

MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
MARCH 11, 2026

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 7:39 PM by Dr. Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Dr. Kathleen Blouch, Annville Cleona
Juanita Fox, Cocalico
Lester Putt, Columbia Borough
Idette Groff, Conestoga Valley
Ben Kling, Donegal
Susan Dieffenbach, Cornwall-Lebanon
Paul Irvin, Eastern Lancaster County
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Kait Linton, Hempfield
Melissa Herr, Lampeter-Strasburg
Amy Beachy, Manheim Central
JoAnn Hentz, Manheim Township
Staci Murray, Northern Lebanon
Jill Martin, Palmyra Area
Dr. Joseph Fullerton, Penn Manor
Luis Morales, School District of Lancaster
Jane Ausel, Solanco
Daniel Woolley, Warwick

Absent:

Robert Okonak, Lebanon
Michael Fisher, Pequea Valley

Staff Present:

Matthew Stem, Executive Director
Dr. Lynette Waller, Assistant Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Dr. Peggy Anastasio, Director, Early Childhood and Special Education Services

Jeremy Sweigart, Director, Early Childhood and Special Education Services
Tim Laubach, Director, Technology Services
Dr. Titina Brown, Program Director, Early Childhood and Special Education Services
Shannan Guthrie, Program Director, Executive Director Office
Kristen Lewald, Project Director-Statewide, Executive Director Office
Kristen Levins, Accounting Manager, Business Services
Anne Horting, Accounting Manager, Business Services
Chris Skrodinsky, Associate Program Director, Business Services
Tim Shenk, Program Director, Community Education
Kristin Van Tassel, Supervisor, Early Childhood and Special Education Services
Noel Johns, Program Director, Human Resources Services
Annette Ruth, Staffing & Employee Relations Manager, Human Resources Services
Tracy Topper, Project Coordinator, Human Resources Services
Jennifer Ross, Educational Specialist, Executive Director Office
Leslie Kruel, Executive Assistant, Business Services
Officer Gerace, Executive Director Office

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Items H.

Dr. Fullerton announced corrections to the Board Book Agenda to remove Election of 2025-26 IU13 Board Officer from Item XX – New Business, add Item IX-Report of the IU13 Board Office Nominating Committee and Item X-Election of Board Treasurer and a correction to the Cover Page of Board Book due to clerical error. Date should be March 11, 2026.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mrs. Murray and a second by Mr. Morales, the meeting agenda was approved as presented.

Motion Carried: Yes-19, No-0, Absent-2, Vacant-1, Donegal School District

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

PRESENTATION

Kristen Lewald was presented with a plaque upon her retirement, honoring her many years of service to the Lancaster-Lebanon Intermediate Unit 13.

ELECTION OF NEW BOARD MEMBER

Dr. Fullerton announced that a nomination was received from Donegal School District to fill a vacancy on the IU13 Board of Directors.

On a motion by Mrs. Dieffenbach and a second by Dr. Blouch, Mr. Ben Kling was elected to complete the Donegal School District's term on the IU13 Board of Directors until June 30, 2026.

Motion Carried: Yes-19, No-0, Absent-2, Vacant-1, Donegal School District

REPORT OF THE IU13 BOARD OFFICER NOMINATING COMMITTEE

On behalf of the IU13 Board Officer Nominating Committee, Mr. Irvin announced one board member for consideration: Mrs. Dieffenbach for the position of Treasurer on the IU13 Board of Directors.

ELECTION OF BOARD TREASURER

Mr. Fullerton called for nominations from the floor. There were none.

On a motion by Mr. Ondrusek and a second by Mr. Woolley, Susan Dieffenbach was elected to serve as Treasurer for the remainder of the 2025-26 year until June 30, 2026.

Motion carried: Yes-20, No-0, Absent-2

APPROVAL OF FEBRUARY 11, 2026 BOARD MINUTES

On a motion by Mr. Woolley and a second by Mr. Morales, the minutes of the February 11, 2026, Board meeting were approved as presented.

Motion carried: Yes-20, No-0, Absent-2

TREASURER'S REPORT

Mr. Ondrusek presented the Treasurer's Report. On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the Treasurer's Report, including the following, was approved for the period ending February 28, 2026:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
- D. 2025-26 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- E. Check Register in the amount of \$9,579,956.88

Motion Carried: Yes-20, No-0, Absent-2

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

None.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Mr. Kling, the Board approved Business Services Consent Agenda Items A - E:

- A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Purchase Orders over \$10,000. (Reference Business Services Exhibit B)

(Purpose: To approve purchase orders over \$10,000 for all departments.)

- C. 2026-27 General Operating Budget (GOB). (Reference Business Services Exhibit C)

The GOB includes:

Program 1100/1111	Core Program of Services	Budget: \$2,222,090
Program 5105	Instructional Media Services	Budget: \$1,030,759

(Purpose: School Code requires intermediate units to submit a program of services for the next school year to the Pennsylvania Department of Education (PDE) on or before May 1st, annually. IU13 Board Policy 604 provides guidelines for the Core Program of Services and Instructional Media Services budget adoption process.)

- D. Award Bid #256-001, Athletic Trainer/Medical Supplies. (Reference Business Services Exhibit D)

(Purpose: To award bid under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits participating districts' needs; aggregates total requirements; and creates, advertises, and makes a recommendation to award to the lowest responsible bidder complying with bid specifications. The bid also contains piggyback language so additional entities can participate. The Athletic Trainer Medical Supplies Bid for 2026-2027 was opened on January 6, 2026, and reviewed by the commodity review team on January 30, 2026.)

- E. Award Bid #256-002, Custodial Supplies. (Reference Business Services Exhibit E)

(Purpose: To award bid under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits participating districts' needs; aggregates total requirements; and creates, advertises, and makes a recommendation to award to the lowest responsible bidder complying with bid specifications. The bid also contains piggyback

language so additional entities can participate. The Custodial Supplies Bid for 2026-2027 was opened on January 6, 2026, and reviewed by the commodity review team on January 30, 2026.)

Motion Carried: Yes-20, No-0, Absent-2

Mr. Ondrusek commented that Budget Resolutions will be sent to districts by the end of the week and that the SBU/SSU draft will be presented at the May board. He also thanks Kristin Lewald for her work with the IU.

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (EDO)	021 STATEWIDE PROJECTS	EXTERNAL	State	SAS INSTITUTE INC	3/12/26-6/30/26	Not to exceed \$73,569.00	Reporting, analysis, and presentation development	To deliver consulting, training presentations, and resources for the statewide Pennsylvania Value-Added Assessment System (PVAAS) Initiative under the Pennsylvania Department of Education.	Sole Source
2.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	STRATEGIC LEADERSHIP K-12	7/1/25-6/30/26	Not to exceed \$23,750.00	Consultation, professional development, and resource development	Amendment 4 of C2560098, previously approved on 06/05/2025; amended on 10/08/2025, 01/14/2026, and 02/11/2026. This amendment increases the contract by \$4,750.00, for a new total of \$23,750.00, to continue PVAAS 1:1 services, design and development feedback on professional learning materials, and professional development relevant to LEA administrators statewide.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
3.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	W&L DIXON ENTERPRISES LLC	7/1/25-6/30/26	Not to exceed \$18,525.00	Consultation, professional development, and resource development	Amendment 3 of C2560119, originally approved on 06/23/2025 and amended on 01/14/2026 and 02/11/2026. This revision increases the contract by \$4,750.00 for a new contract total of \$18,525.00, to continue to provide statewide PVAAS 1:1 services to LEAs & new school leaders.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
4.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	WAGNER DEITCH, CRISTINE	7/1/25-6/30/26	Not to exceed \$11,400.00	Consultation, professional development, and resource development	Amendment 1 to C560096, originally approved on 06/09/25. This amendment increases the contract by \$1,900.00, for a total not to exceed \$11,400.00, to continue PVAAS 1:1 services, design and development feedback on professional learning materials, and professional development relevant to LEA administrators statewide.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Shrum, the Board approved Early Childhood and Special Education Services Consent Agenda Item A:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-20, No-0, Absent-2

Mrs. Groff reminded everyone about the Spring Bazaars. She thanked PaTTAN for their support and she also mentioned the IU's work with the Medical Coalition.

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	PROFESSIONAL (Amendment)	Federal	YOUR LANGUAGE CONNECTION	5/1/25-4/30/26	Not to exceed \$14,000.00	Foreign Language Interpreting and Translation Services	Amendment of C2456568 originally approved on 03/25/25 and amended on 04/20/2025. This amendment adds an additional \$5,000.00 for a new contract total of \$14,000.00. This revision is to add additional foreign language interpreting and translation services.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
2.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	YOUR LANGUAGE CONNECTION	5/1/26-4/30/27	Not to exceed \$15,000.00	Foreign Language Interpreting and Translation Services	To provide foreign language interpreting and translation services as needed.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
3.	ECSES	012 ITINERANT SOLUTIONS	PROFESSIONAL (Amendment)	State	BOYO TRANSPORTATION SERVICES INC	7/1/23-6/30/26	Not to exceed \$1,256,420.00	Pupil Transportation	Amendment to contract C2344078, originally approved on 06/28/2023 and amended on 12/13/2023, 07/10/2024, 02/12/2025 and 05/03/2025. This revision increases the contract by \$250,000.00 for a revised amount of \$1,256,420.00 to continue to provide Transportation for Early Intervention and School-Age students attending IU13 operated programs.	RFP# 223-021

ECSES Contracts
 Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	ECSES	005 EARLY LEARNERS	State	COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY	7/1/25-6/30/26	\$385,725.00	Pre-K Counts Partnership for 2025-2026 school year	Amendment of C2560091 originally approved on 06/25/2025 for \$349,650.00. This revision increases the contract by \$36,075.00 to increase the quality of the Pre-K Counts program and services for 37 slots for a revised total amount of \$385,725.00.
2.	ECSES	005 EARLY LEARNERS	State	DIAMOND STREET EARLY CHILD CENTER	7/1/25-6/30/26	\$427,869.00	Pre-K Counts Partnership for 2025-2026 school year	Amendment of C2560088 originally approved on 06/25/2025 for \$340,200.00. This revision increases the contract by \$87,669.00 to increase the quality of the Pre-K Counts program and services for 43 slots for a revised total of \$427,869.00.
3.	ECSES	005 EARLY LEARNERS	State	LEBANON FAMILY YMCA	7/1/25-6/30/26	\$246,531.00	Pre-K Counts Partnership for 2025-2026 school year	Amendment of C2560090 originally approved on 06/25/2025 for \$141,750.00, the revision increases the contract by \$104,781.00 to increase the quality of the Pre-K Counts program and services for a total amount of \$246,531.00 for 30 slots.
4.	ECSES	005 EARLY LEARNERS	State	LEBANON SCHOOL DISTRICT	7/1/25-6/30/26	\$1,459,500.00	Pre-K Counts Partnership for 2025-2026 school year	Amendment of C2560089 originally approved on 06/25/2025 for \$1,323,000.00. This revision increases the contract by \$136,500.00 to increase the quality of the Pre-K Counts program and services for 140 slots for a revised total of \$1,459,500.00.
5.	ECSES	005 EARLY LEARNERS	State	NEW HOLLAND EARLY LEARNING CENTER	7/1/25-6/30/26	\$187,650.00	Pre-K Counts Partnership for 2025-2026 school year	Amendment of C2560086 originally approved on 06/25/2025 for \$170,100.00. This revision increases the contract by \$17,550.00 to increase the quality of the Pre-K Counts program and services for 18 slots for a revised total of \$187,650.00.

ECSES Contracts
Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation		
6.	ECSES	006 EARLY INTERVENTION	Federal	ANNVILLE-CLEONA SCHL DISTRICT	7/1/25-6/30/26	\$2,275.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds to be used to support appropriate services to eligible districts in accordance with Individuals with Disabilities Education Act (IDEA) Section 619 guidelines and directives issued by Office of Child Development and Early Learning.		
7.	ECSES	006 EARLY INTERVENTION	Federal	COCALICO SCHOOL DISTRICT	7/1/25-6/30/26	\$2,625.00				
8.	ECSES	006 EARLY INTERVENTION	Federal	CONESTOGA VALLEY SCHOOL DIST	7/1/25-6/30/26	\$6,475.00				
9.	ECSES	006 EARLY INTERVENTION	Federal	CORNWALL LEBANON SCHOOL DIST	7/1/25-6/30/26	\$7,000.00				
10.	ECSES	006 EARLY INTERVENTION	Federal	EASTERN LEBANON COUNTY SCHOOL DISTRICT	7/1/25-6/30/26	\$2,100.00				
11.	ECSES	006 EARLY INTERVENTION	Federal	LEBANON SCHOOL DISTRICT	7/1/25-6/30/26	\$8,575.00				
12.	ECSES	006 EARLY INTERVENTION	Federal	PENN MANOR SCHOOL DISTRICT	7/1/25-6/30/26	\$6,300.00				
13.	ECSES	006 EARLY INTERVENTION	Federal	SOLANCO SCHOOL DISTRICT	7/1/25-6/30/26	\$4,550.00				
14.	ECSES	006 EARLY INTERVENTION	Federal	WARWICK SCHOOL DISTRICT	7/1/25-6/30/26	\$2,800.00				
15.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	COCALICO SCHOOL DISTRICT	7/1/26-9/30/26	\$405,893.00			Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds that will be used to support appropriate services to schoolage children eligible for services through these funds in accordance with Individuals with Disabilities Education Act (IDEA) guidelines and directives issued by PDE, and provisions to the State IDEA Plan.
16.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	CONESTOGA VALLEY SCHOOL DIST	7/1/25-9/30/26	\$464,657.00				
17.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	CORNWALL LEBANON SCHOOL DIST	7/1/25-9/30/26	\$559,770.00				
18.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	EASTERN LEBANON COUNTY SCHOOL DISTRICT	7/1/25-9/30/26	\$275,644.00				
19.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	LEBANON SCHOOL DISTRICT	7/1/26-9/30/26	\$1,196,439.00				
20.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	SOLANCO SCHOOL DISTRICT	7/1/25-9/30/26	\$429,520.00				
21.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	WARWICK SCHOOL DISTRICT	7/1/25-9/30/26	\$357,429.00				

MINUTES

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

On a motion by Mrs. Martin and a second by Mrs. Linton, the Board approved Instructional, Technology and Facilities Services Consent Agenda Items A-E:

- A. Contracts. (Reference Instructional, Technology and Facilities Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Award Request for Proposal (RFP) #256-006 – Wide Area Network Consortium (WAN) (Reference Instructional Services/Technology Services Exhibit B.)

(Purpose: To award the WAN Consortium RFP #256-006. The awarded vendors will provide network circuits and equipment to additional school district buildings located within the IU13 WAN. A split award is being recommended between five vendors. The recommendation follows an RFP process which resulted in nine proposals being submitted: six for circuits, two for equipment and one for both. A detailed analysis of all proposals received are maintained in the IU13 Business Office.)

- C. Award Request for Proposal (RFP) #256-006 – Wide Area Network Consortium (WAN) to the following vendors:

- Comcast (Comcast Cable Communications Management, LLC and Comcast Business Communications, LLC)
- Crown Castle Fiber, LLC
- Netsync Network Solutions.
- PenTeleData Limited Partnership I
- Zito Media Communications, LLC

(Reference Instructional, Technology and Facilities Services Exhibit B.)

(Purpose: To award the Wide Area Network Consortium RFP #256-006. The awarded vendors will provide network circuits and equipment to additional school district buildings located within the IU13 WAN. A split award is being recommended between five vendors. The recommendation follows an RFP process which resulted in nine proposals being submitted: six for circuits, two for equipment, one for both. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

- D. Award Request for Proposal (RFP) #256-009 – Internet Service – IU13 Phila Colo NIF (Reference Instructional, Technology and Facilities Services Exhibit C.)

(Purpose: To award the Internet Service - Phila Colo NIF, RFP# 256-009. The awarded vendor will provide Internet service to support the IU13 Wide Area Network, with delivery of connectivity in Philadelphia, PA. The recommendation follows an RFP process which resulted in five proposals being submitted. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

- E. Award Request for Proposal (RFP) #256-010 – Internet Service – IU13 Phila Colo NIF (Reference Instructional, Technology and Facilities Services Exhibit D.)

(Purpose: To award the Internet Service - Pitt Colo NIF, RFP# 256-010. The awarded vendor will provide Internet service to support the IU13 Wide Area Network, with delivery of connectivity in Pittsburgh, PA. The recommendation follows an RFP process which resulted in three proposals being submitted. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

Motion Carried: Yes-20, No-0, Absent-2

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	002 COMMUNITY EDUCATION	EXTERNAL	Federal, State	LANCASTER COUNTY WORKFORCE INVESTMENT BOARD	7/1/26-6/30/29	\$21,000.00	Memorandum of Understanding for Partners of the PA CareerLink 2026-2029	To provide office and classroom space, services, and operating costs to all partner agencies, including the IU13, at the Lancaster PA CareerLink for 2026-2029 at \$7,000.00 per year. As a Title II Provider and a recipient of funds under the Workforce Innovation and Opportunity Act (WIOA), IU13 Community Education is required to enter into this Resource Sharing Agreement (RSA) in order to support the workforce needs in the area.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
2.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Local	AMES JANITORIAL SERVICES	7/1/25-6/30/26	\$144,240.00	Cleaning services at NEC and One Cumberland	Amendment of C2560015 originally approved 05/14/2025. This revision adds an additional \$60,000.00 for a new contract total of \$144,240.00 to accommodate additional cleaning services at Northern Education Center and One Cumberland for the remainder of the 2025-2026 school/fiscal year.	Quotations
3.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Local	RAFFENSPERGER ENTERPRISES LLC	10/13/25-6/30/26	\$38,000.00	Snow Removal	Amendment of C2560265 originally approved on 11/12/2025. This revision increases the contract by \$8000.00 for a total of \$38,000 for additional snow removal services.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
4.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	DQE COMMUNICATIONS	7/1/26-6/30/46	\$121,000.00	Leased Dark Fiber Network	To provide dark fiber connectivity to Lancaster Bible College for the purpose of providing a very high bandwidth network connection. DQE will construct and maintain a fiber network, and IU13 will lease two strands of dark fiber to each site for a 240-month term. The initial capacity delivered will be 10 gigabits per second (Gbps) and can be increased without additional vendor costs during the term of the contract. Pending contract language approval with DQE. This service is not supported by E-rate; the full cost will be passed to the participating school.	Sole Source
5.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	COMCAST	7/1/26-6/30/31	\$34,820.00	Wide Area Network [WAN] circuits	To provide Wide Area Network (WAN) circuits to Linden Hall School for Girls for a 60-month term. The initial capacity delivered to each site will be 1 gigabit per second (Gbps). Pending contract language approval with Comcast. This service will not receive E-Rate support; costs to be paid by the participating school.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
6.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	COMCAST	7/1/26-6/30/31	\$186,500.00	Wide Area Network [WAN] circuits	To provide Wide Area Network (WAN) circuits to Cumberland Valley - Mountain View Middle School for a 60-month term. The initial capacity delivered to each site will be 10 gigabit per second (Gbps). Pending contract language approval with Comcast. An estimated 65-68% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
7.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	COMCAST	7/1/26-6/30/28	\$17,700.00	Wide Area Network [WAN] circuits	To provide Wide Area Network (WAN) circuits to Stone Independent School for a 24-month term. The initial capacity delivered to each site will be 1 gigabit per second (Gbps). Pending contract language approval with Comcast. An estimated 65-68% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
8.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	COMCAST	7/1/26-6/30/31	\$51,500.00	Wide Area Network [WAN] circuits	To Provide Wide Area Network (WAN) circuits to Lancaster County Academy for a 60-month term. The initial capacity delivered to each site will be 1 gigabit per second (Gbps). Pending contract language approval with Comcast. An estimated 65-68% of these costs will be paid by E-Rate and the remaining paid by the participating schools [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951
9.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	COMCAST	7/1/26-6/30/31	\$81,000.00	Leased Dark Fiber Network	To provide dark fiber connectivity to Rose Tree Media School District - Penncrest High School for the purpose of providing a very high bandwidth network connection. Comcast will construct and maintain a fiber network, and IU13 will lease two strands of dark fiber to each site for a 60-month term. The initial capacity delivered will be 10 gigabits per second (Gbps) and can be increased without additional vendor costs during the term of the contract. Pending contract language approval with Comcast. An estimated 65-68% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
10.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	COMCAST	7/1/26-6/30/36	\$159,000.00	Leased Dark Fiber Network	To provide dark fiber connectivity to School District of Lancaster - E.R. Martin Elementary School for the purpose of providing a very high bandwidth network connection. Comcast will construct and maintain a fiber network, and IU13 will lease four strands of dark fiber to each site for a 120-month term. The initial capacity delivered will be 100 gigabits per second (Gbps) and can be increased without additional vendor costs during the term of the contract. Pending contract language approval with Comcast. An estimated 90% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951
11.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	CROWN CASTLE INC.	7/1/26-6/30/29	\$152,350.00	Wide Area Network [WAN] circuits	To provide Wide Area Network (WAN) circuit between Philadelphia Colocation and Newark Colocation for a 36-month term. The initial capacity delivered to each site will be 100 gigabit per second (Gbps). Pending contract language approval with Crown Castle. An estimated 65-68% of these costs will be paid by E-Rate. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951
12.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	MARKET HALSEY URBAN RENEWAL LLC	7/1/26-6/30/29	\$74,600.00	Data Center Colocation Service	To provide carrier-neutral data center colocation space and provide the Wide Area Network a point of presence to receive network services. IU13 will lease 1 rack of space in the carrier hotel at 165 Halsey St, Newark, NJ. Contract total includes scheduled annual base-price increase of 2.5%. Contract includes non-recurring costs in year 1 for fiberoptic cable installation and cross-connects.	Sole Source

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
13.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL (Amendment)	Local	PENTELEDATA LIMITED PARTNERSHIP I	7/1/23-6/30/29	\$234,000.00	Wide Area Network (WAN) Internet Access	Amendment to C234-3651 originally approved on 3/8/2023, exercises three 1-year extensions providing Internet delivery of 20 gigabits per second (Gbps) to the IU13 (CEC)Central Education Center location for use by all members of the IU13 Wide Area Network for an additional term of 36 months. Pending contract amendment language approval with PenTeleData. An estimated 65-68% of these costs will be paid by E-Rate. This revision adds \$108,200 for a new contract total of \$234,000.00.	RFP# 223-003
14.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	PENTELEDATA LIMITED PARTNERSHIP I	7/1/26-6/30/36	\$125,000.00	Leased Dark Fiber Network	To provide dark fiber connectivity to Kutztown Area School District - Kutztown Area Middle School for the purpose of providing a very high bandwidth network connection. PenTeleData will construct and maintain a fiber network, and IU13 will lease two strands of dark fiber to each site for a 120-month term. The initial capacity delivered will be 10 gigabits per second (Gbps) and can be increased without additional vendor costs during the term of the contract. Pending contract language approval with PenTeleData. An estimated 65-68% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
15.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	ZAYO GROUP HOLDINGS INC	7/1/26-6/30/29	\$67,500.00	Wide Area Network (WAN) Internet Access	To provide internet delivery of 10 gigabits per second (Gbps), burstable to 100 Gbps to the IU13 Pitt Colo NIF (Non-Instructional Facility) network colocation facility for use by all members of the IU13 Wide Area Network for a term of 36 months. Pending contract language approval with Zayo. An estimated 65-68% of these costs will be paid by E-Rate. Contingent on the award approval of RFP#256-010.	RFP# 256-010 E-Rate# 260016402
16.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	ZAYO GROUP HOLDINGS INC	7/1/26-6/30/29	\$67,500.00	Wide Area Network (WAN) Internet Access	To provide internet delivery of 10 gigabits per second (Gbps), burstable to 100 Gbps to the IU13 Phila Colo NIF (Non-Instructional Facility) network colocation facility for use by all members of the IU13 Wide Area Network for a term of 36 months. Pending contract language approval with Zayo. An estimated 65-68% of these costs will be paid by E-Rate. Contingent on the award approval of RFP#256-009.	RFP# 256-009 E-Rate# 260016401
17.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	ZITO MEDIA COMMUNICATIONS LLC	7/1/26-6/30/31	\$115,500.00	Wide Area Network [WAN] circuits	To provide Wide Area Network (WAN) circuits to Cumberland Valley School District - Main Campus for a 60-month term. The initial capacity delivered to each site will be 10 gigabit per second (Gbps). Pending contract language approval with Zito Business. An estimated 65-68% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
18.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	ZITO MEDIA COMMUNICATIONS LLC	7/1/26-6/30/31	\$32,000.00	Wide Area Network [WAN] circuits	To provide Wide Area Network (WAN) circuits to Yellow Breeches Educational Center - Red Lion for a 60-month term. The initial capacity delivered to each site will be 1 gigabit per second (Gbps). Pending contract language approval with Zito Business. An estimated 90% of these costs will be paid by E-Rate and the remaining paid by the participating schools. [RFP 256-006; E-rate 470-260000951].	RFP# 256-006 E-Rate# 260000951

IS and TS Contracts
 Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	IS	024 EDUCATIONAL TECHNOLOGY	ALLEGHENY INTERMEDIATE UNIT	Customer/Revenue	1/1/26-6/30/26	\$46,500.00	SouthCentral Remake Learning Days Regional Lead	To provide support for Remake Learning Days in the South Central region.
2.	IS	024 EDUCATIONAL TECHNOLOGY	LANCASTER COUNTY LOCAL JOURNALISM FUND, LLC	Partnership/Affiliate	1/1/26-12/31/26	\$33,201.00	Community Digital Literacy Nights	To provide free family-centered Digital Literacy Community Nights across Lancaster County which addresses critical gaps in media literacy, source evaluation, & digital citizenship. Grant funded by the Local Journalism Fund.
3.	IS	024 EDUCATIONAL TECHNOLOGY	RIVERVIEW IU 6	Customer/Revenue	7/1/25-6/30/26	\$22,500.00	Student-Centered Learning Leadership	To provide leadership for the PA Student-Centered Learning Community of Practice Leadership Team and plan, organize, and execute the PA Student-Centered Learning state-wide Community Network.

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Woolley, the Board approved Human Resources Services Consent Agenda Items A-D, Items F and G and Addendum Item H:

- A. Personnel Actions as presented in Human Resources Services Exhibit A, contingent upon the successful completion of all required employment paperwork and clearances, as determined by the IU13 Human Resources Services Office.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- B. IU13 Staff Calendar for 2026-2027. (Reference Human Resources Exhibit B).

- C. Food Service Clerk Memorandum of Agreement (MOA). (Reference Human Resources Exhibit C).

- D. Lancaster Lebanon IU13 Education Association Memorandum of Understanding (MOU). (Reference Human Resources Exhibit D).

- E. To appoint Mr. Matthew Stem as the Executive Director for an additional four (4) year term (04/01/2026 – 03/31/2030), with no change in salary. (Reference Human Resources Exhibit E).

- F. Acknowledge that the Education Department of Fox Rothschild, LLP, the appointed Solicitor, will become the Education Group of McNeese, Wallace & Nurick, LLC effective April 1, 2026. No changes are being made to the terms of the representation, current rate structure, or personnel.

- G. The following individuals will be completing 2025-2026 student teaching and internships through local Lancaster and Lebanon school districts and universities pending satisfactory review of clearances as required by their respective institution:

Jaelyn Myers	Speech & Language Pathology	Commonwealth University
Patricia Paparo	PK-12 Special Education	St. Joseph's University

- H. Personnel Actions as presented in Human Resources Services Exhibit F, contingent upon the successful completion of all required employment paperwork and clearances, as determined by the IU13 Human Resources Services Office.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-20, No-0, Absent-2

On a motion by Mr. Irvin and a second by Mrs. Herr, the Board approved Human Resources Services Consent Agenda Item E:

Motion Carried: Yes-20, No-0, Absent-2

Mr. Irvin stated that ESPA Negotiations are underway.

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	JACOB	BUCKWALTER	COMMUNITY EDUCATION ADVISOR	COMMUNITY EDUCATION	IS	02/27/2026	ALTERNATE EMPLOYMENT
2	STACEY	CHERNY	STATE LEAD ED CONSULTANT		PATTAN	03/13/2026	ALTERNATE EMPLOYMENT
3	DIONNE	DESMANGLES	SUB DAILY PARAPROFESSIONAL		HRS	02/11/2026	PERSONAL REASONS
4	NATALIE	GLICK	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	04/24/2026	PERSONAL REASONS
5	LAURA	HEINL	SUB DAILY PROFESSIONAL and PARA		HRS	02/04/2026	PERSONAL REASONS
6	IZABELA	LESSA LAUDARES BOMFIM	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	02/03/2026	PERSONAL REASONS
7	JEAN	LOVE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	02/26/2026	ALTERNATE EMPLOYMENT
8	CHRISTOPHER	LUZON	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	02/09/2026	PERSONAL REASONS
9	CHARLOTTE	MOLITORIS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	03/13/2026	ALTERNATE EMPLOYMENT
10	ROBERT	MURPHY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	03/13/2026	ALTERNATE EMPLOYMENT
11	VERONICA	SANCHEZ	PART-TIME FOOD SERVICE CLERK		ECSES	02/24/2026	PERSONAL REASONS
12	AVA	STEVEY	PARAEDUCATOR	EARLY INTERVENTION	ECSES	02/25/2026	ALTERNATE EMPLOYMENT
13	LEANNE	SWANSON	PROGRAM ASSISTANT		HRS	06/12/2026	RELOCATION
14	MARKUS	WELTIN	APPLICATIONS DEVELOPER		PATTAN	02/27/2026	ALTERNATE EMPLOYMENT

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: DEATH

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	CHRISTOPHER	STEFFY	PARAEDUCATOR		ECSES	02/21/2026

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: RETIREMENT

EARLY RETIREMENT:

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	PATRICIA	BARR	TEACHER OF SPECIAL EDUCATION	ITINERANT LEARNING SUPPORT	ECSES	02/17/2026
2	WENDELL	WHITE	CUSTODIAN		TS	02/28/2026

RETIREMENT:

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	STEVEN	CARESTIA	CUSTODIAN		TS	06/29/2026
2	SUSAN	FONTES-EISENHOWER	PARAEDUCATOR- II	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/03/2026
3	LISA	HAUS	JOB TRAINER- II	JOB TRAINING SERVICES	ECSES	05/29/2026
4	MARY	HUGHES	TEACHER OF SPECIAL EDUCATION	EMOTIONAL SUPPORT	ECSES	06/08/2026
5	DEBORAH	PELLETIER	HRIS SUPPORT TECHNICIAN		HRS	06/29/2026

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	RODNEY	BURGESS	RBT PARAEDUCATOR	CNTR BASED AUTISTIC SUPPORT	ECSES	02/23/2026	\$18.90 /hour	01	185	New - Program Need
2	ANDREA	CHAVEZ CORIA	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	03/16/2026	\$18.90 /hour	01	185	New - Program Need
3	CINTHYA	FIRESTINE	PART-TIME PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	03/02/2026	\$18.90 /hour	01	185	Requested by Cornwall- Lebanon SD
4	DARLENE	FLETCHER	SUB DAILY PARAPROFESSIONAL		HRS	02/05/2026	\$115.00 /day		185	New - Program Need
5	DELANEY	GABLE	SUB DAILY PROFESSIONAL and PARA		HRS	01/28/2026	\$135.00 /day		190	New - Program Need
6	MADILYN	GIROUARD	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	03/09/2026	\$18.90 /hour	01	185	Filling Vacancy
7	MADISON	HEANEY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	03/16/2026	\$18.90 /hour	01	185	Filling Vacancy
8	LEANNE	HICKEY-LEACH	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	03/09/2026	\$19.28 /hour	02	185	Requested by Elizabethtown SD
9	SOPHIA	JAMPO	SUB DAILY PARAPROFESSIONAL		HRS	03/02/2026	\$115.00 /day		185	New - Program Need
10	JOCELYN	MACALEESE	OCCUPATIONAL THERAPIST	EARLY INTERVENTION	ECSES	03/16/2026	\$75,389.00	M/05	190	New - Program Need
11	GENEVIEVE	MAUZ	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	03/09/2026	\$18.90 /hour	01	185	New - Program Need
12	RACHAEL	MILLER	SUB SHORT TERM- PROF	SENSORY IMPAIRED	ECSES	02/17/2026	\$342.11 /day	B/01	190	Filling Vacancy
13	PHYLLIS	MWANGI	SUB SEC ASGN PROFESSIONAL & PARA		HRS	02/16/2026	\$342.11 /day			Secondary Assignment
14	STEPHANIE	PENNELL	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	02/23/2026	\$18.90 /hour	01	185	Filling Vacancy
15	KATHRYN	RICCIARDI-HILL	OCCUPATIONAL THERAPIST	SARS	ECSES	04/13/2026	\$83,591.00	M/11	190	Filling Vacancy
16	VERONICA	SANCHEZ	PART-TIME FOOD SERVICE CLERK		ECSES	02/23/2026	\$17.88 /hour		185	New - Program Need
17	KORYNN	WAGNER	CONSULTANT II		PATTAN	03/16/2026	\$102,000.00		260	Filling Vacancy
18	SAFIULLAH	YOUSAFZAI	ACCOUNTANT		BS	03/16/2026	\$28.97 /hour	02	260	Filling Vacancy

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	KIRSTEN	BARLEY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	03/03/2026	\$115.00 /day		185	Filling Vacancy
2	MEGAN	CASTANEDA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	02/23/2026	\$21.81 /hour	08	185	Filling Vacancy
3	MEAGAN	HARNISH	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	RBT PARAEDUCATOR	CNTR BASED AUTISTIC SUPPORT	ECSES	02/17/2026	\$18.90 /hour	01	185	Filling Vacancy
4	ALLISON	HOLLEY	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	LIGHT DUTY		ECSES	03/03/2026				Light Duty
5	KIRA	JAHODA	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	ESPA ON ASSIGNMENT	SARS	ECSES	04/07/2026	\$379.05 /day	M+15 /01	190	Secondary Assignment
6	BETTY-JANE	PFLUM	HS/EC ASSISTANT FLOATER	HEAD START	IS	HS/EC ASSISTANT	HEAD START	ECSES	03/02/2026	\$18.56 /hour		188	Filling Vacancy
7	HARRY	RIEDEL	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	PROGRAM ASSISTANT		ECSES	03/16/2026	\$22.05 /hour		260	Filling Vacancy
8	JASON	SANTIAGO	PARAEDUCATOR 1:1		ECSES	SUB DAILY PARAPROFESSIONAL		HRS	02/09/2026	\$115.00 /day		185	Filling Vacancy
9	KATTY	SILVESTRE VASQUEZ	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	PARAEDUCATOR	EARLY INTERVENTION	ECSES	03/02/2026	\$19.28 /hour	02	185	Filling Vacancy
10	KELLY	WOLGEMUTH	PARAEDUCATOR II	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	02/23/2026	\$115.00 /day			Filling Vacancy

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	DONNA	BUSS				SC SPEECH CORRECTION	EARLY INTERVENTION	ECSES	06/29/2026				Change in retirement effective date approved at February Board
2	PATRICIA	DIMITRIOU				HS DIRECTOR/LEBANON BLDG MGR	HEAD START	ECSES	03/02/2026				Necessary approvals completed as required by OHS regulations as approved at February Board
3	MEGAN	DONACHY				PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	01/29/2026				Change in resignation effective date approved at February Board

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

4	CARRIE	FREED	PARAEDUCATOR 1:1	AUTISTIC SUPPORT ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	03/02/2026	\$19.65 /hour	03	185	Decrease in hours from 7 to 6.75
5	JESSICA	SANCHEZ	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	01/07/2026	\$18.90 /hour	01	185	Increase in hours from 6.5 to 7.5

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00010950				SES- EARLY INTERVENTION	02/23/2026	PSERS Special Sick Leave
2	00013160				SES- EARLY INTERVENTION	03/11/2026	PSERS Special Sick Leave
3	00013647				SES, SPECIAL EDUC SERVICES	01/14/2026	PSERS Special Sick Leave continues; Requesting an unpaid non-FMLA leave of absence for an additional 78 calendar days
4	00013710				SES, SPECIAL EDUC SERVICES	02/02/2026	Requesting unpaid non-FMLA leave for 58 calendar days
5	00011828				SES, SPECIAL EDUC SERVICES	02/23/2026	Requesting unpaid child rearing leave for 128 calendar days
6	00013208				SES, SPECIAL EDUC SERVICES	02/25/2026	PSERS Special Sick Leave continues; Requesting an additional 34 calendar days of unpaid, non-FMLA leave
7	00011648				4TS TECHNOLOGY SVS, NON-INSTR	01/14/2026	Requesting unpaid non-FMLA leave for 48 calendar days
8	00010546				SES, SPECIAL EDUC SERVICES	03/05/2026	PSERS Special Sick Leave continues; Requesting an unpaid non-FMLA leave of absence for an additional 21 calendar days
9	00001579				SES- EARLY INTERVENTION	02/28/2026	PSERS Special Sick Leave continues; Requesting an unpaid non-FMLA leave of absence for an additional 28 calendar days
10	00012936				SES, SPECIAL EDUC SERVICES	04/08/2026	Requesting unpaid, non-FMLA childrearing leave for 83 calendar days
11	00010355				SES, SPECIAL EDUC SERVICES	03/05/2026	Requesting unpaid, non-FMLA leave of absence for 33 calendar days

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	RAQUEL	GUZMAN	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	03/09/2026	\$18.90 /hour	01	185	Filling Vacancy
2	MARIAH	KAUFFMAN	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	46104	\$18.90 /hour	01	185	Filling Vacancy
3	EMILY	MOORE	SUB DAILY PROFESSIONAL and PARA		HRS	02/27/2026	\$135.00 /day		190	New - Program Need

PRIOR BUSINESS

None.

NEW BUSINESS

On a motion by Mrs. Martin and a second by Dr. Blouch, the Board approved the election of two new IU13 Appointed Directors to the Lancaster-Lebanon Education Foundation (LLEF) Board of Directors to service until June 30, 2026.

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report highlighting:

- **Lancaster County Student Assistance Program (SAP) Conference:** IU13 hosted this event that welcomed 145 attendees from various organizations and representatives from Lancaster and Lebanon schools.
- **Trust and Unity Coin:** IU13 School Psychologist Madison Bortner was presented with the IU13 Trust and Unity Coin from Solanco School.
- **Life Skills through Dining Out & Growing Up experience: Community Partnership:** Students from Solanco High School recently took a meaningful step toward independence during a community outing to Burger King. With the support of teachers and staff, they practiced real-world life skills by ordering their own meals using communication devices, including speech-generating tablets. As they navigated the menu, made choices, and interacted with staff, their confidence grew with each successful exchange. What might seem like a simple trip for lunch became a powerful lesson in self-advocacy, communication, and independence—proving that every opportunity to practice in the community helps build skills that last far beyond the classroom.
- **IU13 Employee highlighted:** Program Director, Lauren Miller was featured in a Lancaster News article as part of Lancaster County's Progress 2026.
- **IU13 Spotlight:** The Job Training Services Program with help from the Red Rose Transit Authority offered an opportunity for students to gain hands-on experience with navigating public transportation.
- **Spring Student Bazaars:** Lebanon County: Thursday, March 12, from 9 AM – 1 PM at Stoneridge Retirement Living Communities, 440 East Lincoln Avenue, Myerstown. Lancaster County on Thursday, March 26, 9 AM – 1 PM at the Conference and Training Center at IU13.
- **From the Heart Basket Bingo:** Lancaster Lebanon Education Foundations Annual From the Heart Basket Bingo will be held at the IU13 Conference Center on April 12, 2026.

Mr. Stem thanked the Board for their ongoing support of him and the IU13.

BOARD COMMENTS

Mrs. Murray noted that the Board Favor is from a mini business from Northern Lebanon.

Mr. Ondrusek offered a suggestion regarding CTC options for districts.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned by Dr. Fullerton at 8:40 PM.

Respectfully submitted,

Flip Steinour
Assistant Board Secretary