

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
AUGUST 14, 2024**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 8:00 PM by Dr. Joseph Fullerton, President.

Dr. Fullerton announced that an Executive Session was held prior to the regular meeting for personnel and legal matters.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Amy Beachy, Manheim Central
Dr. Kathleen Blouch, Annville-Cleona
Brett Buckwalter, Cocalico
Craig Chubb, Solanco
Susan Dieffenbach, Cornwall-Lebanon
Michael Fisher, Pequea Valley
Dr. Joseph Fullerton, Penn Manor
Idette Groff, Conestoga Valley
Melissa Herr, Lampeter-Strasburg
Paul Irvin, Eastern Lancaster County
Jill Martin, Palmyra Area
Charles Merris, Jr., Hempfield
Luis Morales, Lancaster
Staci Murray, Northern Lebanon
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area

Absent:

Ron Melleby, Donegal
Robert Okonak, Lebanon
Nikki Rivera, Manheim Township
Ryan Sexton, Columbia Borough
Daniel Woolley, Warwick

Staff Present:

Matthew Stem, Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Dr. Joey Rider-Bertrand, Director, Instructional Services
Timothy Laubach, Director, Technology Services
Sherry Zubeck, Director, Early Childhood and Special Education Services
Ariel Benites, Human Resources Services
Dr. Kelly Galbraith, Program Director, Instructional Services
Michelle Malick, Program Director, Human Resources Services
Tim Evans, Coordinator of Conference Services
Ken Zimmerman, Associate Program Director of Instructional Services
Angela Kirby, Managing Director of PaTTAN

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Items E-G.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Buckwalter and a second by Mr. Morales, the meeting agenda was approved as presented.

Motion Carried: Yes-17, No-0, Absent-5

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF JUNE 26, 2024 BOARD MINUTES

On a motion by Mr. Buckwalter and a second by Mr. Fisher, the minutes of the June 26, 2024, Board meeting were approved as presented.

Motion carried: Yes-17, No-0, Absent-5

TREASURER'S REPORT

Mr. Ondrusek, presented the Treasurer's Report. On a motion by Mr. Ondrusek and a second by Mr. Morales, the Treasurer's Report, including the following, was approved for the period ending June 30, 2024:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- D. Cash Reconciliation (School-to-Work and Special Education Activity Funds)
- E. 2023-24 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)

- F. 2024-25 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- G. Check Register in the amount of \$28,405,911.68

Motion Carried: Yes-17, No-0, Absent-5

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

None.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mrs. Blouch, the Board approved Business Services Consent Agenda Items A-C, excluding Item A, Contract #3 for Chester County Intermediate Unit:

- A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approved provider List for the IU13 Leadership Coaching Program. Services will be invoices as a provided at rates not to exceed \$300 per session. (Reference Business Services Exhibit B)

(Purpose: To provide executive and leadership coaching opportunities for senior leaders as part of the work supporting the focus area of "Developing Leaders.")

- C. Approval to renumber Policy 625 - Exclusion Screening to be Policy 630 - Exclusion Screening.

(Purpose: The Purchase Cards and Store Purchase Cards policy was approved at the June 26, 2024, meeting as Policy 625. IU13 has an existing Policy 625 – Exclusion Screening. The renumbering will only change the policy number to avoid duplication; no changes to the text of the policy are being requested.)

Motion Carried: Yes-17, No-0, Absent-5

On a motion by Mr. Ondrusek and a second by Mr. Fischer, the Board approved Business Services Consent Agenda Item A, Contract #3 for Chester County Intermediate Unit:

Motion Carried: Yes-16, No-0, Absent-5, Absention-1 (Dr. Fullerton)

Board Month: AUGUST

Count: 7

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business	001 ADMIN AND MGMT SERVICES	EXTERNAL	Local	ESM SOLUTIONS	7/1/24-6/30/25	\$26,715.69	To provide easyPurchase and easySourcing software from July 1, 2024 - June 30, 2025	To provide easyPurchase and easySourcing software from July 1, 2024 - June 30, 2025.	Sole Source
2.	Business (EDO)	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Local	OSS/KROY PRODUCT CENTER	5/1/24-9/1/24	Not to exceed \$22,000.00	NEC Exterior Signage	Amendment of C2344744 originally approved 4/10/2024. This revision adds \$2,000.00 for an extra sign for a revised contract total of \$22,000.00.	COSTARS #032E2408
3.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL	State	CHESTER COUNTY INTERMEDIATE UNIT	7/1/24-6/30/25	Not to exceed \$58,800.00	Statewide resource design and development	Services of L. Mikowchok to design a collection of state resources and materials for implementation with LEAs, including but not limited to documents, PowerPoint templates, design graphics, and videos.	Sole Source
4.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	STRATEGIC LEADERSHIP K-12	7/1/24-6/30/25	Not to exceed \$11,875.00	Consultation, professional development, and resource development	Amendment of C2456083, originally approved on 7/1/2024. This revision increases the contract by \$4,750.00 for a new total of \$11,875.00 to provide additional PVAAS professional education services.	Quotations
5.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	W&L DIXON ENTERPRISES LLC	7/1/24-6/30/25	Not to exceed \$16,625.00	Consultation, professional development, and resource development	Amendment to C2456084 originally approved 7/1/2024. This revision increases the contract by \$7,125.00, for a revised amount not to exceed \$16,625.00. This increase is needed in order to continue to provide statewide PVAAS 1:1 services to LEAs.	Quotations
6.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	WAGNER DEITCH, CRISTINE	7/1/24-6/30/25	Not to exceed \$11,875.00	Consultation, professional development, and resource development	Amendment to C2456057, increasing the contract by \$7,125 for a total not to exceed \$11,875, to continue to provide PVAAS professional education services.	Quotations
7.	Business (PaTTAN)	020 PaTTAN	PROFESSIONAL	Federal	TIDES CENTER (THE TIDES CENTER)	8/1/24-8/31/27	Not to exceed \$190,000.00	Professional Development	To provide a program of professional development aligned with PaTTAN's scheduled consultants' meetings delivering a certification process aimed at preparing participants to design, implement and sustain high quality student success systems. The longer term goal is that PaTTAN coaches and consultants will certify facilitators in other networks of schools across the Commonwealth.	Sole Source

MINUTES - August 14, 2024

Board Month: **AUGUST**Count: **15**

Business, EDO, and PaTTAN Contracts
Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business (PaTTAN)	020 PATTAN	Federal	21ST CENTURY CYBER CHARTER SCHOOL	7/1/24-6/30/25	Not to exceed \$25,000.00	State Systemic Improvement Plan (SSIP).	To allow the contractor to assist the Bureau of Special Education (BSE) in implementing the requirements of Indicator 17 of the State Performance Plan/Annual Performance Report (SPP/APR). Indicator 17 is the State Systemic Improvement Plan to increase the graduation rates of students with disabilities.
2.	Business (PaTTAN)	020 PATTAN	Federal	AGORA CYBER CHARTER SCHOOL	7/1/24-6/30/25			
3.	Business (PaTTAN)	020 PATTAN	Federal	ALLENTOWN SCHOOL DISTRICT	7/1/24-6/30/25			
4.	Business (PaTTAN)	020 PATTAN	Federal	CHARLEROI AREA SCHOOL DISTRICT	7/1/24-6/30/25			
5.	Business (PaTTAN)	020 PATTAN	Federal	COLUMBIA BOROUGH SCHOOL DISTRICT	7/1/24-6/30/25			
6.	Business (PaTTAN)	020 PATTAN	Federal	COMMONWEALTH CHARTER ACADEMY CHARTER SCHOOL	7/1/24-6/30/25			
7.	Business (PaTTAN)	020 PATTAN	Federal	EAST PENNSBORO AREA SCHOOL DISTRICT	7/1/24-6/30/25			
8.	Business (PaTTAN)	020 PATTAN	Federal	KEYSTONE EDUCATION CENTER INC	7/1/24-6/30/25			
9.	Business (PaTTAN)	020 PATTAN	Federal	NEW DAY CHARTER SCHOOL	7/1/24-6/30/25			
10.	Business (PaTTAN)	020 PATTAN	Federal	PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL	7/1/24-6/30/25			
11.	Business (PaTTAN)	020 PATTAN	Federal	PERSEUS HOUSE CHARTER SCHOOL OF EXCELLENCE	7/1/24-6/30/25			
12.	Business (PaTTAN)	020 PATTAN	Federal	POTTSTOWN SCHOOL DISTRICT	7/1/24-6/30/25			
13.	Business (PaTTAN)	020 PATTAN	Federal	READING SCHOOL DISTRICT	7/1/24-6/30/25			
14.	Business (PaTTAN)	020 PATTAN	Federal	SAYRE AREA SCHOOL DISTRICT	7/1/24-6/30/25			
15.	Business (PaTTAN)	020 PATTAN	Federal	TROY AREA SCHOOL DISTRICT	7/1/24-6/30/25			

MINUTES - August 14, 2024

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mr. Morales, the Board approved Early Childhood and Special Education Services Consent Agenda Items A-B:

- A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approval of school lunch program for the 2024-2025 school year with Elizabethtown Area School District.

(Purpose: Each year the IU13 Board approves the school lunch programs sent to IU13 by local school districts that provide lunch for students in the IU programs within their districts. The contract allows the host district to recoup funds for non-resident students.)

Motion Carried: Yes-17, No-0, Absent-5

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	LEBANON SCHOOL DISTRICT-FOOD	7/1/24-6/30/25	Not to exceed \$81,000.00	Food services for Lebanon SD Head Start class	To provide student meals per Head Start Performance Standards.	Sole Source
2.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	LIVING STRONG CONSULTING LLC	7/1/24-6/30/25	Not to exceed \$15,000.00	Professional development for Early Head Start Program staff	To provide coaching, feedback, and resources to Early Head Start staff in order to meet the Head Start Program Performance Standards.	Sole Source
3.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	NORTHERN LEBANON SCHOOL DISTRICT (THE NUTRITION GROUP)	8/1/24-6/30/25	Not to exceed \$90,000.00	Student nutrition services	To provide student nutrition services for students at Northern Education Center for 181 school days.	Quotations
4.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL (Amendment)	State	TRANSPERFECT GLOBAL INC	6/5/24-6/30/25	\$40,000.00	Interpretation services for all languages and translation services for all languages except Spanish	Amendment of C2344279 originally approved on 9/13/2023. This revision increases the contract by \$20,000 for a revised amount of \$40,000 to provide continued interpretation services at previously set rates.	Sole Source
5.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	WAY DELIVERY SERVICES	8/12/24-8/19/25	\$133,626.00	Delivery of Student Meals	To provide delivery of student meals to various locations for school age students.	Quotations
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	State	WINNER'S CIRCLE CENTER INC	7/1/24-6/30/25	\$33,000.00	Mental Health and Psycho-Educational Support Services	Provide therapeutic mental health and psycho-educational support services for children and adolescents in a farm-based setting utilizing both traditional and non-traditional modalities including cognitive behavioral and solution focused therapies, equine and canine-assisted therapies, art therapy, play therapy and other expressive and experiential modalities.	Sole Source
7.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	EXTERNAL	Federal, State	CHRISTMAS CITY HOTEL LLC	11/12/24-11/15/24	\$53,399.20	Special Education Administrators' Conference	To provide overnight accommodations, conference rooms, food, beverages, and AV rental equipment for the 28th Annual Special Education Administrators Conference.	Quotations

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
1.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$648,823.47	Special Education Services - IU13 District Consortium	To provide special education services to eligible school-age children attending classrooms in Lancaster County at the request of member school districts. The services will be billed per the projected worksheet under a consortium model of pooled resources and shared risk. A full reconciliation of actual costs will be completed at the end of the year.
2.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$3,510,897.04		
3.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,012,991.30		
4.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,408,824.03		
5.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,580,179.62		
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$666,912.59		
7.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,384,788.05		
8.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,718,881.38		
9.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$2,506,336.66		
10.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	NORTHERN LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$857,828.50		

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
11.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$715,307.51		
12.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$5,636,110.06		
13.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,082,955.85		
14.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$2,181,599.83		
15.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,138,786.86	Special Education Services - Lebanon Consortium	To provide special education services to eligible school-age children attending classrooms in Lebanon County at the request of member school districts. The services will be billed per the projected worksheet under a consortium model of pooled resources and shared risk. A full reconciliation of actual costs will be completed at the end of the year.
16.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$425,656.16		
17.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$860,471.61		
18.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	NORTHERN LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$154,471.78		
19.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$85,551.83	Special Education Services – Itinerant Occupational and Physical Therapy	To furnish occupational/physical therapists to provide evaluation/consultation/treatment services as requested by the school district.
20.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$24,930.00		
21.	ECSES	012 ITINERANT SOLUTIONS	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$13,157.50		
22.	ECSES	012 ITINERANT SOLUTIONS	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$55,400.00		

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
23.	ECSES	012 ITINERANT SOLUTIONS	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$180,050.00		
24.	ECSES	012 ITINERANT SOLUTIONS	DONEGAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$45,982.00		
25.	ECSES	012 ITINERANT SOLUTIONS	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$52,630.00		
26.	ECSES	012 ITINERANT SOLUTIONS	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$48,475.00	Special Education Services – Itinerant Occupational and Physical Therapy	To furnish occupational/physical therapists to provide evaluation/consultation/treatment services as requested by the school district. The services will be billed at the rate of \$138.50/hour. The rate applies but is not limited to on-site evaluation/consultation/treatment time, offsite follow-up documentation/consultation time, and travel time between schools.
27.	ECSES	012 ITINERANT SOLUTIONS	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$13,850.00		
28.	ECSES	012 ITINERANT SOLUTIONS	LA ACADEMIA PARTNERSHIP CHARTER SCHOOL	Customer/Revenue	7/1/24-6/30/25	\$138.50		
29.	ECSES	012 ITINERANT SOLUTIONS	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$228,525.00		
30.	ECSES	012 ITINERANT SOLUTIONS	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$188,360.00		
31.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM CENTRAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$83,100.00		
32.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$34,625.00		
33.	ECSES	012 ITINERANT SOLUTIONS	NORTHERN LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$110,800.00		
34.	ECSES	012 ITINERANT SOLUTIONS	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$72,712.50		
35.	ECSES	012 ITINERANT SOLUTIONS	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$8,310.00		
36.	ECSES	012 ITINERANT SOLUTIONS	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$83,100.00		
37.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00	Special Education Services - Job Training	To furnish Job Trainers to coordinate and monitor the student job training needs as requested by the school district. The services will be billed at the rate of \$405/day. The rate applies but is not limited to establishing initial business certifications and maintaining business partnerships, on-site evaluation/consultation time, off-site follow up documentation/consultation time, and travel time between schools.
39.	ECSES	012 ITINERANT SOLUTIONS	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00		

