

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
OCTOBER 9, 2024**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 8:25 PM by Dr. Joseph Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Dr. Joseph Fullerton, Penn Manor
Dr. Kathleen Blouch, Annville Cleona
Brett Buckwalter, Cocalico
Idette Groff, Conestoga Valley
Susan Dieffenbach, Cornwall-Lebanon
Paul Irvin, Eastern Lancaster County
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Melissa Herr, Lampeter-Strasburg
Robert Okonak, Lebanon
Jill Martin, Palmyra Area
Michael Fisher, Pequea Valley
Luis Morales, Lancaster
Nikki Rivera, Manheim Township
Ronald Melleby, Donegal
Craig Chubb, Solanco
Daniel Woolley, Warwick

Absent:

Charles Merris Jr., Hempfield
Amy Beachy, Manheim Central
Staci Murray, Northern Lebanon

Staff Present:

Matthew Stem, Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Timothy Laubach, Director, Technology Services

Shannan Guthrie, Program Director, Executive Director Office
Sherry Zubeck, Director, Early Childhood and Special Education Services
Peggy Anastasio, Program Director, Early Childhood and Special Education Services
Jessica Bigsby, Supervisor, Early Childhood and Special Education Services

Guests:

Lauren VonStetten, Board Member, Columbia Borough School District

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Item C.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Morales and a second by Mr. Buckwalter, the meeting agenda was approved as presented.

Motion Carried: Yes-18, No-0, Absent-3, Vacant-Columbia Borough School District

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF SEPTEMBER 11, 2024 BOARD MINUTES

On a motion by Mr. Melleby and a second by Mr. Buckwalter, the minutes of the September 11, 2024 Board meeting were approved as presented.

Motion carried: Yes-18, No-0, Absent-3, Vacant-Columbia Borough School District

TREASURER'S REPORT

Mr. Melleby, presented the Treasurer's Report. On a motion by Mr. Melleby and a second by Mrs. Dieffenbach, the Treasurer's Report, including the following, was approved for the period ending September 30, 2024:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- D. 2024-25 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- E. Check Register in the amount of \$16,382,465.09

Motion Carried: Yes-18, No-0, Absent-3, Vacant-Columbia Borough School District

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

None.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Board approved Business Services Consent Agenda Item A:

A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-18, No-0, Absent-3, Vacant-1, Columbia Borough School District

Board Month: OCTOBER
Count: 1

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	RICCOMINI, PAUL J	1/15/25-3/15/25	Not to exceed \$25,000.00	Professional Development	To provide professional development sessions at each of the PaTTAN locations and to produce self-training video presentations for use by professional staff.	Sole Source

Board Month: OCTOBER

Count: 1

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business	001 ADMIN AND MGMT SERVICES	Federal	DRUG & ALCOHOL REHAB SERVICES INC	8/30/24-9/30/25	\$76,644.00	Title I, Part D services to eligible youth	To provide educational support services to youth eligible for Title I, Part D - Neglected & Delinquent Funds - at Prospect Grove High School.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Herr, the Board approved Early Childhood and Special Education Services Consent Agenda Items A:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-18, No-0, Absent-3, Vacant-1, Columbia Borough School District

After the vote, Mrs. Groff commented on the results of the Social Worker Yard Sale and the five-year extension grant Head Start received.

Month: OCTOBER
Count: 2

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	PROFESSIONAL (Amendment)	Federal	LIVING STRONG CONSULTING LLC	7/1/24-6/30/25	Not to exceed \$20,000.00	Coach for the Early Head Start and ELECT Programs	Amendment of contract C2456302 originally approved 8/14/2024 for \$15,000.00. This revision increases the contract by \$5,000.00 to provide additional coaching and resources for a revised contract total of \$20,000.00.	Sole Source
2.	ECSES	005 EARLY LEARNERS	EXTERNAL (Amendment)	Federal	TEACHING STRATEGIES LLC	8/22/24-11/15/24	Not to exceed \$16,082.00	Teaching Strategies, LLC Professional Development and Training	Amendment of contract C2456082 originally approved on 6/3/2024 for \$9,487.50. The revision increases the original contract by \$6,595.00 for a new total of \$16,082.50. The revision provides professional development in the area of early literacy.	Sole Source

Board Month: OCTOBER
Count: 10

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
1.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ELIZABETHTOWN AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$3,865,583.48	Special Education Services - IU13 District Consortium	To provide special education services to eligible school-age children attending classrooms in Lancaster County at the request of member school districts.
2.	ECSES	012 ITINERANT SOLUTIONS	EASTERN LANCASTER COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$224,775.00	Special Education Services - Job Training	To furnish Job Trainers to coordinate and monitor the student job training needs as requested by the school district.
3.	ECSES	012 ITINERANT SOLUTIONS	ELIZABETHTOWN AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$74,925.00		
4.	ECSES	012 ITINERANT SOLUTIONS	SCHOOL DISTRICT OF LANCASTER	Customer/Revenue	7/1/24-6/30/25	\$449,550.00		
5.	ECSES	012 ITINERANT SOLUTIONS	EASTERN YORK SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$2,233.31	Special Education Services – Itinerant Occupational and Physical Therapy	To furnish occupational/physical therapists to provide evaluation/consultation/treatment services as requested by the school district.
6.	ECSES	012 ITINERANT SOLUTIONS	ELIZABETHTOWN AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$152,350.00		
7.	ECSES	012 ITINERANT SOLUTIONS	SCHOOL DISTRICT OF LANCASTER	Customer/Revenue	7/1/24-6/30/25	\$69,250.00		
8.	ECSES	012 ITINERANT SOLUTIONS	TULPEHOCKEN AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$20,099.81		
9.	ECSES	012 ITINERANT SOLUTIONS	ELIZABETHTOWN AREA SCHOOL DISTRICT	Customer/Revenue	7/1/24-6/30/25	\$214,675.00	Special Education Services - Speech and Language Itinerant Services	To furnish speech and language therapists to provide evaluation/consultation/treatment services as requested by the school district.
10.	ECSES	012 ITINERANT SOLUTIONS	SCHOOL DISTRICT OF LANCASTER	Customer/Revenue	7/1/24-6/30/25	\$69,250.00		

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Melleby, the Board approved Instructional Services/Technology Services Consent Agenda Item A:

A. Contracts. (Reference Instructional Services/Technology Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-18, No-0, Absent-3, Vacant-1, Columbia Borough School District

Mr. Buckwalter reported that the committee discussed the various projects coming to completion. He also thanked Mr. Laubach for filling in for Instructional Services.

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	007 STUDENT SERVICES	EXTERNAL (Amendment)	Federal	EPHRATA AREA SCHOOL DISTRICT	10/1/24-9/30/25	\$11,531.00	IU13 Title III Consortium Reimbursement	Amendment of original contract for Title III. The original contract was zero dollars and was provided to Ephrata to opt into the Title III Program. This revision is to provide Ephrata as part of the TITLE III Consortium the amount of 11,531.00 to be used to purchase materials that are supplemental to core ELD instruction.	Sole Source
2.	IS	007 STUDENT SERVICES	EXTERNAL (Amendment)	Federal	PENN MANOR SCHOOL DISTRICT	10/1/24-9/30/25	\$17,460.00	IU13 Title III Consortium Reimbursement	Amendment of original contract for Title III. The original contract was zero dollars and was provided to Penn Manor to opt into the Title III Program. This revision is to provide Penn Manor as part of the TITLE III Consortium the amount of \$17,460.00. \$16,195.00 are to be used to purchase materials that are supplemental to core ELD instruction. \$1,265.00 are to be used for Immigrant materials.	Sole Source
3.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	TUCKER, CAITLIN RICE	6/17/25-6/17/25	\$14,000.00	Full-Day Training on Student Centered Learning	Dr. Catlin Tucker will provide a full-day training on student-centered learning practices with a focus on the station rotation framework for educators and administrators as well as phone and email support prior to the engagement.	Sole Source
4.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL (Amendment)	Local	ZOOM VIDEO COMMUNICATIONS INC	7/8/24-7/7/25	Not to exceed \$30,041.37	Zoom Video Conferencing Accounts	Amendment of C2456123 originally approved on 6/26/2024. This revision adds \$4,041.37 to the contract for a revised contract total of \$30,041.37. The purpose of this amendment is to add additional Zoom licenses.	Sole Source

Board Month: OCTOBER
Count: 5

INSTRUCTIONAL SERVICES AND TECHNOLOGY SERVICES

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
5.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL (Amendment)	Local	MARCO HOLDINGS LLC	10/26/21-10/25/25	\$11,106.80	Additional shredding location and bins	Amendment of original contract C2122302 (new C2456228) approved 9/9/21 and amended on 10/4/2021 and 9/14/2023 to add two new shredding collection bins at Northern Education Center. The revision adds an additional \$600.00 to the contract for a new contract total of \$11,106.80.	Sole Source

IS and TS Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	IS	007 STUDENT SERVICES	SCHOOL DISTRICT OF LANCASTER	Customer/Revenue	9/1/24-8/31/25	\$18,276.16	Nonpublic Title IIA Services	To provide Title IIA professional development services in accordance with Every Student Succeeds Act (ESSA) nonpublic requirements. The school district and IU13 agree to use the Title IIA funds for professional development in the nonpublic schools. The funds will be used to serve the private school teachers and administrators.

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Woolley, the Board approved Human Resources Services Consent Agenda Items A and B and Addendum Item C:

- A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Personnel Actions as presented in Human Resources Services Exhibit B.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, Deaths, and/or Change of Position/Status/Salary.)

- C. Personnel Actions as presented in Human Resources Services Exhibit C.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-18, No-0, Absent-3, Vacant-Columbia Borough School District

Mr. Irvin reported that 953 employee referral payments have been paid since the program started, totaling \$183,500.

Board Month: OCTOBER

Count: 2

HUMAN RESOURCES SERVICES

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)	Local	ACAP HEALTH CONSULTING LLC	11/1/22-4/30/25	\$78,300.00	Wellness program mobile app for IU13 staff	Amendment of C2123412 originally approved 11/09/2022 and amended on 3/27/2024. This revision extends the term date from October 31, 2024 to a new term date of April 30, 2025, for an additional \$13,500.00. The revised contract amount is \$78,300.00.	Sole Source
2.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)	Local	CAREATC	10/18/18-10/18/25	\$1,500,000.00	Medical provider for IU13 on- site/near-site health centers	Amendment to C2349158 originally approved 08/08/18 and amendment on 12/11/19, 6/16/21, 10/13/2021, 8/10/2022, 10/12/2022, 8/9/2023 and 09/25/2024. This amendment adds an additional \$1,500,000 for an additional period of 10/13/2024 to 10/12/2025.	RFP# 178-038

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	MELISSA	ADAMS	COORDINATOR - ONLINE LEARNING SERVICES		IS	10/07/2024	ACCEPTED ALTERNATE EMPLOYMENT
2	STEPHANIE	BOYER	PART-TIME SUB DAILY PARAPROFESSIONAL		HRS	09/26/2024	ACCEPTED ALTERNATE EMPLOYMENT
3	ELIANNA	CLARK	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/10/2024	PERSONAL REASONS
4	DESPINA	COLON	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/06/2024	PERSONAL REASONS
5	TRACEY	GARRETT	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES	09/24/2024	PERSONAL REASONS
6	JESICA	MAHONEY	HEALTH CARE ASSISTANT	CNTR BASED EMOTIONAL SUPPORT	ECSES	09/13/2024	PERSONAL REASONS
7	JENNIFER	OCHNER	SUB DAILY PARAPROFESSIONAL		HRS	08/30/2024	PERSONAL REASONS
8	KRISTINE	ROATEN	SEC SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	10/25/2024	ACCEPTED ALTERNATE EMPLOYMENT
9	PHOEBE	WATSON	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/25/2024	ACCEPTED ALTERNATE EMPLOYMENT

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Program	Position	Dept.	Effective Date	Reason
1	HUSSAIN	ALTUFAYLI		PART-TIME CAREER PATHWAYS INTERN	TS	08/09/2024	Completion of internship
2	ANDY	DO		PART-TIME CAREER PATHWAYS INTERN	TS	08/09/2024	Completion of internship
3	HENRY	FRIEDRICHS		PART-TIME CAREER PATHWAYS INTERN	TS	08/09/2024	Completion of internship
4	MICHAEL	LUU		PART-TIME CAREER PATHWAYS INTERN	TS	08/09/2024	Completion of internship
5	ENZO	NEWCOMER		PART-TIME CAREER PATHWAYS INTERN	TS	08/09/2024	Completion of internship
6	AVA	OBERRENDER		PART-TIME CAREER PATHWAYS INTERN	TS	08/09/2024	Completion of internship

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RETIREMENT

RETIREMENT:

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	MARIAH	HERSHEY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	06/05/2025

EARLY RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
2	ANGELA	HUDSON	ELEMENTARY SCHOOL COUNSELOR	NON-PUBLIC	IS	09/20/2024
3	SHARON	PEREZ	TEACHER OF SPEECH CORR	EARLY INTERVENTION	ECSES	10/01/2024

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	JACOB	ALCANTARA	SUB DAILY PARAPROFESSIONAL		HRS	09/16/2024	\$115.00 /day			New - Program Need
2	JULIA	AUBERZINSKY	SUB-SHORT TERM TEACHER - EARLY SPEECH	INTERVENTION	ECSES	10/14/2024	\$357.22 /day	M/01	190	Filling Vacancy
3	KAYLA	CALDERWOOD	SUB DAILY PARAPROFESSIONAL		HRS	10/07/2024	\$115.00 /day			New - Program Need
4	BRIANA	COLLINS	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	10/07/2024	\$18.13 /hour	01	185	New - Program Need
5	AMY	DOMBACH	SUB DAILY PARAPROFESSIONAL		HRS	09/16/2024	\$115.00 /day			New - Program Need
6	KAYLA	FORNEY	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	09/30/2024	\$18.13 /hour	01	185	Filling Vacancy
7	TALITA	HALL	SUB DAILY PARAPROFESSIONAL		HRS	09/30/2024	\$115.00 /day			New - Program Need
8	MELISSA	HERSHEY	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	09/16/2024	\$18.13 /hour	01	111	Filling Vacancy
9	NICOLE	IRISH	EDUCATIONAL CONSULTANT II		PATTAN	11/18/2024	\$112,000.00		260	Filling Vacancy
10	BROOKE	KABAKJIAN	SHORT-TERM SUB TEACHER - EARLY SPEECH	INTERVENTION	ECSES	09/23/2024	\$357.22 /day	M/01	190	Filling Vacancy
11	LAUREN	KACHONIK	SUB SEC ASGN PARAPROFESSIONAL		HRS	09/10/2024	\$117.85 /day			Secondary Assignment
12	AMY	KIRST	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	09/30/2024	\$20.28 /hour	06	185	Filling Vacancy
13	SARA	LIBHART	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/30/2024	\$18.13 /hour	01	185	New - Program Need
14	ERIN	O'CONNELL	TEACHER OF SPECIAL ED FLOATER	EARLY INTERVENTION	ECSES	10/07/2024	\$63,050.00	B/01	190	Filling Vacancy
15	WHITNEY	PACKARD	SUB DAILY PARAPROFESSIONAL		HRS	09/23/2024	\$115.00 /day			New - Program Need
16	ISABELLE	PEACHEY	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/07/2024	\$18.13 /hour	01	185	New - Program Need
17	KAYLA	POTTLE	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	11/11/2024	\$71,566.00	B+15/06	190	Filling Vacancy
18	AMBER	REAM	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	09/16/2024	\$18.13 /hour	01	185	Requested by Pequea Valley SD

