

Board Officers

Dr. Joseph Fullerton
President

Melissa Herr
Vice President

Ronald Melleby
Treasurer

Gina Brillhart
Secretary (non-voting)

Board Members

Amy Beachy
Dr. Kathleen Blouch
Brett Buckwalter
Craig Chubb
Susan Dieffenbach
Michael Fisher
Idette Groff
Melissa Herr
JoAnn Hentz
Paul W. Irvin
Charles Merris, Jr.
Jill Martin
Luis Morales
Staci Murray
Robert Okonak
Raymond Ondrusek
Lester Putt
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

Lancaster-Lebanon Intermediate Unit 13 Board Actions

September 10, 2025

BOARD ACTION:

- Approved \$20,600,438.22 in disbursements

BUSINESS SERVICES

Approval Purchase Orders over \$10,000.00

Approved the following contracts:

For Business Services (PaTTAN) :

- SALESFORCE INC Software

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approval to submit a non-competitive continuation proposal

Approved the following contract(s):

For Early Childhood and Special
Education Services:

- KREMMER'S CAFE & CATERING Food Service
- WINNER'S CIRCLE CENTER INC Mental Health and Psycho-Educational
Support Services

Approved the following marketplace contract(s):

- For Special Education Services - IU13 District Consortium:
 - EASTERN LANCASTER COUNTY SCHOOL DISTRICT
 - PALMYRA AREA SCHOOL DISTRICT
- For Special Education Services - Lebanon Consortium:
 - PALMYRA AREA SCHOOL DISTRICT
- For Special Education Services – Job Training:
 - MANHEIM CENTRAL SCHOOL DISTRICT
 - PENN MANOR SCHOOL DISTRICT

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

First reading of new Policy 815.3-Artificial Intelligence

Approved the following contract(s):

For Technology Services:	
• BLOCK COMMUNICATIONS INC (TELESYSTEMS)	Local and long-distance telephone services
• MARCO HOLDINGS LLC	OnBase Software Subscription and Reseller Agreement
• MARCO HOLDINGS LLC	Shredding Services
For Instructional Services:	
• IMAGINE LEARNING	Imagine Language and Literacy Reusable License

HUMAN RESOURCES SERVICES

Approval of salary increase of Matthew Stem retroactive to July 1, 2025

Approval of a Memorandum of Agreement to extend the Fertility Benefit/Adoption Pilot Program through 2025-26 plan year

Announcement of eight staff members completing 2025-2026 student teaching and internships through local Lancaster and Lebanon High Schools and Universities pending satisfactory review of clearances as required by his/her institution

Approval of personnel actions:

- Resignation: 11
- Retirement: 1
- Termination: 1
- Change of Position, Salary or Status: 17
- Leave of Absence: 7
- Employment: 27

Approved the following contract(s):

For Human Resources Services:

- | | |
|------------------------------------|--|
| • FRONTLINE TECHNOLOGIES GROUP LLC | HR Product Subscriptions |
| • RED ROVER TECHNOLOGIES LLC | HR product subscriptions |
| • POWERSCHOOL HOLDINGS LLC | Upgrades and Expansions of Business Plus Product |
| • CAREATC | Medical provider for IU13 on-site/near-site health centers |
| • MADISON NATIONAL LIFE INS INC | Group Long Term Disability coverage |
| • TX:TEAM REHAB INC | Physical Therapy Services |

NEW BUSINESS

Election of PASBA Officers

Presentation of the 2025-26 IU13 Table of Organization

IU13 FAST FACTS



Northern Lebanon
Clothing Closet
at NEC



Since January of 2025 over 75 volunteers from the community have welcomed 216 unique households to the Northern Lebanon Clothing Closet, allowing them to choose their own clothing at no cost. The Back to School Blessings event was attended by 55 families including 104 students. IU13 School-To-Work students also play an important role by learning valuable skills such as washing/drying donations and folding/packing clothing by category. The relationships being cultivated are intentional and growing as Social Workers can help students who attend the Northern Education Center as well.