

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
SEPTEMBER 11, 2024**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 8:00 PM by Dr. Joseph Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Brett Buckwalter, Cocalico
Craig Chubb, Solanco
Susan Dieffenbach, Cornwall-Lebanon
Michael Fisher, Pequea Valley
Dr. Joseph Fullerton, Penn Manor
Idette Groff, Conestoga Valley
Melissa Herr, Lampeter-Strasburg
Paul Irvin, Eastern Lancaster County
Jill Martin, Palmyra Area
Charles Merris, Jr., Hempfield
Luis Morales, Lancaster
Nikki Rivera, Manheim Township
Ronald Melleby, Donegal
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Daniel Woolley, Warwick
Staci Murray, Northern Lebanon

Absent:

Dr. Kathleen Blouch, Annville Cleona
Ryan Sexton, Columbia Borough
Amy Beachy, Manheim Central
Staci Murray, Northern Lebanon

Staff Present:

Matthew Stem, Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Flip Steinour, COO/Assistant to the Executive Director

Dr. Joey Rider-Bertrand, Director, Instructional Services
Timothy Laubach, Director, Technology Services
Jeremy Sweigart, Program Director, Early Childhood and Special Education Services
Peggy Anastasio, Program Director, Early Childhood and Special Education Services
Officer Robinson, Human Resources Services
Dr. Titina Brown, Supervisor, Early Childhood and Special Education Services
Lynette Waller, Program Director, Executive Director Office
Michelle Malick, Program Director, Human Resources Services
Michael Imburgia, Project Director Executive Director Office
Heather VanAulen, Supervisor, Early Childhood and Special Education Services
Shannan Guthrie, Program Director, Executive Director Office

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Item E.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Melleby and a second by Mr. Buckwalter, the meeting agenda was approved as presented.

Motion Carried: Yes-18, No-0, Absent-4

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF AUGUST 14, 2024 BOARD MINUTES

Correction to August 14, 2024, Board Minutes. Mr. Wooley was present.

On a motion by Mr. Buckwalter and a second by Mr. Melleby, the minutes of the August 14, 2024, Board meeting were approved as presented.

Motion carried: Yes-18, No-0, Absent-4

TREASURER'S REPORT

Mr. Melleby, presented the Treasurer's Report. On a motion by Mr. Melleby and a second by Mr. Merris, the Treasurer's Report, including the following, was approved for the period ending August 31, 2024:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- D. 2024-25 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- E. Check Register in the amount of \$21,992,674.77

Motion Carried: Yes-18, No-0, Absent-4

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

Email received from a parent regarding IU services. President Fullerton noted that the Board will formulate a response.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Board approved Business Services Consent Agenda Item A:

A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-18, No-0, Absent-4

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL	Federal	ALLEGHENY INTERMEDIATE UNIT 3	9/2/24-6/30/25	Not to exceed \$60,000.00	Mathematics Networked Improvement Community (NIC) for Comprehensive Support & Improvement (CSI) Schools	The AIU will develop and deliver 16 synchronous 2.5-hour sessions (8 sessions for K-5 Math NIC and 8 sessions for Gr 6-Algebra 1 Math NIC) each focused on a high-leverage practice designed to enhance strong Tier I instruction and address the systemic issue of inequity in K-12 mathematics. Additionally, two one-hour sessions specifically for school district leaders, grades K-5 and grades 6-Algebra 1, will be developed and delivered to provide leaders with an overview of the Math NIC and what to look for in their educators' classrooms.	Sole Source
2.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL	Federal	KORU STRATEGY GROUP LLC	9/3/24-6/30/25	Not to exceed \$47,000.00	School Improvement Facilitator Professional Learning	To provide two 60-minute planning meetings, a one day onsite workshop, a one day Zoom workshop, twenty hours of coach review and feedback, and also project management, coordination, and content design for up to twenty School Improvement Facilitators.	Sole Source
3.	Business (EDO)	021 STATEWIDE PROJECTS	EXTERNAL	Federal	SAS INSTITUTE INC	9/2/24-6/30/25	Not to exceed \$20,625.00	Analytics, reporting, consulting, and resources	To provide analytics, reporting, consulting, and resources for statewide Pennsylvania Value-Added Assessment System (PVAAS) Initiative/Pennsylvania Department of Education.	Sole Source
4.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	BROWN, JULIE ESPARZA	9/1/24-3/31/25	Not to exceed \$22,055.00	Professional Development	To provide professional development training the trainers in the area of multilingual education and second language acquisition issues over 2 days of training and 2 days of follow up scheduled between September, 2024 and March, 2025.	Sole Source