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

19 JILLIAN	RIVERA	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	09/23/2024	\$18.13 /hour	01	185	Requested by ELCO SD
20 MICHELLE	ROHRER	NON PUB SCHOOLS CONSULTANT	NON-PUBLIC	IS	12/09/2024	\$96,249.00	DOCT/11	195	New - Program Need
21 Nanci	ROSENSTEEL	SUB DAILY JOB TRAINER		HRS	09/23/2024	\$125.00 /day			New - Program Need
22 DAVID	SCHREFFLER	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	10/14/2024	\$18.13 /hour	01	185	Requested by Hempfield SD
23 JAMES	SHERMAN	SUB DAILY PROFESSIONAL and PARA		HRS	09/11/2024	\$135.00 /day			New - Program Need
24 JENNIFER	YIENGST	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	09/16/2024	\$18.51 /hour	02	185	Requested by Cornwall-Lebanon SD

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	KRISTEN	AUSTIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	09/30/2024	\$115.00 /day			New - Program Need
2	HOLLY	FAHNESTOCK	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	09/16/2024	\$18.51 /hour	02	185	Filling Vacancy
3	HANNAH	FREDERICK	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/12/2024	\$18.51 /hour	02	185	Filling Vacancy
4	MELISSA	GIENTEC	JOB TRAINER	JOB TRAINING SERVICES	ECSES	ASSISTANT SOCIAL WORKER	ELECT GRANT PROGRAM	ECSES	10/09/2024	\$23.52 /hour	03	185	New - Program Need
5	TRACI	GRAHAM	SEC SPECIAL EDUCATION		ECSES	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	09/30/2024	\$86,550.00	M+15/13	190	Filling Vacancy
6	KARA	HENNING	TEACHER OF SPEECH CORR	RELATED SERVICES	ECSES	SEC SPEECH CORRECTION	RELATED SERVICES	ECSES	08/12/2024	\$92,711.00	M/16	195	Filling Vacancy
7	VANESSA	HOPKINS	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	09/16/2024	\$18.88 /hour	03	185	Requested by Donegal SD
8	LAUREN	KACHONIK	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	09/09/2024	\$18.13 /hour	01	185	Requested by Manheim Central SD
9	EMILY	LAWS	TECH SUPPORT & TRAINING		BS	COLLABORATIVE SVCS COORDINATOR		BS	09/30/2024	\$66,373.00		260	New - Program Need
10	BRITTANY	LEESE	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/23/2024	\$18.51 /hour	02	185	Filling Vacancy
11	EMILY	MARKS	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	PART-TIME COMM ED LEAD INSTRUCTOR	COMMUNITY EDUCATION	IS	09/23/2024	\$25.14 /hour			New - Program Need
12	KERI	MARTINEZ	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	BEHAVIOR SUPPORT ASSISTANT	EMOTIONAL SUPPORT	ECSES	10/07/2024	\$27.51 /hour	10	185	Filling Vacancy
13	JOHN	ROSE	SC SPEECH CORRECTION	EARLY INTERVENTION	ECSES	EDUCATIONAL CONSULTANT II		PATTAN	10/28/2024	\$94,300.00		260	Filling Vacancy
14	JENNIFER	SNADER	PART-TIME PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/16/2024	\$18.88 /hour	03	185	Filling Vacancy
15	ROBERT	WITMER	SUB - SHORT-TERM PROF		ECSES	SUB DAILY PROFESSIONAL AND PARA		HRS	09/16/2024	\$135.00 /day			Completion of assignment

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
16	JANET	JACCINOR	HEAD START HEALTH SPECIALIST	HEAD START	ECSES			ECSES	07/23/2024	\$27.42 /hour		260	Change in day count approved at June Board meeting

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00010375				SES, SPECIAL EDUC SERVICES	09/23/2024	PSERS Special Sick Leave
2	00013208				SES, SPECIAL EDUC SERVICES	10/01/2024	PSERS Special Sick Leave
3	00002006				SES, SPECIAL EDUC SERVICES	10/08/2024	Requesting unpaid, non-FMLA leave for 22 calendar days
4	00012394				SES, SPECIAL EDUC SERVICES	09/16/2024	Requesting unpaid, non-FMLA leave of absence for 226.5 calendar days
5	00010375				SES, SPECIAL EDUC SERVICES	12/04/2024	Requesting unpaid, non-FMLA leave for 240 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	ALINA	FOOR	PART-TIME APPRENTICE		PATTAN	10/14/2024	\$13.00 /hour		260	New - Program need
2	PENNY	GREENLY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/21/2024	\$18.13 /hour	01	185	Requested by Cocalico SD
3	NICOLE	LEFEVER	TEACHER OF SPEC ED	AUTISTIC SUPPORT	ECSES	10/14/2024	\$72,023.00	M/04	190	Filling vacancy
4	AMANDA	QUINONES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/14/2024	\$18.13 /hour	01	185	Requested by Manheim Central SD
5	ELIZABETH	SCHINDLER	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/07/2024	\$18.13 /hour	01		New - Program need
6	JENNIFER	WATTS	SUB DAILY PARAPROFESSIONAL		HRS	10/07/2024	\$115.00 /day			New - Program need
7	STEPHANIE	ZIMMERMAN	PAYROLL ASSISTANT		HRS	10/21/2024	\$25.08 /hour		260	Filling vacancy

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:													
#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary	Step	Days of Service	Reason
1	STACEY	CHERNY	EDUCATIONAL CONSULTANT II		PATTAN	STATE LEAD ED CONSULTANT		PATTAN	10/03/2024	\$126,000.00		260	New - Program Need
2	VANESSA	HOPKINS	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	10/07/2024	\$18.88 /hour	03	185	Filling Vacancy

PRIOR BUSINESS

None.

NEW BUSINESS

Dr. Fullerton called for a motion to elect the slate of PSBA Officer candidates and Insurance Trustees as nominated.

Slate presented by PSBA:

- 2025 President-Elect (one-year term) – Sabrina Backer, Franklin Area SD
- 2025 Vice President (one-year term) – Matt Vannoy, Sharon City SD
- 2025-27 PSBA Eastern Zone Representative (three-year term) – Holly Arnold,

Tunkhannock Area SD

Dr. Fullerton called for a motion to elect the PSBA Insurance Trustees slate of candidates as nominated. Slate presented by PSBA: (choose up to 3 for three-year term ending Dec. 31, 2027)

- Nathan G. Mains
- Richard Frerichs
- William S. LaCoff.

On a motion by Mrs. Rivera and a second by Mr. Melleby, the slate of candidates as nominated was elected.

Motion Carried: Yes-15, No-3 (Mrs. Groff, Mr. Ondrusek, Mr. Stauffer), Absent-3, Vacant-1, Columbia Borough School District

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report including:

- Acknowledged District Honors award winner, Wendy Wernoch.
- SJ Propriel's Deaf and Hard of Hearing classroom at Cocalico earn Honorable Mention at Governor's STEM Competition
- IU13 Students visited the Solanco Fair
- Through a \$400,000 grant the IU purchased Virtual Reality Career Exploration Headsets that can be loaned to member districts.
- Workforce 2030 Summit
- Annual Holiday Student Bazaars in Lebanon and Lancaster

BOARD COMMENTS

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned on a motion by Dr. Fullerton at 9:08 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary