

Lancaster-Lebanon Intermediate Unit 13 Board Actions

March 11, 2026

Board Officers

Dr. Joseph Fullerton
President

Melissa Herr
Vice President

Susan Dieffenbach
Treasurer

Gina Brillhart
Secretary (non-voting)

Board Members

Jane Ausel
Amy Beachy
Dr. Kathleen Blouch
Ben Kling
Michael Fisher
Juanita Fox
Idette Groff
Melissa Herr
JoAnn Hentz
Paul W. Irvin
Kait Linton
Jill Martin
Luis Morales
Staci Murray
Robert Okonak
Raymond Ondrusek
Lester Putt
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

MEETING HIGHLIGHTS

- Ben Kling was elected to serve as the Donegal School District representative to the IU13 Board
- Susan Dieffenbach was elected to serve as Treasurer of the IU13 Board of Directors

BOARD ACTION:

- Approved \$9,579,956.88 in disbursements

BUSINESS SERVICES

Approval Purchase Orders over \$10,000.00

Second Reading and approval of the 2026-27 General Operating Budget (GOB)

Awarded the following bids:

- #256-001 – Athletic Trainer/Medical Supplies Bid
- #256-002 – Custodial Supplies Bid

Approved the following contracts:

For Business Services (EDO) :

- | | |
|--|---|
| <ul style="list-style-type: none"> • SAS INSTITUTE INC • STRATEGIC LEADERSHIP K-12 • W&L DIXON ENTERPRISES LLC • WAGNER DEITCH, CRISTINE | <p>Reporting, analysis, and presentation development
Consultation, professional development, and resource development (amendment)
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Consultation, professional development, and resource development (amendment)</p> |
|--|---|

For Business Services (PaTTAN):

- | | |
|--|------------------------|
| <ul style="list-style-type: none"> • CAST INC | <p>Onsite Training</p> |
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EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approved the following contract(s):

- | | |
|--|---|
| <ul style="list-style-type: none"> • YOUR LANGUAGE CONNECTION • YOUR LANGUAGE CONNECTION • BOYO TRANSPORTATION SERVICES INC | <p>Foreign Language Interpreting and Translation Services (amendment)
Foreign Language Interpreting and Translation Services
Pupil Transportation (amendment)</p> |
|--|---|

Approved the following subrecipient contracts (amendments): Pre-K Counts Partnership for 2025-2026 school year:

- | | |
|--|--|
| <ul style="list-style-type: none"> • COMMUNITY ACTION PARTNERSHIP • LEBANON FAMILY YMCA • NEW HOLLAND EARLY LEARNING CENTER | <ul style="list-style-type: none"> • DIAMOND STREET EARLY CHILD CENTER • LEBANON SCHOOL DISTRICT |
|--|--|

Approved the following Early Childhood and Special Education Services subrecipient contracts: Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B – Funds (Early Learning):

- ANNVILLE-CLEONA SCHOOL DISTRICT
- CONESTOGA VALLEY SCHOOL DISTRICT
- EASTERN LEBANON SCHOOL DISTRICT
- PENN MANOR SCHOOL DISTRICT
- WARWICK SCHOOL DISTRICT
- COCALICO SCHOOL DISTRICT
- CORNWALL LEBANON SCHOOL DISTRICT
- LEBANON SCHOOL DISTRICT
- SOLANCO SCHOOL DISTRICT

Approved the following Early Childhood and Special Education Services subrecipient contracts: Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B – Funds (School Age):

- COCALICO SCHOOL DISTRICT
- CORNWALL LEBANON SCHOOL DISTRICT
- LEBANON SCHOOL DISTRICT
- WARWICK SCHOOL DISTRICT
- CONESTOGA VALLEY SCHOOL DISTRICT
- EASTERN LEBANON COUNTY SCHOOL DISTRICT
- SOLANCO SCHOOL DISTRICT

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

Awarded RFP #256-006 – Wide Area Network Consortium (WAN)

Awarded RFP #256-009 – Internet Service – IU13 Phila Colo NIF

Awarded RFP #256-010 – Internet Service – IU13 Phila Colo NIF

Approved the following contract(s):

For Instructional Services:

- LANCASTER COUNTY WORKFORCE INVESTMENT BOARD

Memorandum of Understanding for Partners of the PA CareerLink 2026-2029

For Technology Services:

- AMES JANITORIAL SERVICES
- RAFFENSPERGER ENTERPRISES LLC
- DQE COMMUNICATIONS
- COMCAST
- COMCAST
- COMCAST
- COMCAST
- COMCAST
- COMCAST
- CROWN CASTLE INC.
- MARKET HALSEY URBAN RENEWAL LLC
- PENTELEDATA LIMITED PARTNERSHIP I
- PENTELEDATA LIMITED PARTNERSHIP I
- ZAYO GROUP HOLDINGS INC
- ZAYO GROUP HOLDINGS INC
- ZITO MEDIA COMMUNICATIONS LLC
- ZITO MEDIA COMMUNICATIONS LLC

Cleaning services at NEC and One Cumberland (amendment)
 Snow Removal (amendment)
 Leased Dark Fiber Network
 Wide Area Network [WAN] circuits
 Leased Dark Fiber Network
 Leased Dark Fiber Network
 Wide Area Network [WAN] circuits
 Data Center Colocation Service
 Wide Area Network (WAN) Internet Access
 Leased Dark Fiber Network
 Wide Area Network (WAN) Internet Access
 Wide Area Network (WAN) Internet Access
 Wide Area Network [WAN] circuits
 Wide Area Network [WAN] circuits

Approved the following marketplace contract(s):

For Instructional Services:

- | | |
|---|-----------------------|
| • ALLEGHENY INTERMEDIATE UNIT | Customer/Revenue |
| • LANCASTER COUNTY LOCAL JOURNALISM FUND, LLC | Partnership/Affiliate |
| • RIVERVIEW IU 6 | Customer/Revenue |

HUMAN RESOURCES SERVICES

Approval of the IU13 Staff Calendar for 2026-2027

Approval of Food Service Clerk Memorandum of Agreement (MOA)

Approval of Lancaster-Lebanon IU13 Education Association Memorandum of Understanding (MOU)

Approval to appoint Mr. Matthew Stem as the Executive Director for an additional four-year term

Acknowledgement of the Education Department of Fox Rothschild, LLP, the appointed Solicitor, will become the Education Group of McNees, Wallace & Nurick LLC Effective April 1, 2026

Announcement of two staff members completing 2025-26 student teaching and internships

Approval of personnel actions:

- | | |
|-------------------|--|
| • Resignation: 14 | • Change of Position, Salary or Status: 15 |
| • Retirement: 7 | • Death: 1 |
| • Employment: 21 | • Leave of Absence: 11 |

NEW BUSINESS

Approval of two IU13 appointed Directors of the LLEF (Lancaster-Lebanon Educational Foundation) Board of Directors

IU13 FAST FACTS

From the Heart Gift Basket Bingo – Sunday, April 12, 2026

The Lancaster-Lebanon Education Foundation (LLEF) is preparing for the annual **From the Heart Gift Basket Bingo** on **Sunday, April 12, 2026**. Make plans to join us at **1:00 PM** at the Conference and Training Center at IU13. (Doors open at 12:00 PM.) Tickets are on sale and available online. Visit <https://llefoundation.org/from-the-heart-bingo> for more information and to purchase tickets.

