

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
MAY 27, 2026**

BOARD WORK SESSION

Prior to the regular board meeting, a Board Work Session was held beginning at 5:45 PM. The following Board members were in attendance: Dr. Fullerton, Mrs. Herr, Dr. Blouch, Mr. Putt, Mr. Fisher, Mrs. Groff, Mr. Irvin, Mr. Ondrusek, Mrs. Hentz, Mr. Okonak, Mr. Stauffer, Mrs. Shrum, Mr. Woolley, Mrs. Ausel, Mrs. Linton, Mrs. Beachy, Mrs. Fox, Mrs. Martin

Dr. Fullerton welcomed attendees to the meeting and introduced Executive Director, Mr. Stem.

Mr. Stem thanked and welcomed everyone. He highlighted Vision Work, KPI's and contingency planning.

Mrs. Brillhart reviewed the budget development and approval process. In addition, she reviewed the 2026-27 Enterprise-level Budget consisting of our 13 Strategic Business Units (SBU) and 2 Support Services Units (SSU). She also reviewed enterprise-level budget highlights and provided a financial outlook, including a review of key performance indicators.

Dr. Peggy Anastasio addressed district classroom needs.

Dr. Angela Kirby discussed the PaTTAN budget process.

Dr. Lynette Waller highlighted objectives and deliverables, as well as the work of the Stability Committees.

Mr. Flip Steinour discussed salaries and benefits, building capacity and succession planning.

Following the work session, regularly scheduled committee meetings were held.

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 7:38 PM by Dr. Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Dr. Kathleen Blouch, Annville Cleona

Juanita Fox, Cocalico

Lester Putt, Columbia Borough
Idette Groff, Conestoga Valley
Paul Irvin, Eastern Lancaster County
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Kait Linton, Hempfield
Melissa Herr, Lampeter-Strasburg
Robert Okonak, Lebanon
Amy Beachy, Manheim Central
JoAnn Hentz, Manheim Township
Jill Martin, Palmyra Area
Dr. Joseph Fullerton, Penn Manor
Michael Fisher, Pequea Valley
Jane Ausel, Solanco
Daniel Woolley, Warwick

Absent:

Susan Dieffenbach, Cornwall-Lebanon
Ben Kling, Donegal
Luis Morales, School District of Lancaster
Staci Murray, Northern Lebanon

Staff Present:

Matthew Stem, Executive Director
Dr. Lynette Waller, Assistant Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Flip Steinour, COO/Assistant to the Executive Director
Tim Laubach, Director, Technology Services
Dr. Peggy Anastasio, Director, Early Childhood and Special Education Services
Jeremy Sweigart, Director, Early Childhood and Special Education Services
Amanda Hann, Director, Instructional Services
Dr. Angela Kirby, Managing Director of Pattan
Kara Martin, Program Director, Early Childhood and Special Education Services
Dr. Juliet Ashton-Luckey, Program Director, Early Childhood and Special Education Services
Dr. Titina Brown, Program Director, Early Childhood and Special Education Services
Dana Blair, Program Director, Early Childhood and Special Education Services
Emma Phillips, Digital Communication & Publications Coord., Executive Director Office
Noel Johns, Program Director, Human Resources Services
Mike Williams, Associate Program Director, Technology Services
Dr. Matthew Ferchalk, Supervisor, Early Childhood and Special Education Services
Elizabeth Smoker, BSA, Early Childhood and Special Education Services
Dr. Caitlyn Bennyhoff, Psychologist, Early Childhood and Special Education Services
Michael Imburgia, Program Director-Statewide, Executive Director Office
Dr. Diane Janney Schall, Project Director, Human Resources Services

Vickie Willier, Supervisor, Early Childhood and Special Education Services
Michelle Malick, Program Director, Human Resources Services
Leslie Krueel, Executive Assistant, Business Services

Guests:

Mr. Bennyhoff and daughter.

CORRECTIONS/ADDENDA

Mr. Irvin announced that Human Resources Services has Addendum Items K-M.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Woolley and a second by Mr. Fisher, the meeting agenda was approved as presented.

Motion Carried: Yes-18, No-0, Absent-4

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

PRESENTATION

Dr. Peggy Anastasio, Director of Early Childhood and Special Education Services, provided information about the Annie Sullivan Award, and introduced Dr. Matthew Ferchalk, who recognized Dr. Caitlin Bennyhoff as the IU13 2026 Annie Sullivan Award recipient.

Mr. Matt Stem introduced Mike Williams, who spoke about the IU13 Wide Area Network program.

APPROVAL OF APRIL 8, 2026 BOARD MINUTES

On a motion by Mrs. Herr and a second by Dr. Blouch, the minutes of the April 8, 2026, Board meeting were approved as presented.

Motion carried: Yes-18, No-0, Absent-4

TREASURER'S REPORT

Mr. Ondrusek presented the Treasurer's Report. On a motion by Mr. Ondrusek and a second by Dr. Blouch, the Treasurer's Report, including the following, was approved for the period ending March 31, 2026:

- A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
- B. Investments (Treasurer's Report – Cash and Investments)
- C. Cash Reconciliation (School-to-Work and Special Education Activity Funds)
- D. Budget Expenditure Report (Treasurer's Report – Expenditure Report)

- E. 2025-26 Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- F. Check Register in the amount of \$28,297,415.42

Motion Carried: Yes-18, No-0, Absent-4

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

Letter from Northern Lebanon Ministerium.

BUSINESS SERVICES

On a motion by Mr. Ondrusek and a second by Dr. Blouch, the Board approved Business Services Consent Agenda Items A - H:

- A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Purchase Orders over \$10,000. (Reference Business Services Exhibit B)

(Purpose: To approve purchase orders over \$10,000 for all departments.)

- C. Approval of the following revised budgets: (Reference Business Services Exhibit C)

- 1. SSU 013 – Operations and Infrastructure Support Services
Fiscal Year 2025-26
Revised Budget: \$27,511,357 Revised Indirect Revenue: \$0
Original Budget: \$27,033,097 Original Indirect Revenue: \$0

(Purpose: To revise the composite budget for the Operations and Infrastructure Support Services Unit which includes programs listed on the Program Summary. This budget is being revised to align certain programs to actual expenditures. Budgeting for expenses of MFP, Duplication, and Mailroom were rearranged into programs that align with the cost allocation plan, and an Equipment program was created to house equipment for Fund 10 programs. The primary objective of this SSU is to provide leadership and general management and administrative services including human resources, business, finance, payroll, technology, facility, and logistics services to the programs of IU13.)

- 2. SBU 020 – PaTTAN
Fiscal Year 2025-26
Revised Budget: \$32,428,821 Revised Indirect Revenue: \$1,391,275
Original Budget: \$32,243,616 Original Indirect Revenue: \$1,286,151

(Purpose: To revise the composite budget for the Statewide Initiatives Unit which includes the programs as listed on the Program Summary. The revised budget will reflect the actual allocation from the various funding sources and aligns to actual/forecast expenditures. The primary objective of this SBU is to support the efforts and initiatives of the Bureau of Special Education, and to build the capacity of the local educational agencies to serve students who receive special education services.)

3. SBU 021 – Statewide Projects

Fiscal Year 2025-26

Revised Budget: \$5,128,713

Original Budget: \$5,076,695

Revised Indirect Revenue: \$308,710

Original Indirect Revenue: \$306,344

(Purpose: To revise the composite budget for Statewide Projects. This SBU is comprised of the program budgets as listed on its Program Summary. This budget is being revised to align certain programs to actual expenditures. The primary objective of this SBU is to operate statewide projects for the Pennsylvania Department of Education (PDE). These projects support the efforts of PDE and its initiatives in the areas of the Pennsylvania Value-Added Assessment System, the Research Team for PDE, and the Statewide School Improvement Team).

- D. To award Bid #256-005, Instructional Art Supplies. (Reference Business Services Exhibit D)

(Purpose: To award contract under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits participating districts' needs; aggregates total requirements; and creates, advertises, and makes a recommendation to award to the lowest responsible bidder complying with bid specifications. The bid also contains piggyback language so additional entities can participate. The Instructional Art Supplies Bid for 2026-2027 was opened on January 21, 2026 and reviewed by the commodity review team on April 8, 2026.)

- E. To award Bid #256-011, Technology Education Supplies. (Reference Business Services Exhibit E)

(Purpose: To award contract under the Collaborative Services' Collaborative Purchasing Program. Collaborative Services solicits participating districts' needs; aggregates total requirements; and creates, advertises, and makes a recommendation to award to the lowest responsible bidder complying with bid specifications. The bid also contains piggyback language so additional entities can participate. The Technology Education Supplies Bid for 2026-2027 was opened on January 21, 2026 and reviewed by the commodity review team on April 16, 2026.)

- F. To award Bid #256-017, Assistive Technology Catalog Discount Bid. (Reference Business Services Exhibit F)

(Purpose: To award the Assistive Technology Catalog Discount Bid to responsible bidders complying with bid specifications, under the Collaborative Purchasing Program. The 2026-28 Assistive Technology Catalog Discount Bids were opened on April 28, 2026, and were reviewed by PaTTAN – Harrisburg and IU13 Procurement. A detailed analysis of all bids received is maintained in the IU13 Business Office.)

- G. To award Request for Proposal #256-022 – Drone and Related Equipment. (Reference Business Services Exhibit G)

(Purpose: To award the Drone and Related Equipment Bid #256-022 to Unmanned Vehicle Technologies. The awarded vendor will provide drones and related equipment to PaTTAN. The recommendation follows a request for bid process which resulted in four bids being submitted, with three being disqualified as non-responsive. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

- H. The Pennsylvania School Boards Association (PSBA) 2026-2027 membership renewal for policy maintenance services, including Keystone Agenda access, in the total amount of \$12,617.05.

Motion Carried: Yes-18, No-0, Absent-4

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	BROWN PLUS	8/1/26-6/30/27	\$82,500.00	Fees for audit of fiscal year ending June 30, 2026	Audit Fees for year ending June 30, 2026.	Sole Source
2.	Business	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	CBIZ VALUATION GROUP LLC	6/1/26-8/31/26	Not to exceed \$14,950.00	Fixed asset physical inventory	To provide a fixed asset physical inventory to satisfy federal grant requirements.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
3.	Business	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	POWERSCHOOL HOLDINGS LLC	7/1/26-6/30/27	\$72,637.32	BusinessPlus 26-27 Maintenance Renewal	To provide the annual renewal of support, license, and subscription fees for PowerSchool Business Plus software used for Human Resources and Business Services operations.	Sole Source
4.	Business (EDO)	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	REMIN101 INC	3/24/26-3/23/27	Not to exceed \$10,290.00	Electronic Communications	To provide electronic communications to staff and students as needed for Act 44, inclement weather, and other pertinent messages.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
5.	Business (EDO)	021 STATEWIDE PROJECTS	EXTERNAL	Federal	SAS INSTITUTE INC	4/2/26-6/30/26	Not to exceed \$19,750.00	Custom analysis of interventions effects on proficiency rates in CSI schools	To provide consulting services and custom analysis of the various effect sizes of interventions on student proficiency rates in CSI schools.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
6.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	State	AMERICAN INSTITUTES FOR RESEARCH	7/1/26-6/30/27	Not to exceed \$499,919.00	Professional and Technical Services	To provide a range of technical, professional and consulting services in continuation of its ongoing STEM evaluation project being performed for the Pennsylvania Department of Education.	Sole Source
7.	Business (PaTTAN)	020 PATTAN	EXTERNAL	Federal	CHESTNUT STREET HOTEL, INC	8/3/26-8/6/26	Not to exceed \$27,350.40	Hotel Accommodations for 2026 BK2KH Conference	To provide hotel rooms during the 2026 Bridging Knowledge 2 Know How (BK2KH) Conference.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
8.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	EDUCATION AND TREATMENT ALTERNATIVES INC	6/10/26-6/11/26	Not to exceed \$19,860.00	Professional Development	To provide Aggression Replacement "Train the Trainer" sessions over a two day period at PaTTAN Central in Harrisburg.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
9.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	INTERNATIONAL INSTITUTE FOR RESTORATIVE PRACTICES	6/22/26-6/24/26	Not to exceed \$14,275.00	Professional Development	To provide Restorative Practices "Train the Trainer" sessions over a three day period for up to 10 staff members at PaTTAN Central in Harrisburg.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
10.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	KLOO, AMANDA	7/1/26-6/30/27	Not to exceed \$39,400.00	Statewide Systemic Improvement Plan Consultation	To support the Pennsylvania Department of Education Bureau of Special Education with data collection, analysis, and preparation of the federal report required under the State Systemic Improvement Plan, including its statewide evaluation plan.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
11.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	LEADER SERVICES	7/1/26-6/30/27	Not to exceed \$14,750.00	Technology Support	To provide hosting, maintenance, support and programming services for the SSIP system for the 2026-27 school year.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
12.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL (Amendment)	Federal	LEADER SERVICES	7/1/25-6/30/26	Not to exceed \$31,250.00	Technology Support	Amendment of C2560054, approved on 07/01/2025. An additional \$16,500.00 will be added to the contract for a new total of \$31,250.00. This revision expands the deliverables to add the printing and postage for the Indicator 8 Postcard in compliance with State Special Education Communication Requirements.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

Board Month: **MAY**

Count: **3**

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	Business (PaTTAN)	020 PATTAN	Federal	BLAST INTERMEDIATE UNIT 17	7/1/26-6/30/27	Not to exceed \$1,845,622.00	Braille and large print instructional material production	To support local educational agencies (LEAs) in meeting the requirements of Individuals with Disabilities Educational Act (IDEA) for the provision of accessible instruction in braille and large print production.
2.	Business (PaTTAN)	020 PATTAN	Federal	MIDWESTERN INTERMEDIATE UNIT 4	7/1/26-6/30/27	Not to exceed \$131,394.00	RAST Staffing	To provide support staffing for the Regional Assessment and Support Teams (RAST) program which is funded through IDEA funding to provide comprehensive educational programs for incarcerated juveniles.
3.	Business (PaTTAN)	020 PATTAN	Federal	PHILADELPHIA HUNE INC	7/1/26-6/30/27	Not to exceed \$240,000.00	State Systemic Improvement Plan (SSIP)	To support Pennsylvania's SSIP by promoting inclusion and improving attendance, social skills, academic performance, and high school graduation through publications, presentations, and summer and after-school programs.

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mr. Okonak, the Board approved Early Childhood and Special Education Services Consent Agenda Items A-C:

- A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approval of the following revised budgets: (Reference Early Childhood and Special Education Services Exhibit B)

1. SBU 005 – Early Learners

Fiscal Year 2025-26

Revised Budget: \$12,446,523

Revised Indirect Revenue: \$557,767

Original Budget: \$12,396,150

Original Indirect Revenue: \$559,228

(Purpose: To revise the composite budget for the Early Learners Unit which includes the programs as listed on the Program Summary. Programs have been revised to reflect currently projected expenditures and actual allocations. The primary objectives of this SBU are early prevention and intervention, and to engage young children in vibrant learning opportunities to reach their full potential and provide a supportive environment where children have a sense of belonging.)

2. SBU 006 – Early Intervention

Fiscal Year 2025-26

Revised Budget: \$34,403,666

Revised Indirect Revenue: \$2,172,651

Original Budget: \$34,667,840

Original Indirect Revenue: \$1,780,964

(Purpose: To revise the composite budget for the Early Intervention Unit. This SBU is comprised of the program budgets listed on its Program Summary. Programs have been revised to reflect currently projected expenditures and actual allocations. The primary objective of this SBU is to provide coaching, support, and services to families with children, from age three to five, with disabilities and the need for specially designed instruction. Early Intervention provides services and resources for children and families that enhance daily opportunities for learning, mainly in settings where a child would be if they did not have a developmental delay or disability.)

3. SBU 011 – Special Education Classroom Services

Fiscal Year 2025-26

Revised Budget: \$61,653,392

Revised Indirect Revenue: \$4,054,060

Original Budget: \$61,488,841

Original Indirect Revenue: \$4,038,834

(Purpose: To revise the composite budget for the Special Education Classroom Services SBU which includes the programs as listed on the Program Summary. This budget is being revised to align certain programs to actual expenditures and to account for three new grant funded programs. The primary purpose of this SBU is delivering direct instruction, and support to students and staff in order to prepare each student for responsible proactive participation in his/her community by providing authentic and effective opportunities, supports, and programming.)

4. SBU 012 – Itinerant Solutions

Fiscal Year 2025-26

Revised Budget: \$37,444,348

Revised Indirect Revenue: \$2,474,678

Original Budget: \$34,990,637

Original Indirect Revenue: \$2,303,886

(Purpose: To revise the composite budget for the Itinerant Solutions SBU which includes the programs as listed on the Program Summary. This budget is being revised to align certain programs to actual expenditure, and account for a new grant funded program. The primary focus of this SBU is being responsive educational partners who provide reliable customized solutions to enhance and expand the delivery of student services. The SBU aspires to be the "provider of choice" by assuring solutions are specialized, cost-effective, and evidence based.)

5. SBU 014 – Federal Pass-Thru Funds Administration Services

Fiscal Year 2025-26

Revised Budget: \$19,210,065

Revised Indirect Revenue: \$349,427

Original Budget: \$19,702,434

Original Indirect Revenue: \$354,946

(Purpose: To revise the composite budget for the Federal Pass-Thru Administration Services SBU which includes the programs as listed on the Program Summary. This budget is being revised to reflect the actual IDEA allocation, to align to actual expenditures and to account for a new grant funded program. The primary objective of this SBU is to manage pass-thru funds from state and federal sources in compliance with fiscal and programmatic guidelines, and to ensure strong internal controls over the disbursement, tracking, and reporting of funds.)

C. Award RFP #256-021 – Transportation Services (Reference Early Childhood and Special Education Services Exhibit C)

(Purpose: To award the Transportation Services Request for Proposal #256-021 to Faithful Transport and BlueCap Service. The recommendation follows a Request for Proposal (RFP) process which resulted in five proposals being submitted, evaluated, and scored. A detailed analysis of all proposals received is maintained in the IU13 Business Office.)

Motion Carried: Yes-18, No-0, Absent-4

Mrs. Groff commented on the ECSES Organization Chart, the Annie Sullivan Award. She also referenced the Head Start FA1 Monitoring from January 2026 which included:

- Several areas of strong performance, especially in the areas of program management and fiscal compliance/controls
- Areas requiring additional follow-up:
 - **Area of Concern** - The Monitoring Team recommended that a statement be added to the program's Code of Conduct - the suggested statement was added with no further action required.
 - **Area of Noncompliance** - During a visit to Lebanon School District's K4 Program, monitors noted that safety cones were not in place to separate the playground area from the adjacent parking lot. At the time of the observation, no children enrolled in Head Start were utilizing the playground. As such, cones were not deployed. The finding was formally contested. However, the determination was upheld and remained in the final report. In response, the program reviewed and clarified current procedures, updating the guidance to specify that cones are required only when Head Start children are active using the playground area.
 - **Deficiency** - As part of the HR review process, monitors identified that staff serving in Lebanon School District's K4 Program did not have the required National Sex Offender Registry checks on file. While this clearance is not typically required for public school personnel, this is a compliance requirement under Head Start regulations for staff serving students enrolled in Head Start programs. Upon notification, the Lebanon School District responded promptly by completing the required checks for all applicable staff members, as well as providing documentation of the completed clearances to the Head Start Director.
- A Corrective Action Plan was completed for the Area of Noncompliance and the Deficiency with a required due date of July 27, 2026.

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	LIVING STRONG CONSULTING LLC	5/1/26-4/30/27	\$10,000.00	Professional development for Early Head Start Program staff	To provide coaching, feedback, and resources to Early Head Start staff in order to meet the Head Start Program Performance Standards.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
2.	ECSES	006 EARLY INTERVENTION	PROFESSIONAL	State, Local	BILLINGS BILINGUAL LLC	7/1/26-6/30/27	\$35,000.00	Document translation services	To provide Spanish document translation for the Preschool Early Intervention Program and School-Age Services Program.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
3.	ECSES	006 EARLY INTERVENTION	PROFESSIONAL	Local	EPHRATA COMMUNITY HOSPITAL	7/1/26-6/30/27	\$39,000.00	Speech and Occupational Therapy for Early Intervention students	To provide speech and occupational therapy for Preschool Early Intervention students.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
4.	ECSES	006 EARLY INTERVENTION	EXTERNAL	Federal	GRASP AND GROW LLC	5/1/26-6/30/27	\$54,175.00	Digital subscription for comprehensive program support services	To provide comprehensive, ongoing support designed to strengthen student outcomes, build staff capacity, and enhance program quality across Preschool Early Intervention programs.	Sole Source
5.	ECSES	006 EARLY INTERVENTION	PROFESSIONAL	Local	LITTLE VOICES LLC	7/1/26-6/30/27	\$72,000.00	Speech Therapy for Early Intervention	To provide speech therapy for Preschool Early Intervention students.	Quotations
6.	ECSES	006 EARLY INTERVENTION	PROFESSIONAL	Local	SCHREIBER PEDIATRIC REHAB CENTER	7/1/26-6/30/27	\$146,000.00	Classroom instruction and therapy services	To provide classroom instruction with speech therapy, occupational therapy, and physical therapy services for Preschool Early Intervention students.	Quotations
7.	ECSES	006 EARLY INTERVENTION	PROFESSIONAL	Local	VISION CORPS	7/1/26-6/30/27	\$18,500.00	Vision and Orientation & Mobility Services for Early Intervention students	To provide vision services and orientation & mobility services for Preschool Early Intervention students.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
8.	ECSES	006 EARLY INTERVENTION	EXTERNAL (Amendment)	State	WILLOW VALLEY ASSOCIATES	10/12/26-10/13/26	\$12,800.00	Facility Rental and Meals for Staff Development Days	Amendment of C2670027 originally approved on 3/13/2026 for \$400.00 for facility rental for October staff development day. This amendment increases the contract by \$12,400.00 for an additional day of staff development and meals, for a revised total of \$12,800.00.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
9.	ECSES	006 EARLY INTERVENTION	EXTERNAL (Amendment)	State	WILLOW VALLEY ASSOCIATES	8/19/26-8/20/26	\$12,800.00	Facility Rental and Meals for Staff Development Days	Amendment of C2670028, originally approved for \$800.00 for facility rental for Early Intervention Opening Week. This amendment increases the contract by \$12,000.00 for estimated food costs, for a new contract total of \$12,800.00.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
10.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	ECKERT, ERIKA	7/1/26-6/30/27	\$12,000.00	Translation Services	To provide virtual and in-person foreign language interpreting services for the Preschool Early Intervention Program as needed.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
11.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL (Amendment)	Local	EPHRATA COMMUNITY HOSPITAL	7/1/25-6/30/26	\$37,900.00	Speech and Occupational Therapy for Early Intervention students	Amendment of C2560051 originally approved on 06/25/2025. This revision increases the original contract amount from \$30,900.00 to \$37,900.00. The additional funds are required as a continuation of prior work to the vendor for Speech and Occupational Therapy services.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
12.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	IXL LEARNING INC	7/5/26-7/5/29	\$23,795.00	IXL Professional Development and Licenses	To provide one professional development package and 400 IXL site license subscriptions for K-12 Math and ELA.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
13.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	JUNIPER VILLAGE AT LEBANON LLC	8/1/26-6/30/27	\$10,200.00	Student Nutrition Services	To provide student nutrition services for students in the Lebanon School to Work program located at Juniper Village for 179 school days.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
14.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	State	LANCASTER GENERAL HOSPITAL	7/1/26-6/30/28	Not to exceed \$7,500.00 Annually	Medical/Health/Environmental Consultative & Training Services	To provide consultative and training services to the IU13 staff on health, medical, and environmental matters, in addition to serving as a liaison between IU13 and the medical community.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
15.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	LEADER SERVICES	7/1/26-6/30/27	\$24,254.00	IEPWriter Subscription Renewal	To provide a web-based tool, IEP Writer, designed to support special education professionals in creating, managing, and maintaining compliant Individualized Education Programs (IEPs).	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
16.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	MASONIC VILLAGES OF THE GRAND LODGE OF PA	8/1/26-6/30/27	\$20,000.00	Student Nutrition Services	To provide breakfast and lunch to students at the Masonic Villages School-to-Work program.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
17.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	MORAVIAN MANORS INC	8/1/26-6/30/27	\$13,200.00	Student Nutrition Services	To provide lunch to School to Work students located at Moravian Manor.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
18.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	EXTERNAL	State	TRANSPERFECT GLOBAL INC	7/1/26-6/30/27	\$20,000.00	Translation Services	To provide translation services for all languages except Spanish.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
19.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL	Local	YOUR LANGUAGE CONNECTION	7/1/26-6/30/27	\$145,000.00	Translation services	To provide foreign language interpreting and translation services for the Preschool Early Intervention Program.	Quotations
20.	ECSES	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	MARTIN ENTERPRISES LLC	5/27/26-6/30/26	\$39,215.00	Preschool EI Classroom Relocation	To provide moving services for Early Intervention classrooms from One Cumberland Early Learning Center to new location.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

Board Month: MAY
 Count: 21

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
21.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	EXTERNAL	Federal, State	CHRISTMAS CITY HOTEL LLC	11/10/26-11/13/26	\$49,565.40	Special Education Administrators' Conference	To provide overnight accommodations, conference rooms, food, beverages, and AV rental equipment for the 30th Annual Special Education Administrators Conference.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000

ECSES Contracts
 Subrecipient Contracts

No.	Dept.	SBU/SSU	Source	Subrecipient	Term	Cost	Scope	Explanation
1.	ECSES	006 EARLY INTERVENTION	Federal	DONEGAL SCHOOL DISTRICT	7/1/25-6/30/26	\$3,150.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds to be used to support appropriate services to eligible districts in accordance with Individuals with Disabilities Education Act (IDEA) Section 619 guidelines and directives issued by Office of Child Development and Early Learning.
2.	ECSES	006 EARLY INTERVENTION	Federal	ELIZABETHTOWN AREA SCHOOL DIST	7/1/25-6/30/26	\$2,450.00		
3.	ECSES	006 EARLY INTERVENTION	Federal	NORTHERN LEBANON SCHOOL DISTRICT	7/1/25-6/30/26	\$2,275.00		
4.	ECSES	006 EARLY INTERVENTION	Federal	SCHOOL DISTRICT OF LANCASTER	7/1/25-6/30/26	\$19,250.00		
5.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	DONEGAL SCHOOL DISTRICT	7/1/25-9/30/26	\$307,752.00	Subrecipient Letter of Agreement for implementation of Individuals with Disabilities Education Act (IDEA) Part B - Funds	To provide funds that will be used to support appropriate services to schoolage children eligible for services through these funds in accordance with Individuals with Disabilities Education Act (IDEA) guidelines and directives issued by PDE, and provisions to the State IDEA Plan.
6.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	ELIZABETHTOWN AREA SCHOOL DIST	7/1/25-9/30/26	\$382,873.00		
7.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	LA ACADEMIA CHARTER SCHOOL	7/1/25-9/30/26	\$57,082.00		
8.	ECSES	014 FED PASS-THRU FUNDS ADMIN SERVICES	Federal	NORTHERN LEBANON SCHOOL DISTRICT	7/1/25-9/30/26	\$449,806.00		

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

On a motion by Dr. Martin and a second by Dr. Blouch, the Board approved Instructional, Technology and Facilities Services Consent Agenda Items A and B:

- A. Contracts. (Reference Instructional, Technology and Facilities Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Approval of the following revised budgets: (Reference Instructional, Technology and Facilities Services Exhibit B)

1. SBU 002 – Community Education

Fiscal Year 2025-26

Revised Budget: \$4,645,283

Revised Indirect Revenue: \$221,010

Original Budget: \$5,130,486

Original Indirect Revenue: \$303,654

(Purpose: To revise the composite budget for the Community Education Unit which includes the programs as listed on the Program Summary. This revision incorporates programs being revised to reflect funding changes, anticipated expenditures, as well as to include non-fiscal year programs that were approved throughout the year. The primary objectives of this SBU are to provide the knowledge and skills necessary for youth and adult learners to succeed as family members, workers, and citizens, and to improve their quality of life by transitioning, as appropriate, into post-secondary education, training, or employment.)

2. SBU 004 – Teaching and Learning Collaborative

Fiscal Year 2025-26

Revised Budget: \$2,298,302

Revised Indirect Revenue: \$124,831

Original Budget: \$2,245,891

Original Indirect Revenue: \$120,698

(Purpose: To revise the composite budget for the Teaching and Learning Collaborative Unit which includes the programs as listed on the Program Summary. Revisions are for line-item changes, allocation adjustments, and/or changes in anticipated activity.)

3. SBU 007 – Student Services

Fiscal Year 2025-26

Revised Budget: \$12,244,510

Revised Indirect Revenue: \$616,590

Original Budget: \$12,229,046

Original Indirect Revenue: \$610,161

(Purpose: To revise the composite budget for the Student Services Unit which includes the programs as listed on the Program Summary. This revision incorporates programs being revised to reflect funding changes, anticipated expenditures, as well as to include non-fiscal year programs that were approved throughout the year. The primary

objectives of this SBU are to support nonpublic schools within IU13 boundaries with direct services to students, school personnel, and parents, and to administer state and federal funds in support of these services.)

4. SBU 016 – Regional Technology Solutions

Fiscal Year 2025-26

Revised Budget: \$26,299,490

Revised Indirect Revenue: \$1,218,686

Original Budget: \$24,278,686

Original Indirect Revenue: \$1,106,183

(Purpose: To revise the composite budget for the Regional Technology Solutions Strategic Business Unit which includes the programs as listed on the Program Summary. This revision adjusts for currently anticipated expenditures as well as in increase in sales. The primary objective of this SBU is to provide cost-effective quality innovative solutions and services to the education market.)

5. SBU 024 – Educational Technology

Fiscal Year 2025-26

Revised Budget: \$7,282,498

Revised Indirect Revenue: \$451,560

Original Budget: \$7,388,041

Original Indirect Revenue: \$464,370

(Purpose: To revise the composite budget for the Educational Technology Strategic Business Unit which includes the programs listed on the Program Summary. This budget is being revised to align certain programs to actual expenditures. The primary objective of this SBU is to lead Educational Technology initiatives, and provide innovative and future-focused solutions that support today's learners.)

Motion Carried: Yes-18, No-0, Absent-4

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	004 TEACHING AND LEARNING COLLABORATIVE	EXTERNAL	Local	APPLE TRS PITTSBURGH 7137 LLC	9/29/26-10/2/26	Not to exceed \$28,500.00	Lodging, Meals and meeting space for CC (Curriculum Coordinators) Seminar	To provide lodging, meeting space and meals during the annual CC (Curriculum Coordinators) Seminar in Pittsburgh, PA September 30 - October 2, 2026 by AC Hotels Marriott.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
2.	IS	007 STUDENT SERVICES	PROFESSIONAL	State	TCB OUTDOOR LLC	5/1/26-7/31/26	\$23,100.00	Community outreach digital billboards	To provide digital billboards designed for OTDA (Organ-Tissue Donation Awareness) community outreach.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
3.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL (Amendment)	Local	CSM CONSULTING INC	7/1/22-6/30/27	\$226,800.00	E-Rate Consulting Services	Amendment of C2122619 originally approved on 03/09/2022 and amended on 05/14/2025. This revision adds an additional \$39,900.00 to the contract for a revised total of \$226,800.00. This revision is to add a one year contract extension for E-rate consulting services for IU13 and Wide Area Network [WAN].	RFP# 212-004

Instructional, Technology, and Facilities Services Contracts
 Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	IS	007 STUDENT SERVICES	PENNSYLVANIA DEPARTMENT OF EDUCATION	Customer/Revenue	7/1/26-6/30/31	\$1,050,000.00	Organ & Tissue Donation Awareness	To provide statewide implementation of Organ & Tissue Donation Awareness using grant funding.
2.	IS	024 EDUCATIONAL TECHNOLOGY	CONESTOGA VALLEY SCHOOL DISTRICT	Customer/Revenue	7/2/26-6/30/27	\$32,200.00	Professional Learning Series	To provide hands-on Student-Centered Learning experiences and strategies to support educators in implementing learner-centered practices.
3.	IS	024 EDUCATIONAL TECHNOLOGY	STEELTON-HIGHSPIRE SCHOOL DISTRICT	Customer/Revenue	7/1/26-6/30/29	\$33,420.00	Consortium pricing for Schoology LMS licenses	To provide consortium pricing for PowerSchool Schoology LMS licenses. The contract dollar amount is contingent on district's response to student enrollment.

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Woolley, the Board approved Human Resources Services Consent Agenda Items A-J, Addendum Items K-M:

- A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

- B. Personnel Actions as presented in Human Resources Services Exhibit B, contingent upon the successful completion of all required employment paperwork and clearances, as determined by the IU13 Human Resources Services Office.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- C. Approval of the following budgets: (Reference Human Resources Services Exhibit C)

1. SBU 001 – Administrative and Management Services

Fiscal Year 2025-26

Revised Budget: \$4,636,946

Revised Indirect Revenue: \$178,527

Original Budget: \$4,279,559

Original Indirect Revenue: \$175,725

(Purpose: To revise the composite budget for the Administrative and Management Services Strategic Business Unit which includes the programs as listed on the Program Summary. The School Mental Health and Safety Grants, and Title I – Neglected and Delinquent programs were revised previously. An additional School Safety & Mental Health Grant and the Educator Prep Services programs are being revised to adjust certain accounts for currently anticipated total expenses. The primary objective of the SBU is to deliver cost-effective and innovative administrative and management solutions.)

2. SSU 018 – Internal Service Fund for Employee Benefits

Fiscal Year 2025-26

Revised Budget: \$32,393,020

Revised Indirect Revenue: \$938,747

Original Budget: \$32,369,453

Original Indirect Revenue: \$938,446

(Purpose: To revise the composite budget for the Internal Service Funds for the Employee Benefits Unit which includes the programs as listed on the Program Summary. The Fringe Benefits Program is being revised to adjust certain accounts for currently anticipated expenses. The primary objective of this SSU is to provide high-quality benefits to employees in a fiscally responsible way, allowing IU13 to care for human resources while balancing financial resources.)

- D. Approval of following recommended pay rates for IU13 staff who substitute during the 2026 Extended School Year program:
1. IU13 Professionals who substitute as a Professional for ESY – daily rate/\$225, half day rate/\$112.50
 2. IU13 INSUP who substitute as a Paraeducator for ESY – daily rate/\$125, half day rate/\$62.50
 3. IU13 Professionals who substitute as a Paraeducator for ESY – daily rate/\$125, half day rate/\$62.50
 4. IU13 INSUP who hold emergency permits to substitute as a Professional – daily differential of \$30/day

E. The following IU13 Professional staff have attained tenure:

Megan Cusano	05/01/2026
Hannah Humphrey	10/01/2025

F. Motion to approve the separation and release agreement between Lancaster – Lebanon Intermediate Unit 13, Employee #00013771, and the Lancaster-Lebanon Intermediate Unit 13 confirming Employee’s resignation dated June 30, 2026. (Reference Human Resources Exhibit D)

G. First Reading of revised Policy 218.1 – Weapons (Reference Human Resources Exhibit E)

(Purpose: Updated to reflect expanded parent/guardian notification requirements when a weapons possession incident occurs. Notifications must now be provided to parents, guardians, and school employees for incidents involving the possession of a weapon on school property within 24 hours of the incident occurring.)

H. First Reading of revised Policy 805 – Emergency Preparedness and Response (Reference Human Resources Exhibit F)

(Purpose: Updated to address the required timeline for assessing, responding to, and disposing of life safety and non-life safety events received through the Safe2Say Something Crisis Center.)

- I. First Reading of revised Policy 805.1 – Relations with Law Enforcement Agencies (Reference Human Resources Exhibit G)

(Purpose: Recommended policy revisions to align with updates to PA School Code that require a memorandum of understanding to include procedures for timely coordination between the Intermediate Unit's threat assessment team and law enforcement agencies.)

- J. First Reading of revised Policy 805.2 – School Security Personnel (Reference Human Resources Exhibit H)

(Purpose: Recommended policy revisions reflect recent Pennsylvania School Code amendments related to school safety and security requirements and the responsibilities of the School Safety and Security Coordinator.)

- K. Personnel Actions as presented in Human Resources Services Exhibit I, contingent upon the successful completion of all required employment paperwork and clearances, as determined by the IU13 Human Resources Services Office.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

- L. Approval of the Lancaster-Lebanon Intermediate Unit 13 Education Association Collective Bargaining Agreement effective July 1, 2026 through June 30, 2030.

- M. Approval of a 3% salary increase for Community Education staff members for the 2026-2027 school year.

Motion Carried: Yes-18, No-0, Absent-4

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	CENTEGIX	7/1/26-6/30/31	\$272,780.00	Safety Management System	To provide CrisisAlert, Visitor Management, and Safety Blueprint. These will provide several safety management options including a badge-based incident response solution to be worn by staff and a system to monitor who is coming in and out of buildings.	Sole Source
2.	HRS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL (Amendment)	Local	GENERAL HEALTHCARE RESOURCES LLC	7/1/24-6/30/27	\$3,275,000.00	Temporary staffing services as secondary vendor for direct services to students	Amendment of C2456150 originally approved 06/26/2024 and amended on 11/15/2024, 5/8/2025, and 06/25/2025. This revision is to increase the contract by \$125,000.00 for a revised contract total of \$3,275,000.00 for the three year term for additional staffing needs.	RFP# 234-020
3.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL (Amendment)	Local	LEARNING OPPORTUNITIES GROUP	7/1/25-6/30/26	\$450,000.00	Staffing Support	Amendment of C2560123 originally approved on 06/25/2025 and amended on 12/10/2025. This revision increases the contract by \$100,000.00 for a new contract total of \$450,000.00 for increased staffing needs.	Sole Source
4.	HRS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	POWERSCHOOL HOLDINGS LLC	7/1/26-6/30/27	\$11,825.00	Business Plus Productivity Pack	To provide a Productivity Pack that will provide workflow templates that includes training.	Contract is under the IU13 Certified Low Risk Procurement Threshold of \$50,000
5.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL (Amendment)	Local	CALM.COM INC	5/1/25-4/30/28	\$112,996.00	Wellness program mobile application and related website for IU13 staff	Amendment of C2450028, originally approved 04/09/2025, to adjust the contract totals for FY25–26 through FY27–28, adding \$10.00 per year for the final three years and establishing a revised total of \$112,996.00.	Sole Source

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	MARIA	ARNOLD	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	04/23/2026	PERSONAL REASONS
2	LISA	BONAVENTURA	SUB DAILY PROFESSIONAL and PARA		HRS	05/08/2026	PERSONAL REASONS
3	KELSEY	BRAJKOVICH	INTERPRETER	SENSORY IMPAIRED	ECSES	06/03/2026	ALTERNATE EMPLOYMENT
4	ABIGAIL	EDWARDS	PARAEDUCATOR- II	CNTR BASED EMOTIONAL SUPPORT	ECSES	04/15/2026	PERSONAL REASONS
5	JENNA	ENGLE	SUB DAILY PARAPROFESSIONAL		HRS	05/14/2026	PERSONAL REASONS
6	JULIE	HILLARD	JOB TRAINER	JOB TRAINING SERVICES	ECSES	06/05/2026	ALTERNATE EMPLOYMENT
7	DANIELLE	HOUSER	SUB DAILY PARAPROFESSIONAL		HRS	05/11/2026	PERSONAL REASONS
8	SAMANTHA	KELLY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	06/03/2026	PERSONAL REASONS
9	MARY	KERN	SUB DAILY PROFESSIONAL AND PARAPROFESSIONAL		HRS	05/12/2026	PERSONAL REASONS
10	JENNIFER	KRISSANSEN	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	03/26/2026	PERSONAL REASONS
11	SARA	LIBHART	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	04/22/2026	PERSONAL REASONS
12	KAYLA	MARSHALL	PSYCHOLOGIST	CNTR BASED EMOTIONAL SUPPORT	ECSES	06/04/2026	RELOCATION
13	NICHOLAS	REINHOLD	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	05/12/2026	PERSONAL REASONS
14	ALINA	RUTHERFORD	TEACHER OF SPECIAL EDUCATION	SCHOOL TO WORK	ECSES	06/03/2026	PERSONAL REASONS
15	RAE	SLICK	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	04/17/2026	PERSONAL REASONS
16	DONNA	TICE	SUB DAILY PARAPROFESSIONAL		HRS	04/29/2026	PERSONAL REASONS
17	SUSAN	ZUNINO	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	06/09/2026	RELOCATION

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: TERMINATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	KAOUTAR	BELGOUT	PARAEDUCATOR 1:1	CNTR BASED AUTISTIC SUPPORT	ECSES	04/20/2026	Failure to submit required paperwork

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: RETIREMENT

EARLY RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	KAREN	BANKLER	PARAEDUCATOR 1:1	MULTIPLE DISABILITIES SUPPORT	ECSES	05/29/2026
2	RENEE	LEWIS	CUSTOMER SERVICE REP 2- LEVEL II		PATTAN	07/31/2026

RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	KATHRYN	MICHALOWSKI	SUPERVISOR	AUTISTIC SUPPORT	ECSES	09/15/2026
2	WARREN	SYKES	PARAEDUCATOR 1:1- II	AUTISTIC SUPPORT	ECSES	07/23/2026

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	LORETTA	ADELMAN	PROGRAM ASSISTANT	JOB TRAINING SERVICES	ECSES	06/01/2026	\$22.05 /hour		260	Filling Vacancy
2	LEAH	AMENT	SUB DAILY PARAPROFESSIONAL		HRS	04/06/2026	\$115.00 /day		185	New - Program Need
3	LEAH	AMENT	SUB SEC ASGN PROFESSIONAL		HRS	04/06/2026	\$389.59 /day		190	New - Program Need
4	AMBER	BAKKE	SUB DAILY PROFESSIONAL and PARA		HRS	04/06/2026	\$135.00 /day		190	New - Program Need
5	WILLIAM	BECHTOLD	CUSTODIAN		TS	04/27/2026	\$21.44 /hour		260	Filling Vacancy
6	OLGA	BLOUCH	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	05/11/2026	\$21.71 /hour		259	New - Program Need
7	DONNA	BOXLEITNER	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	07/06/2026	TBD Pending Board Approval of EA CBA	M/05	190	Filling Vacancy
8	SHANNON	CAMPAGNA	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	05/11/2026	\$18.90 /hour	01	185	New - Program Need
9	JULIA	CHUNTA	APPRENTICE		PATTAN	05/11/2026	\$13.00 /hour		260	New - Program Need
10	ELEANOR	DEEG	ESY PROFESSIONAL		ECSES	05/18/2026	\$52.57 /hour		18	New - Program Need
11	TIFFANY	EBERLY	PSYCHOLOGIST	EARLY INTERVENTION	ECSES	06/08/2026	\$82,938.03	M+30/05	198	Filling Vacancy
12	PAMELA	EGAN	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/10/2026	TBD Pending Board Approval of EA CBA	M/08	190	New - Program Need
13	OLIVIA	FOSTER	APPRENTICE		PATTAN	05/11/2026	\$13.00 /hour		260	New - Program Need
14	JANELLE	GRACELY	SPECIAL EDUCATION CONSULTANT			08/03/2026	TBD Pending Board Approval of EA CBA	M+15/14	195	Filling Vacancy
15	JANELLE	GRIMES	SUB DAILY PROFESSIONAL and PARA		HRS	04/28/2026	\$135.00 /day		190	New - Program Need
16	AURA	HEISEY	ED PARTNERSHIP SPECIALIST		IS	07/27/2026	\$112,000.00		260	Filling Vacancy

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: EMPLOYMENT

17	JOSHUA	HUMMEL	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/10/2026	TBD Pending Board Approval of ESPA CBA	01	185	Filling Vacancy
18	ZACHERIAH	KINSLEY	SCHOOL PSYCHOLOGIST INTERN	SCHOOL AGE RELATED SERVICES	ECSES	08/10/2026	\$14.50 /hour		185	New - Program Need
19	MEGAN	LEINBACH	SHORT TERM SUB SOCIAL WORKER	EARLY INTERVENTION	ECSES	05/18/2026	\$390.10 /day	M+30/01	89	New - Program Need
20	JENNA	LOWE	SCHOOL PSYCHOLOGIST INTERN	SCHOOL AGE RELATED SERVICES	ECSES	08/10/2026	\$14.50 /hour		185	New - Program Need
21	JAELYN	MYERS	ESY PROFESSIONAL		ECSES	05/18/2026	\$52.57		18	New - Program Need
22	JESSICA	PAVELKO	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/10/2026	TBD Pending Board Approval of ESPA CBA	01	185	Filling Vacancy
23	MELISSA	SCHOTT	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	04/27/2026	\$18.90 /hour	01	185	Requested by Cornwall-Lebanon SD
24	MITCHELL	SENENIG	PROGRAM ASSISTANT		HRS	05/11/2026	\$22.05 /hour		260	Filling Vacancy
25	ESTHER	SMITH	SUB DAILY PARAPROFESSIONAL		HRS	05/26/2026	\$115.00 /day		185	New - Program Need
26	KERRY	SWEIGART	ELEMENTARY SCHOOL COUNSELOR	NON-PUBLIC	IS	08/10/2026	TBD Pending Board Approval of EA CBA	M/06	190	Filling Vacancy
27	MELANIE	WARNER	PROGRAM ASSISTANT		HRS	05/11/2026	\$23.24 /hour		260	Filling Vacancy
28	BROOKE	WEAVER	SUB DAILY PARAPROFESSIONAL		HRS	05/18/2026	\$115.00 /day		185	New - Program Need
29	MELANIE	ZAYAS	PROGRAM ASSISTANT		EDO	06/15/2026	\$22.44 /hour		260	Filling Vacancy

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	MICHELLE	ALSTON	PROGRAM ASSISTANT	JOB TRAINING SERVICES	ECSES	FISCAL CLERK-ACCOUNTING		BS	05/18/2026	\$25.40 /hour		260	New - Program Need
2	JULIE	BUSHONG	SOCIAL WORKER	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/08/2026	\$115.00 /day		185	New - Program Need
3	GENESIS	CALMA	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	LIGHT DUTY			04/13/2026				Light Duty
4	GENESIS	CALMA	LIGHT DUTY			PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	05/26/2026				Light Duty Position Concluded
5	KRISTI	CASTILLO	PARAEDUCATOR	MULTIPLE DISABILITIES SUPPORT	ECSES	JOB TRAINER	JOB TRAINING SERVICES	ECSES	08/17/2026	TBD Pending Board Approval of ESPA CBA	01	185	Filling Vacancy
6	JAMIE	DEAVEN	EHS EDUCATION LIAISON	EARLY HEAD START	ECSES	EHS ASSISTANT DIRECTOR	EARLY HEAD START	ECSES	05/28/2026	\$76,000.00		260	New - Program Need
7	YAMAYRA	DEJESUS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	05/18/2026	\$19.28 /hour	02	185	Filling Vacancy
8	KIERSTEN	DONLEY	PART-TIME PARAEDUCATOR	EMOTIONAL SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	04/07/2026	\$115.00 /day		185	New - Program Need
9	THOMAS	GOOD	MATERIAL HANDLER		TS	COURIER DRIVER		TS	07/01/2026	TBD Pending Board Approval of ESPA CBA		260	Filling Vacancy
10	HANNAH	GRACIANI	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	04/09/2026	\$18.90 /hour	01	185	Filling Vacancy
11	JULIE	HILLARD	ESPA-PROF EC/SES INTERN	AUTISTIC SUPPORT	ECSES	JOB TRAINER	JOB TRAINING SERVICES	ECSES	04/27/2026	\$26.06 /hour	03	185	Concluded Student Teaching
12	ALLISON	HOLLEY	LIGHT DUTY			TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	04/07/2026				Light Duty Position Concluded
13	ELVA	HOOVER	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	08/17/2026	TBD Pending Board Approval of ESPA CBA	02	185	Requested by Employee
14	DANIELLE	HOUSER	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	04/20/2026	\$115.00 /day		185	New - Program Need
15	MELISSA	LIGHT	PROGRAM ASSISTANT	AUTISTIC SUPPORT	ECSES	HRIS ANALYST		HRS	05/18/2026	\$59,157.00		260	Filling Vacancy
16	NAYELIE	LLOYD	PART-TIME PARAEDUCATOR	EARLY INTERVENTION	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	06/15/2026	\$115.00 /day		185	New - Program Need
17	MICHAELA	MAYHUE	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	SC SPEECH CORRECTION	EARLY INTERVENTION	ECSES	10/12/2026	TBD Pending Board Approval of EA CBA	M/09	195	Filling Vacancy

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
18	DARCI	MUSSELMAN	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	07/24/2026	\$115.00 /day		185	New - Program Need
19	PHYLLIS	MWANGI	PART-TIME SUB SHORT TERM	EARLY INTERVENTION	ECSES	LONG TERM SUB ITIN TEACHER	EARLY INTERVENTION	ECSES	05/04/2026	\$65,001.00	B/01	190	Filling Vacancy

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
20	RIKKI	MYER	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	SC SPEECH CORRECTION	EARLY INTERVENTION	ECSES	07/09/2026	TBD Pending Board Approval of EA CBA	M+60/06	195	Filling Vacancy
21	ERIN	SMITH	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	SEC SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	08/03/2026	TBD Pending Board Approval of EA CBA	M+45/07	195	Filling Vacancy

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	TONYA	ARTUS	SEC SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	ONBOARDING SPECIALIST		ECSES	05/18/2026	\$100,400.00		260	Change to effective date approved at April 2026 Board
2	JESSICA	DILLER	PROGRAM DIRECTOR - MARKET PLACE SERVICES		TS	PROGRAM DIRECTOR - INNOVATION AND BUSINESS DEVELOPMENT		BS	06/01/2026	\$143,000.00		260	Expanded role and new responsibilities
3	JADA	GLICK	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES				04/07/2026				Change to resignation effective date approved at April 2026 Board
4	MARY	HUGHES	TEACHER OF SPECIAL EDUCATION		ECSES				07/23/2026				Change to retirement effective date approved at March 2026 Board
5	CHLOE	WENTLING	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES				07/16/2026				Change to resignation effective date approved at April 2026 Board
6	CHUNG WAI	YUE	PART-TIME APPRENTICE		PATTAN	APPRENTICE		PATTAN	05/11/2026	\$13.00 /hour		260	New - Program Need

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00001531				SES- EARLY INTERVENTION	05/04/2026	Sabbatical leave of absence for the equivalent of one school term, not to exceed 95 working days
2	00008413				SES, SPECIAL EDUC SERVICES	01/01/2027	One term of Professional Development leave not to exceed 95 working days
3	00012079				SES- EARLY INTERVENTION	04/29/2026	PSERS Special Sick Leave
4	00012303				SES, SPECIAL EDUC SERVICES	04/21/2026	PSERS Special Sick Leave
5	00013663				SES, SPECIAL EDUC SERVICES	04/07/2026	PSERS Special Sick Leave
6	00013774				HEAD START	03/31/2026	PSERS Special Sick Leave; Requesting unpaid, non-FMLA leave of absence for 61 calendar days
7	00012399				4TS TECHNOLOGY SVS, NON-INSTR	06/10/2026	PSERS Special Sick Leave
8	00010883				2SE SES, NON-INSTRUCTIONAL	03/31/2026	PSERS Special Sick Leave
9	00013647				SES, SPECIAL EDUC SERVICES	04/07/2026	Requesting unpaid, non-FMLA leave of absence for 195 calendar days
10	00012631				SES- EARLY INTERVENTION	07/01/2026	Requesting an additional 187 calendar days of unpaid, non-FMLA childrearing leave
11	00012099				SES- EARLY INTERVENTION	05/26/2026	Requesting unpaid, non-FMLA childrearing leave for 44 calendar days
12	00010546				SES, SPECIAL EDUC SERVICES	04/16/2026	PSERS Special Sick Leave continues; Requesting an additional 54 calendar days of unpaid, non-FMLA leave
13	00010355				SES, SPECIAL EDUC SERVICES	04/07/2026	PSERS Special Sick Leave continues. Requesting an additional 85 calendar days of unpaid, non-FMLA leave

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	AUDRA	BRACKBILL	CURR AND INSTR SPECIALIST		IS	07/06/2026	\$96,500.00		260	Filling Vacancy
2	NICHOLAS	HARPER	CAREER PATHWAY INTERN		TS	06/15/2026	\$10.00 /hour		30	Filling Vacancy
3	GARRETT	HESS	CAREER PATHWAY INTERN		TS	06/15/2026	\$10.00 /hour		30	Filling Vacancy
4	KELLY	KILLIAN	ESY Special Education Teacher		ECSES	06/08/2026	\$65.00 /hour		18	New - Program Need
5	JASON	KRAFT	ESY Special Education Teacher		ECSES	06/01/2026	\$54.15 /hour		18	New - Program Need
6	NATHAN	LAMA	CAREER PATHWAY INTERN		TS	06/15/2026	\$10.00 /hour		30	Filling Vacancy
7	GABRIEL	PERKINS	CAREER PATHWAY INTERN		TS	06/15/2026	\$10.00 /hour		30	Filling Vacancy
8	MARY	SHILLING	APPRENTICE		PATTAN	06/01/2026	\$13.00 /hour		260	New - Program Need
9	SIERRA	ZAHARES	APPRENTICE		PATTAN	05/26/2026	\$13.00 /hour		260	New - Program Need

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: CHANGE OF POSITION, STATUS, OR SALARY

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	MEGAN	BLACK	STAFFING & EMPLOYEE RELATIONS MANAGER		HRS	PROJECT COORDINATOR		HRS	06/01/2026	\$73,000.00		260	Filling Vacancy

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	BRIAN	STAMFORD	PROJECT DIRECTOR - STATEWIDE		EDO	PART-TIME PROJECT DIRECTOR - STATEWIDE		EDO	06/01/2026				Change to effective date approved at April 2026 Board Meeting and change to part-time status from June 1, 2026 through July 13, 2026

PRIOR BUSINESS

None.

NEW BUSINESS

Dr. Fullerton appointed Mr. Irvin and Mrs. Shrum as the Board Officer Nominating Committee. Slate of candidates and election of officers will take place at June meeting.

On a motion by Mrs. Linton and a second by Mr. Putt, Mrs. Joann Hentz was appointed as the IU13 Voting Delegate for the PSBA Delegate Assembly.

Mr. Stem presented the 2026-2027 IU13 Board Meeting Calendar for First Reading.

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report highlighting:

- Earth Day Celebration at South Lebanon Elementary School.
- Current IU13 student creating 'Unforgettable Moment' at Kitchen Kettle Village.
- A former student in the Material Handling program is now the 'Boss' of students currently enrolled in the program.
- IU13 Prom at Bent Creek Country Club.
- Successful Tech Talk Live event.
- Partnership Appreciation Luncheons.
- Remake Learning Days.
- Multiple Choice Documentary & Panel Discussion.
- Hourglass Forum on AI in Education.
- Itinerant Special Education STEM Teacher, Melissa Myer, awarded the Discovery Education 2026 Educator of the Year!
- 2026 Annie Sullivan Award winner Dr. Caitlin Bennyhoff, IU13 School Psychologist.
- IU13 Chess Tournaments.
- 10th Annual Stem Awards Banquet.
- STEM Award Winners.
- Upcoming Graduations and End of Year Celebrations.
- Summer Enrichment Camps for Grades 3-8.

BOARD COMMENTS

Mr. Ondrusek commented on AI Tool.

Mrs. Herr encouraged board members to get out into the classrooms in their districts.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned by Dr. Fullerton at 8:42 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary