

Lancaster-Lebanon Intermediate Unit 13 Board Actions

May 27, 2026

Board Officers

Dr. Joseph Fullerton
President

Melissa Herr
Vice President

Susan Dieffenbach
Treasurer

Gina Brillhart
Secretary (non-voting)

Board Members

Jane Ausel
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Dr. Kathleen Blouch
Ben Kling
Michael Fisher
Juanita Fox
Idette Groff
Melissa Herr
JoAnn Hentz
Paul W. Irvin
Kait Linton
Jill Martin
Luis Morales
Staci Murray
Robert Okonak
Raymond Ondrusek
Lester Putt
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

BOARD ACTION:

- Dr. Caitlin Bennyhoff was recognized as the 2026 Annie Sullivan Award recipient.
- Approved \$28,297,415.42 in disbursements

BUSINESS SERVICES

Approved Purchase Orders over \$10,000.00

Approved the following revised Fiscal Year 2025-26 budgets:

- SSU 013 – Operations and Infrastructure Support Services
- SBU 020 – PaTTAN
- SBU 021 - Statewide Projects

Awarded the following bids:

- #256-005 - Instructional Art Supplies Bid
- #256-011 - Technology Education Bid
- #256-017 - Assistive Technology Bid
- #256-022 - Drone and Related Equipment Bid

Approved the Pennsylvania School Boards Association (PSBA) membership renewal

Approved the following contract(s):

For Business Services:

- | | |
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| <ul style="list-style-type: none"> • BROWN PLUS | Fees for audit for fiscal year ending June 30, 2026 |
| <ul style="list-style-type: none"> • CBIZ VALUATION GROUP LLC | Fixed asset physical inventory |
| <ul style="list-style-type: none"> • POWERSCHOOL HOLDINGS LLC | BusinessPlus 26-27 Maintenance Renewal |

For Business Services (EDO):

- | | |
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| <ul style="list-style-type: none"> • REMIND101 INC | Electronic Communications |
| <ul style="list-style-type: none"> • SAS INSTITUTE INC | Custom analysis of interventions effects on proficiency rates in CSI schools |

For Business Services (PaTTAN):

- | | |
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| <ul style="list-style-type: none"> • AMERICAN INSTITUTES FOR RESEARCH | Professional and Technical Services |
| <ul style="list-style-type: none"> • CHESTNUT STREET HOTEL, INC | Hotel Accommodations for 2026 BK2KH Conference |
| <ul style="list-style-type: none"> • EDUCATION AND TREATMENT ALTERNATIVES INC | Professional Development |
| <ul style="list-style-type: none"> • INTERNATIONAL INSTITUTE FOR RESTORATIVE PRACTICES | Professional Development |
| <ul style="list-style-type: none"> • KLOO, AMANDA | Statewide Systemic Improvement Plan Consultation |
| <ul style="list-style-type: none"> • LEADER SERVICES | Technology Support (amendment) |
| <ul style="list-style-type: none"> • LEADER SERVICES | Technology Support |

Approved the following subrecipient contracts:

For Business Services:

- | | |
|--|---|
| <ul style="list-style-type: none"> • BLAST INTERMEDIATE UNIT 17 | Braille and large print instructional material production |
| <ul style="list-style-type: none"> • MIDWESTERN INTERMEDIATE UNIT 4 | RAST Staffing |
| <ul style="list-style-type: none"> • PHILADELPHIA HUNE INC | State Systemic Improvement Plan (SSIP) |

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Awarded RFP #256-021 – Transportation Services

Approved the following revised Fiscal Year 2024-25 budgets:

- SBU 005 – Early Learners
- SBU 006 – Early Intervention
- SBU 011 – Special Education Classroom Services
- SBU 012 – Itinerant Solutions
- SBU 014 – Federal Pass-Thru Funds Administration Services

Approved the following contract(s):

- | | |
|---|---|
| • LIVING STRONG CONSULTING LLC | Professional development for Early Head Start Program staff |
| • BILLINGS BILINGUAL LLC | Document translation services |
| • EPHRATA COMMUNITY HOSPITAL | Speech and Occupational Therapy for Early Intervention students |
| • GRASP AND GROW LLC | Digital subscription for comprehensive program support services |
| • LITTLE VOICES LLC | Speech Therapy for Early Intervention |
| • SCHREIBER PEDIATRIC REHAB CENTER | Classroom instruction and therapy services |
| • VISION CORPS | Vision and Orientation & Mobility Services for Early Intervention students |
| • WILLOW VALLEY ASSOCIATES | Facility Rental and Meals for Staff Development Days (amendment) |
| • WILLOW VALLEY ASSOCIATES | Facility Rental and Meals for Staff Development Days (amendment) |
| • ECKERT, ERIKA | Translation Services |
| • EPHRATA COMMUNITY HOSPITAL | Speech and Occupational Therapy for Early Intervention students (amendment) |
| • IXL LEARNING INC | IXL Professional Development and Licenses |
| • JUNIPER VILLAGE AT LEBANON LLC | Student Nutrition Services |
| • LANCASTER GENERAL HOSPITAL | Medical/Health/Environmental Consultative & Training Services |
| • LEADER SERVICES | IEP Writer Subscription Renewal |
| • MASONIC VILLAGES OF THE GRAND LODGE OF PA | Student Nutrition Services |
| • MORAVIAN MANORS INC | Student Nutrition Services |
| • TRANSPERFECT GLOBAL INC | Translation Services |
| • YOUR LANGUAGE CONNECTION | Translation services |
| • MARTIN ENTERPRISES LLC | Preschool EI Classroom Relocation |
| • CHRISTMAS CITY HOTEL LLC | Special Education Administrators' Conference |
| • LIVING STRONG CONSULTING LLC | Professional development for Early Head Start Program staff |
| • BILLINGS BILINGUAL LLC | Document translation services |

Approved the following Early Childhood and Special Education Services subrecipient contracts: Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B – Funds (Early Learning):

- DONEGAL SCHOOL DISTRICT
- NORTHERN LEBANON SCHOOL DISTRICT
- ELIZABETHTOWN AREA SCHOOL DISTRICT
- SCHOOL DISTRICT OF LANCASTER

Approved the following Early Childhood and Special Education Services subrecipient contracts: Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B – Funds (School Age):

- DONEGAL SCHOOL DISTRICT
- LA ACADEMIA CHARTER SCHOOL
- ELIZABETHTOWN AREA SCHOOL DISTRICT
- NORTHERN LEBANON SCHOOL DISTRICT

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

Approved the following revised Fiscal Year 2025-26 budgets:

- SBU 002 – Community Education
- SBU 004 – Teaching and Learning Collaborative
- SBU 007 – Student Services
- SBU 016 – Regional Technology Solutions
- SBU 024 – Educational Technology

Approved the following contract(s):

For Instructional Services:

- APPLE TRS PITTSBURGH 7137 LLC Lodging, Meals and meeting space for CC (Curriculum Coordinators) Seminar
- TCB OUTDOOR LLC Community outreach digital billboards

For Technology Services:

- CSM CONSULTING INC E-Rate Consulting Services (amendment)

Approved the following marketplace contract(s):

For Instructional Services:

- PENNSYLVANIA DEPARTMENT OF EDUCATION Organ & Tissue Donation Awareness
- CONESTOGA VALLEY SCHOOL DISTRICT Professional Learning Series
- STEELTON-HIGHSPIRE SCHOOL DISTRICT Consortium pricing for Schoology LMS licenses

HUMAN RESOURCES SERVICES

Approved the following revised Fiscal Year 2025-26 budgets:

- SBU 001 – Administrative and Management Services
- SSU 018 – Internal Service Fund for Employee Benefits

Approved pay rates for IU13 staff substitutes for 2026 Extended School Year

Announcement of two Professional staff who have attained tenure

First Reading of revised Policy 218.1 - Weapons

First Reading of revised Policy 805 - Emergency Preparedness and Response

First Reading of revised Policy 805.1 - Relations with Law Enforcement Agencies

First Reading of revised Policy 805.2 - School Security Personnel

Approved Lancaster-Lebanon Intermediate Unit 13 Education Association Collective Bargaining Agreement

Approved a 3% salary increase for Community Education staff members for 2026-2027 school year

Approval of personnel actions:

- Resignation: 17
- Retirement: 4
- Employment: 35
- Change of Position, Salary or Status: 29
- Termination: 1
- Leave of Absence: 13

NEW BUSINESS

Appointment of Board Officer Nominating Committee

Appointment of Mrs. Hentz as IU13 Voting Delegate for the PSBA Delegate Assembly

First Reading of the 2026-2027 IU13 Board Meeting Calendar

IU13 FAST FACTS

IU13 Names 2026 Annie Sullivan Award Honoree



Lancaster-Lebanon IU13 has named Dr. Caitlin Bennyhoff as the recipient of the 2026 Annie Sullivan Award.

Dr. Bennyhoff is a school psychologist with IU13's ATTEND program. Dr. Bennyhoff exemplifies leadership through action, demonstrating unwavering dedication to equity, accessibility, and student success. Known for her tireless work ethic and commitment to doing what is right, she consistently goes above and beyond to strengthen programs and support students, staff, and families.

Her contributions have been instrumental to program growth and stability, from securing grants to expand Parent Coaching training to stepping in during staffing shortages to ensure uninterrupted student progress. A recognized expert in school attendance, MTSS, and specialized programming, Dr. Bennyhoff provides consultation and training at the local, state, and national levels.

Through her mentorship, scholarship, and advocacy, Dr. Bennyhoff has bridged research and practice, advancing the field of education and establishing herself as a respected leader across Pennsylvania and beyond.