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
39.	ECSES	012 ITINERANT SOLUTIONS	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$149,850.00	Special Education Services - Job Training	To furnish Job Trainers to coordinate and monitor the student job training needs as requested by the school district.
40.	ECSES	012 ITINERANT SOLUTIONS	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00		
41.	ECSES	012 ITINERANT SOLUTIONS	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$224,775.00		
42.	ECSES	012 ITINERANT SOLUTIONS	DONEGAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00		
43.	ECSES	012 ITINERANT SOLUTIONS	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$149,850.00		
44.	ECSES	012 ITINERANT SOLUTIONS	LA ACADEMIA PARTNERSHIP CHARTER SCHOOL	Customer/Revenue	7/1/24-6/30/25	\$29,970.00		
45.	ECSES	012 ITINERANT SOLUTIONS	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$134,865.00		
46.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM CENTRAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$149,850.00		
47.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$149,850.00		
48.	ECSES	012 ITINERANT SOLUTIONS	NORTHERN LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$29,970.00		
49.	ECSES	012 ITINERANT SOLUTIONS	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00		
50.	ECSES	012 ITINERANT SOLUTIONS	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$224,775.00		
51.	ECSES	012 ITINERANT SOLUTIONS	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$29,970.00		
52.	ECSES	012 ITINERANT SOLUTIONS	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$149,850.00		
53.	ECSES	012 ITINERANT SOLUTIONS	WARWICK SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00		
54.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/24	\$37,395.00	Special Education Services - Speech and Language Itinerant Services	To furnish speech and language therapists to provide evaluation/consultation/treatment services as requested by the school district. The services will be billed at the rate of \$138.50/hour. The rate applies but is not limited to on-site evaluation/consultation/treatment time, offsite follow-up documentation/consultation time, and travel time between schools.
62.	ECSES	012 ITINERANT SOLUTIONS	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$13,850.00		
68.	ECSES	012 ITINERANT SOLUTIONS	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$58,862.50		
					MINUTES - August 14, 2024			

Board Month: AUGUST
Count: 71

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
57.	ECSES	012 ITINERANT SOLUTIONS	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$55,400.00	Special Education Services - Speech and Language Itinerant Services	To furnish speech and language therapists to provide evaluation/consultation/treatment services as requested by the school district.
58.	ECSES	012 ITINERANT SOLUTIONS	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$33,240.00		
59.	ECSES	012 ITINERANT SOLUTIONS	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$71,327.50		
60.	ECSES	012 ITINERANT SOLUTIONS	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$193,900.00		
61.	ECSES	012 ITINERANT SOLUTIONS	DONEGAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$59,832.00		
62.	ECSES	012 ITINERANT SOLUTIONS	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$31,855.00		
63.	ECSES	012 ITINERANT SOLUTIONS	LA ACADEMIA PARTNERSHIP CHARTER SCHOOL	Customer/Revenue	7/1/24-6/30/25	\$415.50		
64.	ECSES	012 ITINERANT SOLUTIONS	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$41,550.00		
65.	ECSES	012 ITINERANT SOLUTIONS	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$146,117.50		
66.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM CENTRAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$110,800.00		
67.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$40,857.50		
68.	ECSES	012 ITINERANT SOLUTIONS	NORTHERN LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$110,800.00		
69.	ECSES	012 ITINERANT SOLUTIONS	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$166,200.00		
70.	ECSES	012 ITINERANT SOLUTIONS	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$9,695.00		
71.	ECSES	012 ITINERANT SOLUTIONS	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$149,580.00		

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Morales, the Board approved Instructional Services/Technology Services Consent Agenda Item A:

A. Contracts. (Reference Instructional Services/Technology Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-17, No-0, Absent-5

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	002 COMMUNITY EDUCATION	EXTERNAL (Amendment)	Federal, State	LANCASTER COUNTY WORKFORCE INVESTMENT BOARD	7/1/20-6/30/26	\$164,000.00	Memorandum of Understanding and Resource Sharing Agreement for Partners of the PA CareerLink	Amendment of C2011095 originally approved on 8/12/2020. This revision extends the contract to 2026 and adds \$12,000.00 for a revised contract total of \$164,000.00 for classroom space.	Sole Source
2.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	2401 WILSON LLC (HYATT PLACE - ARLINGTON)	10/6/24-10/9/24	Not to exceed \$24,000.00	Lodging and parking for Seminar in VA	To provide lodging and parking for the Curriculum Coordinators' Fall Seminar. Fees paid by participants will cover the costs.	Sole Source
3.	IS	007 STUDENT SERVICES	EXTERNAL	Federal	IMAGINE LEARNING LLC (IMAGINE LEARNING)	9/1/24-8/31/25	\$26,400.00	Imagine Language and Literacy Reusable License	To provide 200 K-12 licenses for the Title III English Learner Development Consortium at a total price of \$26,400. The terms of this agreement are September 1, 2024, thru August 31, 2025.	Sole Source
4.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	FUEL EDUCATION LLC	7/1/24-6/30/25	\$250,000.00	LLVS purchase Of Online Education Products and Services from Fuel Education	To provide Lancaster-Lebanon Virtual Solution's partnering districts online education products and services from Fuel Education for district participants.	Sole Source
5.	IS	024 EDUCATIONAL TECHNOLOGY	PROFESSIONAL	Local	ITEEA	7/1/24-6/30/25	\$68,125.00	Training licenses for EbD consortia	To provide EbD Consortium Dues and EbD Training licenses as required by contract with PDE to provide and manage EbD services.	Sole Source
6.	TS	012 ITINERANT SOLUTIONS	EXTERNAL	Federal	APP TECHS CORPORATION	7/1/24-9/1/24	\$30,500.00	CEC Access Control	To Provide access control at the CEC Manheim location. This includes one new reader at each entry point, except the double doors which will have one new reader on each side. The pricing for this contract is per PEPPEM - 537922-023. The contract total of \$30,500.00 includes an amount to anticipate the potential additional labor and unforeseen events the during installation process.	PEPPEM #537922-023
7.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	EVERWHITE CORPORATION	7/1/24-6/30/25	\$19,152.00	Whiteboards at CEC	Installation of whiteboards and dry erase boards at Central Education Center.	COSTARS #004-E22-112

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
8.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL (Amendment)	Local	INTELIQUENT INC	7/1/22-6/30/25	\$18,800.00	E911 Emergency Services for landline telephones	Amendment of original contract C2233014 which did not require board approval and was subsequently amended on September 13, 2023. This revision extends our service agreement one year to allow continued E911 Emergency Services access for landline telephones and adds an additional \$7,000.00 to the contract for a total contract amount of \$18,800.	Quotations
9.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	TOMLINSON BOMBERGER INC	7/1/24-6/30/27	\$132,419.00	Lawn care services	Lawn care including mowing, edging, mulching, shrub trimming, fall leaf cleanup and shrub trimming, end-of-year cleanup, weed control, pre-emergent and preventive control at NEC, One Cumberland, White Oak, CEC, and PHP.	COSTARS #029-E23-111
10.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	TOMLINSON BOMBERGER INC	7/1/24-6/30/27	\$19,758.00	Pest Control Services and Exterior Spray	Quarter pest control and once a year exterior spray services for White Oak, Fairland, Burle Main Office, IDT, One Cumberland, Central Education Center, CEC Annex, and Northern Education Center.	COSTARS #029 - E23-111
11.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL (Amendment)		TELEHOUSE INTERNATIONAL CORPORATION OF AMERICA	6/25/24-1/11/27	\$60,700.00	Direct NYIIX VLAN for MCIU	Amendment to add MCIU's NYIIX direct VLAN for peering services adding and additional 3,100 for a new contract total of \$60,700.	

Board Month: AUGUST

Count: 2

IS and TS Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	IS	002 COMMUNITY EDUCATION	Federal, State	LITERACY COUNCIL OF LANCASTER-LEBANON LVA INC	7/1/22-6/30/27	\$3,119,356.00	Adult literacy and basic education services through PDE funding	Amendment to C2343214, originally approved on 8/10/2022. This revision adds an additional \$119,356.00 to the contract for a revised total of \$3,119,356.00. This revision for the fiscal year 23-24 is required due to an incentive funds increase from the Pennsylvania Department of Education.
2.	IS	002 COMMUNITY EDUCATION	State	LITERACY COUNCIL OF LANCASTER-LEBANON LVA INC	7/1/22-6/30/24	\$215,600.00	Tutoring program for Adults	Amendment #1 to C2343216 to increase the dollar amount for Tutoring Programs for Adults in Lancaster and Lebanon counties from \$210,000.00 to \$215,600.00 due to incentive funds from PDE.

HUMAN RESOURCES SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Morales, the Board approved Human Resources Services Consent Agenda Items A-G:

- A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Personnel Actions as presented in Human Resources Services Exhibit C.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- C. Approve salary increase of Matthew Stem per the discussion in Executive Session, retroactive to July 1, 2024, to \$215,710.00.

- D. The following is a list of existing Affiliation Agreements between the IU13 and universities for student intern placements for 2024-2025:

Alvernia University - Occupational Therapy, Physical Therapy
Arcadia University- Physical Therapy
California State University- Speech Language Pathology
Central Penn College- Occupational Therapy
College of our Lady of the Elms – Speech Language Pathology
Commonwealth University (Formerly Bloomsburg, Lockhaven, Mansfield) - ASL Interpreter
Drexel University - Student Teaching
Eastern University- Student Teaching
Elizabethtown College- Occupational Therapy
George Washington University- Speech Language Pathology
Grand Canyon University- Student Teaching
Harrisburg Area Community College- Student Teaching
High Point University – Physical Therapy
Kutztown University- Social Work
Lancaster Bible College- School Counselor, Student Teaching
Lebanon Valley College - Speech Language Pathology, Student Teaching
Liberty University- School Counselor
Loyola University- Speech Language Pathology
Messiah College- Physical Therapy, Occupational Therapy
Millersville University - Student Teaching, School Counselor, Social Work, School Psychology
Misericordia University- Occupational Therapy, Speech Language Pathology
Moravian College- Speech Language Pathology
New York University- Steinhardt School of Culture, Education and Human Development- Speech Language Pathology
Nightingale University- Nursing
Penn State University- Occupational Therapy Assistant (COTA)

Penn West University (Formerly Clarion and Edinboro) - Social Work, Speech Language Pathology
 Philadelphia College of Osteopathic Medicine- School Psychology
 Sacred Heart University- Occupational Therapy
 Saint Joseph's University- Student Teaching
 Salus University- Occupational Therapy, Student Teaching
 Temple University- Social Work
 Towson University- Speech Language Pathology
 University of Akron- Speech Language Pathology
 University of Dayton- Behavior Analyst
 University of Pennsylvania- School Counselor
 University of Phoenix- Student Teaching
 University of the Sciences- Occupational Therapy
 West Chester University - Speech Language Pathology
 Western Governors' University- Student Teaching
 Widener University- Speech Language Pathology, Occupational Therapy, Physical Therapy, Social Work
 Wilkes University – Student Teaching

- E. Personnel Actions as presented in Human Resources Services Exhibit C.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- F. Request approval for the Supervisors of the autism classroom-based programs and Supervisors with daily oversight of the Center location building staff to receive 10 additional days of vacation between September 1, 2024 – August 31, 2025. In lieu of using the additional vacation time, the Supervisors may request to be paid out for any of these 10 unused vacation days as of August 31, 2025.

(Purpose: To approve additional vacation time for Supervisors in Hard-To-Fill locations.)

- G. Request approval for the School Police Officers assigned to our Center locations to receive 5 days of vacation between September 1, 2024 – August 31, 2025. In lieu of using the vacation time, the School Police Officers may request to be paid out for any unused vacation days as of August 31, 2025.

(Purpose: To approve additional vacation time for School Police Officers in Hard-To-Fill locations.)

Motion Carried: Yes-15, No-2 (Groff and Merris), Absent-5

Board Month: **AUGUST**
Count: **2**

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	CODY COMPUTER SERVICES INC	8/15/24-8/14/27	\$47,000.00	Provide police reporting software	Provide police public safety software, licensing and technical support for the IU13 Police Department for use as an incident-based reporting system for an amount not to exceed \$47,000.00.	Sole Source
2.	HRS	018 INT SVC FUNDS- EMP BEN	EXTERNAL	Local	MADISON NATIONAL LIFE INS INC	9/1/24-8/31/25	Not to exceed \$40,000.00 Annually	Group Long Term Disability coverage for Act 93, Confidential, and Tax Bureau Management staff	Group Long Term Disability coverage for Act 93, Confidential, and Tax Bureau Management staff.	Sole Source

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	LESLIE	ALLEMAN	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/07/2024	PERSONAL REASONS
2	TEAA	ALLEMAN	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/07/2024	PERSONAL REASONS
3	KRISTA	ANDERSON	JOB TRAINER	JOB TRAINING SERVICES	ECSES	06/05/2024	PERSONAL REASONS
4	ANEATRA	BRUNSON	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	07/25/2024	FOUND ALTERNATE EMPLOYMENT
5	BARBARA	DOROZYNSKY	COMMUNITY EDUCATION ADJUNCT	COMMUNITY EDUCATION	IS	06/12/2024	PERSONAL REASONS
6	BRIAN	GOSHAW	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/07/2024	PERSONAL REASONS
7	AMY	KIRST	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/07/2024	FOUND ALTERNATE EMPLOYMENT
8	ANNA	KUHNS	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	05/31/2024	PERSONAL REASONS
9	CASSIE	MUCKENHIRN BOSLEY	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	06/28/2024	PERSONAL REASONS
10	SARA	SCHEELS	JOB TRAINER	JOB TRAINING SERVICES	ECSES	07/25/2024	FOUND ALTERNATE EMPLOYMENT
11	KATELYNN	SCHULZE	FAMILY SERVICES WORKER	HEAD START	ECSES	06/13/2024	FOUND ALTERNATE EMPLOYMENT
12	BETSAIDA	VILLEGAS	HS/EC ASSISTANT	HEAD START	ECSES	06/10/2024	FOUND ALTERNATE EMPLOYMENT
13	STACEY	ZUNNER	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/07/2024	PERSONAL REASONS

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Dept.	Effective Date	Reason
1	RAQUEL	ANDERSON	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
2	TODD	ANDERSON	SUB DAILY PROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
3	HANNAH	BAKER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIRMENTS
4	OLIVIA	BEILER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
5	MARIE	BREISCH	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
6	MEGAN	BRUBAKER	PART-TIME APPRENTICE	PATTAN	08/09/2024	END OF APPRENTICESHIP PROGRAM
7	DONNA	BUCKWALTER	SUB DAILY PROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
8	LUSILBANIA	CABRERA	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENTS
9	FATIMA	CARRERA	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
10	LINDSAY	DAUB	PART-TIME APPRENTICE	PATTAN	08/23/2024	END OF APPRENTICESHIP PROGRAM
11	JEFFREY	DIFRANK	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
12	LYDIA	DREXLER	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
13	LEAH	EVANS	SUB DAILY PROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
14	AMANDA	FRANK	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
15	AMANDA	FRANZ	COMM ED ADJUNCT INSTRUCTOR	IS	06/28/2024	DID NOT MEET MINIMUM ADJUNCT REQUIREMENT
16	MADELEINE	GAGLIANO	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
17	EMERSON	GAGNON	PART-TIME APPRENTICE	PATTAN	08/09/2024	END OF APPRENTICESHIP PROGRAM
18	ANA	GARCIA	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
19	MICHELLE	GOMBA	PART-TIME PSYCH INTERN	ECSES	05/31/2024	COMPLETED INTERNSHIP PROGRAM
20	RACHEL	HAAS	PART-TIME APPRENTICE	PATTAN	08/09/2024	END OF APPRENTICESHIP PROGRAM
21	SUSAN	HARBOLD	SUB DAILY- RETIRED CERTIFICATED PROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
22	EMILY	HELM	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
23	KAITLIN	HOFFER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
24	CARTER	HOUCK	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

25 CANDACE	HURLEY	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
26 SONIA	HURST	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
27 ALEXIS	IRWIN	DAILY SUBSTITUTE PARAEDUCATOR	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
28 ALLISON	ISHLER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENTS
29 SARAH	JOURNEY	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
30 STACEY	KNARR	SUB DAILY- RETIRED CERTIFICATED PROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
31 MADISYN	KOWALICK	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
32 DANIELLE	LICHI	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
33 BRANDAN	LIEPELT	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
34 AMOS	LOPEZ	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
35 KENDRA	MEYER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
36 ASHLEY	MILLER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
37 NICOLE	MOSS	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
38 MARGARET	MURRY	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
39 LAURA	MUSSER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
40 YEILY	NECO PADILLA	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
41 MAKENNA	NICARRY	DAILY SUBSTITUTE TEACHER AND PARAEDUCATOR	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

42 LAURA	PATCHES	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
43 CAMERON	REED	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
44 PATTI	ROWE	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
45 JAMES	RULE	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
46 WILLIAM	SAADEH	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
47 SHANA	SENSEINIG	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
48 TERESA	SENSEINIG	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
49 MORGAN	SHENK	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
50 MARY	SHILLING	PART-TIME APPRENTICE	PATTAN	08/09/2024	END OF APPRENTICESHIP PROGRAM
51 PAUL	STENNETT	SUB DAILY PROFESSIONAL and PARA	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
52 PAIGE	STORK	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
53 EMALEE	TEMPLIN	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
54 ELENA	TULLI	PART-TIME APPRENTICE	PATTAN	08/23/2024	END OF APPRENTICESHIP PROGRAM
55 TAYLOR	WARD	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
56 ZOE	WARFEL	SUB DAILY PARAPROFESSIONAL	HRS	08/05/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
57 CHLOE	WENTLING	SUB DAILY PROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
58 ALEXANDRA	WHITTAKER	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT
59 LOGAN	WOODHAM	SUB DAILY PARAPROFESSIONAL	HRS	06/20/2024	DID NOT MEET MINIMUM SUBBING REQUIREMENT

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	PAMELA	KASTNER	CONSULTANT II		PATTAN	08/09/2024
2	LINDA	YEARWOOD	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES	12/18/2024

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	PATRICK	ALBRIGHT	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.51 /hour	02	185	New - Program Need
2	JENNIFER	ARCHUT	SUB DAILY PROFESSIONAL and PARA		HRS	07/01/2024	\$135.00 /day			New - Program Need
3	MARIA	ARNOLD	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.13 /hour	01	185	New - Program Need
4	MICHAEL	ATANASIO	PART-TIME TECH SUPPORT and TRAINING		TS	08/05/2024	\$24.63 /hour			260 Filling Vacancy
5	KAREN	BENE	SUB- PDE CERTIFICATED RETIREE		HRS	07/12/2024	\$350.00 /day			New - Program Need
6	KATIE	BREWER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.51 /hour	02	185	New - Program Need
7	NICOLE	BROWN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.13 /hour	01	185	Requested by Cocalico SD
8	JAMES	BUCHANAN	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.51 /hour	02	185	Filling Vacancy
9	JOSE	CABRERA	SUB DAILY PARAPROFESSIONAL		HRS	07/15/2024	\$115.00 /day			New - Program Need
10	KRISTI	CASTILLO	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185	Filling Vacancy
11	SILAS	COLE	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185	Filling Vacancy
12	THERESA	DAVIES	PART-TIME SUB SHORT TERM- PROF	NON-PUBLIC	ECSES	08/12/2024	\$357.22 /day	M/01	190	Filling Vacancy
13	SUZANNE	DAVIS	PROGRAM ASSISTANT		HRS	08/26/2024	\$21.28 /hour			260 New - Program Need
14	LINDA	DEMORA	SUB-PDE CERTIFICATED RETIREE		HRS	07/09/2024	\$350.00 /day			New - Program Need
15	MALIK	DESHIELDS	CUSTODIAN		TS	07/15/2024	\$20.67 /hour			260 Filling Vacancy
16	DANE	EDWARDS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185	Requested by Derry Township SD
17	CASSANDRA	EMLET	HS/EC ASSISTANT	HEAD START	ECSES	08/12/2024	\$16.99 /hour			188 Filling Vacancy
18	KATHERINE	FAIRMAN	HR GENERALIST		HRS	08/26/2024	\$87,000.00			260 Filling Vacancy
19	SAMANTHA	FICKES	TEACHER OF SPEC ED - ITINERANT	EARLY INTERVENTION	ECSES	08/05/2024	\$76,174.00	M/07	190	New - Program Need
20	AMY	FREDERICK	SUB DAILY PARAPROFESSIONAL		HRS	07/03/2024	\$115.00 /day			New - Program Need
21	CHERYL	GARMAN	PROGRAM ASSISTANT		ECSES	07/22/2024	\$22.06 /hour			260 New - Program Need
22	DONNETTE	HUBER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.13 /hour	01	185	Requested by Penn Manor SD
23	VALERIE	HUBER	PART-TIME PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185	Requested by Lebanon SD
24	KIRA	JAHODA	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.51 /hour	02	185	Filling Vacancy
25	VICTORIA	JOHNS	SUB DAILY PARAPROFESSIONAL		HRS	07/29/2024	\$115.00 /day			New - Program Need

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

26	LILIANA	KILGORE	SUB DAILY PARAPROFESSIONAL		HRS	07/15/2024	\$115.00 /day		New - Program Need
27	ROBIN	KIMMEY	SEC SPECIAL EDUCATION	STAFF DEVELOPMENT	ECSES	09/23/2024	\$87,025.00	M+30/09	195 Filling Vacancy
28	BRIDGET	LENICH	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	08/05/2024	\$18.13 /hour	01	185 Filling Vacancy
29	ARTHUR	LYON	SUB DAILY PROFESSIONAL and PARA		HRS	07/15/2024	\$135.00 /day		New - Program Need
30	SIERRA	MARTZ	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/05/2024	\$69,256.00	M/02	190 Filling Vacancy
31	CAROL	MCELROY	SUB- PDE CERTIFICATED RETIREE		HRS	07/01/2024	\$350.00 /day		Secondary Assignment
32	ROBIN	MESSNER	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185 Filling Vacancy
33	SHERRY	MUTKUS	SUB DAILY PARAPROFESSIONAL		HRS	07/05/2024	\$115.00 /day		185 New - Program Need
34	KELSI	PASCHALL	OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES	08/05/2024	\$70,639.00	M/03	190 New - Program Need
35	ROBYN	RISSINGER	PROGRAM ASSISTANT	CNTR BASED EMOTIONAL SUPPORT	ECSES	07/29/2024	\$22.06 /hour		260 Filling Vacancy
36	FELIPE	RODRIGUEZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185 Requested by Penn Manor SD
37	REBECCA	ROYER	SUB DAILY PARAPROFESSIONAL		HRS	07/05/2024	\$115.00 /day		New - Program Need
38	HOPE	SEAMAN	SPECIAL EDUC CONSULT BEHAVIOR		ECSES	08/05/2024	\$78,509.00	M/06	195 New - Program Need
39	MARIA	SERRANO- GONZALEZ	HS FOOD SERVICE ASSISTANT	HEAD START	ECSES	08/05/2024	\$16.03 /hour		185 New - Program Need
40	MORGAN	STAUFFER	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/05/2024	\$63,050.00	B/01	190 New - Program Need
41	LISA	STEFFY	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/12/2024	\$24.24 /hour	01	185 Filling Vacancy
42	ALISON	STEPHENS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185 Requested by Hempfield SD
43	KENDRA	STEPHENSON	HS/EC INSTRUCTOR	HEAD START	ECSES	08/05/2024	\$33.07 /hour		198 Filling Vacancy
44	BARBARA	THOMPSON	SUB DAILY PARAPROFESSIONAL		HRS	08/06/2024	\$115.00 /day		New - Program Need
45	TRAM	TRINH	TECH SUPPORT and TRAINING		TS	07/15/2024	\$24.63 /hour		260 Filling Vacancy
46	JENNIFER	WEST	SUPERVISOR		ECSES	09/03/2024	\$129,000.00		260 Filling Vacancy

Personal Care Assistants rehired for 2024-2025 for 185 days of service:

47	DEBORAH	ALBRIGHT	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	8/14/2024	\$18.88 /hour	03	
48	KRISTEN	AUSTIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02	

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

49 KAREN	BANKLER	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	8/12/2024	\$20.28 /hour	06
50 KIRSTEN	BARLEY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
51 GABRIELLA	BEAUDOIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
52 MAKAYLA	BILLMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
53 SHEILA	BOLLES	PARAEDUCATOR 1:1	SENSORY IMPAIRED	ECSES	8/12/2024	\$19.64 /hour	05
54 SHERRY	BROWN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
55 MEGAN	CASTANEDA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$20.66 /hour	07
56 CAROLYN	CRISSEY	PARAEDUCATOR 1:1	MDS DISTRICT SUPP	ECSES	8/12/2024	\$18.88 /hour	03
57 SHAINA	CRUZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
58 SAVANA	DABELLA	PARAEDUCATOR 1:1	INTEGRATED EMOTIONAL SUPPORT	ECSES	8/16/2024	\$18.88 /hour	03
60 DANIELLE	DELONG	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
61 MICHELLE	DOSTER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
62 AUDREY	DULIO	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
63 TIFFANY	ERB	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$20.66 /hour	07
65 NANCY	FLANNERY	PARAEDUCATOR 1:1	SENSORY IMPAIRED	ECSES	8/12/2024	\$18.88 /hour	03
66 SHARON	GANZ	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
67 DAWN	GERLITZKI	PARAEDUCATOR 1:1	SECONDARY TRANSITION	ECSES	8/12/2024	\$18.88 /hour	03
68 YOLANDA	GONZALEZ	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	8/12/2024	\$21.42 /hour	09
69 AMANDA	GROFF	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
70 JESSICA	GUEVARA	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
72 JENNIFER	HEINSEY	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
73 TAMANEY	HOSTETTER	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	8/14/2024	\$18.88 /hour	03
75 MARY	ISAAC	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
76 LINDA	KILGORE-HERR	PARAEDUCATOR 1:1	INTEGRATED EMOTIONAL SUPPORT	ECSES	8/17/2024	\$19.26 /hour	04
77 FELICE	KLINK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
78 JOANN	KUHNS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/20/2024	\$18.88 /hour	03
79 NORMA	MARTINEZ	PARAEDUCATOR 1:1	INTEGRATED EMOTIONAL SUPPORT	ECSES	8/15/2024	\$21.79 /hour	10
80 MARSHA	MCCULLEY	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	8/12/2024	\$22.92 /hour	13
81 JENNIFER	MCELHANY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
82 CRYSTAL	MCLAUGHLIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
83 LAUREN	MORRISETTE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
84 HEATHER	NAUMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
85 TAMMY	RISSEY	PARAEDUCATOR 1:1	SCHOOL TO WORK	ECSES	8/12/2024	\$21.42 /hour	09
86 ELLIANNA	ROBINSON	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
87 JASON	SANTIAGO	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	8/18/2024	\$18.88 /hour	03

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

88	RAE	SLICK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
89	JENNIFER	SNADER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.88 /hour	03
90	DANA	SPANG	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/19/2024	\$18.51 /hour	02
91	MARIE	STIMPHAT-DORSAINVIL	PARAEDUCATOR 1:1	INTEGRATED EMOTIONAL SUPPORT	ECSES	8/21/2024	\$18.88 /hour	03
92	WARREN	SYKES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$23.68 /hour	15
93	BAILEE	WAGNER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	8/12/2024	\$18.51 /hour	02
94	BILLIE	YORDY	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	8/12/2024	\$20.66 /hour	07

Community Education Adjunct Staff Renewals for 2024-2025:

95	WESLEY	BENSING	COMMUNITY ED ADJUNCT ADVISOR	IS	7/1/2024	\$22.81 /hour	
96	BETH	BOMBERGER	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.81 /hour	
97	MORIAH	BUCKWALTER	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$23.16 /hour	
98	FRANCES	DI PROSSIMO	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$21.71 /hour	
99	NICHOLAS	ENDLICH	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.29 /hour	
100	JESSICA	HERNANDEZ	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.81 /hour	
101	EMILY	MARKS	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.57 /hour	
102	SUSAN	MAST	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.62 /hour	
103	MARY	MATIAS	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.29 /hour	
104	SHELBY	MILLER	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$21.71 /hour	
105	AMY	MOLINA	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$23.11 /hour	
106	JILL	NEUMAN	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$23.98 /hour	
107	DANIEL	NEUMANN	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$21.71 /hour	
108	DEBRA	SMITH	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$23.33 /hour	
109	ADRIANNA	STEVENSON	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.29 /hour	
110	HEIDI	TORRENS	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$23.45 /hour	

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

111 KENNETH	TRAVIS	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$34.86 /hour
112 ELIZABETH	WORATYLA	COMMUNITY ED ADJUNCT ADVISOR	IS	7/1/2024	\$28.95 /hour
113 RHONDA	ZIMMERMAN	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$22.81 /hour
114 LORETTA	ZOOK	COMMUNITY ED ADJUNCT INSTRUCTOR	IS	7/1/2024	\$25.26 /hour

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step Days of Service	Reason
1	MICHELLE	ANDERSON	PROGRAM ASSISTANT	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	08/19/2024	\$18.51 /hour	02	185 Filling Vacancy
2	JENNIFER	AXE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185 Filling Vacancy
3	JESSICA	BIGSBY	SEC SPECIAL EDUCATION	SCHOOL TO WORK	ECSES	SUPERVISOR		ECSES	07/15/2024	\$103,969.00		260 Filling Vacancy
4	AVERY	BITNER	PART-TIME ESY PARAPROFESSIONAL		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	08/05/2024	\$115.00 /day		Employee Request
5	ALINA	BOYER	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	SC SPEECH CORRECTION	EARLY INTERVENTION	ECSES	08/01/2024	\$79,924.00	M+30/04	195 New - Program Need
6	ABBY	BROWN	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB PRO/LONG TM	AUTISTIC SUPPORT	ECSES	08/06/2024	\$63,050.00	B/01	190 Filling Vacancy
7	CHERI	COUGHLIN	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	RBT PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185 New - Program Need
8	GWENDALYN	DEGLER	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185
9	MEGAN	DONACHY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	RBT PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185 New - Program Need
10	JENNA	ENGLE	HS/EC ASSISTANT FLOATER	HEAD START	ECSES	HS/EC ASSISTANT	HEAD START	ECSES	08/05/2024	\$16.99 /hour		188 Filling Vacancy
11	ANDREA	FELLIN	PART-TIME PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185
12	TRACI	GRAHAM	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	SPECIAL EDUC CONSULT	CNTR BASED EMOTIONAL	ECSES	08/12/2024	\$90,578.00	M+15/13	195 New - Program Need
13	ALEXIS	HALLEY	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185 Filling Vacancy
14	TABETHA	HEDRICK	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/12/2024	\$24.24 /hour	01	185 Filling Vacancy
15	DYLAN	HEFFLEFINGER	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185 Filling Vacancy
16	PETER	INTOCCIA	SUB PRO/LONG TM	AUTISTIC SUPPORT	ECSES	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/12/2024	\$75,476.00	M+45/02	190 Filling Vacancy
17	JESSICA	JONES	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185 Filling Vacancy
18	LORI	KING	INSUP STUDENT TEACHER		ECSES	TEACHER OF SPECIAL ED FLOATER	AUTISTIC SUPPORT	ECSES	08/12/2024	\$63,050.00	B/01	190 New - Program Need
19	KAREN	KUHN	PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	08/01/2024	\$115.00 /day		Employee Request
20	HALEY	MCMULLEN	SUB DAILY PARAPROFESSIONAL		HRS	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$63,050.00	B/01	190 Filling Vacancy
21	MICHELLE	MYERS	HOME VISITR/FAMILY SER WORKER	EARLY HEAD START	ECSES	ELECT COORDINATOR	ELECT GRANT PROGRAM	ECSES	07/22/2024	\$61,000.00		260 New - Program Need

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

22	JENI	NEILES	TEACHER OF SPECIAL EDUCATION	SCHOOL TO WORK	ECSES	SEC SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	08/12/2024	\$99,802.00	M+60/15	195 New - Program Need
23	MADALYN	NELSON	SUB DAILY PARAPROFESSIONAL		HRS	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/05/2024	\$63,050.00	B/01	190 Filling Vacancy
24	ARIELYS	ORTIZ	PARAEDUCATOR 1:1		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	08/05/2024	\$115.00 /day		Employee Request
25	JODY	PETERS	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	OFFICE SUPPORT CLERK		ECSES	07/22/2024	\$21.89 /hour		260 New - Program Need
26	GIOVANNI	RAMIREZ	SUB DAILY PROFESSIONAL and PARA		HRS	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/05/2024	\$18.13 /hour	01	185 Requested by Manheim Central SD
27	MARIA	REYES	CUSTOMER SERVICE REP		EDO	PROGRAM ASSISTANT	EARLY INTERVENTION	ECSES	08/01/2024	\$21.28 /hour		260 Filling Vacancy
28	KIMBERLY	ROE	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	08/22/2024	\$18.13 /hour	01	185 Filling Vacancy
29	MEGAN	SAVAGE	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185 Filling Vacancy
30	SAGE	SCHREFFLER	PARAEDUCATOR 1:1		ECSES	RBT PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185 New - Program Need
31	RACHEL	STAUFFER	SCHOOL SOCIAL WORK INTERN		ECSES	ASSISTANT SOCIAL WORKER		ECSES	08/12/2024	\$23.00 /hour		185 Temporary position pending required license and certification for School Social Worker position
32	KATRINA	STRAWBRIDGE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	RBT PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$18.88 /hour	03	185 New - Program Need
33	EMILY	WEIDNER	PART-TIME ESY PARAPROFESSIONAL		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	08/05/2024	\$115.00 /day		Employee Request

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step Days of Service	Reason
34	LINDSAY	BRUBAKER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/12/2024	\$18.88 /hour	03	185 Decrease in hours from 6.75 to 6 hours per day
35	LINDSEY	EAKMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES			ECSES	08/12/2024	\$18.51 /hour	02	185 Increase in hours from 6 to 6.5 hours per day
36	THOMAS	ESPOSITO	SEC SPECIAL EDUCATION	STAFF DEVELOPMENT	ECSES			ECSES	07/01/2024	\$500.00		195 One-time pass through stipend payment for participation in PASmart Grant

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

37 SHAINA	FOLK	PHYSICAL THERAPIST	EARLY INTERVENTION	ECSES	ECSES	08/12/2024	\$78,239.00	DOCT/01	190 Change in start date approved at June Board
38 KRISTINA	FULTON	TLC CONSULTANT - STEM		ECSES	ECSES	07/01/2024	\$500.00		260 One-time pass through stipend payment for participation in PASmart Grant
39 CARRIE	FREED	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	ECSES	08/12/2024	\$18.51 /hour	02	185 Decrease in hours from 7.25 to 7 hours per day
40 SARA	GRAYBILL	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	ECSES	08/12/2024	\$18.88 /hour	03	185 Decrease in hours from 7.5 to 6.5 hours per day
41 JENNIFER	HARE	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	ECSES	08/12/2024	\$18.51 /hour	02	185 Decrease in hours from 7 to 6.5 hours per day
42 SHERRY	HUMMER	PARAEDUCATOR 1:1	LIFE SKILLS SUPPORT	ECSES	ECSES	08/12/2024	\$21.79 /hour	10	185 Decrease in hours from 7.75 to 7.5 hours per day
43 DEBORAH	KONESKI	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	ECSES	08/12/2024	\$18.88 /hour	03	185 Increase in hours from 6.5 to 6.75 hours per day
44 AMBER	NEWCOMER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	ECSES	08/12/2024	\$18.88 /hour	03	185 Increase in hours from 6.5 to 6.75 hours per day
45 MARIA	REYES	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	ECSES	07/01/2024	\$81,011.00	M+45/06	190 Salary increase for credits earned
46 CATHIE	SHAAK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	ECSES	08/12/2024	\$18.88 /hour	03	185 Increase in hours from 6.5 to 6.75 hours per day
47 CHRISTINE	STEWART	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	ECSES	08/12/2024	\$18.88 /hour	03	185 Decrease in hours from 6.75 to 6.5 hours per day

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00009559				IS - ACT 89 NON PUBLIC	09/11/2024	PSERS Special Sick Leave; Requesting unpaid, childrearing leave of absence for 225 calendar days
2	00012029				HEAD START	08/05/2024	Requesting unpaid, non-FMLA leave of absence for 42 calendar days
3	00005319				SES- EARLY INTERVENTION	07/12/2024	Requesting unpaid, non-FMLA leave for 38 calendar days
4	00006067				SES, SPECIAL EDUC SERVICES	11/19/2024	Requesting unpaid, childrearing leave for 412 calendar days
5	00012692				SES, SPECIAL EDUC SERVICES	08/12/2024	Requesting an additional 35 calendar days of unpaid leave
6	00009559				IS - ACT 89 NON PUBLIC	11/12/2024	Requesting unpaid, childrearing leave of absence for 225 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	HEATHER	ELKIND-CRESPO	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	07/31/2024	PERSONAL REASONS
2	ERIKA	FRITZ	COMM ED ADJUNCT INSTR	COMM ED	IS	06/10/2024	PERSONAL REASONS
3	EILEEN	HAINES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	07/31/2024	PERSONAL REASONS
4	RYAN	VALENTINE	BEHAVIOR SUPP ASST	EMOTIONAL SUPPORT	ECSES	06/07/2024	ACCEPTED ALTERNATE EMPLOYMENT
5	KAITLYNN	WANAMAKER	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	06/06/2024	ACCEPTED ALTERNATE EMPLOYMENT

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	JOSE	CABRERA	SUB DAILY PARAPROFESSIONAL		HRS	07/16/2024	FAILURE TO PROVIDE NEW HIRE DOCUMENTATION WITH THE REQUIRED TIMELINE

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	JENNIFER	CANGIALOSI	ELEM SCHOOL COUNSELOR	NONPUBLIC	IS	08/19/2024	\$ 90,702.00		M+15/16	190 Filling vacancy
2	CHRISTINA	DESIMONE	PROGRAM ASSISTANT		ECSES	08/26/2024	\$ 21.28 /hour			260 Filling vacancy
3	DAWN	FELTY	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$ 18.13 /hour		01	185 Requested by Lebanon SD
4	WENDY	FRY	READING SPEC/MATH INSTR	NONPUBLIC	IS	08/12/2024	\$ 74,791.00		M/06	190 Filling vacancy
5	SAMANTHA	FUHRMAN	PARAEDUCATOR FLOATER	EARLY INTERVENTION	ECSES	08/26/2024	\$ 18.13 /hour		01	185 Filling vacancy
6	CHARLOTTE	MOLITORIS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/12/2024	\$ 18.13 /hour		01	185 Requested by Penn Manor SD
7	BARBARA	PEDDIGREE	HR GENERALIST		HRS	09/03/2024	\$ 89,000.00			260 New - program need
8	KAITLYN	PISCITELLI	SUB SEC ASGN PROFESSIONAL		HRS	06/24/2024	\$ 225.00 /day			Secondary assignment
9	JESSICA	RESTREPO	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	08/12/2024	\$ 18.51 /hour		02	Filling vacancy
10	PHOEBE	WATSON	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/12/2024	\$ 18.13 /hour		01	185 Filling vacancy

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: CHANGE OF POSITION, SALARY, OR STATUS

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.3	Effective Date	Salary	Step	Days of Reason Service
1	MICHELLE	ALSTON	JOB TRAINER	JOB TRAINING SERVICES	ECSES	PROGRAM ASSISTANT		ECSES	08/13/2024	\$ 22.06 /hour		260 New - program need
2	DESTINY	DANZ	PARAEDUCATOR	DIAGNOSTIC KINDERGARTEN	ECSES	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	08/12/2024	\$ 64,647.00	B+15/01	190 Filling vacancy
3	STACEY	NICARRY	LEAD PAYROLL ASSISTANT		HRS	INSUP STUDENT TEACHER	EMOTIONAL SUPPORT	ECSES	09/16/2024	\$ 31.42 /hour		Moved into Student Teacher role
4	HAILEY	REINBOLD	SUB DAILY PROFESSIONAL AND		HRS	HS/EC ASSISTANT	HEAD START	ECSES	08/12/2024	\$ 16.99 /hour		188 Filling vacancy
5	STEPHANIE	SFRISI	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	SUB DAILY PROFESSIONAL		HRS	08/06/2024	\$ 135.00 /day		Employee request
6	HAILEY	SHENK	PARAEDUCATOR	EMOTIONAL	ECSES	SUB DAILY		HRS	06/03/2024	\$ 115.00 /day		Employee request
7	MEGAN	WAGNER	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	SEC SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	09/23/2024	\$ 79,929.00	M/07	195 Filling vacancy
8	NATALIE	WARDROP	SUB SHORT TERM TEACHER SPEECH		ECSES	FLOATER TEACHER OF SPEECH CORR	EARLY INTERVENTION	ECSES	08/19/2024	\$ 371.78 /day	M/03	190 New - program need
CHANGE OF SALARY OR STATUS:												
#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program2	Dept.3	Effective Date	Salary	Step	Days of Reason Service
9	JULIE	SWEIGART	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES			ECSES	08/12/2024	\$ 69,256.00	M/02	190 Salary increase for credits earned

PRIOR BUSINESS

None.

NEW BUSINESS

Mr. Stem presented the IU13 Five-Year Vision – Elevated Commitments 2024-25.

LEGISLATIVE UPDATE

Mr. Stem provided a legislative update on topics including:

- PA State Budget approved
- Special Education Funding
- House Bill 663

EXECUTIVE DIRECTOR’S REPORT

Mr. Stem provided an Executive Director’s Report including:

- New Employee Orientation 2024
- IU13 Substitute Welcome Back Event
- Opening Week Visits
- Gifted Education Equity Liaison – Brian Booker
- National Autism Conference

BOARD COMMENTS

Dr. Fullerton shared a board favor from a minibusiness at Donegal High School.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned at 9:20 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary