

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
AUGUST 13, 2025**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at the Lebanon IU13 (One Cumberland Street, Lebanon, PA 17042) with a virtual option available, was called to order at 7:55 PM by Dr. Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Dr. Kathleen Blouch, Annville Cleona
Brett Buckwalter, Cocalico
Lester Putt, Columbia Borough
Idette Groff, Conestoga Valley
Susan Dieffenbach, Cornwall-Lebanon
Paul Irvin, Eastern Lancaster County
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Charles Merris Jr., Hempfield
Melissa Herr, Lampeter-Strasburg
JoAnn Hentz, Manheim Township
Staci Murray, Northern Lebanon
Jill Martin, Palmyra Area
Dr. Joseph Fullerton, Penn Manor
Craig Chubb, Solanco
Daniel Woolley, Warwick

Absent:

Ronald Melleby, Donegal
Luis Morales, Lancaster
Robert Okonak, Lebanon
Amy Beachy, Manheim Central
Michael Fisher, Pequea Valley

Staff Present:

Matthew Stem, Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Timothy Laubach, Director, Technology Services

Dr. Lynette Waller, Program Director, Executive Director Office
Dr. Angela Kirby-Wehr, Director of PaTTAN
Sherry Zubeck, Director, Early Childhood and Special Education Services
Dr. Peggy Anastasio, Director, Early Childhood and Special Education Services
Dana Blair, Program Director, Early Childhood and Special Education Services
Dr. Christine Burton, Interim Director, Instructional Services
Jeremy Sweigart, Director, Early Childhood and Special Education Services
Officer Robinson, Human Resources Services
Leslie Kruel, Executive Assistant, Business Services
Shannan Guthrie, Program Director, Executive Director Office
Noel Johns, Program Director, Human Resources Services
Dr. Titina Brown, Supervisor, Early Childhood and Special Education Services
Ken Zimmerman, Associate Program Director, Instructional Services

Guests:

None

MOMENT OF SILENCE

Members of the Board observed a moment of silence for an IU13 employee who recently passed.

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Item J.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Buckwalter and a second by Mrs. Herr, the meeting agenda was approved as presented.

Motion Carried: Yes-17, No-0, Absent-5

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

APPROVAL OF JUNE 25, 2025 BOARD MINUTES

On a motion by Mrs. Dieffenbach and a second by Mr. Ondrusek, the minutes of the June 25, 2025, Board meeting were approved as presented.

Motion carried: Yes-17, No-0, Absent-5

TREASURER'S REPORT

Mr. Ondrusek presented the Treasurer's Report. On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Treasurer's Report, including the following, was approved for the period ending June 30, 2025:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Cash Reconciliation (School-to-Work and Special Education Activity Funds)
- D. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- E. 2025-26 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- F. Check Register in the amount of \$25,522,917.23

Motion Carried: Yes-17, No-0, Absent-5

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

None.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Board approved Business Services Consent Agenda Items A-C:

- A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Purchase Orders over \$10,000. (Reference Business Services Exhibit B)

(Purpose: To approve purchase orders over \$10,000 for all departments.)

- C. Updated Provider List for the IU13 Leadership Coaching Program to include one additional Coaching Program, Hart Coaching and Consulting LLC. Services will be invoiced and provided at rates not to exceed \$350 per session. (Reference Business Services Exhibit C)

(Purpose: To provide executive and leadership coaching opportunities for senior leaders as part of the work supporting the focus area of "Developing Leaders.")

Motion Carried: Yes-17, No-0, Absent-5

BUSINESS SERVICES
Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	(Business) EDO	021 STATEWIDE PROJECTS	PROFESSIONAL	Federal	ALLEGHENY INTERMEDIATE UNIT 3	8/1/25-6/30/26	Not to Exceed \$60,000.00	Mathematics Networked Improvement Community (NIC) for Comprehensive Support & Improvement (CSI) Schools	Vendor will develop and deliver 16 synchronous 2.5-hour sessions each focused on a high-leverage practice designed to enhance strong Tier I instruction.	Sole Source
2.	(Business) EDO	021 STATEWIDE PROJECTS	PROFESSIONAL	Federal	UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL	9/1/25-6/30/26	Not to Exceed \$79,942.00	Capacity building for PA's School Improvement system	To provide training and consultation support to ensure effective team functioning and depth of competencies and skills in implementing science methods and tools, ongoing coaching and consultation support for coordinators and coaches as they deliver training and technical assistance to school districts and schools, and variety of other supports relating to implementation science.	Quotations
3.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	INTERNATIONAL INSTITUTE FOR RESTORATIVE PRACTICES	7/1/25-6/30/26	Not to exceed \$40,325.00	Professional Development	To provide Restorative Practices "Train the Trainer" sessions over a three day period for up to 30 staff members at PaTTAN Central in Harrisburg.	

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Hentz, the Board approved Early Childhood and Special Education Services Consent Agenda Item A:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-17, No-0, Absent-5

Mrs. Groff shared an update on returning staff retention and celebrating all staff returning for the new school year. She also shared an update on open positions and a reminder of the Community Yard Sale being held on September 20 at the Burle location.

ECSES Contracts

No.	Dept.	SBU/SSU	Contract	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	CORNWALL LEBANON SCH CAFETERIA	7/1/25-6/30/26	Not to exceed \$17,388.00	Food services for Cornwall Lebanon Head Start class - Adult	To provide adult meals per Head Start Performance Standards	
2.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	CORNWALL LEBANON SCH CAFETERIA	7/1/25-6/30/26	Not to exceed \$61,560.00	Food services for Cornwall Lebanon Head Start Class - Students	To provide student meals per Head Start Performance Standards.	Sole Source
3.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	EASTERN LEBANON COUNTY SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$22,545.00	Food services for ELCO Head Start class - Student	To provide student meals per Head Start Performance Standards.	
4.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	ESSENTIAL ELEMENTS LLC	7/1/25-6/30/26	Not to exceed \$12,200.00	Head Start classroom observation for the 2025-2026 school year	To provide observation and training to 14 Head Start classrooms, including reporting and tools to design services and training to meet specific needs, ensuring that the program is compliant with all regulations.	
5.	ECSES	005 EARLY LEARNERS	EXTERNAL	Federal	NORTHERN LEBANON SCHOOL DISTRICT	7/1/25-6/30/26	Not to exceed \$22,059.00	Food service for Head Start Classroom - Students	To provide students meals per Head Start Performance Standards.	
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	EVERYDAY SPEECH LLC	9/29/25-9/29/26	\$28,799.52	Digital curriculum for special education	To provide 80 individual licenses for use by special education teachers for a comprehensive, no-prep digital curriculum to teach social, emotional, and communication skills to PK-12 students of diverse abilities.	

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
1.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$372,936.83	Special Education Services - IU13 District Consortium	To provide special education services to eligible school-age children attending classrooms in Lancaster County at the request of member school districts. The services will be billed per the projected worksheet under a consortium model of pooled resources and shared risk. A full reconciliation of actual costs will be completed at the end of the year.
2.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$4,012,352.40		
3.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$1,172,312.09		
4.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$1,748,507.97		
5.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$2,848,984.70		
6.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	DONEGAL SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$4,709,137.30		
7.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$704,446.87		
8.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$1,288,934.90		
9.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$2,167,911.05		
10.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$2,803,697.05		

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
11.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$6,624,664.67		
12.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$1,403,576.19		
13.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$2,136,463.52		
14.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	WARWICK SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$1,626,104.00		
15.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$261,022.47	Special Education Services - Lebanon Consortium	To provide special education services to eligible school-age children attending classrooms in Lebanon County at the request of member school districts.
16.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$1,236,605.29		
17.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$410,084.12		
18.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$944,797.80		
19.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$28,620.00	Special Education Services – Itinerant Occupational and Physical Therapy	To furnish occupational/physical therapists to provide evaluation/consultation/treatment services as requested by the school district. The services will be billed at the rate of \$159.00/hour. The rate applies but is not limited to on-site evaluation/consultation/treatment time, offsite follow-up documentation/consultation time, and
20.	ECSES	012 ITINERANT SOLUTIONS	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$59,625.00		
21.	ECSES	012 ITINERANT SOLUTIONS	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$15,105.00		
22.	ECSES	012 ITINERANT SOLUTIONS	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$55,650.00		
23.	ECSES	012 ITINERANT SOLUTIONS	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$238,500.00		

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
24.	ECSES	012 ITINERANT SOLUTIONS	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$60,420.00		travel time between schools.
25.	ECSES	012 ITINERANT SOLUTIONS	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$302,100.00		
26.	ECSES	012 ITINERANT SOLUTIONS	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$286,200.00		
27.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$39,750.00		
28.	ECSES	012 ITINERANT SOLUTIONS	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$43,725.00		
29.	ECSES	012 ITINERANT SOLUTIONS	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$87,450.00		
30.	ECSES	012 ITINERANT SOLUTIONS	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$25,440.00		
31.	ECSES	012 ITINERANT SOLUTIONS	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$95,400.00		
32.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$77,700.00	Special Education Services - Job Training	To furnish Job Trainers to coordinate and monitor the student job training needs as requested by the school district.
33.	ECSES	012 ITINERANT SOLUTIONS	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$155,400.00		
34.	ECSES	012 ITINERANT SOLUTIONS	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$77,700.00		
35.	ECSES	012 ITINERANT SOLUTIONS	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$155,400.00		
36.	ECSES	012 ITINERANT SOLUTIONS	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$233,100.00		
37.	ECSES	012 ITINERANT SOLUTIONS	DONEGAL SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$77,700.00		
38.	ECSES	012 ITINERANT SOLUTIONS	EASTERN LANCASTER COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$233,100.00		
39.	ECSES	012 ITINERANT SOLUTIONS	EPHRATA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$77,700.00		
40.	ECSES	012 ITINERANT SOLUTIONS	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$139,860.00		
41.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$155,400.00		
42.	ECSES	012 ITINERANT SOLUTIONS	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$77,700.00		

ECSES Contracts
Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
43.	ECSES	012 ITINERANT SOLUTIONS	PEQUEA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$15,540.00		
44.	ECSES	012 ITINERANT SOLUTIONS	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$155,400.00		
45.	ECSES	012 ITINERANT SOLUTIONS	WARWICK SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$77,700.00		
46.	ECSES	012 ITINERANT SOLUTIONS	ANNVILLE-CLEONA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$42,390.00	Special Education Services - Speech and Language Itinerant Services	To furnish speech and language therapists to provide evaluation/consultation/treatment services as requested by the school district. The services will be billed at the rate of \$157.00/hour. The rate applies but is not limited to on-site evaluation/consultation/treatment time, offsite follow-up documentation/consultation time, and travel time between schools.
47.	ECSES	012 ITINERANT SOLUTIONS	COCALICO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$62,800.00		
48.	ECSES	012 ITINERANT SOLUTIONS	COLUMBIA BOROUGH SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$27,475.00		
49.	ECSES	012 ITINERANT SOLUTIONS	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$72,220.00		
50.	ECSES	012 ITINERANT SOLUTIONS	CORNWALL LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$235,500.00		
51.	ECSES	012 ITINERANT SOLUTIONS	EASTERN LEBANON COUNTY SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/06	\$36,110.00		
52.	ECSES	012 ITINERANT SOLUTIONS	LAMPETER-STRASBURG SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$62,800.00		
53.	ECSES	012 ITINERANT SOLUTIONS	LEBANON SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$172,700.00		
54.	ECSES	012 ITINERANT SOLUTIONS	MANHEIM TOWNSHIP SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$43,175.00		
55.	ECSES	012 ITINERANT SOLUTIONS	PALMYRA AREA SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$66,725.00		
56.	ECSES	012 ITINERANT SOLUTIONS	PENN MANOR SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$188,400.00		
57.	ECSES	012 ITINERANT SOLUTIONS	SOLANCO SCHOOL DISTRICT	Customer/Revenue	7/1/25-6/30/26	\$169,560.00		

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

On a motion by Mr. Buckwalter and a second by Mr. Merris, the Board approved Instructional, Technology and Facilities Services Consent Agenda Item A:

A. Contracts. (Reference Instructional, Technology and Facilities Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-17, No-0, Absent-5

Mr. Buckwalter added that a new policy regarding AI will be brought to board in September.

IS and TS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	GENIUS SIS LLC	7/1/25-6/30/26	\$200,000.00	LLVS purchase of online education products and services from Genius SIS	Contract for Lancaster-Lebanon Virtual Solution's purchase of online education products and services from Genius SIS.	Sole Source
2.	IS	024 EDUCATIONAL TECHNOLOGY	PROFESSIONAL	Local	ITEEA	7/1/25-6/30/26	\$92,490.00	Learning workshops and meetings	To provide collaboration with STEM CTL to deliver six (6) professional learning workshops and nine (9) online refresher meetings as described on page one (1), including coordinating logistics for on-site professional learning workshops across PA Intermediate Units for EbD.	Sole Source
3.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	NOTABLE INC	7/1/25-6/30/26	\$200,000.00	Kami Pro Consortium Pricing & Professional Development	To provide consortium pricing for Kami Pro license and professional development to our member districts, and nonpublic schools for the 2025-2026 school year.	Sole Source
4.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	OVERDRIVE INC	7/1/25-6/30/30	\$175,000.00	SORA eBooks/audiobooks	To provide Sora eBooks and AudioBooks for IU13 22 member school districts via the IMS as agreed upon via districts. This service provides titles for checkout as a lending library for all educators and students K12 in our 22 districts. Our districts' current Sora usage has been growing and helping to meet the need of checking out electronic titles.	Sole Source
5.	IS	024 EDUCATIONAL TECHNOLOGY	EXTERNAL	Local	SCHOOLSPLP	7/1/25-6/30/26	\$600,000.00	Online Education Products and Services	To provide Lancaster-Lebanon Virtual Solution's partnering districts online education products and services from SchoolsPLP for partner districts.	Sole Source

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mrs. Murray, the Board approved Human Resources Services Consent Agenda Items A-I and Addendum Item J.

- A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Personnel Actions as presented in Human Resources Services Exhibit B.

(Purpose: To approve Resignations, Retirements, Terminations, Furloughs, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- C. A 3.25% salary increase for Community Education staff members for the 2025-2026 School Year.

- D. A Memorandum of Agreement to create a new position titled ESPA-PROF EC/SES Intern. (Reference Human Resources Services Exhibit C)

- E. Second Reading and Approval of Policy 806 – Child Abuse. (Reference Human Resources Services Exhibit D)

(Purpose: To revise the policy to more clearly define requirements and procedures relating to all individuals served by IU13).

- F. To retain McNees Wallace & Nurick LLC, as special conflicts counsel per Engagement Agreement, at a rate of \$485/hour, effective July 1, 2025, through June 30, 2026.

- G. To retain Cipriani & Werner, PC, as special counsel for personnel and benefit plan matters, at a rate of \$200/hour for Partners/Associates and \$115/hour for Paralegals, effective July 1, 2025, through June 30, 2026.

- H. To retain Fox Rothschild LLP as Solicitor for the Lancaster-Lebanon Intermediate Unit 13, at a base hourly rate of \$200/hour, effective July 1, 2025 through June 30, 2026.

- I. The following is a list of existing Affiliation Agreements between the IU13 and universities for student intern placements for 2025-2026:

Alvernia University - Occupational Therapy, Physical Therapy, Student Teaching
Arcadia University- Physical Therapy
Central Penn College- Occupational Therapy
College of our Lady of the Elms- Speech Language Pathology
Commonwealth University- ASL Interpreter
Drexel University - Student Teaching

Eastern University- Student Teaching
 Elizabethtown College- Occupational Therapy
 High Point University- Physical Therapy
 Kutztown University- Social Work, Student Teaching
 Lancaster Bible College- School Counselor
 Lebanon Valley College - Speech Language Pathology, Student Teaching, Clinical Mental Health Counselor
 Liberty University- School Counselor, Student Teaching
 Loyola University- Speech Language Pathology
 Messiah College- Physical Therapy, Occupational Therapy
 Misericordia University- Occupational Therapy
 Moravian College- Speech Language Pathology
 New York University- Steinhardt School of Culture, Education and Human Development- Speech Language Pathology
 Penn State University- Occupational Therapy Assistant (COTA), Speech Language Pathology
 Penn West University- Social Work, Speech Language Pathology
 Philadelphia College of Osteopathic Medicine- School Psychology
 Sacred Heart University- Occupational Therapy
 Saint Joseph's University- Student Teaching
 Salus University- Occupational Therapy, Student Teaching
 Temple University- Social Work
 University of Dayton- Behavior Analyst
 University of Pennsylvania- School Counselor
 University of the Sciences- Occupational Therapy
 West Chester University - Speech Language Pathology
 Western Governors' University- Student Teaching
 Widener University- Speech Language Pathology, Occupational Therapy, Physical Therapy, Social Work, School Counselor
 Wilkes University- Student Teaching

J. Personnel Actions as presented in Human Resources Services Exhibit E.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-17, No-0, Absent-5

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	Local	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC (GREENWICH INSURANCE COMPANY)	7/1/25-7/1/26	\$8,778.48	Excess Law Enforcement Liability Renewal	To provide excess liability coverage, in addition to the Law Enforcement Liability policy, that provides coverage against bodily injury, personal injury, or property damage caused by a wrongful act committed by or on the behalf of a public entity while conducting law enforcement activities or operations.	
2.	HRS	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	Local	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC (GREENWICH INSURANCE COMPANY)	7/1/25-7/1/26	\$10,452.04	Law Enforcement Liability Renewal	To provide Law Enforcement Liability that provides coverage against bodily injury, personal injury, or property damage caused by a wrongful act committed by or on the behalf of a public entity while conducting law enforcement activities or operations.	
3.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Local	GUIDING CONSULTANTS GROUP LLC	3/13/25-12/31/25	\$105,000.00	Provide individual staffing service	Amendment of C2456559 originally approved 03/12/25. This revision is to extend services through December 2025 and adds an additional \$60,000.00 for a new contract total of \$106,000.00.	Sole Source
4.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	INSURANCE BUYERS' COUNCIL INC	7/1/26-6/30/29	Not to exceed \$40,000.00 Annually	Risk management and insurance advisory services	To provide risk management and insurance advisory services to Lancaster-Lebanon Intermediate Unit 13.	Sole Source
5.	HRS	018 INT SVC FUNDS-EMP BEN	PROFESSIONAL	Local	MID ATLANTIC BUILDING ASSOC	9/1/25-6/30/26	\$30,000.00	Cleaning for all CareATC medical facilities	To provide cleaning for all CareATC medical facilities.	

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	LEAH	BOWMAN	FAMILY SERVICES WORKER	HEAD START	ECSES	06/27/2025	PERSONAL REASONS
2	KIRA	BRUBAKER	APPRENTICE		PATTAN	08/08/2025	ALTERNATE EMPLOYMENT
3	MEGAN	BRUBAKER	APPRENTICE		PATTAN	08/08/2025	ALTERNATE EMPLOYMENT
4	MICHELLE	CROSBY	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	06/04/2025	ALTERNATE EMPLOYMENT
5	CARLY	DANIELSON	APPRENTICE		PATTAN	08/08/2025	ALTERNATE EMPLOYMENT
6	KRISTIN	DEWEES	SUB DAILY PROFESSIONAL		HRS	06/23/2025	ALTERNATE EMPLOYMENT
7	NICHOLAS	ENDLICH	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	06/23/2025	PERSONAL REASONS
8	ANTHONY	GALATI	JOB TRAINER	JOB TRAINING SERVICES	ECSES	06/06/2025	ALTERNATE EMPLOYMENT
9	DESIREE	GARCIA	ADJUNCT ADVISOR	COMMUNITY EDUCATION	IS	06/27/2025	PERSONAL REASONS
10	NICHOLE	GARNER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	06/05/2025	ALTERNATE EMPLOYMENT
11	ABIGAYLE	GINTER	APPRENTICE		PATTAN	05/15/2025	ALTERNATE EMPLOYMENT
12	JULIE	HORST	PROGRAM ASSISTANT	EARLY INTERVENTION	ECSES	08/18/2025	ALTERNATE EMPLOYMENT
13	STEPHANIE	KING	SEC- MTSS BEHAVIOR	PROF SERVICES MULTIPLE PROGRAM	ECSES	09/18/2025	ALTERNATE EMPLOYMENT
14	EMILY	KLINE	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	07/04/2025	ALTERNATE EMPLOYMENT
15	KEVIN	KUHN	SPECIAL EDUC CONSULT BEHAVIOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/18/2025	ALTERNATE EMPLOYMENT
16	LAWRENCE	LOCKER	SUPERVISOR	JOB TRAINING SERVICES	ECSES	08/29/2025	ALTERNATE EMPLOYMENT
17	ALEXIS	MABLE	PARAEDUCATOR 1:1	DIAGNOSTIC KINDERGARTEN	ECSES	06/03/2025	PERSONAL REASONS
18	ALLIE	MACK	APPRENTICE		PATTAN	08/08/2025	ALTERNATE EMPLOYMENT
19	LAURA	MARTINEZ	PSYCHOLOGIST	AUTISTIC SUPPORT	ECSES	07/31/2025	ALTERNATE EMPLOYMENT
20	KALEY	MICHAEL	APPRENTICE		PATTAN	08/08/2025	ALTERNATE EMPLOYMENT
21	ANNETTE	MORAN	HOME VISITOR FAMILY SERVICE WORKER	EARLY HEAD START	ECSES	06/20/2025	ALTERNATE EMPLOYMENT
22	ALLISON	MOYER	CONSULTANT II		PATTAN	07/21/2025	ALTERNATE EMPLOYMENT
23	DANIELLE	OBER	TEACHER OF SPECIAL EDUCATION	ITINERANT LEARNING SUPPORT	ECSES	05/30/2025	PERSONAL REASONS
24	KAREN	PURDIN	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	07/21/2025	PERSONAL REASONS

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: RESIGNATION

25 TAMI	SNYDER	SUB DAILY- RETIRED CERTIFICATED PROFESSIONAL		HRS	07/09/2025	PERSONAL REASONS
26 THOMAS	STEM	JOB TRAINER	JOB TRAINING SERVICES	ECSES	07/22/2025	PERSONAL REASONS
27 CHAYA	TERRANOVA	ENGAGEMENT/ENROLLMENT SPEC	EARLY HEAD START	ECSES	08/01/2025	ALTERNATE EMPLOYMENT
28 ALLISON	TWIGG	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	08/18/2025	RESCINDED ACCEPTANCE APPROVED AT JUNE 2025 BOARD MEETING
29 BRIAN	UMBEL	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/04/2025	PERSONAL REASONS
30 ROSE	VARGAS	SUB DAILY PARAPROFESSIONAL		HRS	07/28/2025	PERSONAL REASONS

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	KHIN	AYE	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
2	ROSEMARY	BARKER	SUB DAILY PROFESSIONAL and PARA		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
3	AMY	BEASLEY	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
4	ISABELLA	BEILER	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT FOR THE 24-25 SCHOOL YEAR
5	CALEB	BOWMAN	CAREER PATHWAY INTERN		TS	08/06/2025	SUCCESSFUL COMPLETION OF INTERN PROGRAM
6	ASHLEY	BRAUNGARD	SUB DAILY PROFESSIONAL and PARA		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
7	EMILY	BREESE	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT FOR THE 24-25 SCHOOL YEAR
8	DARIANA	BROWN	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT FOR THE 24-25 SCHOOL YEAR
9	AIDAN	BUCKWALTER	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENTS FOR THE 24-25 SCHOOL YEAR
10	CELIA	CARDOZA-HILL	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
11	BENNETT	CASHDOLLAR	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT FOR THE 24-25 SCHOOL YEAR
12	YAHELIS	CASTILLO	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT FOR THE 24-25 SCHOOL YEAR
13	KENISHA	COLMENERO LOPEZ	SUB DAILY PARAPROFESSIONAL		HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

14 LISA	D'AMICO	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
15 FRANCES	DENLINGER	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
16 MARTINEZ	DENNISON	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
17 BARBARA	FERRIERE	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
18 ARIEL	FRATELLO	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
19 KAREN	FRICKE	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT FOR THE 24-25 SCHOOL YEAR
20 KENDALL	FRUCHTL	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
21 CASSANDRA	FURLONG	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
22 PAULA	GARTSIDE	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
23 ELIZABETH	GERLACH	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
24 DULCE	GONZALEZ DE MORONTA	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
25 MIKIAH	GROFF	CAREER PATHWAY INTERN	TS	08/06/2025	SUCCESSFUL COMPLETION OF INTERN PROGRAM

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

26	LEAH	HAWRYLUK	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
27	JENNIFER	HELLER	SUB DAILY PROFESSIONAL AND PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
28	LORI	HENRY	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
29	MACKENZIE	HERNLEY	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
30	TAYLOR	HIBSHMAN	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
31	JESSICA	HILLARD	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
32	LEIGH	HOES	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
33	SETH	HOOVER	CAREER PATHWAY INTERN	TS	08/06/2025	SUCCESSFUL COMPLETION OF INTERN PROGRAM
34	ISAAC	HORST	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
35	SHAUN	KEATH	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
36	NANCY	KINCADE	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

37	MELANIE	KRADY	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
38	KRISTA	KRAUSE	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
39	JACQUELINE	LANZA	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
40	HANNAH	LAUB	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
41	REAGAN	LONGRIDGE	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
42	JULIE	MILLER	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
43	HARRY	MONTGOMERY	SUB DAILY PROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
44	SANDRA	MORRIS	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
45	DEVON	NEE	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
46	ARIELYS	ORTIZ	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
47	CAROL	PALMOSKI	SUB DAILY PROFESSIONAL and PARA	HRS	06/11/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: TERMINATION

48 IZAIHAH	RICHARDSON	CAREER PATHWAY INTERN	TS	08/06/2025	SUCCESSFUL COMPLETION OF INTERN PROGRAM
49 INGRID	ROSARIO GARCIA	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
50 KATELYN	ROTH	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
51 MAYA	SCHREFFLER	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
52 STEPHANIE	SFRISI	SUB DAILY PROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
53 AARYAN	SHAH	CAREER PATHWAY INTERN	TS	08/06/2025	SUCCESSFUL COMPLETION OF INTERN PROGRAM
54 EVAN	SHERRICK	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
55 MELISSA	SPEICHER	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
56 KAREL	STRAIT	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
57 AMY	TAYLOR	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
58 JEELYN	TRRASTVATSATRIAN	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
59 BRANDON	VALVERDE	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: TERMINATION

60	PAMELA	WALKER	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
61	GREGORY	WELSH	SUB DAILY PROFESSIONAL and PARA	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
62	ELISHA	WILLIAMS	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR
63	JANICE	WILLIAMS	SUB DAILY PARAPROFESSIONAL	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: DEATH

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	CHRISTOPHER	DUNCAN	LEAD PAYROLL ASSISTANT		HRS	07/25/2025

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	AMANDA	BEYLER	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/04/2025	\$69,430.00	B+15/03	190	Filling Vacancy
2	CHELSIE	BINKLEY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Requested by Penn Manor SD
3	RYAN	CARR	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	08/11/2025	\$69,921.00	M/01	190	Filling Vacancy
4	ASHLEY	DEMME	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/04/2025	\$67,735.00	B/03	190	Filling Vacancy
5	JOAN	EMS-BRUMBACH	SUB SEC ASGN PROFESSIONAL		HRS	08/11/2025	\$473.61 /day		190	Secondary Assignment
6	MELANIE	FERREIRA	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.28 /hour	02	185	New - Program Need
7	TANYA	GOOD	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	New - Program Need
8	SARAH	HARNER	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	New - Program Need
9	SAMANTHA	HECK	SCHOOL COUNSELOR	NON-PUBLIC	IS	08/04/2025	\$72,020.00	M+15/01	190	Filling Vacancy
10	MADISON	HENRY	TEACHER OF SPECIAL ED FLOATER	MULTIPLE DISABILITIES SUPPORT	ECSES	08/04/2025	\$65,001.00	B/01	190	New - Program Need
11	TODD	HUGHES	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	New - Program Need
12	BREANA	HUYETT	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Requested by Manheim Central SD
13	ANDREW	JOHNSON	SCHOOL COUNSELOR	NON-PUBLIC	IS	08/04/2025	\$83,053.00	M+45/06	190	Filling Vacancy
14	LINDA	KILGORE-HERR	SUBSTITUTE DAILY PARAPROFESSIONAL		HRS	07/01/2025	\$115.00 /day			New - Program Need
15	BETHANY	KYPER	SOCIAL WORKER	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/04/2025	\$69,921.00	M/01	190	Filling Vacancy
16	CHRISTOPHER	LUZON	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Requested by Lebanon SD
17	SHANA	MORROW	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/04/2025	\$19.28 /hour	02	185	Requested by Elizabethtown SD
18	WENDY	MOWERY	SUB DAILY- RETIRED CERTIFICATED PROFESSIONAL		HRS	07/01/2025	\$350.00 /day			New - Program Need
19	LINDSAY	NICKLAS	FAMILY SERVICES WORKER	HEAD START	ECSES	09/08/2025	\$30.36 /hour	01	185	Filling Vacancy

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: EMPLOYMENT

20 ADLAREG	PAGAN ROSADO	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Requested by Hempfield SD
21 MADISON	RAMBLER	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	07/14/2025	\$69,921.00	M/01	190	Filling Vacancy
22 NICHOLAS	REINHOLD	PARAEDUCATOR 1:1	CNTR BASED AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	Requested by Conestoga Valley SD
23 LOIDA	RODRIGUEZ-DAVID	PARAEDUCATOR	SENSORY IMPAIRED	ECSES	08/04/2025	\$18.90 /hour	01	185	Filling Vacancy
24 MONICA	ROSE	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/18/2025	\$25.01 /hour	01	185	Filling Vacancy
25 KELLEY	SLOSS	SUB DAILY- RETIRED CERTIFICATED PROFESSIONAL		HRS	07/01/2025	\$350.00 /day			New - Program Need
26 KENNETH	SMITH	CUSTODIAN		TS	07/21/2025	\$21.44 /hour		260	Filling Vacancy
27 DENISE	TRIST	SUB DAILY PARAPROFESSIONAL		HRS	07/14/2025	\$115.00 /day			New - Program Need
28 MATTIE	VIDUSZYNSKI	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/04/2025	\$18.90 /hour	01	185	New - Program Need

Personal Care Assistants rehired for 2025-2026 for 185 days of service:

29 Deborah	Albright	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
30 Karen	Bankler	Paraeducator 1:1	ECSES	08/25/2025	\$21.43 /hour	07
31 Makayla	Billman	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
32 Sheila	Bolles	Paraeducator 1:1	ECSES	08/11/2025	\$21.05 /hour	06
33 Nicole	Brown	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
34 Sherry	Brown	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
35 Lindsay	Brubaker	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
36 Ryan	Byrd	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
37 Megan	Castaneda	Paraeducator 1:1	ECSES	08/11/2025	\$21.81 /hour	08
38 Mariliz	Cintron	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
39 Destiny	Cintron	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
40 Silas	Cole	Paraeducator 1:1	ECSES	05/25/2025	\$19.28 /hour	02
41 Shaina	Cruz	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
42 Savana	DaBella	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
43 Gwendalyn	Degler	Paraeducator 1:1	ECSES	09/02/2025	\$19.65 /hour	03
44 Amy	Dombach	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
45 Michelle	Doster	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
46 Lindsey	Eakman	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
47 Noami	Echevarria	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
48 Shana	Edwards	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: EMPLOYMENT

49	Tiffany	Erb	Paraeducator 1:1	ECSES	08/11/2025	\$21.81 /hour	08
50	Andrea	Fellin	Paraeducator 1:1	ECSES	09/02/2025	\$19.65 /hour	03
51	Amber	Fischer	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
52	Carrie	Freed	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
53	Dawn	Gerlitzki	Paraeducator 1:1	ECSES	08/25/2025	\$20.03 /hour	04
54	Yolanda	Gonzalez	Paraeducator 1:1	ECSES	08/25/2025	\$22.56 /hour	10
55	Tanya	Good	Paraeducator 1:1	ECSES	08/25/2025	\$18.90 /hour	01
56	Stephanie	Graybill	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
57	Jessica	Guevara	Paraeducator 1:1	ECSES	08/25/2025	\$20.03 /hour	04
58	Maeve	Haines	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
59	Jennifer	Hare	Paraeducator 1:1	ECSES	08/25/2025	\$19.65 /hour	03
60	Jennifer	Heinsey	Paraeducator 1:1	ECSES	08/25/2025	\$19.65 /hour	03
61	Tamane	Hostetter	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
62	Danielle	Houser	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
63	Donnette	Huber	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
64	Valerie	Huber	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
65	Mary	Isaac	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
66	Makanna	Jennings	Paraeducator 1:1	ECSES	08/25/2025	\$20.03 /hour	04
67	Jennifer	Jinright	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
68	Felice	Klink	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
69	Norma	Martinez	Paraeducator 1:1	ECSES	08/25/2025	\$22.94 /hour	11
70	Jasmine	Matias	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
71	Marsha	McCulley	Paraeducator 1:1	ECSES	08/25/2025	\$24.07 /hour	14
72	Hannah	McKennon	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
73	Crystal	McLaughlin	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
74	Lauren	Morrisette	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
75	Esther	Myers	Paraeducator 1:1	ECSES	08/25/2025	\$18.90 /hour	01
76	Heather	Nauman	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
77	Amber	Newcomer	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
78	Jessica	Pohronezny	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
79	Giovanni	Ramirez	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
80	Emily	Ream	Paraeducator 1:1	ECSES	08/25/2025	\$19.65 /hour	03
81	Jillian	Rivera	Paraeducator 1:1	ECSES	09/02/2025	\$19.28 /hour	02
82	Jillian	Rivera	Paraeducator 1:1	ECSES	09/02/2025	\$19.28 /hour	02
83	Felipe	Rodriguez	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
84	Magda	Saleh	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
85	Keiko	Schober	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
86	David	Schreffler	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02

MINUTES

HRS Exhibit B - August 13, 2025

HUMAN RESOURCES SERVICES AGENDA

PERSONNEL ITEMS: EMPLOYMENT

87 Kristina	Shirk	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
88 Rae	Slick	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
89 Dana	Spang	Paraeducator 1:1	ECSES	08/25/2025	\$19.65 /hour	03
90 Christine	Stewart	Paraeducator 1:1	ECSES	08/11/2025	\$20.03 /hour	04
91 Isaiah	Vernon	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
92 Linda-Grace	Viera	Paraeducator 1:1	ECSES	08/11/2025	\$19.28 /hour	02
93 Jayshales	Villarreal	Paraeducator 1:1	ECSES	08/25/2025	\$19.28 /hour	02
94 Bailee	Wagner	Paraeducator 1:1	ECSES	08/11/2025	\$19.65 /hour	03
95 Amber	Weaver	Paraeducator 1:1	ECSES	09/02/2025	\$19.28 /hour	02
96 Billy	Yordy	Paraeducator 1:1	ECSES	08/25/2025	\$21.81 /hour	08

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	TITINA	BROWN	SUPERVISOR		ECSES	PROGRAM DIRECTOR		ECSES	09/15/2025	\$130,000.00		260	Filling Vacancy
2	JAMES	CROYLE	SUPERVISOR		ECSES	HOMEBOUND INSTRUCTOR	MULTIPLE DISABILITIES SUPPORT	ECSES	08/11/2025	\$96,088.00	M+60/14	190	Filling Vacancy
3	SARAH	DITZLER	MATERIALS ASSISTANT	SENSORY IMPAIRED	ECSES	TEACHER OF VISUALLY IMPAIRED	SENSORY IMPAIRED	ECSES	08/12/2025	\$71,288.00	M/02	190	Filling Vacancy
4	ANDREIA	FERNANDES	HEAD START EARLY CHILDHOOD ASSISTANT	HEAD START	IS	HS/EC INSTRUCTOR	HEAD START	ECSES	08/04/2025	\$36.09 /hour		198	Filling Vacancy
5	BROOKE	FREDERICK	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	SEC SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/05/2025	\$82,028.42	M+30/04	195	Filling Vacancy
6	MARITZA	GARCIA	PROGRAM ASSISTANT	COMMUNITY EDUCATION	IS	HOME VISITR/FAMILY SER	EARLY HEAD START	ECSES	08/04/2025	\$30.36 /hour		260	Filling Vacancy
7	MEAGAN	HARNISH	PART-TIME ESY PARAPROFESSION		ECSES	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL	ECSES	08/11/2025	\$18.90 /hour	01	185	Requested by Lebanon SD
8	MADELYN	JONES	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	07/21/2025	\$19.65 /hour	03	185	Filling Vacancy
9	ELISSA	LEACH	JOB TRAINER		IS	TEACHER OF SPECIAL	AUTISTIC SUPPORT	ECSES	08/11/2025	\$70,797.00	B+14/04	190	Filling Vacancy
10	CATHY	MICHAELS	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.28 /hour	02	185	Filling Vacancy
11	ESTHER	MYERS	SUB DAILY PARAPROFESSION AL		HRS	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/11/2025	\$18.90 /hour	01	185	New - Program Need
12	KELSEY	OLSEN	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	SEC SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/04/2025	\$74,410.08	B+15/04	195	Filling Vacancy & Adjustment for Credits Earned
13	ADARIOUS	QUEEN	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/11/2025	\$25.01 /hour	01	185	Filling Vacancy
14	MEGAN	ROHRER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	10/13/2025	\$66,696.00	B+15/01	190	Filling Vacancy
15	JAMES	SHERMAN	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	SUB DAILY PROFESSIONAL		HRS	07/02/2025	\$135.00 /day		190	New - Program Need

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

16	SCOTT	SIMPSON	TECH SUPPORT & TRAINING		EDO	CONF CNTR AND FRONT DESK ASST MGR		EDO	08/11/2025	\$60,000.00	260	Filling Vacancy	
17	ASHLEY	STINE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.28 /hour	02	185	Filling Vacancy
18	LAURA	WEAVER	HOMEBOUND TEACHER	MULTIPLE DISABILITIES SUPPORT	ECSES	SUB DAILY PROFESSIONAL		HRS	06/06/2025	\$135.00 /day			New - Program Need
19	CHLOE	WENTLING	PART-TIME ESY PROFESSIONAL		ECSES	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/04/2025	\$66,368.00	B/02	190	New - Program Need
20	BRITTANY	LEBER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.65 /hour	03	185	Requested by Elizabethtown SD

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	GABRIELLA	BEAUDOIN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.65 /hour		185	Increase in hours from 6 to 6.5
2	DANIELLE	BLASS				OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES	07/14/2025	\$76,756.00	M/06	190	Correction to step placement approved at June 2025 Board Meeting
3	CAROLYN	CRISSEY	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	08/25/2025	\$20.03 /hour	04	185	Increase in hours from 7 to 7.25
4	AUDREY	DULIO	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$20.03 /hour	04	185	Increase in hours from 6.5 to 6.75
5	SUSAN	FISHER				DIRECTOR/LEBANON BLDG MANAGER		ECSES	12/01/2025			260	Updated retirement effective date previously approved on March 2025 Board Meeting
6	AMANDA	GROFF	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$20.03 /hour	04	185	Decrease in hours from 7 to 6.5
7	BRANDI	HELT	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$20.03 /hour	04	185	Increase in hours from 6 to 6.5
8	SHERRY	HUMMER	PARAEDUCATOR 1:1	SCHOOL AGE RELATED SERVICES	ECSES	PARAEDUCATOR 1:1	DEAF AND HARD OF HEARING	ECSES	08/24/2025	\$22.94 /hour	11	185	Decrease in hours from 7.5 to 7
9	BRITTANY	LEBER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.65 /hour	03	185	New - Program Need
10	CHARLOTTE	MOLITORIS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/11/2025	\$19.28 /hour	02	185	Increase in hours from 6 to 6.75

HUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

11 DEBORAH	MONAGHAN	PART-TIME PARAPROFESSION AL	HRS	SUB DAILY PARAPROFESSIONA L	HRS	08/04/2025	\$115.00 /day	185	Rescinded acceptance of PT Para position previously approved at June 2025 Board Meeting
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POSITION, STAHUMAN RESOURCES SERVICES AGENDA
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00013208				SES, SPECIAL EDUC SERVICES	06/24/2025	Light Duty ended 06/23/2025. Move back to regular position effective 06/24/2025
2	00008149				SES- EARLY INTERVENTION	07/09/2025	Light Duty ended 07/02/2025. Move back to regular position effective 07/09/2025
3	00008395				HEAD START	07/16/2025	PSERS Special Sick Leave; Requesting an unpaid, non-FMLA Leave of absence for 57 calendar days
4	00013225				SES- EARLY INTERVENTION	08/21/2025	PSERS Special Sick Leave
5	00000270				SES- EARLY INTERVENTION	06/05/2025	Requesting unpaid Non-FMLA leave for 39 calendar days
6	00013225				SES- EARLY INTERVENTION	11/05/2025	Requesting unpaid childrearing leave for 61 calendar days
7	00012419				SES- SPECIAL EDUC SERVICES	08/25/2025	Requesting non-FMLA leave of absence to complete Student Teaching requirements outside of the IU13 for 49 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	AMY	FREDERICK	SUB DAILY PARAPROFESSIONAL		HRS	07/29/2025	ALTERNATE EMPLOYMENT
2	SHELBY	LANCE	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/18/2025	PERSONAL REASONS
3	EMILY	RAMIREZ-TROCHE	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	06/04/2025	PERSONAL REASONS
4	IAN	SALAMONI	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	05/30/2025	PERSONAL REASONS
5	WEIRAN	ZENG	APPRENTICE		PATTAN	08/08/2025	PERSONAL REASONS

HUMAN RESOURCES SERVICES ADDENDUM

PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	NANCI	ROSENSTEEL	JOB TRAINING SERVICES	SUBSTITUTE JOB TRAINER	HRS	06/18/2025	DID NOT MEET THE MINIMUM SUBBING REQUIREMENT DURING THE 24-25 SCHOOL YEAR

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	JADA	GLICK	PARAEDUCATOR 1:1	CNTR BASED AUTISTIC SUPPORT	ECSES	08/11/2025	\$18.90 /hour	01	185	Requested by Manheim Central SD
2	ALEXANDRIA	HARTRANFT	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/25/2025	\$18.90 /hour	01	185	Requested by Donegal SD
3	EMMA	JENNINGS	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/18/2025	\$18.90 /hour	01	185	Filling Vacancy
4	KYLIE	KIRCHNER	SUB DAILY PARAPROFESSIONAL		HRS	08/11/2025	\$115.00 /day		185	New - Program Need
5	CADEN	PRICE	TEACHER OF SPECIAL EDUCATION	CNTR BASED AUTISTIC SUPPORT	ECSES	08/11/2025	\$65,001.00	B/01	190	Filling Vacancy
6	HARRY	RIEDEL	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	08/11/2025	\$18.90 /hour	01	185	Requested by Northern Lebanon SD
7	DAISY	RIVERA	SOCIAL WORKER	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/11/2025	\$69,921.00	M/01	190	New - Program Need
8	HEIDI	WENGER	SUB DAILY PARAPROFESSIONAL		HRS	08/18/2025	\$115.00 /day		185	New - Program Need
9	GREGORY	WILLIAMS	TEACHER OF SPECIAL EDUCATION	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/18/2025	\$65,001.00	B/01	190	Filling Vacancy

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	MELISSA	ARTZ	PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	08/11/2025	\$20.03 /hour	04	185	Requested by Donegal SD
2	CHERI	COUGHLIN	RBT PARAEDUCATOR	CNTR BASED AUTISTIC SUPPORT	ECSES	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	08/11/2025	\$66,696.00	B+15/01	190	Filling Vacancy
3	NICOLE	FORTI	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	TEACHER OF SPECIAL ED FLOATER	AUTISTIC SUPPORT	ECSES	08/11/2025	\$66,696.00	B+15/01	190	Filling Vacancy
4	ANGELA	GORNISH	SUB SHORT TERM - PSYCH		ECSES	SUB DAILY - RETIRED CERTIFICATED PROFESSIONAL		HRS	08/06/2025	\$350.00 /day		190	Ending Short-Term Assignment
5	LYN	KAISER	OCCUPATIONAL THERAPIST		ECSES	OCCUPATIONAL THERAPIST/SEC		ECSES	08/11/2025	\$103,926.82	DOC/16	195	New Program Need
6	DARCI	MUSSELMAN	PART-TIME ESY PARAPROFESSIONAL	NO PROGRAM ASSIGNED	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/25/2025	\$18.90 /hour	01	185	Requested by Pequea Valley SD
7	SCOTT	MYERS	PHYSICAL THERAPIST		ECSES	PHYSICAL THERAPIST/SEC		ECSES	08/11/2025	\$103,926.82	DOC/16	195	New Program Need
8	WYLLA	NOLAN	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	CNTR BASED AUTISTIC SUPPORT	ECSES	08/11/2025	\$20.03 /hour	04	185	Requested by Cornwall-Lebanon SD

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	KELLY	GAHRING	HEALTH CARE ASSISTANT	MULTIPLE DISABILITIES SUPPORT	ECSES	HEALTH CARE ASSISTANT	CNTR BASED EMOTIONAL SUPPORT	ECSES	08/11/2025	\$30.23 /hour	10	205	Increase in days
2	FELICE	KLINK	PARAEDUCATOR 1:1		ECSES	PARAEDUCATOR 1:1		ECSES	08/11/2025	\$20.03 /hour	04	185	Increase in hours from 7 to 7.25
3	AMY	KULUS	PROGRAM ASSISTANT		HRS	PART-TIME PROGRAM ASSISTANT		HRS	08/18/2025	\$23.24 /hour			Employee Request

PRIOR BUSINESS

None.

NEW BUSINESS

Dr. Fullerton called for nominations for Assistant Board Secretary. Mrs. Herr nominated Flip Steinour.

Dr. Fullerton called for closing of nominations.

On a motion by Mr. Buckwalter and a second by Mrs. Blouch, Flip Steinour was elected as the Assistant Secretary for 2025-26, from July 1, 2025, to June 30, 2026:

Motion Carried: Yes-17, No-0, Absent-5

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update, including Senate Bill 160 and Cyber Charter Tuition and Adequacy funding and tax equity funding. Discussion ensued.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report highlighting:

- New Employee Orientation welcomed 40 new hires.
- IU13 Opening week(s) of Professional Development with over 75 different sessions.
- 2025 PaTTAN Math Symposium with over 600 educators in attendance.
- The dedication of Mr. Chris Cherney and his leadership of the PA Governor's STEM Competition.
- An amazing immersive educator externship where Lancaster County STEM Alliance (LCSA) partnered with Rock Lititz to offer hands-on activities.
- New Work Immersion Classroom partnership with Thaddeus Stevens College of Technology for our School to Work Students work experience.
- PaTTAN's successful Bridging Knowledge to Know-How Conference and Camp InspiRation held July 28-31 in State College, PA.

BOARD COMMENTS

On behalf of a disabled Marine Corps Sergeant, Mr. Ondrusek presented a Tobii Dynavox I-15+ Speech Tablet to Dr. Angela Kirby-Wehr, Director of PaTTAN.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned by Dr. Fullerton at 8:45 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary