

# Job Training Services for Your Middle School



## A “Win-Win” for Students and You!

IU13 Job Training Services provides high-quality special education services to students, parents, and schools with a focus on individual student progress and successful, seamless transition to life after school.

An exceptional resource for students who need community-based vocational instruction, IU13 works with 700+ local businesses to place – and support – youth in the vocational training experiences they need to successfully transition from the classroom to the workplace.

### **For Middle School Students**

Middle school is an ideal time to start building vocational and occupational skills. Job training services may include consultation with classroom teachers to arrange:

- Tours
- Speakers
- Service learning projects
- Mini-businesses
- School-based vocational training experiences

### **IU13 Job Training Services Goal:**

To teach job skills, social awareness, and work ethics for empowering students to gain and maintain independence as they transition to adult life.



# Customizing Services for Your School

IU13 Job Training Services can be customized to meet the needs of your students and your school.

## **Opportunities include:**

- Goal setting
- Job shadowing
- Career shadowing
- Learning the skills to obtain/maintain employment
- Investigating CTC programs
- Competitive, community-based, and volunteer vocational training experiences
- Beginning to build a resume through the development of vocational training experiences
- Transition Fairs and Career Fairs
- Visiting technical schools or certificate programs
- Driver's License Permit/Voter Registration/Selective Service Registration assistance
- In-school support, such as:
  - Career interest surveys
  - Understanding your disability
  - Practice job applications/resume writing
  - Managing personal finances
  - Self-advocacy

## **Skill Development includes:**

- Basic soft skills needed in the work setting, including, but not limited to, organization, arrival to work on time, dependability, positive attitude, effort and perseverance, work completion, flexibility, time management, and problem-solving skills.
- Interpersonal skills such as being friendly and polite, respecting supervisors and coworkers, responding appropriately to customer requests, asking for help/feedback, and resolving conflicts.