

Board Officers

Dr. Joseph Fullerton
President

Melissa Herr
Vice President

Ronald Melleby
Treasurer

Gina Brillhart
Secretary (non-voting)

Board Members

Amy Beachy
Dr. Kathleen Blouch
Brett Buckwalter
Craig Chubb
Susan Dieffenbach
Michael Fisher
Idette Groff
Melissa Herr
Paul W. Irvin
Charles Merris, Jr.
Jill Martin
Luis Morales
Staci Murray
Robert Okonak
Raymond Ondrusek
Lester Putt
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

Lancaster-Lebanon Intermediate Unit 13 Board Actions

December 11, 2024

MEETING HIGHLIGHTS:

- Lester Putt was elected to serve as the Columbia Borough School District representative to the IU13 Board.
- Melissa Herr was elected to serve as Vice President of the IU13 Board of Directors.

BOARD ACTION:

- Approved \$10,563,691.47 in disbursements
- Appointment of Board Officer for Vice President

BUSINESS SERVICES

First Reading of revised Policy 911 Media Relations

Approved the following contracts:

For Business Services (PaTTAN):

- | | |
|-----------------------|--------------------|
| • PITNEY BOWES GLOBAL | Mail machine lease |
| • SALESFORCE INC | Software |

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approved the following contract(s):

- | | |
|----------------------------------|--|
| • BERKS COUNTY INTERMEDIATE UNIT | Special Education Services (amendment) |
|----------------------------------|--|

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

Approved the following contract(s):

For Technology Services:

- | | |
|---------------------------------|--|
| • RAFFENSPERGER ENTERPRISES LLC | Snow removal at CEC, Fairland, CSW, and One Cumberland |
| • TEAM LEWIS INC | Snow Removal at NEC |
| • GOURMET JULIE'S WAY | Catering for Tech Talk Live Conference |
| • RMDS ENTERPRISES LLC | Tech Talk Live Dinner |

HUMAN RESOURCES SERVICES

First Reading of revised Policy 916 – Volunteers

Announcement of 9 staff members completing 2024-25 student teaching and internships.

Announcement of staff member volunteering in IU13 classrooms in 2024-25

Approval of personnel actions:

- | | |
|------------------|--|
| • Resignation: 7 | • Change of Position, Salary or Status: 20 |
| • Retirement: 2 | • Leave of Absence: 4 |
| • Employment: 31 | |

Approved the following contract(s):

- LEARNING OPPORTUNITIES GROUP
- BENEFITFOCUS.COM INC
- UNITED CONCORDIA COMPANIES INC

Provide staffing support on an as-needed basis (amendment)
System for benefit enrollments for employees and retirees, while providing first class customer service that is as close to error free as possible (amendment)
Dental Administrative Services

IU13 FAST FACTS



School-to-Work Students (at Lebanon Valley College) launch new printing business!

The new student mini business, "Vibrant Prints," made its debut at the IU13 Lebanon Student Bazaar on Thursday, November 21, 2024. Last year, an eColor Poster Printer was purchased specifically to teach student entrepreneurship. The program, called "STEP," instructs students on setting up a business and providing customer service while selling their product. Unlike other mini businesses, the profits from this one go directly into maintaining the printer—covering costs like ink, toner, paper, and service fees. This self-sufficient business reinvests all funds to support the project's growth.