



Board Officers

Dr. Joseph Fullerton
President

Melissa Herr
Vice President

Ronald Melleby
Treasurer

Gina Brillhart
Secretary (non-voting)

Lancaster-Lebanon Intermediate Unit 13 Board Actions

December 10, 2025

MEETING HIGHLIGHTS:

- Three School District representatives were elected to serve on the IU13 Board:
 - Juanita Fox, Cocalico School District
 - Kait Linton, Hempfield School District
 - Jane Ausel, Solanco School District

BOARD ACTION:

- Approved \$20,859,209.91 in disbursements

Board Members

Jane Ausel
Amy Beachy
Dr. Kathleen Blouch
Susan Dieffenbach
Michael Fisher
Juanita Fox
Idette Groff
Melissa Herr
JoAnn Hentz
Paul W. Irvin
Kait Linton
Jill Martin
Luis Morales
Staci Murray
Robert Okonak
Raymond Ondrusek
Lester Putt
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

BUSINESS SERVICES

Approval Purchase Orders over \$10,000.00

Approved the following contracts:

For Business Services (EDO):

- CHESTER COUNTY INTERMEDIATE UNIT Statewide resource design and development

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

There were no action items this month:

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

Approved the following contract(s):

For Instructional Services:	
• TCB OUTDOOR LLC	Community outreach digital billboards
For Technology Services:	
• ALLEGION ACCESS TECHNOLOGIES LLC	Automatic Door Install at Burle
• GOURMET JULIE'S WAY	Catering for Tech Talk Live Conference

HUMAN RESOURCES SERVICES

Approval of the 2026-2027 Early Intervention School Calendar.

Announcement of 10 staff members completing 2025-26 student teaching and Internships.

Providing notice that the IU intends to retain Matthew Stem as Executive Director for an additional 4-year term.

Approval of personnel actions:

- Resignation: 6
- Retirement: 4
- Termination: 2
- Change of Position, Salary or Status: 15
- Leave of Absence: 15
- Employment: 14

Approved the following contract(s):

For Human Resources Services:

- LEARNING OPPORTUNITIES GROUP Staffing Support

Orientation for New School Directors – Dinner Meeting

Lancaster-Lebanon IU13 will be hosting an Orientation for New School Directors to assist them as they begin this important service in their community. Dinner and an orientation session for all newly elected school board members from all districts in Lancaster and Lebanon counties will be held on Thursday, January 29, 2026. The no cost event will be held at the Conference and Training Center at IU13.

- Interact with veteran school board members – informally and through a panel discussion – and meet other newly elected local school board members.
- Learn about the legal authority of the school board and essential school law concepts.
- Become acquainted with Lancaster-Lebanon IU13's role and services, including the collaborative programs in which your district participates.

Time: 5:15–5:30 PM – Registration
5:30–6:00 PM – Dinner
6:00–8:00 PM – Program

Contact: Shannan Guthrie @ shannan_guthrie@iu13.org, or your district Superintendent's secretary for more information.