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
5.	Business (PaTTAN)	020 PATTAN	EXTERNAL	Federal	GRAFTON SCHOOL INC	9/1/24-12/31/24	Not to exceed \$11,110.00	Professional Development	To provide specialized professional development training 10 trainers in techniques around classroom behavior management deemphasizing restraint and seclusion and emphasizing engagement, comfort, and interactions based upon the person's emotional state.	Sole Source
6.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	LEADER SERVICES	7/1/24-6/30/25	Not to exceed \$23,500.00	Information Technology Support	To provide ongoing maintenance, support and hosting of the pTrack and RENEW systems at the request of the Pennsylvania Department of Education (PDE). Both systems are part of the Behavior initiative.	Sole Source

Board Month: **SEPTEMBER**

Count: **2**

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business (PaTTAN)	020 PATTAN	Federal	MUHLENBERG SCHOOL DISTRICT	7/1/24-6/30/25	Not to exceed \$50,000.00	Systemic Supports Initiative	To provide critical services, supplies and resources as designated by the Pennsylvania Department of Education (PDE) pursuant to its Systemic Supports Initiative to enhance learning opportunities in critically underserved areas of the Commonwealth.
2.	Business (PaTTAN)	020 PATTAN	Federal	PENNSYLVANIA STEAM ACADEMY CHARTER SCHOOL	7/1/24-6/30/25	Not to exceed \$25,000.00		

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Herr, the Board approved Early Childhood and Special Education Services Consent Agenda Items A-B:

- A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approval to submit a non-competitive continuation proposal and other funding opportunities from the Office of Head Start and OCDEL throughout the 2024-2025 school year, for the Head Start program in Lebanon County.

(Purpose: To approve submission of a Head Start of the continuation grant proposal. Head Start provides comprehensive services to income-eligible children and families in Lebanon County. The program promotes kindergarten readiness for three and four-year-old children.)

Motion Carried: Yes-18, No-0, Absent-4

Committee Chair noted that they received an update from the Head Start Program this evening from Susan Fisher, the Head Start Program Director.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	PEACEFUL POSES KIDS YOGA	9/1/24-5/30/25	Not to exceed \$12,700.00	Yoga and Mindfulness for Head Start Classrooms	To provide in person and zoom yoga and mindfulness programming to Head Start classrooms during the 2024-2025 school year.	Sole Source
2.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	SODEXO OPERATIONS LLC	8/20/24-5/30/25	Not to exceed \$108,500.00	Student Nutrition Services	To provide student nutrition services for students in the Lancaster IDT and Burle STW programs for 177 days.	Quotations
3.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	State	THE DEVEREUX FOUNDATION	9/11/24-6/30/25	\$74,203.00	Clinical and Professional Training and Research	Amendment of C2344807 originally approved on 5/13/2024. This revision increases the contract by \$38,734.00 for a revised amount of \$74,203.00 to provide additional services.	Sole Source

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
1.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$273,439.35	Special Education Services - Lebanon Consortium	To provide special education services to eligible school-age children attending classrooms in Lebanon County at the request of member school districts.
2.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	COLUMBIA BOROUGH SCHOOL DISTRICT	MARKETPLACE (Amendment)	7/1/24-6/30/25	\$1,211,991.30	Special Education Services - IU13 District Consortium	Amendment of Contract 37781 originally approved on 8/14/2024 for \$1,012,991.30. This revision increases the contract by \$199,000.00 for a revised amount of \$1,211,991.30 to provide special education services to eligible school-age children attending classrooms in Lancaster County at the request of member school districts.
3.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EASTERN LANCASTER COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$789,221.01	Special Education Services - IU13 District Consortium	To provide special education services to eligible school-age children attending classrooms in Lancaster County at the request of member school districts.
4.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	MANHEIM CENTRAL SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,925,281.41		
5.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$2,365,128.53		
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	SCHOOL DISTRICT OF LANCASTER	Customer/Revenue	7/1/24-6/30/25	\$2,019,470.79		
7.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	WARWICK SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$1,840,806.80		

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Melleby, the Board approved Instructional Services/Technology Services Consent Agenda Item A:

A. Contracts. (Reference Instructional Services/Technology Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-17, No-0, Absent-5

Board Month: SEPTEMBER
Count: 1

INSTRUCTIONAL SERVICES AND TECHNOLOGY SERVICES

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Federal	SPECTRA CONTRACT FLOORING	4/11/24-8/30/24	\$31,450.00	Remove and replace flooring in lobby and vestibule area	Amendment of C2344719 originally approved on 4/10/2024. This revision adds \$3,200.00 to the existing contract to complete work in an additional room for a new contract total of \$31,450.00.	COSTARS #008- E23-1180

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Melleby, the Board approved Human Resources Services Consent Agenda Items A-D and Addendum Item E:

- A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Personnel Actions as presented in Human Resources Services Exhibit B.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, Deaths, and/or Change of Position/Status/Salary.)

- C. Approval of the following changes to the Daily Substitute pay rates effective September 1, 2024:

- Increase the Daily Substitute Job Trainer rate to \$125 per day/\$62.50 per half day

- D. The following staff will be completing 2024-2025 student teaching and internships through local Lancaster and Lebanon high schools and universities pending satisfactory review of clearances as required by his/her institution:

Hannah Humphrey	Masters-Spec Ed	St. Joseph University
Rimsha Ijaz	Social Work	Millersville University
Stacey Nicarry	Student Teacher	Western Governors University
Courtney Pederson	DHH Intern	Millersville University
Josephine Savicky	SLP Intern	Lebanon Valley College
Emilie Thibeault	SLP Intern	Elms University
Sarah Wolf	DHH Intern	Commonwealth University

- E. Personnel Actions as presented in Human Resources Services Exhibit C.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-17, No-0, Absent-5

Committee Chair recognized Karen Peterson, Administrative Assistant for Human Resources, on her retirement. She will be missed.

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	001 ADMIN AND MGMT SERVICES	EXTERNAL	Local	GLASBERN INN (GLASBERN INN)	9/1/24-6/30/25	Not to exceed \$40,000.00	HR Conference venue for 2025	Purchase of lodging, meeting room space, and food service for attendees of the District HR Conference, taking place on 4/23/25 - 4/25/25, amount not to exceed \$40,000.	Quotations
2.	HRS	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	Local	(GREENWICH INSURANCE COMPANY)	7/1/24-6/30/25	\$6,014.00	Excess Law Enforcement Liability Policy	To provide excess liability coverage, in addition to the Law Enforcement Liability policy, that provides coverage against bodily injury, personal injury, or property damage caused by a wrongful act committed by or on the behalf of a public entity while conducting law enforcement activities or operations.	
3.	HRS	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	Local	(GREENWICH INSURANCE COMPANY)	7/1/24-6/30/25	\$11,247.00	Law Enforcement Liability policy	Law enforcement liability insurance to provide coverage against bodily injury, personal injury, or property damage caused by a wrongful act committed by or on behalf of a public entity while conducting law enforcement activities or operations.	Sole Source
4.	HRS	018 INT SVC FUNDS-EMP BEN	PROFESSIONAL	Local	MID ATLANTIC BUILDING ASSOC INC	9/1/24-8/31/25	\$30,000.00	Cleaning of all CareATC medical facilities	Provide daily cleaning on days of operation for all CareATC facilities following the guidelines found in Section 1 of Guidelines for Environmental Infection Control in Healthcare Facilities (Recommendations of CDC and Healthcare Infection Control Practices Advisory Committee (HICPAC)). Work will be completed during business hours after the centers have closed and vendor will provide all cleaning supplies to complete the job.	Quotations
5.	HRS	018 INT SVC FUNDS-EMP BEN	PROFESSIONAL (Amendment)	Local	TX:TEAM REHAB INC	11/1/20-9/30/25	Not to exceed \$275,0000.00 Annually	To provide qualified physical therapists and physical therapist assistants ("Therapists") for eligible IU13 staff and their dependents.	Amendment to contract C201-1209 originally approved 12/9/2020 and amended on 3/8/2023 and 9/13/2023. The amendment is to extend the date of the existing contract.	Quotations

MINUTES

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	DAWN	FELTY	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/13/2024	PERSONAL REASONS
2	CLAUDIA	HAMBRIGHT	SUB DAILY PARAPROFESSIONAL		HRS	08/14/2024	ACCEPTED ALTERNATE EMPLOYMENT
3	NICOLE	LEWIS	SUB DAILY PARAPROFESSIONAL		HRS	09/09/2024	PERSONAL REASONS
4	MANOUCHEKA	LOUIS	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	05/24/2024	PERSONAL REASONS
5	SCOTT	MCFARREN	SUB DAILY PARAPROFESSIONAL		HRS	07/29/2024	PERSONAL REASONS
6	DARARTU	MULUGETA	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	06/07/2024	ACCEPTED ALTERNATE EMPLOYMENT
7	ERIKA	NORTH	SUB DAILY PROFESSIONAL and PARA		HRS	08/15/2024	RELOCATION
8	ASIA	PAYNE	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	05/30/2024	ACCEPTED ALTERNATE EMPLOYMENT
9	CORINNA	SINGH	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	06/05/2024	PERSONAL REASONS
10	LISA	STEFFY	JOB TRAINER	JOB TRAINING SERVICES	ECSES	09/04/2024	PERSONAL REASONS
11	DERRICK	WATSON	JOB TRAINER	JOB TRAINING SERVICES	ECSES	05/29/2024	PERSONAL REASONS

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	KAREN	PETERSON	ADMINISTRATIVE ASSISTANT		HRS	01/15/2025

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: DEATH

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1 ANN		RIEKER	PROGRAM DIRECTOR		ECSES	08/26/2024

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	KATHERINE	ANDERTON	SUB DAILY PARAPROFESSIONAL		HRS	08/26/2024	\$115.00 /day			New - Program Need
2	AVA	ANGELO	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/03/2024	\$18.13 /hour	01	185	New - Program Need
3	PAIGE	BARR	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/03/2024	\$18.13 /hour	01	185	New - Program Need
4	BROOKE	BUMEDER	TEACHER OF SPECIAL ED FLOATER	EARLY INTERVENTION	ECSES	08/19/2024	\$70,639.00	M/03	190	Filling Vacancy
5	LEEANNA	BUTCHER-RITTENHOUSE	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	09/09/2024	\$18.13 /hour	01	185	Requested by Eastern Lancaster SD
6	LAURA	CARPENTER	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	09/03/2024	\$18.13 /hour	01	185	Requested by School District of Lancaster
7	DESTINY	CINTRON	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/26/2024	\$18.13 /hour	01	185	Requested by Manheim Central SD
8	LORI	EARLE	PSYCHOLOGIST	EARLY INTERVENTION	ECSES	10/21/2024	\$95,235.00	M+60/12	198	New - Program Need
9	ANGELA	GORNISH	SUB SHORT TERM - PSYCH	EMOTIONAL SUPPORT	ECSES	09/03/2024	\$379.05 /day	M+30/01		Filling Vacancies as needed due to shortage of School Psychologists
10	NADINE	KUZIEMKOWSKI	JOB TRAINER	JOB TRAINING SERVICES	ECSES	09/30/2024	\$25.84 /hour	04	185	Filling Vacancy
11	ABRIL	LOPEZ	ASSISTANT SOCIAL WORKER	ELECT GRANT PROGRAM	ECSES	09/16/2024	\$23.00 /hour	01	185	New - Program Need
12	JESSICA	METZLER	BEHAVIOR SUPPORT ASSISTANT	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/19/2024	\$23.84 /hour	01	185	New - Program Need
13	LAURA	MOYER	HEALTH CARE ASSISTANT	MULTIPLE PROGRAMS	ECSES	08/26/2024	\$27.19 /hour	03	185	New - Program Need
14	NAYELIS	PADIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	09/03/2024	\$18.13 /hour	01	185	Requested by Northern Lebanon SD
15	SAMANTHA	PEREZ	SHORT-TERM SUB TEACHER - SPEECH	EARLY INTERVENTION	ECSES	08/19/2024	\$357.22 /day	M/01	190	Filling Vacancy
16	JESSICA	RESTREPO	SUB SEC ASGN PARAPROFESSIONAL		HRS	08/26/2024	\$138.83 /day			Secondary Assignment
17	TIMOTHY	ROBINSON	BEHAVIOR SUPPORT ASSISTANT	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/19/2024	\$23.84 /hour	01	185	New - Program Need
18	BRIANNA	SANGIAMO	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/26/2024	\$18.13 /hour	01	185	Filling Vacancy
19	CRYSTAL	SANTIAGO-CAPETILLO	HOME VISITR/FAMILY SER WORKER	EARLY HEAD START	ECSES	09/09/2024	\$29.77 /hour		260	Filling Vacancy
20	KRISTINA	SHIRK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	09/03/2024	\$18.13 /hour	01	185	Requested by Cocalico SD
21	TERILYN	SNYDER	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	09/03/2024	\$69,256.00	M/02	190	Filling Vacancy
22	ASHLEY	WAGENMANN	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/19/2024	\$72,713.00	M+15/03	190	Filling Vacancy
23	MIKALA	WEIKEL	HS/EC INSTRUCTOR	HEAD START	ECSES	09/03/2024	\$35.38 /hour		198	Filling Vacancy

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

24 STACEY	NICARRY	LEAD PAYROLL ASSISTANT	HRS	09/16/2024	\$31.42 /hour	Secondary Assignment
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HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE IN POSITION:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step Days of Service	Reason
1	BRITTANY	CARTER	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	08/19/2024	\$18.88 /hour	03	185 Filling Vacancy
2	REBECCA	GINGRICH	FAMILY SERVICES WORKER	HEAD START	ECSES	ENROLLMENT LIAISON/FSW	HEAD START	ECSES	08/19/2024	\$33.63 /hour		200 Filling Vacancy
3	MICHELLE	LAMBROS	FAMILY SERVICES WORKER	HEAD START	ECSES	ENROLLMENT LIAISON/FSW	HEAD START	ECSES	08/19/2024	\$33.63 /hour		200 Filling Vacancy
4	KATIE	PIERCE	PARAEDUCATOR	EARLY INTERVENTION	ECSES	OFFICE SUPPORT CLERK		EDO	08/26/2024	\$20.67 /hour		260 Filling Vacancy
5	EMILY	REAM	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	09/09/2024	\$18.51 /hour	02	185 Requested by Warwick SD
6	AMANDA	SHOFF	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/12/2024	\$24.24 /hour	01	185 Filling Vacancy
7	ROBERT	WITMER	SUB DAILY PARAPROFESSIONAL		HRS	SUB SHORT-TERM PROF	EMOTIONAL SUPPORT	ECSES	09/03/2024	\$357.22 /day	M/01	Filling Vacancy

CHANGE IN STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step Days of Service	Reason
8	ELIZABETH	COLON VEGA	PART-TIME PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES			ECSES	09/09/2024	\$18.51 /hour	02	Decrease in hours from 4 hours per day to 2.5 hours per day

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00010671				HEAD START	08/30/2024	PSERS Special Sick Leave
2	00012394				SES, SPECIAL EDUC SERVICES	07/16/2024	PSERS Special Sick Leave
3	00013274				SIS INSTRUCTIONAL SVCS, NON-IN	09/17/2024	PSERS Special Sick Leave. Requesting unpaid, non-FMLA leave of absence for 27 calendar days
4	00011878				SES- EARLY INTERVENTION	11/22/2024	Requesting unpaid, childrearing leave of absence for 45 calendar days
5	00013048				SES, SPECIAL EDUC SERVICES	09/30/2024	Requesting unpaid, non-FMLA leave of absence for 38.5 calendar days
6	00012692				SES, SPECIAL EDUC SERVICES	09/16/2024	Requesting an additional 35 calendar days of unpaid, non-FMLA leave
7	00005319				SES- EARLY INTERVENTION	08/19/2024	Requesting an additional 43 calendar days of unpaid, non-FMLA leave

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Positon	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	KRISTIANE	EBEN	PROGRAM ASSISTANT	EMOTIONAL SUPPORT	ECSES	09/16/2024	\$ 21.28 /hour		260	Filling vacancy
2	NOAMI	ECHEVARRIA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	09/23/2024	\$ 18.13 /hour	01	185	Requested by Lebanon SD
3	KAITLYN	YOST-MERRILL	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/23/2024	\$ 18.13 /hour	01	185	Filling vacancy

PRIOR BUSINESS

None.

NEW BUSINESS

Mr. Stem presented the 2024-25 IU13 Table of Organization.

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report including:

- Acknowledged 402 combined years of employee experience and dedication in Speech-Language Pathology
- Recognition of 40 Years of Service for Cindy Witmer
- Update on Technology Management Career Interns, Nonpublic Math Academy and the PVAAS Statewide Team Leaders Summit
- Affinity Partnership with Elizabethtown College

BOARD COMMENTS

Dr. Fullerton shared a board favor from a minibusiness at Columbia Borough High School.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned on a motion by Mrs. Rivera.

Respectfully submitted,

Gina L. Brillhart
Board Secretary