue to provide statewide PVAAS 1:1 services to LEAs.	Quotations
5.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	State	AMERICAN INSTITUTES FOR RESEARCH	7/1/24-6/30/25	Not to exceed \$487,377.00	Technical and Professional Services	To provide a range of consulting, professional, and technical services in response to a request for proposal from the Pennsylvania Department of Education.	Sole Source
6.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	INTERNATIONAL INSTITUTE FOR RESTORATIVE PRACTICES	10/1/24-10/31/24	Not to exceed \$38,800.00	Professional Development	To provide Restorative Practices "Train the Trainer" sessions over a three day period for up to 30 staff members at PaTTAN Central in Harrisburg.	Sole Source

BUSINESS SERVICES

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
7.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	JDK CATERING INC	8/1/24-8/31/24	Not to exceed \$76,100.00	Catering for NAC2024	To provide a light breakfast/coffee all four days of the National Autism Conference (August 5 - 8, 2024), and lunch and afternoon snack on days 1 through 3 (August 5-7). Service includes disposable dishware, and table linens, cost of which are being donated by the contractor, as well as sufficient staff to deliver the service satisfactorily.	Quotations
8.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	KLOO, AMANDA	7/1/24-6/30/25	Not to exceed \$39,400.00	Statewide Systemic Improvement Plan Consultation	To provide support to the Pennsylvania Department of Education Bureau of Special Education (PDE-BSE) with data collection and analysis as well as supports with the preparation of the federal report. PDE is required to design and implement a State Systemic Improvement Plan (SSIP) whose federal requirement includes a statewide evaluation plan and report for the initiative.	Sole Source
9.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	LEADER SERVICES	7/1/24-6/30/25	Not to exceed \$14,750.00	Technology support	To provide hosting, maintenance, support, and programming services for the SSIP system for the 2024-25 school year.	Sole Source
10.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	SIGMA MANAGEMENT GROUP LLC	7/1/24-6/30/25	Not to exceed \$202,500.00	Research and data analysis	To provide research, data analysis and technical assistance services to the Pennsylvania Department of Education (PDE).	Sole Source
11.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	PROFESSIONAL	Federal	TYREE, RHONDA BEACH	7/1/24-6/30/25	Not to exceed \$56,000.00	Special Education Advisory Panel facilitation	To provide facilitation services to the Pennsylvania Department of Education (PDE) for the Special Education Advisory Panel, as requested by the PDE.	Sole Source

Board Month: JUNE

Count: 8

Business, EDO, and PaTTAN Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	BLAST INTERMEDIATE UNIT 17	7/1/24-6/30/25	Not to exceed \$1,826,981.00	Braille and large print instructional material production	To support local educational agencies (LEAs) in meeting the requirements of Individuals with Disabilities Educational Act (IDEA) 2004 for the provision of accessible instruction in braille and large-print production.
2.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	State	BLAST INTERMEDIATE UNIT 17	1/1/24-6/30/24	Not to Exceed \$17,000.00	Use of Interagency Cluster Funds	To provide Intensive Interagency Cluster Funds as requested by the Pennsylvania Department of Education (PDE) under the Cordero V Commonwealth case.
3.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	DONEGAL SCHOOL DISTRICT	7/1/23-6/30/24	Not to exceed \$25,000.00	Systemic Supports Initiative	To provide critical services, supplies, and resources as designated by the Pennsylvania Department of Education (PDE) pursuant to its Systemic Supports Initiative to enhance learning opportunities in critically underserved areas of the Commonwealth.
4.	Business (PaTTAN)			MUHLENBERG SCHOOL DISTRICT		Not to exceed \$50,000.00		
5.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	MIDWESTERN INTERMEDIATE UNIT 4	7/1/24-6/30/25	Not to exceed \$123,075.00	RAST staffing	To provide support staffing for the Regional Assessment and Support Teams (RAST) program which is funded through IDEA funding to provide comprehensive educational programs for incarcerated juveniles.
6.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	PHILADELPHIA HUNE INC	7/1/24-6/30/25	Not to exceed \$240,000.00	State Systemic Improvement Plan (SSIP)	To provide services that align with the goals of the Pennsylvania State Systemic Improvement Plan (SSIP) to create a safe, culturally responsive place for students with and without disabilities to increase participation within the community, improve students' social skills, increase school retention, and increase high school graduation rates.
7.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Federal	TUSCARORA IU 11	7/1/24-6/30/25	Not to exceed \$6,145,523.00	Autism Budget Support	To support school districts in the use of Applied Behavior Analysis (ABA), a scientifically supported treatment for helping children with autism improve behavior and build communication skills. ABA analyzes each child's needs and uses positive reinforcement to teach and maintain appropriate behaviors.

BUSINESS SERVICES

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
8.	Business (PaTTAN)	015 STATEWIDE INITIATIVES	Local	TUSCARORA IU 11	7/1/24-6/30/25	Not to exceed \$116,640.00	Consulting	To retain the services of a consultant to review and provide feedback on individual student English Learner (EL) plans to ensure compliance with Title III and Individuals with Disabilities Educational Act (IDEA)/Chapter 14. The consultant will provide virtual technical assistance as needed to LEAs and to the Alternative Education to Disruptive Youth (AEDY) program private providers for the AEDY initiative.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Herr, the Board approved Early Childhood and Special Education Services Consent Agenda Items A-D:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Approval of the following budgets: (Reference Early Childhood and Special Education Services Exhibit B)

1. SBU 005 – Early Learners

Fiscal Year 2024-25

Proposed Budget: \$9,498,341

Proposed Indirect Revenue: \$374,153

(Purpose: To approve the composite budget for the Early Learners Unit. This SBU is comprised of the program budgets listed on its Program Summary. The primary objective of this SBU is early prevention and intervention, and to engage young children in vibrant learning opportunities to reach their full potential and provide a supportive environment where children have a sense of belonging.)

2. SBU 006 – Early Intervention

Fiscal Year 2024-25

Proposed Budget: \$30,753,796

Proposed Indirect Revenue: \$1,633,965

(Purpose: To approve the composite budget for the Early Intervention Unit. This SBU is comprised of the program budgets listed on its Program Summary. The primary objective of this SBU is to provide coaching, support, and services to families with children, from age three to five, with disabilities and the need for specially designed instruction. Early Intervention provides services and resources for children and families that enhance daily opportunities for learning, mainly in settings where a child would be if they did not have a developmental delay or disability.)

3. SBU 011 – Special Education Classroom Services

Fiscal Year 2024-25

Proposed Budget: \$55,141,706

Proposed Indirect Revenue: \$3,620,819

(Purpose: To approve the composite budget for the Special Education Classroom Services Unit which includes the programs as listed on the Program Summary. The primary purpose of this SBU is delivering direct instruction and support to students and staff in order to prepare each student for responsible proactive

participation in his/her community by providing authentic and effective opportunities, supports, and programming.)

4. SBU 012 – Itinerant Solutions
Fiscal Year 2024-25
Proposed Budget: \$31,494,006 Proposed Indirect Revenue: \$2,060,887

(Purpose: To approve the composite budget for the Itinerant Solutions Unit which includes the programs as listed on the Program Summary. The primary focus of this SBU is being responsive educational partners who provide reliable customized solutions to enhance and expand the delivery of student services. The SBU aspires to be the "provider of choice" by assuring solutions are specialized, cost-effective, and evidence based.)

5. SBU 014 – Pass-Thru Funds Administration Services
Fiscal Year 2024-25
Proposed Budget: \$19,554,414 Proposed Indirect Revenue: \$333,645

(Purpose: To approve the composite budget for the Federal Pass-Thru Administration Services Unit. This SBU is comprised of a total of three program budgets as listed on its Program Summary. The primary objective of this SBU is to manage pass-thru funds from state and federal sources in compliance with fiscal and programmatic guidelines, and to ensure strong internal controls over the disbursement, tracking, and reporting of funds.)

- C. Award RFP #234-025 – Specialized Level 1 Classroom Services (Reference Early Childhood and Special Education Services Exhibit C)

(Purpose: To award the Specialized Level 1 Classroom Services Request for Proposal #234-025 to Excentia Human Services and Schreiber Center for Pediatric Development. The recommendation follows a Request for Proposal (RFP) process which resulted in two proposals being submitted, evaluated, and scored. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

- D. Acknowledgement of a Rifton Tomato chair donated to Lancaster-Lebanon IU13's OT/PT Program by April Squares.

Motion Carried: Yes-17, No-0, Absent-5

Board Month: JUNE
Count: 18

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	ANNVILLE-CLEONA SCHL DISTRICT	7/1/24-6/30/25	Not to exceed \$22,950.00	Food services for Head Start students in classrooms at Annville-Cleona SD	To provide student meals per Head Start Performance Standards.	Sole Source
2.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	CORNWALL LEBANON SCH CAFETERIA	7/1/24-6/30/25	Not to exceed \$21,735.00	Food services for Head Start classes in classrooms at Cornwall-Lebanon SD	To provide adult meals per Head Start Performance Standards.	Sole Source
3.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	CORNWALL LEBANON SCH CAFETERIA	7/1/24-6/30/25	Not to exceed \$50,031.00	Food services for Head Start classes in classrooms at Cornwall-Lebanon SD	To provide student meals per Head Start Performance Standards.	Sole Source
4.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	NORTHERN LEBANON SCHOOL DISTRICT	7/1/24-6/30/25	Not to exceed \$25,000.20	Food services for Head Start classes in classrooms at Northern Lebanon SD	To provide student meals per Head Start Performance Standards.	Sole Source
5.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	PALMYRA AREA SCHOOL DISTRICT	7/1/24-6/30/25	Not to exceed \$21,726.00	Food services for Head Start classes in classrooms at Palmyra Area SD	To provide student meals per Head Start Performance Standards.	Sole Source
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	State, Local	BILLINGS BILINGUAL LLC	7/1/24-6/30/25	Not to exceed \$22,000.00	Document translation services	To provide Spanish document translation for the Preschool Early Intervention Program and School-Age Services Program as needed.	Quotations
7.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	EPHRATA COMMUNITY HOSPITAL	7/1/24-6/30/25	Not to exceed \$20,000.00	Speech and Occupational Therapy for Early Intervention students	To provide speech and occupational therapy for Preschool Early Intervention students as per their Individualized Education Plan (IEP).	Quotations
8.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	EXCENTIA HUMAN SERVICES	7/1/24-6/30/26	Not to exceed \$839,460.00	Classroom instruction with Speech Therapy, Occupational Therapy, and Physical Therapy occurring in the classroom for Early Intervention	To provide classroom instruction with speech therapy, occupational therapy, and physical therapy services in the classroom for Preschool Early Intervention students per their Individualized Education Plan (IEP). IEP meetings and evaluations will be reimbursed at the on-site rate as per contract.	RFP# 234-025
9.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL (Amendment)	Local	LAMPETER-STRASBURG CAFETERIA	8/1/23-6/30/24	\$32,000.00	Student Nutrition Services	Amendment to contract C2344114 originally approved on 08/01/2023. This revision increases the amount by \$9,300.00 for a new amount of \$32,000.00. This increase is needed to pay outstanding invoices.	Quotations
10.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	LEADER SERVICES	7/1/24-6/30/25	\$22,881.00	IEPWriter Subscription Renewal	To provide IEPWriter user licenses and progress module subscriptions to ECSES staff for 2024-25.	Sole Source

EARLY CHILDHOOD SPECIAL EDUCATION SERVICES

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
11.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Federal, Local	MANHEIM CENTRAL S D FOOD SERVICES	8/1/24-7/31/25	Not to exceed \$28,000.00	Student Nutrition Services	To provide student nutrition services including breakfast and lunch to students at Central Education Center, Partial Hospitalization Program, and the Extended School Year program.	Quotations
12.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	MASONIC VILLAGES OF THE GRAND LODGE OF PA	8/1/24-6/30/25	Not to exceed \$20,500.00	Student food services	To provide food services including breakfast and lunch to students in the School-to-Work program at Masonic Villages.	Quotations
13.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL (Amendment)	Local	PHOENIX COURIER LTD	9/1/23-6/28/24	\$88,520.00	Delivery of student meals	Amendment of C2344059 approved on 8/1/2023. Revision to increase the contract amount by \$5,000.00 in order to pay outstanding invoices.	Quotations
14.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL (Amendment)	Local	PHOENIX COURIER LTD	8/1/23-6/30/24	\$17,000.00	Delivery of student meals	Amendment of C2344120 originally approved 08/01/2023 and amended on 08/17/2023. This revision increases the original contract amount by \$2000.00 for a new contract total of \$17,000.00 to pay outstanding invoices.	Quotations
15.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	SCHREIBER PEDIATRIC REHAB CENTER	7/1/24-6/30/26	Not to exceed \$149,060.62	Classroom instruction and therapy services for Preschool Early Intervention students	To provide classroom instruction with speech therapy, occupational therapy, and physical therapy services for Preschool Early Intervention students.	RFP# 234-025
16.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	SCHREIBER PEDIATRIC REHAB CENTER	7/1/24-6/30/25	Not to exceed \$38,702.00	Speech therapy, occupational therapy, and physical therapy for Early Intervention students	To provide speech therapy, occupational therapy, and physical therapy services outside of the classroom for Preschool Early Intervention students.	Quotations
17.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	VISION CORPS	7/1/24-6/30/25	Not to exceed \$20,000.00	Vision and Orientation & Mobility Services for Early Intervention students	To provide Vision Services and Orientation & Mobility Services for Preschool Early Intervention students.	Sole Source
18.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	YOUR LANGUAGE CONNECTION	7/1/24-6/30/25	Not to exceed \$75,000.00	Foreign language interpretation and translation	To provide foreign language interpreting and translation services for the Preschool Early Intervention Program as needed.	Quotations

Board Month: JUNE

Count: 7

ECSES Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	ECSES	005 EARLY LEARNERS	State	COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY	7/1/24-6/30/25	\$333,000.00	Pre-K Counts Partnership for 2024-2025 school year	To provide children with early learning skills and educational support.
2.	ECSES			DIAMOND STREET EARLY CHILD CENTER		\$234,000.00		
3.	ECSES			KOCHENDERFER'S UNITED METHODIST CHURCH		\$342,000.00		
4.	ECSES			LEBANON FAMILY YMCA		\$135,000.00		
5.	ECSES			LEBANON SCHOOL DISTRICT		\$1,350,000.00		
6.	ECSES			NEW HOLLAND EARLY LEARNING CENTER		\$162,000.00		

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Melleby, the Board approved Instructional Services/Technology Services Consent Agenda Items A-B:

A. Contracts. (Reference Instructional Services/Technology Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Approval of the following budget(s): (Reference Instructional Services/Technology Services Exhibit B)

1. SBU 002 – Community Education

Fiscal Year 2024-25

Proposed Budget: \$4,773,374

Proposed Indirect Revenue: \$282,708

(Purpose: To approve the composite budget for the Community Education Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objectives of this SBU are to provide the knowledge and skills necessary for youth and adult learners to succeed as family members, workers, and citizens, and to improve their quality of life by transitioning, as appropriate, into post-secondary education, training, or employment.)

2. SBU 004 – Teaching and Learning Collaborative

Fiscal Year 2024-25

Proposed Budget: \$2,409,996

Proposed Indirect Revenue: \$123,421

(Purpose: To approve the composite budget for the Teaching and Learning Collaborative Strategic Business Unit which includes the programs listed on the Program Summary. The primary objective of this SBU is to lead the continuous improvement of learning systems through the innovative application of best-practice solutions.)

3. SBU 007 – Student Services

Fiscal Year 2024-25

Proposed Budget: \$11,619,239

Proposed Indirect Revenue: \$578,610

(Purpose: To approve the composite budget for the Student Services Strategic Business Unit which includes the programs listed on the Program Summary. The primary objective of this SBU is to provide a variety of supports for students in public and nonpublic schools, offering multiple opportunities for learning through direct instruction, enrichment activities, student competitions, and the appropriate utilization of state and federal funds to support these services.)

4. SBU 016 – Regional Technology Solutions

Fiscal Year 2024-25

Proposed Budget: \$20,818,594

Proposed Indirect Revenue: \$959,094

(Purpose: To approve the composite budget for the Regional Technology Solutions Strategic Business Unit which includes the programs listed on the Program Summary. The primary objective of this SBU is to provide cost-effective quality innovative solutions and services to the education market.)

5. SBU 024 – Educational Technology

Fiscal Year 2024-25

Proposed Budget: \$6,182,879

Proposed Indirect Revenue: \$411,031

(Purpose: To approve the composite budget for the Educational Technology Strategic Business Unit which includes the programs listed on the Program Summary. The primary objective of this SBU is to lead Educational Technology initiatives, and provide innovative and future-focused solutions that support today's learners.)

Motion Carried: Yes-17, No-0, Absent-5

INSTRUCTIONAL SERVICES AND TECHNOLOGY SERVICES

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	DISCOVERY EDUCATION INC	7/1/25-6/30/30	\$1,455,775.00	Discovery Education IU13 IMS Subscription Renewal for 2025-2030	To provide IU13 public schools with Discovery Education subscriptions per the Discovery Education Agreement from July 1, 2025 - June 30, 2030 as part of the Instructional Media Services (IMS). The contract is being sent to Board now to lock in pricing.	Sole Source
2.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	NOTABLE INC	7/1/24-6/30/25	\$200,000.00	Consortium pricing for Kami license	To provide consortium pricing for Kami Pro license and professional development to our member districts and nonpublic schools for the 2024-2025 school year.	Sole Source
3.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	SCHOOLSPLP	7/1/24-6/30/25	\$2,000,000.00	SchoolsPLP Online Education Products and Services	To provide Lancaster-Lebanon Virtual Solutions (LLVS) partner districts with online educational products and services from SchoolsPLP.	Sole Source
4.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	ZOOM VIDEO COMMUNICATIONS INC	7/8/24-7/7/25	Not to exceed \$26,000.00	Zoom Video Conferencing Accounts	To provide Zoom Pro Licenses, Large Meeting Rooms and Webinar Room accounts for IU13.	Sole Source
5.	TS	015 STATEWIDE INITIATIVES	EXTERNAL (Amendment)	Local	ACQUIA INC.	9/1/20-8/31/26	\$32,889.77	Online Quality Assurance for Web Accessibility Compliance for IU13 & PaTTAN	Amendment of contract C2341162 originally approved on 8/12/2020 and amended on 6/22/2022. This revision is to renew the contract for additional two years, change the name of the provider from Monsido, Inc. to Acquia, Inc. and add an additional \$11,293.77 for a new contract total of \$32,889.77.	Quotations
6.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL (Amendment)	Local	CVENT INC	9/1/23-8/31/26	Not to exceed \$63,285.00	Event Management Platform	Amendment of C2344002 originally approved on 4/12/2023 and amended on 1/30/2024 adding zero dollars to the contract. This revision adds \$11,115.00 to the original contract for a new contract total of \$62,285.00. This revision adds additional registrations to accommodate the Elementary and Secondary Conference for 2024 and 2025.	Quotations

Board Month: JUNE
Count: 1

INSTRUCTIONAL SERVICES AND TECHNOLOGY SERVICES

IS and TS Contracts

Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	MICROSOFT CORPORATION	Reseller	6/1/24-7/31/29	\$15,000,000.00	Microsoft EES Agreement	This agreement will provide discounted Microsoft software to eligible schools across the state of Pennsylvania. This agreement is tied to the awarded IU13 RFP #223-016 to Bell Techlogix, approved by the IU13 board on December 13, 2023.

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Woolley, the Board approved Human Resources Services Consent Agenda Items A-P:

A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Approval of the following budget(s): (Reference Human Resources Services Exhibit B)

1. SBU 001 – Administrative and Management Services

Fiscal Year 2024-2025

Proposed Budget: \$4,161,182 Proposed Indirect Revenue: \$172,294

(Purpose: To approve the composite budget for the Administrative and Management Services Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objective of this SBU is to deliver cost-effective and innovative administrative and management solutions.)

2. SSU 018 – Internal Service Funds for Employee Benefits

Fiscal Year 2024-2025

Proposed Budget: \$26,076,241 Proposed Indirect Revenue: \$754,612

(Purpose: To approve the composite budget for the Internal Service Funds for Employee Benefits Unit which includes the programs as listed on the Program Summary. The primary objective of this SSU is to provide high-quality benefits to employees in a fiscally responsible way, allowing IU13 to care for human resources while balancing financial resources.)

C. Personnel Actions as presented in Human Resources Services Exhibit C.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

D. Approval to retain McNees Wallace & Nurick LLC, as special conflicts counsel per Engagement Agreement, at a rate of \$445/hour, effective July 1, 2024, through June 30, 2025.

E. Approval to appoint Cipriani & Werner, PC, as special counsel for personnel and benefit plan matters, at a rate of \$195 per hour for Partners/Associates and \$110 per hour for Paralegals, effective July 1, 2024, through June 30, 2025.

F. Approval of the following recommended pay rates for IU13 staff who substitute during 2024-2025 Extended School Year:

- IU13 Professionals who substitute as a Professional for ESY – daily rate/\$225, half day rate/\$112.50
 - IU13 INSUP who substitute as a Paraeducator for ESY – daily rate/\$125, half day rate/\$62.50
 - IU13 Professionals who substitute as a Paraeducator for ESY – daily rate/\$125, half day rate/\$62.50
 - IU13 INSUP who hold emergency permits to substitute as a Professional – daily rate
- G. Approval of a 5.25% salary increase for Community Education staff members based on performance ratings for the 2024-2025 School Year.
- H. Approval of the Act 93 Agreement as presented to the Board in Executive Session, effective July 1, 2024, through June 30, 2029.
- I. Approval of the Cabinet Agreement as presented to the Board in Executive Session, effective July 1, 2024, through June 30, 2029.
- J. Approval of the Confidential Agreement as presented to the Board in Executive Session, effective July 1, 2024, through June 30, 2029.
- K. Approval to continue the rate of \$350 per day for Daily Professional Substitutes – IU13 Retired Certificated Professionals for the 2024-2025 School Year.
- L. Approval of Hard-To-Fill Attraction and Retention Stipends per the Memorandum of Understanding in the following amounts and meeting all eligibility requirements for the 2024-25 school year:
- Professional \$10,000 stipend for Community Schools (Central Education Center and Northern Education Center)
 - Professional \$4,500 stipend for staff assigned to the IU13-operated School-Age Autistic Support classrooms located in district buildings
 - Support Staff \$6,000 stipend for Community Schools (Central Education Center and Northern Education Center)
 - Support Staff \$2,500 stipend for staff assigned to the IU13-operated School-Age Autistic Support classrooms located in district building
- M. Approval for the continuance of the Daily Professional Substitute Incentives for the 2024-2025 School Year as follows:
- \$200 incentive for working 10 days in one month
 - \$300 incentive for working 20 days in one month
 - Extend the incentive to include ESY 2025 as part of the program for 2024-2025
- N. The following IU13 Professional staff have attained tenure for the 2024-25 School Year:
- | | |
|------------------|-----------|
| Leah Ament | 8/30/2024 |
| Bethany Fiorello | 8/16/2024 |
| Sarah Fischer | 8/09/2024 |

Kevin Griffin	8/09/2024
Maria LaSpina	7/26/2024
Kayla Marshall	8/12/2024
Jennifer McGowan	8/09/2024
Allison Mettler	8/09/2024
Allison Moltz	8/09/2024
Rikki Myer	6/01/2024
Danielle Ober	8/16/2024
Kelsey Olsen	8/30/2024
Suzanna Stoltzfus	8/09/2024
Alexandria Wiest	8/30/2024

O. Contracts. (Reference Human Resources Services Exhibit D)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

P. Personnel Actions as presented in Human Resources Services Exhibit E

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-17, No-0, Absent-5

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	ALL HANDS INTERPRETING SERVICES LLC	7/1/24-6/30/27	\$750,000.00 Annually	Temporary staffing services as a secondary vendor for direct services to students	Provide temporary staffing services as secondary vendor to IU13 classrooms for direct services to students due to IU13 staff absences. Contract total not to exceed \$750,000.00 annually.	RFP# 234-020
4.	HRS				DELTA-T GROUP INC		\$1,000,000.00 Annually		Provide temporary staffing services to IU13 classrooms as secondary vendor for direct services to students due to IU13 staff absences. Contract total not to exceed \$1,000,000.00 annually.	
4.	HRS				GENERAL HEALTHCARE RESOURCES LLC		\$1,000,000.00 Annually		Provide temporary staffing services as secondary vendor for direct services to students as needed due to IU13 staff absences for an annual amount not to exceed \$1,000,000.00 annually.	
4.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	CMP SUSQUEHANNA CORP	7/1/24-6/30/25	\$100,000.00	HR recruitment advertising	Provide radio and streaming advertising for HR recruitment purposes for a term effective July 1, 2024, through June 30, 2025, for a total amount not to exceed \$100,000.00.	Sole Source
	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	IHEART COMMUNICATIONS INC	7/1/24-6/30/25	\$100,000.00	HR recruitment advertising	Provide radio and streaming advertising for HR recruitment purposes for a term effective July 1, 2024, through June 30, 2025, for a total amount not to exceed \$100,000.00.	Sole Source
6.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	JUDGE TECHNICAL SERVICES INC	7/1/24-6/30/27	\$750,000.00 Annually	Temporary staffing services as secondary vendor for direct services to students, support staffing, and technical staffing	Provide temporary staffing services as secondary vendor for direct services to students, support staffing, and technical staffing due to IU13 staff absences. Contract total not to exceed \$750,000.00 annually.	RFP# 234-020
7.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	PRECISION HUMAN RESOURCE SOLUTIONS INC	7/1/24-6/30/27	\$250,000.00 Annually	Temporary staffing services as primary vendor for facilities and secondary vendor for support and technical	Provide temporary staffing services as primary vendor for facilities, and secondary vendor for support and technical staffing due to IU13 staff absences. Contract total not to exceed \$250,000.00 annually.	RFP# 234-020
1.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	STAFFING SERVICE USA	7/1/24-7/31/27	\$100,000.00 Annually	Temporary staffing services as secondary vendor for support, technical, and facilities staffing	Provide temporary staffing services as secondary vendor for support, technical, and facilities staffing due to IU13 staff absences. Contract total not to exceed \$100,000.00 annually.	RFP# 234-020
9.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	TRI-STARR SERVICES OF PA INC	7/1/24-6/30/27	\$250,000.00 Annually	Temporary staffing services as primary vendor for support and technical staff	Provide temporary staffing services as primary vendor for support and technical staffing purposes as needed due to IU13 staff absences. Contract total not to exceed \$250,000.00 annually.	RFP# 234-020
10.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL	Local	NATIONAL UNION FIRE INS CO PITTSBURGH PA	7/1/24-6/30/25	Not to exceed \$25,000.00	Accidental Death & Dismemberment (AD&D) Insurance Premium	To provide accidental death and dismemberment insurance for IU13 employees.	Sole Source

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	ANGELINA	ACEVEDO	SUB DAILY PARAPROFESSIONAL		HRS	05/17/2024	ACCEPTED ALTERNATE EMPLOYMENT
2	MATTHEW	AMMONS	SUPERVISOR I		ECSES	07/12/2024	ACCEPTED ALTERNATE EMPLOYMENT
3	JORDAN	BLUM	PARAEDUCATOR 1:1	SENSORY IMPAIRED	ECSES	06/06/2024	PERSONAL REASONS
4	RAVYN	BURKHOLDER	SUB DAILY PARAPROFESSIONAL		HRS	06/08/2024	ACCEPTED ALTERNATE EMPLOYMENT
5	REBECCA	CAMACHO	SIGNING PARAEDUCATOR	SENSORY IMPAIRED	ECSES	06/07/2024	PERSONAL REASONS
6	JENNIFER	CAMPBELL	TEACHER HEARING IMPAIRED	SENSORY IMPAIRED	ECSES	06/06/2024	PERSONAL REASONS
7	JACLYN	CORDARO	PART-TIME PARAEDUCATOR	DIAGNOSTIC KINDERGARTEN	ECSES	07/25/2024	RELOCATION
8	INGRID	FARRELL	PART-TIME SHORT TERM SUB TEACHER OF SPEECH	EARLY INTERVENTION	ECSES	06/14/2024	ACCEPTED ALTERNATE EMPLOYMENT
9	KRISTEN	HONEYBONE	PARAEDUCATOR 1:1- II	EMOTIONAL SUPPORT	ECSES	05/31/2024	ACCEPTED ALTERNATE EMPLOYMENT
10	LESLIE	LAIRD	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	06/05/2024	PERSONAL REASONS
11	NEVAYA	MARQUEZ	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	05/24/2024	PERSONAL REASONS
12	KIRSTEN	MCCLAIN	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	06/06/2024	PERSONAL REASONS
13	HEATHER	ROTHWELL	SUB DAILY PARAPROFESSIONAL		HRS	05/15/2024	PERSONAL REASONS
14	SARAH	RUHL	HEAD START EARLY CHILDHOOD INSTRUCTOR	HEAD START	ECSES	06/10/2024	ACCEPTED ALTERNATE EMPLOYMENT
15	AMANDA	STEWARD	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	05/24/2024	ACCEPTED ALTERNATE EMPLOYMENT
16	DERICK	TILBURG	SUB DAILY PROFESSIONAL		HRS	07/25/2024	ACCEPTED ALTERNATE EMPLOYMENT
17	JILL	WILEY	SUB DAILY PARAPROFESSIONAL		HRS	05/28/2024	ACCEPTED ALTERNATE EMPLOYMENT
18	JOHN	WILSHIRE	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	06/05/2024	ACCEPTED ALTERNATE EMPLOYMENT

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Dept.	Effective Date	Reason
1	THERESA	BERNHARDT	SUB DAILY READING SPECIALIST	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
2	MORGAN	BONNER	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
3	AMANDA	CARROLL	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
4	ROBIN	DORF	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
5	ALISON	DOSH	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
6	ELIZABETH	GARRETT	SUB DAILY PROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
7	SHARON	HERR	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
8	JULIA	KEISER	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
9	PERLA	LOPEZ	SUB DAILY PROFESSIONAL and PARA	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
10	SHAUN	MEYERS	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
11	HILDA	VELAZQUEZ	SUB DAILY PARAPROFESSIONAL	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
12	SHERRI	WILLIAMS	SUB- PDE CERTIFICATED RETIREE	HRS	05/15/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	KAREN	NIKOLIC	CUSTOMER SERVICE REP- II		PATTAN	09/12/2024	
2	PATRICIA	PONTZ	ASSOCIATE PROGRAM DIRECTOR - PMO		BS	07/31/2024	
3	BARBARA	THOMPSON	PHYSICAL THERAPIST	SCHOOL AGE RELATED SERVICES	ECSES	06/06/2024	Update to effective date approved at the April Board meeting

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	HUSSAIN	ALTUFAYLI	PART-TIME CAREER PATHWAYS INTERN		TS	06/17/2024	\$10.00 /hour		30	Filling Vacancy
2	APRYLE	BANKS	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/06/2024	\$17.36 /hour		18	New - Program Need
3	KATELYN	BARLET	TEACHER ENGLISH SECOND LANG	NON-PUBLIC	IS	08/05/2024	\$93,460.00	DOCT/12	190	New - Program Need
4	ANJANETTE	BENDER	SUB DAILY PROFESSIONAL and PARA		HRS	05/17/2024	\$135.00 /day			New - Program Need
5	MAKAYLA	BILLMAN	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/10/2024	\$121.52 /day			Secondary Assignment
6	JESSE	BISHOP	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/05/2024	\$85,852.00	M+60/08	190	Filling Vacancy
7	AVERY	BITNER	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/17/2024	\$17.36 /hour		18	New - Program Need
8	ARIELLE	BRILL	SUB DAILY PARAPROFESSIONAL		HRS	06/17/2024	\$115.00 /day			New - Program Need
9	KIRA	BRUBAKER	PART-TIME APPRENTICE		PATTAN	06/10/2024	\$13.00 /hour		260	New - Program Need
10	MEGAN	BRUBAKER	PART-TIME APPRENTICE		PATTAN	06/10/2024	\$13.00 /hour		260	New - Program Need
11	ABIGAIL	CIVITELLO	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/05/2024	\$63,050.00	B/01	190	New - Program Need
12	LISA	D'AMICO	SUB DAILY PROFESSIONAL and PARA		HRS	05/31/2024	\$135.00 /day			New - Program Need
13	KAYLEIGH	DEISLEY	PART-TIME ESY SPEECH & LANGUAGE THERAPIST		ECSES	06/03/2024	\$47.51 /hour		18	New - Program Need
14	ANDY	DO	PART-TIME CAREER PATHWAYS INTERN		TS	06/17/2024	\$10.00 /hour		30	Filling Vacancy
15	SAMANTHA	DONMOYER	PHYSICAL THERAPIST	SCHOOL AGE RELATED SERVICES	ECSES	08/05/2024	\$78,239.00	DOCT/01	190	Filling Vacancy
16	HOLLY	FAHNESTOCK	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/17/2024	\$130.20 /day			Secondary Assignment
17	HANNAH	FOLEY	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/05/2024	\$24.24 /hour	01	185	Filling Vacancy
18	SHAINA	FOLK	PHYSICAL THERAPIST	EARLY INTERVENTION	ECSES	08/19/2024	\$78,239.00	DOCT/01	190	Filling Vacancy
19	KAREN	FRICKE	SUB DAILY PROFESSIONAL and PARA		HRS	05/10/2024	\$135.00 /day			New - Program Need

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
20	HENRY	FRIEDRICHS	PART-TIME CAREER PATHWAYS INTERN		TS	06/10/2024	\$10.00 /hour		30	Filling Vacancy
21	JORDAN	GATES	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/06/2024	\$17.36 /hour		18	New - Program Need
22	BRIDGET	GOODRICH	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/05/2024	\$64,434.00	B/02	190	Filling Vacancy
23	JASMINE	GRIFFIN	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/06/2024	\$17.36 /hour		18	New - Program Need
24	HANNAH	HUMPHREY	SUB DAILY PARAPROFESSIONAL		HRS	06/10/2024	\$115.00 /day			Secondary Assignment
25	JANET	JACCINOR	HS HEALTH SPECIALIST	HEAD START	ECSES	07/08/2024	\$26.62 /hour	01	200	Filling Vacancy
26	MAKANA	JENNINGS	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/17/2024	\$133.05 /day			Secondary Assignment
27	REMI	KEEPORTS	PART-TIME ESY PARAPROFESSIONAL		ECSES	05/20/2024	\$17.36 /hour		18	New - Program Need
28	CHARLOTTE	KELLY	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/03/2024	\$17.36 /hour		18	New - Program Need
29	IZABELA	LEESA LAUDARES	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	06/03/2024	\$17.36 /hour	01	185	Filling Vacancy
30	MICHAEL	LUU	PART-TIME CAREER PATHWAYS INTERN		TS	06/10/2024	\$10.00 /hour		30	Filling Vacancy
31	ALLIE	MACK	PART-TIME APPRENTICE		PATTAN	06/10/2024	\$13.00 /hour		260	New - Program Need
32	ALINA	MAGUIRE	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/05/2024	\$64,434.00	B/02	190	New - Program Need
33	ALLISON	MCANDREW	TEACHER OF SPEECH CORRECTION	SCHOOL AGE RELATED SERVICES	ECSES	08/05/2024	\$69,256.00	M/02	190	New - Program Need
34	CAITLYN	MCGOUGH	SUB DAILY PARAPROFESSIONAL		HRS	06/10/2024	\$115.00 /day			New - Program Need
35	KALEY	MICHAEL	PART-TIME APPRENTICE		PATTAN	06/10/2024	\$13.00 /hour		260	New - Program Need
36	KAMRYN	MICHALAK	SUB DAILY PARAPROFESSIONAL		HRS	06/10/2024	\$115.00 /day			New - Program Need
37	LAURA	MILLER	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/06/2024	\$17.74 /hour		18	New - Program Need
38	SIERRA	MORTIMER	PART-TIME ESY SPEECH & LANGUAGE THERAPIST		ECSES	05/20/2024	\$49.93 /hour	M/01	18	New - Program Need
39	DEVON	NEE	SUB DAILY PARAPROFESSIONAL		HRS	06/10/2024	\$115.00 /day			New - Program Need
40	ENZO	NEWCOMER	PART-TIME CAREER PATHWAYS INTERN		TS	07/01/2024	\$10.00 /hour		30	Filling Vacancy

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
41	AVA	OBERRENDER	PART-TIME CAREER PATHWAYS INTERN		TS	06/10/2024	\$10.00 /hour		30	Filling Vacancy
42	NATASHA	PICKETT	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/05/2024	\$63,050.00	B/01	190	Filling Vacancy
43	EMILY	REAM	SUB SEC ASGN PARAPROFESSIONAL		HRS	06/10/2024	\$130.20 /day			Secondary Assignment
44	KATHRYN	RICCIARDI-HILL	PART-TIME SUB SHORT TERM OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES	06/14/2024	\$ 49.93 /hour	M/01	89	Secondary Assignment
45	EMMA	RULLI	PART-TIME ESY SPEECH & LANGUAGE THERAPIST		ECSES	05/20/2024	\$49.93 /hour		18	New - Program Need
46	RACHEL	RUSSELL	MUSIC TEACHER	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/05/2024	\$81,705.00	M+30/08	190	New - Program Need
47	KRISTI	SPROUT	PROGRAM ASSISTANT	SCHOOL TO WORK	ECSES	06/10/2024	\$20.51 /hour		260	Filling Vacancy
48	JEREMY	SWEIGART	PROGRAM DIRECTOR		ECSES	08/05/2024	\$128,000.00		260	Filling Vacancy
49	HEATHER	TELENCIO	SUB DAILY PROFESSIONAL and PARA		HRS	05/14/2024	\$135.00 /day			New - Program Need
50	ELIANA	TORRES	SUB DAILY PARAPROFESSIONAL		HRS	06/03/2024	\$115.00 /day			New - Program Need
51	TANYA	TORRES	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/03/2024	\$19.20 /hour		18	New - Program Need
52	JADA	TURNER	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/03/2024	\$17.36 /hour		18	New - Program Need
53	EMILY	WEIDNER	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/17/2024	\$17.36 /hour		18	New - Program Need
54	HAILEY	WHITEHEAD	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/10/2024	\$17.36 /hour		18	New - Program Need
55	MATTHEW	WISE	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/10/2024	\$15.25 /hour		18	New - Program Need
56	GABRIELLE	ZIEGLER	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/17/2024	\$17.36 /hour		18	New - Program Need

EXTENDED SCHOOL YEAR RETURNING STAFF EFFECTIVE JUNE 24, 2024 THROUGH JULY 25, 2024:

PROFESSIONALS:

57 Amy	Apgar
58 Emily	Bainbridge
59 Jaime	Barbee

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
60	Kelly	Barlow								
61	Amy	Barrall								
62	Renee	Bender								
63	Teale	Bennett								
64	Brooke	Bettencourt								
65	Jessica	Bigsby								
66	Larry	Bopp								
67	Emily	Burrell								
68	Olivia	Canfield								
69	Molly	Chahwala								
70	Olivia	Citrone								
71	Michelle	Crosby								
72	Cassidy	Cutler								
73	Megan	Deck								
74	Jennifer	Deiter								
75	Tracey	Diffendall								
76	Brynn	Farley								
77	Allison	Fidler								
78	Melanie	Fink								
79	Alicia	Fleming								
80	Beth	Gainer								
81	Janet	Garchinsky								
82	Faith	Garner								
83	Tricia	Gundrum								
84	Rebecca	Hawkes								
85	Heidi	Heim								
86	Brenda	Heizman								
87	Kara	Henning								
88	Heather	Hoffman								
89	Elva	Hoover								
90	Megan	Huaman								
91	Hannah	Humphrey								
92	Peter	Intoccia								
93	Jordan	Kern								
94	Katlyn	Kline								
95	Peter	Knudsen								
96	Rebecca	Lewis								
97	Susan	Longley								
98	Becca	Ludwig								

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
99	Brooke	Ludwig								
100	Laura	Lynch								
101	Rebekah	Masterson								
102	Allison	Mettler								
103	Ashley	Mitchell								
104	Allison	Moltz								
105	Melissa	Moore								
106	Jacqueline	Morell								
107	Erika	North								
108	Emma	Pickel								
109	Sarah	Popiel								
110	Sierra	Reed								
111	Kathy	Ricciardi-Hill								
112	Amy	Roth								
113	Andrea	Rutledge								
114	Lindsey	Schneider								
115	Erin	Smith								
116	Debra	Smith								
117	Jennifer	Stetler								
118	Madison	Swartzlander								
119	Julie	Sweigart								
120	Greta	Van Arman								
121	Beth	Weidner								
122	Lara	Welk								
123	Kristen	Wenrich								
124	Chloe	Wentling								
125	Laura	Witwer								
126	Shelby	Wood								
127	Pamela	Wunderlich								

PARAPROFESSIONALS:

128	Jennifer	Alwine
129	Susan	Anderson
130	Krista	Anderson
131	Michele	Auman
132	Madison	Auman
133	Judy	Bartels
134	Paula Jean	Battle
135	Makayla	Billman

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
136	Melisa	Brightbill								
137	Jo-Ann	Brown								
138	Sherry	Brown								
139	Aneatra	Brunson								
140	Sydney	Bush								
141	Genesis	Calma								
142	Beatrice	Chin								
143	Jaclyn	Cordaro								
144	Cheri	Coughlin								
145	Kayla	Croyle								
146	Savana	DaBella								
147	Shahnaz	Daneshvar								
148	Gwendalyn	Degler								
149	Danielle	DeLong								
150	Shirley	Diaz								
151	Kristine	Dochterman								
152	Megan	Donachy								
153	Kelly	Donmoyer								
154	Audrey	Dulio								
155	Abigail	Edwards								
156	Tiffany	Erb								
157	Sandra	Fasnacht								
158	Nicole	Forti								
159	Elisia	Freeman								
160	Nichole	Garner								
161	Melissa	Garvey								
162	Millie	Gonzalez								
163	Sara	Graybill								
164	Carrie	Freed								
165	Maeve	Haines								
166	Megan	Handshew								
167	Jessica	Hartman								
168	Dylan	Hefflefinger								
169	Jennifer	Heinsey								
170	Carley	Herndon								
171	Tyson	Johns								
172	Isaiah	Jones								
173	Jessica	Jones								
174	Michelle	Kauffman								

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
175	Felice	Klink								
176	Ilene	Kochel								
177	Kylie	Kurtz								
178	Laura	Lipinsky								
179	Katelyn	Locker								
180	Tammy	Ludwig								
181	Karen	Martin								
182	Elizabeth	Master								
183	Marsha	McCulley								
184	Dan	McGuire								
185	Crystal	McLaughlin								
186	Kelly	O'Neill								
187	Arielys	Ortiz								
188	Carrie	Palmer								
189	Megan	Patterson								
190	Sharon	Payne								
191	Stephanie	Petersheim								
192	Brielle	Pfeiffer								
193	Jennifer	Pfeiffer								
194	Betty-Jane	Pflum								
195	Miriam	Plack								
196	Robin	Price								
197	Giovanni	Ramirez								
198	Teresa	Rivera								
199	Elliana	Robinson								
200	Maria	Rodriguez								
201	Kayla	Root								
202	Nanci	Rosensteel								
203	Kelli	Russum								
204	Tiffany	Ruzyllo								
205	Magda	Saleh								
206	Tina	Sanchez								
207	Sara	Scheels								
208	Denise	Schoppner								
209	Alyssa	Seiger								
210	Alaina	Snader								
211	Dana	Spang								
212	Watna	Stacey								
213	Carrie	Stannard								

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
214	Donita	Swayne								
215	Warren	Sykes								
216	Carol	Thomas								
217	Shelley	Toy								
218	Denise	Triest								
219	Kristina	Van Harskamp								
220	Elizmarie	Velez Orengo								
221	Jen	Voshell								
222	Melissa	Walsh								
223	Zoe	Warfel								
224	Kelly	Wiggins								
225	Camela	Yost								

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:													
#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Serv	Reason
1	DELANEY	BENNETT	PART-TIME TEACHER HEALTH & PE	RELATED SERVICES	ECSES	TEACHER HEALTH & PE	RELATED SERVICES	ECSES	08/08/2024	\$ 64,434.00	B/02	190	New - Program Need
2	LINDSEY	BINKLE	SEC/TEACHER HEARING IMPAIRED	SENSORY IMPAIRED	ECSES	SEC HEARING IMPAIRED	SENSORY IMPAIRED	ECSES	08/14/2023	\$ 84,113.00	M/11	195	New - Program Need
3	JULIE	BUSHONG	SOCIAL WORKER	ELECT GRANT PROG	ECSES	SOCIAL WORKER	AUTISTIC SUPPORT	ECSES	08/12/2024	\$ 74,786.00	M+30/03	190	Program restructuring -Filling vacancy
4	MARJORIE	CAHOON	SOCIAL WORKER	ELECT GRANT PROG	ECSES	SOCIAL WORKER	MULTIPLE PROGRAMS	ECSES	08/12/2024	\$ 79,632.00	M+15/08	190	Program restructuring - New-program need
5	BRITTNAY	DEPERALTA	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185	New - Program Need
6	DERICK	TILBURG	TEACHER OF SPEC EDUCATION	EMOTIONAL SUPPORT	ECSES	SUB DAILY PROFESSIONAL		HRS	06/10/2024	\$ 225.00 /day			New - Program Need
7	TONYA	DOVE	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185	Filling Vacancy
8	CHRISTOPHER	DUNCAN	PAYROLL ASSISTANT 2		HRS	LEAD PAYROLL ASSISTANT		HRS	06/17/2024	\$27.04 /hour		260	Filling Vacancy
9	HOLLY	FAHNESTOCK	SUB DAILY PARAPROFESSIONAL		HRS	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	06/10/2024	\$17.36 /hour	01	185	Filling Vacancy
10	STEVEN	FREY	MANAGER OF COLLAB SERVICES		BS	ASSOCIATE PROGRAM DIRECTOR		BS	07/01/2024	\$ 125,500.00		260	Salary increase and title change to reflect increased responsibilities and change in duties
11	MASON	GETZ	TECH SUPPORT AND TRAINING		TS	SYSTEMS ADMINISTRATOR		TS	06/03/2024	\$64,440.00		260	New - Program Need
12	HEATHER	GROFF	ELEMENTARY SCHOOL COUNSELOR	NON-PUBLIC	IS	PART-TIME ELEMENTARY SCHOOL COUNSELOR	NON-PUBLIC	IS	08/12/2024	\$73,665.28	M+45/14	152	New - Program Need
13	BRANDI	HELT	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185	Requested by Penn Manor SD
14	CATHERINE	HOLT	APPLICATIONS DEVELOPER		TS	SR APPLICATIONS DEVELOPER		TS	07/01/2024	\$ 99,400.00		260	Salary increase and title change to reflect increased responsibilities and change in duties
15	VANESSA	HOPKINS	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	08/19/2024	\$18.88 /hour	03	185	Filling Vacancy
16	MAKANA	JENNINGS	SUB DAILY PARAPROFESSIONAL		HRS	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	06/10/2024	\$17.74 /hour	02	185	Filling Vacancy
17	JULIE-ANNA	JOHNSON	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	05/21/2024	\$17.36 /hour	01	185	Filling Vacancy
18	KEVIN	KUHN	PSYCHOLOGIST	CNTR BASED AUTISTIC SUPPORT	ECSES	SPECIAL EDUC CONSULT BEHAVIOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/12/2024	\$90,573.00	M+45/10	195	New - Program Need
19	BRENDA	LAW	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/12/2024	\$ 18.51 /hour	02	185	Requested by Penn Manor SD
20	KIRA	LAWRENCE	PARAEDUCATOR 1:1		ECSES	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185	Filling Vacancy
21	SIERRA	MORTIMER	PART-TIME ESY SPEECH LANG THERAPIST		ECSES	TEACHER OF SPEECH CORR	SCHOOL AGE RELATED SERVICES	ECSES	08/12/2024	\$67,872.00	M/01	190	Filling Vacancy
22	SARAH	NAEGELE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185	Filling Vacancy
23	DAMARA	NEGRON	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185	New - Program Need
24	EMMA	RIEKER	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185	New - Program Need
25	EMMA	RULLI	PART-TIME ESY SPEECH LANG THERAPIST		ECSES	TEACHER OF SPEECH CORR	SCHOOL AGE RELATED SERVICES	ECSES	08/12/2024	\$67,872.00	M/01	190	New - Program Need
26	KIRA	SMITH	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185	Filling Vacancy

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Serv	Reason
27	LAUREN	SPRAGUE	PART-TIME ESY SPEECH LANG THERAPIST		ECSES	TEACHER OF SPEECH CORR	SCHOOL AGE RELATED SERVICES	ECSES	08/12/2024	\$67,872.00	M/01	190	New - Program Need
28	TARA	STEPHENS	PROGRAM ASSISTANT		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	07/01/2024	\$115.00 /day			Employee Request
29	DONITA	SWAYNE	PART-TIME PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	08/12/2024	\$19.26 /hour	04	185	New - Program Need
30	DANA	TAYLOR	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185	Filling Vacancy
31	CHLOE	WENTLING	SUB DAILY PARAPROFESSIONAL		HRS	SUB DAILY PROFESSIONAL		HRS	06/03/2024	\$135.00 /day			New - Program Need
32	SUSAN	WRIGHT	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185	Filling Vacancy
33	BRIANNE	ZEAMER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	HRS	SUB DAILY PARAPROFESSIONAL		HRS	06/10/2024	\$115.00 /day			Employee Request

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Serv	Reason
34	LINDSEY	HARPER	MANAGER - ONLINE LEARNING		IS			IS	07/01/2024	\$ 81,000.00		260	Salary increase to reflect increased responsibilities
35	KRISTINA	VAN HASKAMP	RBT PARAEDUCATOR	AUTISTIC SUPPORT	ECSES			ECSES	06/03/2024	\$ 20.74 /hour	02	185	Salary increase to hourly rate for completion of RBT Cert
36	ANDREW	WILL	MANAGER		BS			BS	07/01/2024	\$ 89,100.00		260	Salary increase to reflect increased responsibilities

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00013326				SES, SPECIAL EDUC SERVICES	05/29/2024	Light Duty position, from 05/29/2024 through 06/05/2024.
2	00010883				2SE SES, NON-INSTRUCTIONAL	05/20/2024	Adjustment to leave request approved in May. EE returned to work on 05/20/2024 under a reduced work schedule (3 days per week for 2 weeks, 4 days per week for 1 week). Resumed regular, full-time work schedule on 06/17/2024.
3	00012692				SES, SPECIAL EDUC SERVICES	05/21/2024	PSERS Special Sick Leave continues: Requesting an unpaid non-FMLA leave of absence for an additional 83 calendar days.

Board Month: JUNE
Count: 1

HUMAN RESOURCES SERVICES

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	WGAL	7/26/24-8/31/24	Not to exceed \$16,000.00	HR recruitment television advertising campaign	Provide a special HR recruitment advertising campaign to be televised during the 2024 Summer Olympics effective July 26, 2024, through August 31, 2024, for a total contract amount not to exceed \$16,000.00.	Sole Source

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	ANDREA	FRANCK	TEACHER OF SPEC ED - ITINERANT	EARLY INTERVENTION	ECSES	07/08/2024	\$63,050.00	B/01	190	New - Program need
2	JENNIFER	HARNISH	SUB DAILY PROFESSIONAL AND PARA		HRS	06/11/2024	\$135.00 /day			New - Program need

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	LAURA	BRENNAN	HEAD START ASSISTANT	HEAD START	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/07/2024	\$115.00 /day			Employee request
2	JOLIN	JACKSON	EDUCATIONAL CONSULTANT II		PATTAN	INTERIM LEAD		PATTAN	10/01/2023	\$ 100,941.00		260	Change in position to cover for staff member on leave
3	AIMEE	MILLER	EDUCATIONAL CONSULTANT II		PATTAN	INTERIM LEAD		PATTAN	10/01/2023	\$ 100,941.00		260	Change in position to cover for staff member on leave
4	MARIA	RONNEBURGER	EDUCATIONAL CONSULTANT II		PATTAN	INTERIM LEAD		PATTAN	10/01/2023	\$ 100,941.00		260	Change in position to cover for staff member on leave

PRIOR BUSINESS

Mr. Stem presented the 2024-2025 IU13 Board Meeting Calendar for Second Reading and Approval, noting that August meeting will be held at One Cumberland, that the January meeting is scheduled for the third Wednesday of the month, and that the May meeting day will fall later in the month (fourth Wednesday) than this year.

On a motion by Mrs. Beachy and a second by Mr. Buckwalter, the 2024-2025 IU13 Board Meeting Calendar was approved.

Motion Carried: Yes-17, No-0, Absent-5

NEW BUSINESS

Mr. Stem presented the 2024 IU13 Board Election Results, noting that all members on the ballot were re-elected.

Mr. Irvin and Mr. Buckwalter presented a report of the IU13 Board Officer Nominating Committee. On behalf of the Committee, he presented the current officers as the slate of candidates to be re-elected.

On a motion by Mr. Okonak and a second by Mrs. Dieffenbach, nominations were closed.

Motion Carried: Yes-17, No-0, Absent-5

On a motion by Mr. Buckwalter and a second by Mr. Ondrusek, the following officers were elected for 2024-25, from July 1, 2024, to June 30, 2025.

- President: Dr. Joseph Fullerton
- Vice President: Mrs. Nikki Rivera
- Treasurer: Mr. Ron Melleby
- Secretary: Mrs. Gina Brillhart
- Assistant Board Secretary: Mr. Flip Steinour

Motion Carried: Yes-17, No-0, Absent-5

Mr. Stem presented a year-end Vision Update.

LEGISLATIVE UPDATE

Mr. Stem provided an Executive Director's Report, highlighting year-end celebrations, including:

- Jackson Elementary (ELCO) 2nd Grade Send Off
- High School Equivalency Achievement
- Eighth Annual STEM Awards

- He also recognized Pat Pontz on her retirement

BOARD COMMENTS

Mrs. Martin shared a board favor from a minibusiness at Palmyra Area High School.

Dr. Fullerton thanked the Board for its support in the officer re-elections.

PUBLIC COMMENTS

None.

ADJOURNMENT

On a motion by Mr. Buckwalter and a second by Mr. Fisher, the meeting was adjourned at 9:30 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary