

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
JUNE 25, 2025**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 7:55 PM by Dr. Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Dr. Kathleen Blouch, Annville Cleona
Brett Buckwalter, Cocalico
Lester Putt, Columbia Borough
Idette Groff, Conestoga Valley
Susan Dieffenbach, Cornwall-Lebanon
Paul Irvin, Eastern Lancaster County
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Charles Merris Jr., Hempfield
Melissa Herr, Lampeter-Strasburg
Robert Okonak, Lebanon
Amy Beachy, Manheim Central
JoAnn Hentz, Manheim Township
Staci Murray, Northern Lebanon
Jill Martin, Palmyra Area
Dr. Joseph Fullerton, Penn Manor
Michael Fisher, Pequea Valley
Craig Chubb, Solanco
Daniel Woolley, Warwick

Absent:

Ronald Melleby, Donegal
Luis Morales, Lancaster

Staff Present:

Matthew Stem, Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Timothy Laubach, Director, Technology Services

Sherry Zubeck, Director, Early Childhood and Special Education Services
Peggy Anastasio, Program Director, Early Childhood and Special Education Services
Lynette Waller, Program Director, Executive Director Office
Dr. Christine Burton, Interim Director, Instructional Services
Jeremy Sweigart, Program Director, Early Childhood and Special Education Services
Kristen Lewald, Project Director – Statewide, Executive Director Office
Officer Robinson, School Police Office, Human Resources Services
Leslie Krueel, Executive Assistant, Business Services
Michelle Malick, Program Director, Human Resources Services
Lori Blantz, Supervisor, Early Childhood and Special Education Services
Kathryn Michalowski, Supervisor, Early Childhood and Special Education Services
Michael Imburgia, Project Director-Statewide, Executive Director Office
Gina Guatta, Supervisor, Early Childhood and Special Education Services
Giovanna Chamberlain, SEC, Early Childhood and Special Education Services

Guests:

Amanda Hann
Penelope Chamberlain
Kara Martin
Durrell Burns
Mrs. Durrell Burns
S.J. Popiel
Kimberly Lowe

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Items O, P and Q. Mr. Irving also announced that Human Resources Services Agenda Item G will be a poll vote.

Mrs. Groff announced that Early Childhood Special Education Services has Addendum Item E.

Correction to Weighted Ballots Votes Exhibit in Board Book due to a clerical error. Term ending date for JoAnn Hentz was updated to June 30, 2026.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mrs. Herr and a second by Mr. Buckwalter, the meeting agenda was approved as presented.

Motion Carried: Yes-20, No-0, Absent-2

PRESENTATION

Sherry Zubeck, Director of Early Childhood and Special Education Services (ECSES) provided information about the Annie Sullivan Award, and introduced Lori Blantz, who recognized Giovanna Chamberlain as a IU13 2025 Annie Sullivan Award recipient.

Mr. Stem recognized Mr. Buckwalter for his five years of service on the IU13 Board of Directors and Mr. Irvin for his 15 years of service.

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF MAY 14, 2025 BOARD MINUTES

On a motion by Mr. Fisher and a second by Mr. Woolley, the minutes of the May 14, 2025, Board meeting were approved as presented.

Motion carried: Yes-20, No-0, Absent-2

TREASURER'S REPORT

Mr. Ondrusek presented the Treasurer's Report. On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Treasurer's Report, including the following, was approved for the period ending May 31, 2025:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Cash Reconciliation (School-to-Work and Special Education Activity Funds)
- D. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- E. 2024-25 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- F. Check Register in the amount of \$25,443,631.43

Motion Carried: Yes-20, No-0, Absent-2

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

Dr. Fullerton read a letter from Mr. Storhaug.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mr. Fisher, the Board approved Business Services Consent Agenda Item A, Contract #6 for Chester County Intermediate Unit:

A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-19, No-0, Absent-2, Absention-1 (Dr. Fullerton)

On a motion by Mr. Ondrusek and a second by Mr. Buckwalter, the Board approved Business Services Consent Agenda Item A, Contract #6 for Chester County Intermediate Unit:

A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-20, No-0, Absent-2

On a motion by Mr. Ondrusek and a second by Mr. Fisher, the Board approved Business Services Consent Agenda Items B-N:

B. Purchase Orders over \$10,000. (Reference Business Services Exhibit B)

(Purpose: To approve purchase orders over \$10,000 for all departments.)

C. Approval of the following budgets: (Reference Business Services Exhibit C)

1. SSU 013 – Operations and Infrastructure Support Services

Fiscal Year 2025-26

Proposed Budget: \$27,033,097 Proposed Indirect Revenue: \$0

(Purpose: To approve the composite budget for the Operations and Infrastructure Support Services Unit which includes programs as listed on the Program Summary. The primary objective of this SSU is to provide leadership and general management and administrative services including human resources, business, finance, payroll, technology, facility, and logistics services to the programs of IU13.)

2. SBU 020 – PaTTAN

Fiscal Year 2025-26

Proposed Budget: \$32,243,616 Proposed Indirect Revenue: \$1,286,151

(Purpose: To approve the composite budget for PaTTAN. This SBU is comprised of the program budgets as listed on the Program Summary. The primary objective of this SBU is to support the efforts and initiatives of the Bureau of Special Education, and to build the capacity of local educational agencies to serve students who receive special education services.)

3. SBU 021 – Statewide Projects

Fiscal Year 2025-26

Proposed Budget: \$5,076,695

Proposed Indirect Revenue: \$306,344

(Purpose: To approve the composite budget for Statewide Projects. This SBU is comprised of the program budgets as listed on the Program Summary. The primary objective of this SBU is to operate statewide projects for the Pennsylvania Department of Education (PDE). These projects support the efforts of PDE and its initiatives in the areas of the Pennsylvania Value-Added Assessment System, the Research Team for PDE, and the Statewide School Improvement Team.)

- D. Leased properties from Lancaster-Lebanon Joint Authority as listed on the 2025-26 Master Lease Schedule, June 2025-Lease Amendment. (Reference Business Services Exhibit D)

(Purpose: To request approval of an amendment to lease office and program facilities from the Lancaster-Lebanon Joint Authority for fiscal year 2025-26. These are properties owned by the Lancaster-Lebanon Joint Authority. A minimal lease rate is charged to IU13 to provide for ongoing maintenance in support of the Joint Authority's 5-year capital improvement plan.)

- E. To authorize the execution and delivery of a Lease Amendment; authorizing expenditures related to a rate lock agreement; and rescinding all inconsistent resolutions. (Reference Business Services Exhibit E)

(Purpose: To approve a resolution for the Lease Revenue Note to be issued by the Lancaster-Lebanon Joint Authority in the principal amount of \$8,500,000 to provide funds to (i) repay the IU Loan, (ii) reimburse the Intermediate Unit for funds provided by the Intermediate Unit to the Authority for the Education Center Projects and (iii) pay the costs and expenses of issuing the Note.)

- F. Subleased properties from Lancaster-Lebanon Joint Authority as listed on the 2025-26 Master Sublease Schedule. (Reference Business Services Exhibit F)

(Purpose: To request approval to sublease office and program facilities from the Lancaster-Lebanon Joint Authority for fiscal year 2025-26. These are properties leased by the Lancaster-Lebanon Joint Authority for use by IU13. A \$.50 SF maintenance fee is included in the sublease rate to provide for ongoing maintenance in support of the Joint Authority's 5-year capital improvement plan.)

- G. Second Reading and Approval of revised Policy 616 – Payment of Bills. (Reference Business Services Exhibit G)

(Purpose: This policy is being revised to align with IU13 updated procedures.)

- H. Second Reading and Approval of revised Policy 617 – Petty Cash. (Reference Business Services Exhibit H)

(Purpose: This policy is being revised to align with IU13 updated procedures.)

- I. To award Bid #245-004, CAFCO Grocery Bid. (Reference Business Services Exhibit I)

(Purpose: To award bid under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits participating districts' needs; aggregates total requirements; and creates, advertises and makes a recommendation to award to the lowest responsible bidder(s) complying with bid specifications. The 2025-26 CAFCO Grocery Bid was opened on April 2, 2025, and reviewed by the CAFCO Advisory Team and Collaborative Services on April 30, 2025. The recommendation is to award the bid to two vendors as attached to Sysco and Feesers. A detailed analysis of all bids received is maintained in the IU13 Business Office.)

- J. Investment Program for fiscal year 2025-26. (Reference Business Services Exhibit J)

(Purpose: The 2025-26 Investment Program shall be conducted in a manner consistent with the objectives established in the Investment Policy (609). The plan identifies authorized officers to conduct transactions, monitors cash flow, identifies allowable investment vehicles, and reporting requirements.)

- K. Lancaster-Lebanon Public Schools Insurance Pool coverage for 2025-26.

Workers' Compensation Program \$925,171

Property and Casualty Program \$418,711

(\$101,339 of this relates to cyber liability coverage)

(Purpose: To provide IU13 with insurance coverage through the Lancaster-Lebanon Public Schools Insurance Pool (LLPSIP), a protected self-insured plan.)

- L. Designation of the following newspapers for general circulation:

Lancaster Newspapers Lebanon Daily News

(Purpose: To provide IU13 with designated newspapers for purposes of advertising legal notices, bid notices, etc., in accordance with Board Policy for fiscal year 2025-26.)

- M. Depositories for fiscal year 2025-26:

- Fulton Bank
- PA Local Government Trust (PLGIT), including the following programs:
 - PLGIT – Class
 - PLGIT/Reserve – Class
 - PLGIT – CD Purchase Program
 - PLGIT – TERM

- Pennsylvania School District Liquid Asset Fund (PSDLAF), including the following programs:
PSDLAF – Max
PSDLAF - Full Flex

(Purpose: To establish depositories for the funds of the Intermediate Unit for fiscal year 2025-26.)

- N. Provider List for the IU13 Leadership Coaching Program. Services will be invoiced and provided at rates not to exceed \$350 per session. (Reference Business Services Exhibit K)

(Purpose: To provide executive and leadership coaching opportunities for senior leaders as part of the work supporting the focus area of “Developing Leaders.”)

Motion Carried: Yes-20, No-0, Absent-2

On a motion by Mr. Ondrusek and a second by Mrs. Shrum, the Board approved Business Services Consent Agenda Item O:

- O. Resolution uncommitting \$3,000,000 of the General Fund fund balance in accordance with GASB 54 regulations. (Reference Business Services Exhibit L)

(Purpose: To uncommit a portion of the General Fund fund balance in accordance with GASB 54, which requires approval to uncommit funds prior to end of the current fiscal year. Funds were committed for long-term facility improvement projects at Central Education Center and Northern Education Center. These projects have now been completed, and reserves are no longer needed for that purpose.)

Motion Carried: Yes-20, No-0, Absent-2

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business	001 ADMIN AND MGMT SERVICES	PROFESSIONAL (Amendment)	Federal, Local	LANCASTER GENERAL HOSPITAL	4/1/24-6/30/25	\$110,000.00	ACCESS Medical Authorization Services	Amendment of C2344721 originally approved 4/10/2024, previously amended 4/16/2025. This revision is to increase the total amount by \$10,000.00 for a revised amount of \$110,000.00.	RFP# 234-019
2.	Business	001 ADMIN AND MGMT SERVICES	PROFESSIONAL	Federal, Local	LANCASTER GENERAL HOSPITAL	7/1/25-6/30/26	\$90,000.00	Access medical authorizations	To provide reviews of individualized education plans (IEPs) and sign medical provider authorization forms for the school-based access program.	RFP# 234-019
3.	Business	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	POWERSCHOOL HOLDINGS LLC	7/1/25-6/30/26	\$67,885.31	BusinessPlus 25-26 Maintenance Renewal	To provide the annual renewal of support, license, and subscription fees for PowerSchool Business Plus software used for Human Resources and Business Services operations.	Sole Source
4.	Business (EDO)	001 ADMIN AND MGMT SERVICES	PROFESSIONAL	Federal	TRUED CONSULTING LLC (TRUED CONSULTING LLC)	10/27/25-10/28/25	Not to exceed \$15,700.00	IU13 School Mental Health Professional Conference	To provide IU13 School Mental Health Professional Full Day Conferences facilitated by Michelle Trujillo with participants having the opportunity to attend on October 27 or October 28, 2025.	
5.	Business (EDO)	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	APPLE TRS PITTSBURGH 7137 LLC (AC HOTEL PITTSBURGH DOWNTOWN)	10/28/25-11/15/25	Not to exceed \$24,000.00	Superintendents' Fall Study Council	To provide lodging/meeting room space with expenses for the Superintendents' Fall Study Council to be held October 28-31, 2025.	
6.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL	State	CHESTER COUNTY INTERMEDIATE UNIT	7/1/25-6/30/26	Not to exceed \$24,500.00	Statewide resource design and development	Services of L. Mikowychok to design a collection of state resources and materials for implementation with LEAs, including but not limited to documents, PowerPoint templates, design graphics, and videos.	
7.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	EVIDENCE TO ACTION	7/1/24-6/30/25	Not to exceed \$11,875.00	Statewide resource design & development	Amendment of C2456054, originally approved 6/20/2024 and amended in August 2024, February 2025, March 2025, and May 2025. This revision, increases the contract amount by \$2,375.00 for a new total not to exceed \$11,875.00, to continue to provide design feedback and development of statewide resources.	

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
8.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	STRATEGIC LEADERSHIP K-12	7/1/24-6/30/25	Not to exceed \$16,625.00	Consultation, professional development, and resource development	Amendment of C2456083, originally approved on 7/1/2024 and amended on 08/14/2024, 01/15/2025, and 5/22/2025. This revision increases the contract by \$1,900.00 for a new total of \$16,625.00 to provide additional PVAAS professional education services.	
9.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	AMAZON WEB SERVICES INC	7/1/25-6/30/26	Not to exceed \$100,000.00	Web hosting and cloud based services.	To provide web hosting and cloud-based services for PaTTAN Central for the fiscal year beginning July 1, 2025.	Sole Source
10.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	AMERICAN INSTITUTES FOR RESEARCH	7/1/25-6/30/28	Not to exceed \$560,000.00	Training, Professional and Consulting Services	To provide support to PaTTAN staff to develop and implement Integrated Multi-Tiered System of Supports in a group of demonstration schools as well as building capacity among the state and regional staff for future expansion of the initiative.	Sole Source
11.	Business (PaTTAN)	020 PATTAN	EXTERNAL	Federal	GRADUATE HOTELS FUND III EAST COAST TRS LLC	7/1/25-8/15/25	Not to exceed \$19,500.00	Lodging and Parking for Bridges Conference	To provide hotel rooms and parking for participants at the 2025 Bridges Conference at State College, PA.	
12.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	HAVERFORD SYSTEMS INC	6/26/25-8/15/25	Not to exceed \$56,127.83	Conference Room Upgrades	To provide equipment, installation and programming in 11 conference rooms at the PaTTAN Central facility in Harrisburg. This project represents a modernization and upgrade of the facilities for videoconferencing and presentation in the conference rooms.	Sole Source
13.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	HOZELLA, PATRICIA A	7/1/25-6/30/26	\$16,000.00	Professional Development	To provide training and development services to educational personnel on a schedule to be developed up to 128 total hours through June 30, 2026.	

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
14.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	KLOO, AMANDA	7/1/25-6/30/26	Not to exceed \$39,400.00	Statewide Systemic Improvement Plan Consultation	To provide support to the Pennsylvania Department of Education Bureau of Special Education (PDE-BSE) with data collection and analysis as well as supports with the preparation of the federal report. PDE is required to design and implement a State Systemic Improvement Plan (SSIP) whose federal requirement includes a statewide evaluation plan and report for the initiative.	
15.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	LEADER SERVICES	7/1/25-6/30/26	Not to exceed \$14,750.00	Technology Support	To provide hosting, maintenance, support and programming services for the SSIP system for the 2025-26 school year.	
16.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	TYREE, RHONDA BEACH	7/1/25-6/30/26	Not to exceed \$56,000.00	Special Education Advisory Panel facilitation	To provide facilitation services to the Pennsylvania Department of Education (PDE) for the Special Education Advisory Panel, as requested by the PDE.	Sole Source

Board Month: JUNE
Count: 21

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts
Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business	001 ADMIN AND MGMT SERVICES	Federal	DRUG & ALCOHOL REHAB SERVICES INC	8/30/24-9/30/25	\$81,644.00	TITLE I, PART D services to eligible youth	Amendment of C2456453, originally approved on 10/9/2024. This revision is to increase the subrecipient reimbursement by \$5,000.00 to a new total of \$81,644.00, based on the grant amount.
2.	Business (PaTTAN)	020 PATTAN	Federal	21ST CENTURY CYBER CHARTER SCHOOL	7/1/25-6/30/26	Not to exceed \$25,000.00	State Systemic Improvement Plan (SSIP)	To allow the contractor to assist the Bureau of Special Education (BSE) in implementing the requirements of Indicator 17 of the State Performance Plan/Annual Performance Report (SPP/APR). Indicator 17 is the State Systemic Improvement Plan to increase the graduation rates of students with disabilities.
3.	Business (PaTTAN)	020 PATTAN	Federal	AGORA CYBER CHARTER SCHOOL	7/1/25-6/30/26	Not to exceed \$25,000.00		
4.	Business (PaTTAN)	020 PATTAN	Federal	ALLENTOWN SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
5.	Business (PaTTAN)	020 PATTAN	Federal	CHARLEROI AREA SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
6.	Business (PaTTAN)	020 PATTAN	Federal	COLUMBIA BOROUGH SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
7.	Business (PaTTAN)	020 PATTAN	Federal	COMMONWEALTH CHARTER ACADEMY CHARTER SCHOOL	7/1/25-6/30/26	Not to exceed \$25,000.00		
8.	Business (PaTTAN)	020 PATTAN	Federal	EAST PENNSBORO AREA SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
9.	Business (PaTTAN)	020 PATTAN	Federal	KEYSTONE EDUCATION CENTER INC	7/1/25-6/30/26	Not to exceed \$25,000.00		
10.	Business (PaTTAN)	020 PATTAN	Federal	NEW DAY CHARTER SCHOOL	7/1/25-6/30/26	Not to exceed \$25,000.00		
11.	Business (PaTTAN)	020 PATTAN	Federal	PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL	7/1/25-6/30/26	Not to exceed \$25,000.00		
12.	Business (PaTTAN)	020 PATTAN	Federal	PERSEUS HOUSE CHARTER SCHOOL OF EXCELLENCE	7/1/25-6/30/26	Not to exceed \$25,000.00		
13.	Business (PaTTAN)	020 PATTAN	Federal	POTTSTOWN SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
14.	Business (PaTTAN)	020 PATTAN	Federal	READING SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		

Business, EDO, and PaTTAN Contracts
Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
15.	Business (PaTTAN)	020 PATTAN	Federal	SAYRE AREA SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
16.	Business (PaTTAN)	020 PATTAN	Federal	TROY AREA SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$25,000.00		
17.	Business (PaTTAN)	020 PATTAN	Federal	PHILADELPHIA HUNE INC	7/1/25-6/30/26	Not to exceed \$240,000.00		
18.	Business (PaTTAN)	020 PATTAN	Federal	MIDWESTERN INTERMEDIATE UNIT 4	7/1/25-6/30/26	Not to exceed \$127,665.00	RAST Staffing	To provide support staffing for the Regional Assessment and Support Teams (RAST) program which is funded through IDEA funding to provide comprehensive educational programs for incarcerated juveniles.
19.	Business (PaTTAN)	020 PATTAN	Local	TUSCARORA IU 11	7/1/25-6/30/26	Not to exceed \$58,320.00	Consulting	To retain the services of a consultant to review and provide feedback on individual student English Learner (EL) plans to ensure compliance with Title III and Individuals with Disabilities Educational Act (IDEA)/Chapter 14. The consultant will provide virtual technical assistance as needed to LEAs and to the Alternative Education to Disruptive Youth (AEDY) program private providers for the AEDY initiative.
20.	Business (PaTTAN)	020 PATTAN	Federal	BLAST INTERMEDIATE UNIT 17	7/1/25-6/30/26	Not to exceed \$1,851,041.00	Braille and large print instructional material production	To support local educational agencies (LEAs) in meeting the requirements of Individuals with Disabilities Educational Act (IDEA) 2004 for the provision of accessible instruction in braille and large print production.
21.	Business (PaTTAN)	020 PATTAN	Federal	TUSCARORA IU 11	7/1/25-6/30/26	Not to exceed \$6,433,884.00	Applied Behavior Analysis Supports Initiative	To support school districts in the use of Applied Behavior Analysis (ABA), a scientifically supported treatment for helping children with autism improve behavior and build communication skills. ABA analyzes each child's needs and uses positive reinforcement to teach and maintain appropriate behaviors.

Board Month: JUNE
Count: 8

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts
Marketplace Activity

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	HRS	001 ADMIN AND MGMT SERVICES	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$2,000.00	ACCESS Billing Services	Provide ACCESS billing services to the district on a fee-for-service basis at a rate of \$4.50 per transaction.
2.	HRS	001 ADMIN AND MGMT SERVICES	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$12,000.00		
3.	HRS	001 ADMIN AND MGMT SERVICES	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$7,000.00		
4.	HRS	001 ADMIN AND MGMT SERVICES	DONEGAL SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$17,000.00		
5.	HRS	001 ADMIN AND MGMT SERVICES	ELIZABETHTOWN AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$11,000.00		
6.	HRS	001 ADMIN AND MGMT SERVICES	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$49,000.00		
7.	HRS	001 ADMIN AND MGMT SERVICES	MANHEIM CENTRAL SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$21,000.00		
8.	HRS	001 ADMIN AND MGMT SERVICES	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$4,000.00		

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mr. Okonak, the Board approved Early Childhood and Special Education Services Consent Agenda Items A – D and Addendum Item E:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Approval of the following budgets: (Reference Early Childhood and Special Education Services Exhibit B)

1. SBU 005 – Early Learners

Fiscal Year 2025-26

Proposed: \$12,396,150

Proposed Indirect Revenue: \$559,228

(Purpose: To approve the composite budget for the Early Learners Unit. This SBU is comprised of the program budgets as listed on the Program Summary. The primary objective of this SBU is early prevention and intervention, and to engage young children in vibrant learning opportunities to reach their full potential and provide a supportive environment where children have a sense of belonging.)

2. SBU 006 – Early Intervention

Fiscal Year 2025-26

Proposed Budget: \$34,667,840

Proposed Indirect Revenue: \$1,780,964

(Purpose: To approve the composite budget for the Early Intervention Unit. This SBU is comprised of the program budgets as listed on the Program Summary. The primary objective of this SBU is to provide coaching, support, and services to families with children, from age three to five, with disabilities and the need for specially designed instruction. Early Intervention provides services and resources for children and families that enhance daily opportunities for learning, mainly in settings where a child would be if they did not have a developmental delay or disability.)

3. SBU 011 – Special Education Classroom Services

Fiscal Year 2025-26

Proposed Budget: \$61,488,841

Proposed Indirect Revenue: \$4,038,834

(Purpose: To approve the composite budget for the Special Education Classroom Services Unit which includes the programs as listed on the Program Summary. The primary purpose of this SBU is delivering direct instruction and support to students and staff in order to prepare each student for responsible proactive participation in

his/her community by providing authentic and effective opportunities, supports, and programming.)

4. SBU 012 – Itinerant Solutions

Fiscal Year 2025-26

Proposed Budget: \$34,990,637

Proposed Indirect Revenue: \$2,303,886

(Purpose: To approve the composite budget for the Itinerant Solutions Unit which includes the programs as listed on the Program Summary. The primary focus of this SBU is being responsive educational partners who provide reliable customized solutions to enhance and expand the delivery of student services. The SBU aspires to be the "provider of choice" by assuring solutions are specialized, cost-effective, and evidence based.)

5. SBU 014 –Pass-Thru Funds Administration Services

Fiscal Year 2025-26

Proposed Budget: \$19,702,434

Proposed Indirect Revenue: \$354,946

(Purpose: To approve the composite budget for the Federal Pass-Thru Administration Services Unit. This SBU is comprised of a total of three program budgets as listed on the Program Summary. The primary objective of this SBU is to manage pass-thru funds from state and federal sources in compliance with fiscal and programmatic guidelines, and to ensure strong internal controls over the disbursement, tracking, and reporting of funds.)

- C. Approval to submit a Change in Scope request to the Office of Head Start to reduce the number of slots served.

(Purpose: To approve the submission of a Change in Scope request to the Office of Head Start to reduce the number of slots served. This will ensure compliance with the Office of Head Start's enrollment requirements.)

- D. Acknowledgement of \$1,000.00 donation to Lancaster-Lebanon IU13's Job Training Services program by Southwire.

- E. To enter into a Shared Use and Occupancy Agreement with Lebanon Valley College for a term of five years beginning August 1, 2025, and terminating on July 31, 2030, at a total monthly cost of \$7,425.00, with a 4% annual escalator on the rent portion of the agreement.

(Purpose: To provide IU13 School-to-Work staff and students with classroom space and access to LVC services and benefits, including but not limited to: Library, Information Technology, On-Campus Dining, Campus Safety Services, Mund Wengert Living Room, Mund Commuter Lounge, Arnold Sports Center, Conference Room in Clyde A. Lynch

academic building, Miller Chapel, Audio Visual support, Mund Dining Room, Professional Photography services, Interactions/activities with LVC faculty and students, etc.)

Motion Carried: Yes-20, No-0, Absent-2

Mrs. Groff also provided an update on Head Start program.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	PALMYRA AREA SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$19,170.00	Food services for Head Start students at Palmyra Area SD	To provide student meals per Head Start Performance Standards.	
2.	ECSES	005 EARLY LEARNERS	PROFESSIONAL (Amendment)	Federal	PEACEFUL POSES KIDS YOGA	9/1/24-5/30/25	Not to exceed \$17,700.00	Gross motor programming for Head Start	Amendment of C2456354 originally approved 09/11/2024 for \$12,700.00 and amended on 05/09/2025 for \$0.00. This revision increases the dollar amount by \$5,000.00 for a total of \$17,700.00 to provide additional gross motor programming to Head Start classrooms during the 2024-2025 school year to improve student self-regulation, boost self-esteem, and increase body awareness, while reducing anxiety, stress, and impulsivity. Activities will also include the incorporation of literacy and music to increase overall strength, balance, flexibility, and concentration.	
3.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	PEACEFUL POSES KIDS YOGA	7/1/25-6/30/26	Not to exceed \$19,030.00	Gross motor programming for Head Start students	To provide gross motor programming to Head Start classrooms during the 2025-2026 school year to improve student self-regulation, boost self-esteem, and increase body awareness, while reducing anxiety, stress, and impulsivity. Activities will also include the incorporation of literacy and music to increase overall strength, balance, flexibility, and concentration.	
4.	ECSES	006 EARLY INTERVENTION	PROFESSIONAL	Local	VISION CORPS	7/1/25-6/30/26	Not to exceed \$20,600.00	Vision and Orientation & Mobility Services for Early Intervention students	To provide vision services and orientation & mobility services for Preschool Early Intervention students.	
5.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	EDIBLE CLASSROOM, THE	9/1/25-8/31/27	Not to exceed \$23,341.60 Annually	Student Curriculum	To provide lessons to enhance ecological literacy by designing, building, and maintaining six garden beds.	
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	EPHRATA COMMUNITY HOSPITAL	7/1/25-6/30/26	Not to exceed \$30,900.00	Speech and Occupational Therapy for Early Intervention students	To provide speech and occupational therapy for Preschool Early Intervention students.	

Board Month: JUNE
Count: 15

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
7.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	LAMPETER-STRASBURG CAFETERIA	8/1/25-6/30/26	Not to exceed \$20,000.00	Student Nutrition Services	Provide student nutrition services to the Willow Valley Work Immersion Program and Project SEARCH students. \$400.00 monthly administration fee for each-September 2025 through May 2026.	
8.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	LEADER SERVICES	7/1/25-6/30/26	\$23,690.00	IEPWriter Subscription Renewal	To provide a web-based tool, IEP Writer, designed to support special education professionals in creating, managing, and maintaining compliant Individualized Education Programs (IEPs).	
9.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	LITTLE VOICES LLC	7/1/25-6/30/26	Not to exceed \$45,000.00	Speech Therapy for Early Intervention	To provide speech therapy for Preschool Early Intervention students.	
10.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Federal, Local	MANHEIM CENTRAL S D FOOD SERVICES	8/1/25-7/31/26	Not to exceed \$41,040.00	Student Nutrition Services	To provide breakfast and lunch to students enrolled at the Central Education Center, in the Partial Hospitalization Program, and in the Extended School Year Program.	
11.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	MASONIC VILLAGES OF THE GRAND LODGE OF PA	8/1/25-6/30/26	Not to exceed \$20,000.00	Student Nutrition Services	To provide breakfast and lunch to students at the Masonic Villages School-to-Work program.	
12.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Federal, State, Local	NORTHERN LEBANON SCHOOL DISTRICT	8/1/25-6/30/26	Not to exceed \$90,000.00	Student Nutrition Services	To provide student nutrition services for students at the Northern Education Center.	Quotations
13.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	SCHREIBER PEDIATRIC REHAB CENTER	7/1/25-6/30/26	Not to exceed \$58,403.00	Services for Early Intervention students	To provide speech therapy, occupational therapy, and physical therapy services outside of the classroom for Preschool Early Intervention students.	Quotations
14.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	TRANSPERFECT GLOBAL INC	7/1/25-6/30/26	\$20,000.00	Translation services	To provide translation services for all languages except Spanish.	
15.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	EXTERNAL	Federal, State	GRADUATE HOTELS FUND III EAST COAST TRS LLC	11/11/25-11/14/25	\$35,000.00	Special Education Administrators' Conference	To provide overnight accommodations, conference rooms, food, beverages, and AV rental equipment for the 29th Annual Special Education Administrators Conference. Final cost will be based on attendance.	

Board Month: JUNE
Count: 14

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts
Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	ECSES	005 EARLY LEARNERS	State	COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY	7/1/25-6/30/26	\$349,650.00	Pre-K Counts Partnership for 2025-2026 school year	To provide children with the early learning skills and educational support.
2.	ECSES	005 EARLY LEARNERS	State	DIAMOND STREET EARLY CHILD CENTER	7/1/25-6/30/26	\$340,200.00		
3.	ECSES	005 EARLY LEARNERS	State	KOCHENDERFER'S UNITED METHODIST CHURCH	7/1/25-6/30/26	\$359,100.00		
4.	ECSES	005 EARLY LEARNERS	State	LEBANON FAMILY YMCA	7/1/25-6/30/26	\$141,750.00		
5.	ECSES	005 EARLY LEARNERS	State	LEBANON SCHOOL DISTRICT	7/1/25-6/30/26	\$1,323,000.00		
6.	ECSES	005 EARLY LEARNERS	State	NEW HOLLAND EARLY LEARNING CENTER	7/1/25-6/30/26	\$170,100.00		
7.	ECSES	006 EARLY INTERVENTION	Federal	ANNVILLE-CLEONA SCHL DISTRICT	7/1/24-9/30/25	\$1,620.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds to be used to support appropriate services to eligible districts in accordance with Individuals with Disabilities Education Act (IDEA) Section 619 guidelines and directives issued by Office of Child Development and Early Learning.
8.	ECSES	006 EARLY INTERVENTION	Federal	ELIZABETHTOWN AREA SCHOOL DIST	7/1/24-9/30/25	\$3,240.00		
9.	ECSES	006 EARLY INTERVENTION	Federal	HEMPFIELD SCHOOL DISTRICT	7/1/24-6/30/25	\$7,020.00		
10.	ECSES	006 EARLY INTERVENTION	Federal	NORTHERN LEBANON SCHOOL DISTRICT	7/1/24-9/30/25	\$2,340.00		
11.	ECSES	006 EARLY INTERVENTION	Federal	SCHOOL DISTRICT OF LANCASTER	7/1/24-9/30/25	\$20,340.00		
12.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	ANNVILLE-CLEONA SCHL DISTRICT	7/1/24-9/30/25	\$186,566.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds that will be used to support appropriate services to school-age children eligible for services through these funds in accordance with Individuals with Disabilities Education Act (IDEA) guidelines and directives issued by PDE, and provisions to the State IDEA Plan.
13.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	HEMPFIELD SCHOOL DISTRICT	7/1/24-9/30/25	\$1,834,093.00		
14.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	NORTHERN LEBANON SCHOOL DISTRICT	7/1/24-9/30/25	\$497,540.00		

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Irvin, the Board approved Instructional Services/Technology Services Consent Agenda Items A - C:

A. Contracts. (Reference Instructional, Technology and Facilities Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Approval of the following budgets: (Reference Instructional, Technology and Facilities Services Exhibit B)

1. SBU 002 – Community Education

Fiscal Year 2025-26

Proposed Budget: \$5,130,486 Proposed Indirect Revenue: \$303,654

(Purpose: To approve the composite budget for the Community Education Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objectives of this SBU are to provide the knowledge and skills necessary for youth and adult learners to succeed as family members, workers, and citizens, and to improve their quality of life by transitioning, as appropriate, into post-secondary education, training, or employment.)

2. SBU 004 – Teaching and Learning Collaborative

Fiscal Year 2025-26

Proposed Budget: \$2,245,891 Proposed Indirect Revenue: \$120,698

(Purpose: To approve the composite budget for the Teaching and Learning Collaborative Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objective of this SBU is to lead the continuous improvement of learning systems through the innovative application of best-practice solutions.)

3. SBU 007 – Student Services

Fiscal Year 2025-26

Proposed Budget: \$12,229,046 Proposed Indirect Revenue: \$610,161

(Purpose: To approve the composite budget for the Student Services Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objective of this SBU is to provide a variety of supports for students in public and nonpublic schools, offering multiple opportunities for learning through direct instruction, enrichment activities, student competitions, and the appropriate utilization of state and federal funds to support these services.)

4. SBU 016 – Regional Technology Solutions

Fiscal Year 2025-26

Proposed Budget: \$24,278,686 Proposed Indirect Revenue: \$1,106,183

(Purpose: To approve the composite budget for the Regional Technology Solutions Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objective of this SBU is to provide cost-effective quality innovative solutions and services to the education market.)

5. SBU 024 – Educational Technology

Fiscal Year 2025-26

Proposed Budget: \$7,388,041 Proposed Indirect Revenue: \$464,370

(Purpose: To approve the composite budget for the Educational Technology Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objective of this SBU is to lead Educational Technology initiatives and provide innovative and future-focused solutions that support today's learners.)

C. Award Request for Proposal #245-015 – Adobe Reseller Services

(Purpose: To award the Adobe Creative Cloud Reseller Services Request for Proposal #245-015 to Connection). The awarded vendor will provide Adobe Creative Cloud Reseller Services to IU13. The recommendation follows a request for proposal process which resulted in two proposals being submitted. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

Motion Carried: Yes-20, No-0, Absent-2

Instructional, Technology and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	APPLE TRS PITTSBURGH 7137 LLC	9/30/25-10/3/25	Not to exceed \$24,000.00	CC Seminar Lodging/Meals	To provide lodging, meeting space and meals during the annual CC Seminar in Pittsburgh, PA on October 1 - 3, 2025 by AC Hotels Marriott.	
2.	IS	007 STUDENT SERVICES	EXTERNAL	State	PER ARDUA LLC	5/7/25 - 5/8/25	\$16,650.00	Venue for Organ & Tissue Donation Awareness 2025 Spring Conference for Educators	Amendment of C2456485 originally approved 1/15/25. This revision increases the contract amount by \$3,850.00, for a total contract amount not to exceed \$16,650.00. This increase is needed to provide payment for hotel rooms, meeting space, equipment and food and beverage for Organ & Tissue Donation Awareness (OTDA) 2025 Spring Conference for Educators.	
3.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	CAPITAL AREA IU 15	7/1/25-6/30/26	\$4,000,000.00	Capital Area Online Association online vendor courses	Capital Area Online Association will provide online vendor courses & instructional services at consortia discounted rates for LLVS partner district cyber academies.	Sole Source
4.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	FWD MEDIA INC	7/1/25-6/30/30	\$1,200,000.00	BrainPop Combo subscription via the IMS for districts and nonpubs	To provide a PAIU agreement which allows us to purchase BrainPop Combo as an IMS resource for 2025-2030. In addition, this agreement allows us to sell other BrainPop services to our districts and nonpubs at discounted rates as agreed upon at PAIMS. All teachers/students K-8 will receive BrainPop, BrainPop Jr, BrainPop Español/Francais, and BrainPop Educators to utilize the digital media services via the IMS. This 5 year agreement provides deeper discounted pricing.	Sole Source
5.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	ZOOM COMMUNICATIONS INC	7/1/25-6/30/26	\$30,168.00	Zoom Licenses	To provide Zoom licenses for PaTTAN, LLEF, nonpub schools, IU13 departments, and other service organizations.	
6.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL		DE LAGE LANDEN FINANCIAL SERVICES INC (DE LAGE LANDEN FINANCIAL SERVICES, INC)	7/1/25-6/30/30	\$15,540.00	Shipping Software and Equipment for Mailroom	QTrak OnShip Software, Scale, and Label Printer replacement for the IU13 mail room.	

Board Month: JUNE
Count: 8

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

Instructional, Technology and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
7.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL		FRANCOTYP POSTALIA INC	7/1/25-6/30/30	\$20,340.00	Lease of Mail Machine	To provide mail machine equipment and PostBase Pro Equipment Package with on-site equipment repairs, maintenance and support during the lease agreement term of 60 months, and a contract total of \$20,340.00.	
8.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL		SWEET STEVENS KATZ & WILLIAMS LLP	7/1/25-6/30/26	Not to exceed \$18,480.00	Technology legal consortium	To provide for a legal educational technology pool counsel services for the 2025-2026 school year. The counsel will address legal issues regarding technology in education and attorneys will answer legal questions via email; review technology policies, guidelines, forms, and other materials; and provide training. The cost will be split between an anticipated 23 participating school entities and IU13.	

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Woolley, the Board approved Human Resources Services Consent Agenda Item G.

- G. To hire and approve the resolution to elect Dr. Lynette Waller as the Assistant Executive Director for the term of 07/01/2025 – 6/30/2029, and to enter into an agreement covering the terms and conditions of employment for the Assistant Executive Director, at a salary of \$177,000. (Reference Human Resources Services Exhibit D)

Motion Carried: Yes-19, No-0, Absent-2, Abstain-1 (Groff)

On a motion by Mr. Irvin and a second by Mr. Woolley, the Board approved Human Resources Services Consent Agenda Items A-Q, excluding Item G.

As reviewed in Executive Session Item Q should include:

Approval of a stipend for Central Education Center and Northern Education staff to include Hiring/Transfer Incentive for Northern Education Center as reviewed in Executive Session. Staff must work at least 60% of their time at NEC or CEC.

- EA Staff \$8,000.00
- ESPA Staff \$5,000.00
- All New Hires (NEC only) \$2,000.00

- A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Personnel Actions as presented in Human Resources Services Exhibit B.

(Purpose: To approve Resignations, Retirements, Terminations, Furloughs, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- C. Approval of the following budgets: (Reference Human Resources Services Exhibit C)

1. SBU 001 – Administrative and Management Services Fiscal Year 2025-26

Proposed Budget: \$4,279,559 Proposed Indirect Revenue: \$175,725

(Purpose: To approve the composite budget for the Administrative and Management Services Strategic Business Unit which includes the programs as listed on the Program Summary. The primary objective of this SBU is to deliver cost-effective and innovative administrative and management solutions.)

2. SSU 018 – Internal Service Funds for Employee Benefits Fiscal Year 2025-26

Proposed Budget: \$32,369,453 Proposed Indirect Revenue: \$938,446

(Purpose: To approve the composite budget for the Internal Service Funds for Employee Benefits Unit which includes the programs as listed on the Program Summary. The primary objective of this SSU is to provide high-quality benefits to employees in a fiscally responsible way, allowing IU13 to care for human resources while balancing financial resources.)

- D. The following recommended pay rates for IU13 staff who substitute during 2025 Extended School Year:
- IU13 Professionals who substitute as a Professional for ESY – daily rate/\$225, half day rate/\$112.50
 - IU13 INSUP who substitute as a Paraeducator for ESY – daily rate/\$125, half day rate/\$62.50
 - IU13 Professionals who substitute as a Paraeducator for ESY – daily rate/\$125, half day rate/\$62.50
 - IU13 INSUP who hold emergency permits to substitute as a Professional – daily differential of \$30/day
- E. To continue the rate of \$350 per day for Daily Professional Substitutes – IU13 Retired Certificated Professionals for the 2025-2026 School Year.
- F. The continuance of the Daily Substitute Incentives for the 2025-2026 School Year as follows:
- \$200 incentive for working 10 days in one month
 - \$300 incentive for working 20 days in one month
 - Extend the incentive to include ESY 2026 as part of the program for 2025-2026
- H. Approve Salary/Zone/Title adjustments as reviewed with the Board in Executive Session.
- I. To amend Gina Brillhart's Contract as reviewed with the Board in Executive Session.
- J. To amend the life insurance provision of the employment contract for Gina Brillhart and Philip Steinour to match the Act 93 Compensation Plan which was approved July 1, 2024.
- K. The appointment of HIPAA Privacy Contact Person, who is responsible for receiving complaints regarding the LLIU13 Group Health Plan's handling of PHI from Covered Persons, gathering information about the complaint and providing it to the Privacy Official. (Reference Human Resources Services Exhibit E)
- L. Second Reading and Approval of Policy 347 – Transitional Return-to-Work Program. (Reference Human Resources Exhibit F)
- (Purpose: This policy is being revised to update the IU13 procedure. This policy was last updated April 2012.)*
- M. The following IU13 Professional staff have attained tenure:

Aolany Mercado

06/13/2025

Emily Dacko	07/25/2025
Kaloni Doll	08/29/2025
Jessica Goetze	08/22/2025
Hannah Hershey	10/15/2025
Greta Van Arman	08/08/2025
Ashley Neiman	08/08/2025
Morgan Halloway	08/08/2025
Madelyn Hight	08/08/2025
Kaitlyn Piscitelli	08/08/2025
Olivia Citrone	08/08/2025
Jacqueline Morell	08/08/2025
Lauren Nolt	08/08/2025
Kadia Julian	08/28/2025
Brynn Farley	08/08/2025
Anjuli Ponce-Garcia	08/08/2025
Mackenzie Ford	08/14/2025

- N. The following staff will be completing Spring-Summer 2025 internships pending satisfactory review of clearances as required by his/her institution:

Sydney Green	Occupational Therapy Intern	Alvernia University
April Gessouroun	SLP Intern	Emerson College

- O. Personnel Actions as presented in Human Resources Services Exhibit G.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- P. First Reading of revised Policy 806 – Child Abuse. (Reference Human Resources Exhibit H)

(Purpose: To revise the policy to more clearly define requirements and procedures relating to all individuals served by IU13).

- Q. Center-based Stipend for staff working at Central Education Center and Northern Education Center to include the Hiring/Transfer Incentive for Northern Education Center as reviewed in Executive Session.

Motion Carried: Yes-20, No-0, Absent-2

Board Month: JUNE
Count: 8

HUMAN RESOURCES SERVICES

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	CMP SUSQUEHANNA CORP	7/1/25-6/30/26	\$125,000.00	HR recruitment advertising	Provide radio and streaming advertising for HR recruitment purposes for a term effective July 1, 2025 through June 30, 2026, for a total amount not to exceed \$125,000.00.	Sole Source
2.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Local	GENERAL HEALTHCARE RESOURCES LLC	7/1/24-6/30/27	Not to exceed \$1,150,000.00 Annually	Temporary staffing services as secondary vendor for direct services to students through pricing award RFP#234-020	Amendment of C2456150 originally approved 06/26/2025 and amended on 06/11/2024 and 4/16/2025. This revision is to increase the contract by \$150,000.00 for a revised contract total of \$1.150.000.00 for additional staffing needs.	RFP# 234-020
3.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	IHEART COMMUNICATIONS INC	7/1/25-6/30/26	\$125,000.00	HR recruitment advertising	Provide radio and streaming advertising for HR recruitment purposes for a term effective July 1, 2025 through June 30, 2026, for a total amount not to exceed \$125,000.00.	Sole Source
4.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	LEARNING OPPORTUNITIES GROUP	7/1/25-6/30/26	\$250,000.00	Provide staffing support on an as-needed basis	To provide staffing support on an as-needed basis.	Sole Source
5.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	SEVEN MOUNTAINS MEDIA FAMILY LLC	7/1/25-6/30/26	\$25,000.00	HR recruitment and advertising	Provide radio advertising between July 1, 2025 through June 30, 2026, not to exceed \$25,000.00.	
6.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)		MINNESOTA LIFE INSURANCE COMPANY	9/1/22-8/31/28	Not to exceed \$250,000.00 Annually	To provide Life Insurance for IU13 staff and to provide the opportunity for staff to purchase Supplemental Life Insurance, at his/her expense	Amendment of C2126255 originally approved 02/10/2016 and amended 02/14/2018, 01/16/2019, 08/12/2020, 10/14/2020, and 08/11/2021 to provide Life Insurance for IU13 staff and to provide the opportunity for staff to purchase Supplemental Life Insurance, at his/her expense. In addition, the 3rd amendment added part-time, non-bargaining support staff TO the same basic coverage as support staff in the bargaining unit. This revision will update the terms to automatically renew for an amount not to exceed \$250,000 annually.	Sole Source

Board Month: JUNE
Count: 8

HUMAN RESOURCES SERVICES

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
7.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)	Local	NATIONAL UNION FIRE INS CO PITTSBURGH PA	7/1/24-6/30/27	\$61,000.00	Accidental Death & Dismemberment (AD&D) Insurance Premium	Amendment of C2456077 originally approved on 06/26/2024. This revision adds an additional \$36,000.00 for the final two years of the contract and updates the end date of the contract to 06/30/2027 to match the contract documents.	Sole Source
8.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)	Local	NATIONAL VISION ADMINISTRATORS LLC	9/1/19-8/31/27	\$240,333.33	To provide vision benefits to eligible IU13 employees	Amendment of C1900119 originally approved on 8/14/2019 and amended on 06/28/2023. This revision of the contract is to add an additional \$19,000.00 annually to the contract for a new total of \$110,000.00 annually for additional services.	Sole Source

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	DONNA	BIXBY	SUB DAILY PARAPROFESSIONAL		HRS	07/31/2025	RELOCATION
2	LORI	CHAMBERLAIN	EDUCATIONAL CONSULTANT II		PaTTAN	08/08/2025	OTHER EMPLOYMENT
3	ELIZABETH	COLON VEGA	PART-TIME PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	05/22/2025	PERSONAL REASONS
4	LINDA	DEMORA	SUB DAILY PROFESSIONAL		HRS	05/23/2025	PERSONAL REASONS
5	KELLY	GALBRAITH	PROGRAM DIRECTOR		IS	08/08/2025	OTHER EMPLOYMENT
6	SANDRA	GOOD	SEC SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/11/2025	OTHER EMPLOYMENT
7	BRENDA	HEIZMAN	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	06/10/2025	PERSONAL REASONS
8	TAMMY	HOLDSWORTH	SUB DAILY PARAPROFESSIONAL		HRS	05/06/2025	PERSONAL REASONS
9	CATALINA	HOYOS	SUB DAILY PARAPROFESSIONAL		HRS	05/13/2025	PERSONAL REASONS
10	MAKANA	JENNINGS	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	10/03/2025	PERSONAL REASONS
11	STACIE	KOPROWSKI	TEACHER OF VISUALLY IMPAIRED	SENSORY IMPAIRED	ECSES	06/05/2025	RELOCATION
12	KIMBERLY	LEWIS	PROGRAM BOOKKEEPER		BSO	06/30/2025	PERSONAL REASONS
13	JUDITH	LIBHART	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	05/02/2025	PERSONAL REASONS
14	NICOLE	MILLER	TEACHER OF SPECIAL ED FLOATER	AUTISTIC SUPPORT	ECSES	06/05/2025	OTHER EMPLOYMENT
15	SIERRA	MIRON	PARAEDUCATOR	EARLY INTERVENTION	ECSES	06/20/2025	PERSONAL REASONS
16	LAURA	MOYER	HEALTH CARE ASSISTANT	PROF SERVICES MULTIPLE PROGRAM	ECSES	05/14/2025	PERSONAL REASONS
17	KELLY	PARKER	SEC SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	06/30/2025	CHANGE TO EFFECTIVE DATE APPROVED AT MAY BOARD
18	AMANDA	PAVEGLIO	MANAGER- GRANT SERVICES		IS	06/03/2025	OTHER EMPLOYMENT
19	JENNIFER	PEARSON	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	06/05/2025	RELOCATION
20	LISA	PIDCOCK	SUB DAILY PARAPROFESSIONAL		HRS	05/28/2025	PERSONAL REASONS
21	TRAVIS	PIDCOCK	SUB DAILY SCHOOL POLICE OFFICER		HRS	05/29/2025	OTHER EMPLOYMENT
22	KATHLEEN	REIST	SUB DAILY PROFESSIONAL		HRS	05/08/2025	PERSONAL REASONS
23	JONATHON	SANGREY	BEHAVIOR SUPPORT ASSISTANT	PROF SERVICES MULTIPLE PROGRAM	ECSES	05/15/2025	PERSONAL REASONS
24	TALISA	SPENCER-WRIGHT	PROGRAM ASSISTANT	NON-PUBLIC	IS	06/30/2025	PERSONAL REASONS
25	LIZ	WECHTER	SEC SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	06/09/2025	OTHER EMPLOYMENT

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	AMIRA	ABDEL SHAHED	JOB TRAINING SERVICES	JOB TRAINER	ECSES	6/30/2025	ALTERNATE POSITION NOT SECURED BY DEADLINE

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: FURLOUGHS

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	JESSICA	BARNHART POLETTI	SUPERVISOR	ADULT EDUCATION	COMMUNITY EDUCATION	06/30/2025	Community Ed Funding Cuts
2	BETH	BOLL	COMMUNITY ED FACILITATOR	ADULT EDUCATION	COMMUNITY EDUCATION	06/30/2025	Community Ed Funding Cuts
3	THERESA	BRIGHT	CUSTOMER SERVICE REP ATTENDENT		EDO	07/24/2025	Position Eliminated
4	ETHAN	BROWN	COMMUNITY ED INSTRUCTOR	ADULT EDUCATION	COMMUNITY EDUCATION	06/30/2025	Community Ed Funding Cuts
5	MICHAEL	ROHRBACK	COMMUNITY ED INSTRUCTOR	ADULT EDUCATION	COMMUNITY EDUCATION	06/30/2025	Community Ed Funding Cuts
6	KATEE	WODARCZYK	COMMUNITY ED FACILITATOR	ADULT EDUCATION	COMMUNITY EDUCATION	06/30/2025	Community Ed Funding Cuts

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	DOREEN	UNTON	COORDINATOR	JOB TRAINING SERVICES	ECSES	08/08/2025

EARLY RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	ANNE	MANNING	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL		HRS	05/09/2025

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	GIANA	BILLIARD	SUB DAILY PARAPROFESSIONAL		HRS	05/27/2025	\$115.00 /day		185	New - Program Need
2	CALEB	BOWMAN	PART-TIME CAREER PATHWAY INTERN		TS	06/16/2025	\$10.00 /hour		30	Filling Vacancy
3	JAELYN	BRADLEY	SUB DAILY PARAPROFESSIONAL		HRS	06/09/2025	\$115.00 /day		185	New - Program Need
4	JESSICA	BRUNETTO	PART-TIME ESY PROFESSIONAL		ECSES	06/09/2025	\$53.11 /hour			New - Program Need
5	DURRELL	BURNS	PRINCIPAL		ECSES	06/30/2025	\$106,568.00		260	Filling Vacancy
6	SHANNON	CARNEY	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Filling Vacancy
7	ALEXANDRA	CULBERT	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/02/2025	\$18.13 /hour			New - Program Need
8	ALICIA	DESIMONE	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/09/2025	\$18.13 /hour			New - Program Need
9	PAMELA	EGAN	PART-TIME ESY PROFESSIONAL		ECSES	06/02/2025	\$47.41 /hour			New - Program Need
10	CASSANDRA	EMLET	SUB DAILY PARAPROFESSIONAL		HRS	06/09/2025	\$115.00 /day		185	Secondary Assignment
11	ALEXUS	ENGROFF	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/04/2025	\$64,746.00	B/01	190	New - Program Need
12	BRYN	FOX-REICH	HS/EC ASSISTANT FLOATER	HEAD START	ECSES	08/04/2025	\$16.84 /hour	01	188	Filling Vacancy
13	SAMANTHA	FUHRMAN	SUB SEC ASGN PARAPROFESSIONAL		HRS	05/19/2025	\$135.98 /day		185	Secondary Assignment
14	NIAJA	GRIMES	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/09/2025	\$36.06 /hour			New - Program Need
15	MIKIAH	GROFF	PART-TIME CAREER PATHWAY INTERN		TS	06/16/2025	\$10.00 /hour		30	Filling Vacancy
16	AMANDA	HANN	DIRECTOR- INSTRUCTIONAL SVCS		IS	11/24/2025	\$170,000.00		260	Filling Vacancy
17	MEAGAN	HARNISH	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/09/2025	\$18.13 /hour			New - Program Need
18	SETH	HOOVER	PART-TIME CAREER PATHWAY INTERN		TS	06/16/2025	\$10.00 /hour		30	Filling Vacancy
19	MIKAYLA	ILICK	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	06/02/2025	\$70,639.00	M/03	190	Filling Vacancy
20	HEAVEN	IRISH-FYKE	PART-TIME ESY PARAPROFESSIONAL		ECSES	05/27/2025	\$18.13 /hour			New - Program Need
21	MAKAYLA	JEANDELL	PART-TIME ESY PARAPROFESSIONAL		ECSES	05/27/2025	\$18.13 /hour			New - Program Need
22	JENNIFER	JUAREZ	REGIONAL LEAD FOR K-12 CSI		EDO	07/07/2025	\$100,000.00		260	New - Program Need
23	SHELBY	LANCE	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/18/2025	\$25.01 /hour	01	185	Filling Vacancy
24	ALEXIS	LANG	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/09/2025	\$18.13 /hour			New - Program Need
25	ALIVIA	LOERCHER	PART-TIME EARLY CHILDHOOD INSTRUCTOR	HEAD START	ECSES	06/09/2025	\$36.09 /hour			Completing Training Prior to Full Time Role Beginning in August
26	KARA	MARTIN	PROGRAM DIRECTOR	SCHOOL-AGE	ECSES	08/25/2025	\$141,000.00		260	Filling Vacancy
27	KARA	MCCLUNE	PART-TIME ESY PARAPROFESSIONAL		ECSES	06/09/2025	\$18.13 /hour			New - Program Need
28	ERIN	MCELHATTAN	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/04/2025	\$73,978.00	M/04	190	Filling Vacancy
29	KYLE	MCELHATTAN	PARAEDUCATOR	CNTR BASED	ECSES	08/04/2025	\$19.28 /hour	02	185	Filling Vacancy

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

30	NINA	MILOSEVIC	PART-TIME ESY PARAPROFESSIONAL	ECSES	05/19/2025	\$18.13 /hour			New - Program Need
31	DARCI	MUSSELMAN	PART-TIME ESY PARAPROFESSIONAL	ECSES	06/09/2025	\$18.13 /hour			New - Program Need
32	CATHYRIA	QUINONES	SUB DAILY PARAPROFESSIONAL	HRS	06/09/2025	\$115.00 /day		185	New - Program Need
33	BRYNN	RAMSEY	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/04/2025	\$64,746.00	B/01 190	Filling Vacancy
34	SARAH	REITNOUR	PART-TIME ESY PROFESSIONAL	ECSES	05/12/2025	\$56.23 /hour			New - Program Need
35	IZAIAH	RICHARDSON	PART-TIME CAREER PATHWAY INTERN	TS	06/16/2025	\$10.00 /hour		30	Filling Vacancy
36	KENDALL	RIEGLER	PART-TIME ESY PARAPROFESSIONAL	ECSES	06/02/2025	\$18.13 /hour			New - Program Need
37	AARYAN	SHAH	PART-TIME CAREER PATHWAY INTERN	TS	06/16/2025	\$10.00 /hour		30	Filling Vacancy
38	TEAJASHA	TALTON-HAMMOND	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01 185	Filling Vacancy
39	CARMEN	THOMAS-BROWNE	REGIONAL LEAD FOR K-12 CSI	EDO	07/07/2025	\$98,000.00		260	New - Program Need
40	KABY-ANN	TORELLO	SPECIAL EDUC CONSULT BEHAVIOR	AUTISTIC SUPPORT	ECSES	08/04/2025	\$82,643.00	M+15/06 195	Filling Vacancy
41	ALLISON	TWIGG	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	08/18/2025	\$69,826.00	M/01 190	Filling Vacancy
42	AMBER	WEAVER	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	05/19/2025	\$18.13 /hour	01 185	New - Program Need
43	JUDY	YOUNG	HS/EC ASSISTANT	HEAD START	ECSES	08/04/2025	\$18.20 /hour	01 188	Filling Vacancy

Community Education Adjunct Staff Renewals for 2025-2026

44	BETH	BOMBERGER	COMM ED ADJUNCT INSTRUCTOR
45	FRANCES	DI PROSSIMO	COMM ED ADJUNCT INSTRUCTOR
46	NICHOLAS	ENDLICH	COMM ED ADJUNCT INSTRUCTOR
47	AHMADULLAH	FAIZI	ADJUNCT ADVISOR
48	DESIREE	GARCIA	ADJUNCT ADVISOR
49	MARIANNE	HANNA	ADJUNCT ADVISOR
50	JESSICA	HERNANDEZ	COMM ED ADJUNCT INSTRUCTOR
51	MARI	HERNANDEZ-TUTEN	ADJUNCT ADVISOR
52	SUSAN	MAST	COMM ED ADJUNCT INSTRUCTOR
53	MARY	MATIAS	COMM ED ADJUNCT INSTRUCTOR
54	SHELBY	MILLER	COMMUNITY EDUCATION ADJUNCT
55	AMY	MOLINA	COMM ED ADJUNCT INSTRUCTOR
56	JILL	NEUMAN	COMMUNITY EDUCATION ADJUNCT
57	DANIEL	NEUMANN	COMM ED ADJUNCT INSTRUCTOR
58	DEBRA	SMITH	COMMUNITY EDUCATION ADJUNCT
59	HEIDI	TORRENS	COMM ED ADJUNCT INSTRUCTOR
60	KENNETH	TRAVIS	COMMUNITY EDUCATION ADJUNCT
61	ELIZABETH	WORATYLA	COMMUNITY EDUCATION ADJUNCT

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

62 RHONDA	ZIMMERMAN	COMM ED ADJUNCT INSTRUCTOR
63 LORETTA	ZOOK	COMMUNITY EDUCATION ADJUNCT

EXTENDED SCHOOL YEAR RETURNING STAFF EFFECTIVE JUNE 2, 2025 THROUGH JULY 24, 2025:

PROFESSIONALS AND PARAPROFESSIONALS:

64 FELICIA	ABRAMS	Health Care Assistant	\$27.46
65 DEBORAH	ALBRIGHT	Paraeducator	\$18.88
66 EMILY	ALFIERI	Special Education Classroom Teacher	\$54.15
67 JENNIFER	ALWINE	Paraeducator	\$18.13
68 SUSAN	ANDERSON	Health Care Assistant	\$29.46
69 KATHERINE	ANDERTON	Paraeducator	\$18.13
70 MARIA	ARNOLD	Paraeducator	\$18.13
71 MADISON	AUMAN	Paraeducator	\$18.51
72 BROOKE	BACH	Paraeducator	\$18.51
73 KELLY	BARLOW	Physical Therapist	\$66.11
74 PAIGE	BARR	Special Education Classroom Teacher	\$47.41
75 JUDY	BARTELS	Paraeducator	\$23.30
76 ASHLEY	BASS	Paraeducator	\$18.88
77 RENEE	BENDER	Special Education Classroom Teacher	\$66.64
78 KASSANDRA	BENNETT	Speech Therapist	\$52.07
79 KYLEE	BENNETT	Paraeducator	\$18.13
80 BROOKE	BETTENCOURT	BSA	\$23.84
81 GIANA	BILLIARD	Paraeducator	\$18.13
82 MAKAYLA	BILLMAN	Paraeducator	\$18.51
83 RYAN	BIRD	Paraeducator	\$18.13
84 AVERY	BITNER	Paraeducator	\$18.13
85 REBEKAH	BITTS	Paraeducator	\$18.88
86 CAMBRIA	BLEY	Paraeducator	\$18.13
87 KATIE	BREWER	Paraeducator	\$18.51
88 MELISA	BRIGHTBILL	BCBA	\$61.67
89 ARIELLE	BRILL	Paraeducator	\$18.13
90 ABBY	BROWN	Teacher	\$48.61
91 SHERRY	BROWN	Paraeducator	\$18.51
92 TAMIKO	BROWNSTEIN	Paraeducator	\$18.51
93 JAMES	BUCHANAN	Paraeducator	\$18.51
94 GINGER	BUCHER	Paraeducator	\$18.13
95 EMILY	BURRELL	Social Worker	\$61.95
96 BRENDAN	CAREY	Special Education Classroom Teacher	\$49.65
97 LAURA	CARPENTER	Paraeducator	\$18.13
98 KRISTI	CASTILLO	Paraeducator	\$18.13

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: EMPLOYMENT

99	DESTINY	CINTRON	Paraeducator	\$18.13
100	MARILIZ	CINTRON	Paraeducator	\$18.51
101	OLIVIA	CITRONE	Special Education Classroom Teacher	\$50.69
102	SILAS	COLE	Paraeducator	\$18.13
103	BRIANA	COLLINS	Paraeducator	\$18.13
104	CHERI	COUGHLIN	Paraeducator	\$21.88
105	KAYLA	CROYLE	Paraeducator	\$18.88
106	MARIA	DE JESUS ORTIZ	Paraeducator	\$18.13
107	BRITTNAY	DEPERALTA	Paraeducator	\$18.51
108	DIONNE	DESMANGLES	Paraeducator	\$18.13
109	TRACEY	DIFFENDALL	Special Education Classroom Teacher	\$56.23
110	KRISTINE	DOCHTERMAN	Health Care Assistant	\$29.46
111	LAUREN	DOMMEL	Special Education Classroom Teacher	\$52.07
112	SAMANTHA	DONMOYER	Physical Therapist	\$58.83
113	TONYA	DOVE	Paraeducator	\$18.51
114	NOAMI	ECHEVARRIA	Paraeducator	\$18.13
115	KELLY	ERB	Instruction in the Home Teacher	\$68.20
116	TIFFANY	ERB	Paraeducator	\$20.66
117	BRYNN	FARLEY	Special Education Classroom Teacher	\$53.11
118	ALLISON	FARO	Teacher of Speech Correction	\$53.11
119	SANDRA	FASNACHT	Paraeducator	\$18.51
120	EMILY	FIELDS	Paraeducator	\$22.55
121	AMBER	FISCHER	Paraeducator	\$18.13
122	DARLENE	FLETCHER	Paraeducator	\$19.26
123	NICOLE	FORTI	Paraeducator	\$19.26
124	BRANDON	FORTNEY	Paraeducator	\$18.13
125	CARRIE	FREED	Paraeducator	\$18.51
126	ELISIA	FREEMAN	Paraeducator	\$18.88
127	KELLY	GAHRING	Health Care Assistant	\$29.46
128	BETH	GAINER	Special Education Classroom Teacher	\$68.20
129	SHARON	GANZ	Paraeducator	\$18.51
130	JANET	GARCHINSKY	Special Education Classroom Teacher	\$73.39
131	FAITH	GARNER	Special Education Classroom Teacher	\$49.49
132	JESSICA	GOETZE	Paraeducator	\$18.13
133	MILAGRO	GONZALEZ	Paraeducator	\$18.88
134	SARA	GRAYBILL	Paraeducator	\$18.88
135	PENNY	GREENLY	Paraeducator	\$18.13
136	DELIYAH	GRIMES	Paraeducator	\$18.13
137	TRICIA	GUNDRUM	Instruction in the Home Teacher	\$61.44
138	MAEVE	HAINES	Paraeducator	\$18.13

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: EMPLOYMENT

139	MORGAN	HALLOWAY	Social Worker	\$53.11
140	JENNIFER	HARE	Paraeducator	\$18.51
141	ASHLEY	HARLAN	Paraeducator	\$18.51
142	MEGAN	HARNISH-HUAMAN	Special Education Classroom Teacher	\$66.64
143	REBECCA	HAWKES	Special Education Classroom Teacher	\$66.63
144	TABETHA	HEDRICK	Paraeducator	\$18.13
145	JENNIFER	HEINSEY	Paraeducator	\$18.51
146	ELVA	HOOVER	Special Education Classroom Teacher	\$48.45
147	JENELLE	HORNICK	Special Education Classroom Teacher	\$60.40
148	STEPHANIE	HOSSENLOPP	Paraeducator	\$18.13
149	DANIELLE	HOUSER	Paraeducator	\$18.13
150	ABIGAIL	HYLTON	Paraeducator	\$18.88
151	DAVID	HYLTON	Paraeducator	\$22.26
152	PETER	INTOCCIA	Instruction in the Home Teacher	\$56.75
153	MARY	ISAAC	Paraeducator	\$18.51
154	JENNIFER	JINRIGHT	Paraeducator	\$18.13
155	TYSON	JOHNS	Paraeducator	\$18.13
156	VICTORIA	JOHNS	Paraeducator	\$18.13
157	JENNIFER	JOINER	Speech Therapist	\$67.16
158	ISAIAH	JONES	Paraeducator	\$18.13
159	JESSICA	JONES	Paraeducator	\$18.13
160	KADIA	JULIAN	Speech Therapist	\$56.23
161	MICHELLE	KAUFFMAN	Paraeducator	\$19.26
162	AMY	KIRST	Paraeducator	\$20.28
163	KATLYN	KLINE	Special Education Classroom Teacher	\$48.45
164	WENDY	KISSINGER	Paraeducator	\$18.88
165	FELICE	KLINK	Paraeducator	\$18.88
166	ILENE	KOCHEL	Paraeducator	\$18.13
167	SIERRA	KRUEGER	Special Education Classroom Teacher	\$48.45
168	NICOLE	LEFEVER	Special Education Classroom Teacher	\$54.15
169	REBECCA	LEWIS	Special Education Consultant	\$59.07
170	SARA	LIBHART	Paraeducator	\$18.13
171	TAWNI	LIGHT	Paraeducator	\$18.13
172	LAURA	LIPINSKY	Paraeducator	\$18.51
173	SHAUNA	LOWE	Paraeducator	\$18.88
174	BROOKE	LUDWIG	Social Worker	\$66.63
175	REBECCA	LUDWIG	Special Education Classroom Teacher	\$49.49
176	TAMMY	LUDWIG	BCBA	\$54.39
177	LAURA	LYNCH	Teacher of Hearing Impaired	\$62.99
178	KARI	MARTINEZ	Paraeducator	\$18.88

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: EMPLOYMENT

179 ELIZABETH	MASTER	Paraeducator	\$18.51
180 ALLISON	MCANDREW	Speech Therapist	\$52.07
181 JASMINE	MATIAS	Paraeducator	\$18.13
182 MARSHA	MCCULLEY	Paraeducator	\$22.92
183 JENNIFER	MCELHANY	Paraeducator	\$18.51
184 GABRIEL	MCGOUGH	Paraeducator	\$18.13
185 HANNAH	MCKENNON	Paraeducator	\$18.13
186 MELISSA	MCMICHAEL	Special Education Consultant	\$71.03
187 HALEY	MCMULLEN	Special Education Classroom Teacher	\$47.41
188 ALLISON	METTLER	Special Education Classroom Teacher	\$49.49
189 JESSICA	METZLER	BSA	\$23.84
190 CATHY	MICHAELS	Paraeducator	\$18.13
191 JACQUELINE	MORELL	Teacher of Bisually Impaired	\$53.11
192 DANA	MORRIS	Instruction in the Home Teacher	\$66.63
193 SIERRA	MORTIMER	Speech Therapist	\$51.03
194 LAURA	MUSSER	Speech Therapist	\$69.23
195 KAYLA	MOYE	Paraeducator Floater	\$18.13
196 ASHLEY	NEIMAN	Teacher of Hearing Impaired	\$49.49
197 MADALYN	NELSON	Special Education Classroom Teacher	\$47.41
198 DAMARA	NEGRON	Paraeducator	\$18.88
199 STACEY	NICARRY	Special Education Classroom Teacher	\$51.03
200 AMBER	NEWCOMER	Paraeducator	\$18.88
201 KELSEY	OLSEN	Special Education Consultant	\$50.77
202 WYLLA	NOLAN	Paraeducator	\$18.88
203 KELLY	O'NEILL	Paraeducator	\$18.51
204 CARRIE	PALMER	Paraeducator	\$18.88
205 SHARON	PAYNE	Paraeducator	\$19.26
206 ISABELLE	PEACHEY	Paraeducator	\$18.13
207 BETTY-JANE	PFLUM	Paraeducator	\$18.13
208 NATASHA	PICKETT	Special Education Classroom Teacher	\$47.41
209 GIOVANNI	RAMIREZ	BSA	\$23.84
210 EMILY	REAM	Paraeducator	\$18.51
211 HUNTER	REIGERT	Paraeducator	\$18.13
212 TIMOTHY	ROBINSON	BSA	\$23.84
213 MEGAN	ROHRER	Special Education Classroom Teacher	\$47.41
214 Nanci	ROSENSTEEL	Paraeducator	\$18.13
215 ARYANNA	ROSS	Paraeducator	\$18.13
216 AMY	ROTH	Social Worker	\$72.35
217 EMMA	RULLI	Speech Therapist	\$51.03
218 TINA	SANCHEZ	Paraeducator	\$19.26

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: EMPLOYMENT

219 BRIANNA	SANGIAMO	Paraeducator	\$18.13
220 DENISE	SCHOPPNER	Paraeducator Floater	\$18.13
221 DAVID	SCHREFFLER	Paraeducator	\$18.13
222 SAGE	SCHREFFLER	Paraeducator	\$21.88
223 MONETTE	SHEAFFER	Paraeducator	\$18.88
224 MORGAN	SHIMER	Interpreter	\$33.86
225 KELSEY	SHOWERS	Teacher of Visually Impaired	\$57.79
226 ERIN	SMITH	Special Education Classroom Teacher	\$58.31
227 DANA	SPANG	Paraeducator	\$18.51
228 LAUREN	SPRAGUE	Speech Therapist	\$51.03
229 CARRIE	STANNARD	Paraeducator	\$21.88
230 CHRISTOPHER	STEFFY	Paraeducator	\$18.13
231 THOMAS	STEM	Paraeducator Floater	\$18.13
232 JENNIFER	STETLER	Special Education Consultant	\$68.96
233 ANGELA	STOUDT	BSA	\$23.84
234 MADISON	SWARTZLANDER	Special Education Classroom Teacher	\$48.45
235 JULIE	SWEIGART	Special Education Classroom Teacher	\$52.07
236 WARREN	SYKES	Paraeducator	\$23.68
237 SHELLEY	TOY	Paraeducator Floater	\$18.88
238 JENNIFER	VOSHELL	Special Education Classroom Teacher	\$48.61
239 MELISSA	WALSH	BCBA	\$72.59
240 AMBER	WEAVER	Paraeducator Floater	\$18.13
241 MALLORY	WEBER	BCBA	\$61.67
242 KAREN	WEBER-ZUG	Paraeducator	\$20.66
243 ELIZABETH	WEIDNER	Special Education Classroom Teacher	\$74.43
244 EMILY	WEIDNER	Paraeducator	\$18.13
245 ERIN	WEIDNER	Occupational Therapist	\$64.55
246 BROOKE	WEISS	Paraeducator	\$18.13
247 KRISTEN	WENRICH	Special Education Classroom Teacher	\$47.41
248 JACOB	WHITFIELD	Special Education Classroom Teacher	\$49.65
249 KELLY	WIGGINS	Paraeducator	\$22.55
250 SHELBY	WOOD	Special Education Classroom Teacher	\$53.11
251 PAMELA	WUNDERLICH	Instruction in the Home Teacher	\$70.79
252 KAITLYN	YOST-MERRILL	Paraeducator	\$18.13
253 SAMANTHA	YOUNG	Special Education Classroom Teacher	\$52.07
254 CONNOR	YOURKAVITCH	Teacher of Visually Impaired	\$52.07
255 COURTNEY	ZOOK	Special Education Classroom Teacher	\$59.35

SUBSTITUTES:

256 CHRISTINE	BOONE
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HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

257 NICOLE	BROWN
258 OLIVIA	CANFIELD
259 OLIVIA	COX
260 SHAHNAZ	DANESHVAR
261 JOAN	EMS-BRUMBACH
262 DONNA	FORNEY
263 BRIDGET	GOODRICH
264 MEGAN	HANDSHEW
265 ALIYAH	HNASKO
266 MARY	HUGHES
267 LISA	INGAGLIO
268 JULIE-ANNA	JOHNSON
269 MICHELLE	KIRK
270 TARA	LESHER
271 SUSAN	LONGLEY
272 MELISSA	MARKLEY
273 KAYLA	MOYE
274 WHITNEY	PACKARD
275 ADELEH	REDJAE
276 CHRISTINA	SMOKER
277 IAN	STOECKL
278 SHELLEY	TOY
279 GRETA	VAN ARMAN
280 LARA	WELK
281 AMANDA	WELSH
282 ANDREW	YEAGER

CAMP INSPIRATION STAFF EFFECTIVE JULY 27, 2025 THROUGH JULY 31, 2025

283 Delaney	Bennett
284 Makayla	Billman
285 Nicole	Brown
286 Sherry	Brown
287 Cheri	Coughlin
288 Gwendalyn	Degler
289 Tracey	Diffendall
290 Andrea	Fellin
291 Brooke	Frederick
292 Faith	Garner
293 Amanda	Groff
294 Jennifer	Heinsey

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

295 Wendy	Kissinger
296 Tara	Leshner
297 Courtney	Martin
298 Jasmine	Matias
299 Christin	Morris
300 Wylla	Nolan
301 Lauren	Nolt
302 Erica	Peterson
303 Emily	Ream
304 Keiko	Schober
305 Madison	Swartzlander
306 Kristina	Van Harskamp
307 Jennifer	Voshell
308 Carmen	West
309 Brianna	Witman

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	APRIL	AURENTZ	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	05/12/2025	\$115.00 /day		185	Employee Request
2	KIRSTEN	BARLEY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.65 /hour	03	185	Filling Vacancy
3	BROOKE	BETTENCOURT	SUB DAILY PROFESSIONAL and PARA		HRS	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	08/19/2025	\$18.90 /hour	01	185	Filling Vacancy
4	TRINITY	BLIZZARD	PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/23/2025	\$115.00 /day		185	Employee Request
5	LAWRENCE	BOPP	SEC SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	ASSISTANT PRINCIPAL		ECSES	07/01/2025	\$98,000.00		260	New - Program Need
6	TAMIKO	BROWNSTEIN	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/09/2025	\$115.00 /day		185	Employee Request
7	LAURA	CARPENTER	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	05/09/2025	\$18.90 /hour	01	185	Filling Vacancy
8	KATHRYN	CORNISH	PARAEDUCATOR FLOATER - EI	EARLY INTERVENTION	ECSES	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	06/03/2025	\$18.13 /hour	01	111	Filling Vacancy
9	REBECCA	GINGRICH	ENROLLMENT LIAISON/FAMILY SERVICE WORKER	HEAD START	ECSES	FAMILY SERVICE WORKER	HEAD START	ECSES	08/04/2025	\$30.36 /hour		185	Filling Vacancy
10	SARAH	HOBSON	PSYCHOLOGIST			LIGHT DUTY			05/28/2025	\$437.31 /day			Not To Exceed 90 Calendar Days
11	ELIZABETH	JACOBS	JOB TRAINER	JOB TRAINING SERVICES	ECSES	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	08/12/2025	\$66,601.00	B+15/01	190	Filling Vacancy
12	LESLIE	KRUEL	ADMINISTRATIVE ASSISTANT	BUSINESS SERVICES	BS	EXECUTIVE ASSISTANT	BUSINESS SERVICES	BSO	07/01/2025	\$68,279.00	17	260	Realignment due to increased responsibilities and program need
13	DEBORAH	MONAGHAN	SUB DAILY PARAPROFESSIONAL		HRS	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/04/2025	\$19.28 /hour	02	185	Filling Vacancy
14	ISABELLE	PEACHEY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.28 /hour	02	185	Filling Vacancy
15	SARAH	REITNOUR	PART-TIME ESY PROFESSIONAL		ECSES	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	08/11/2025	\$76,746.00	M/06	190	New - Program Need
16	YOLANDA	RODRIGUEZ	HS/EC ASSISTANT FLOATER	HEAD START	IS	HS/EC ASSISTANT	HEAD START	ECSES	08/04/2025	\$18.20 /hour	01	188	Filling Vacancy

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

17	CHANDA	TELLEEN	ASSOCIATE PROGRAM DIRECTOR	TRAINING	ECSES	SUPERVISOR	TRAINING & CONSULTING	ECSES	07/01/2025	\$119,000.00	260	Voluntary Demotion Based on Program Need
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CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	ALIVIA	LOERCHER	PART-TIME HEAD START EARLY CHILDHOOD INSTRUCTOR		IS	HS/EC INSTRUCTOR	HEAD START	ECSES	08/04/2025	\$36.09 /hour	01	198	New - Program Need
2	ALEXIS	MCCONNELL	COORDINATOR	ADMIN MULTIPLE PROGRAMS	IS	COORDINATOR	ADMIN MULTIPLE PROGRAMS	IS	07/01/2025	\$68,366.00		260	Realignment due to increased responsibilities and program need
3	AMANDA	TRIESKEY	HS/EC INSTRUCTOR	HEAD START	IS	HS/EC INSTRUCTOR FLOATER	HEAD START	ECSES	08/04/2025	\$36.09 /hour	01	198	New - Program Need
4	CHRISTINE	WEBSTER	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	05/05/2025	\$18.88 /hour		185	Decrease in Hours

POSITION, STAHUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00012593				8HR HR SVCS, NON-INSTRUCTIONAL	05/05/2025	PSERS Special Sick Leave
2	00010770				SES, SPECIAL EDUC SERVICES	05/23/2025	Requesting unpaid, non-FMLA leave of absence for 89.5 calendar days
3	00012327				SES, SPECIAL EDUC SERVICES	04/29/2025	Requesting an unpaid non-FMLA leave of absence for 29 calendar days
4	00013395				SES- EARLY INTERVENTION	02/19/2025	Requesting an unpaid non-FMLA leave of absence for an additional 82 calendar days
5	00013513				SES, SPECIAL EDUC SERVICES	05/12/2025	Requesting unpaid, non-FMLA leave for an additional 101 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	EMILY	ALFIERI	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES		OTHER EMPLOYMENT

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	DANIELLE	BLOSS	OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES	07/14/2025	\$69,826.00	M/01	190	Filling Vacancy
2	CASEY	BRENNER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/04/2025	\$19.28 /hour	02	185	Requested by Palmyra SD
3	HANNAH	FUENTES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Filling Vacancy
4	JENNIFER	MARTIN	CERTIFIED SCHOOL NURSE	PROF SERVICES MULTIPLE PROGRAM	ECSES	08/04/2025	\$85,506.00	B/16	190	Filling Vacancy
5	JULIE	VANDERHOFF	HEALTH CARE ASSISTANT FLOATER	PROF SERVICES MULTIPLE PROGRAM	ECSES	08/04/2025	\$29.06 /hour	06	205	Filling Vacancy

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	JESSICA	WERNER	PART-TIME PARAEDUCATOR 1:1	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/02/2025	\$115.00 /day		185	Employee Request

PRIOR BUSINESS

Mr. Stem presented the 2025-26 IU13 Board Meeting Calendar for Second Reading and Approval. On a motion by Mr. Buckwalter and a second by Mr. Merris, the 2025-26 IU13 Board Meeting Calendar was approved.

Motion Carried: Yes-20, No-0, Absent-2

NEW BUSINESS

Mr. Stem presented the 2025 IU13 Board Election Results, noting that all members on the ballot were re-elected.

Mr. Buckwalter presented a report on the IU13 Board Officer Nominating Committee. On behalf of the Committee, he presented the current officers as the slate of candidates to be re-elected.

Mr. Okonak called for closing of nominations. On a motion by Mr. Okonak and a second by Mrs. Dieffenbach, nominations were closed.

Motion Carried: Yes-20, No-0, Absent-2

On a motion by Mr. Buckwalter and a second by Mr. Fisher, the following officers were elected for 2025-26, from July 1, 2025, to June 30, 2026:

- President: Dr. Joseph Fullerton
- Vice President: Mrs. Melissa Herr

Motion Carried: Yes-20, No-0, Absent-2

On a motion by Mr. Buckwalter and a second by Mrs. Herr, the following officers were elected for 2025-26, from July 1, 2025, to June 30, 2026:

- Treasurer: Mr. Ron Melleby
- Secretary: Mrs. Gina Brillhart

Motion Carried: Yes-20, No-0, Absent-2

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update. Discussion regarding the progress on the state budget, House Bills and Teacher Certifications.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report highlighting:

- Student Award Winners in the Materials Handling and Logistics Program.
- Various accomplishments in Job Training Services.

- IDT and CEC Students donate to Middle Creek Wildlife Center.
- IU13 employee Keith Royer, selected as Regional CoSN AI Trainer.
- Highlighted the successful IU13 Education Conference held at Conestoga Valley School District.

BOARD COMMENTS

Mrs. Dieffenbach shared a board favor from Crafts by Williams, a mini business in Cornwall Lebanon School District.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned by Dr. Fullerton at 8:52 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary