

## Lancaster-Lebanon Intermediate Unit 13 Board Actions

**June 24, 2026**

**Board Officers**

Dr. Joseph Fullerton  
*President*  
Melissa Herr  
*Vice President*  
Susan Dieffenbach  
*Treasurer*  
Gina Brillhart  
*Secretary (non-voting)*

**Board Members**

Jane Ausel  
Amy Beachy  
Dr. Kathleen Blouch  
Ben Kling  
Michael Fisher  
Juanita Fox  
Idette Groff  
Melissa Herr  
JoAnn Hentz  
Paul W. Irvin  
Kait Linton  
Jill Martin  
Luis Morales  
Staci Murray  
Robert Okonak  
Raymond Ondrusek  
Lester Putt  
Lynda Shrum  
Tim Stauffer  
Daniel Woolley

Matthew Stem  
*Executive Director*

**PRESENTATIONS:**

IU13 Board Members were recognized for years of service milestones:

- Mr. Brett Buckwalter (Cocalico School District) – 5 years
- Mr. Paul Irvin (Eastern Lancaster County School District) – 15 years

**BOARD ACTION:**

- Approved \$17,678,432.27 in disbursements

**BUSINESS SERVICES**

Approved Purchase Orders over \$10,000.00

Approved the following proposed 2026-27 budgets:

SSU 013 – Operations and Infrastructure Support Services

SBU 020 – PaTTAN

SBU 021 - Statewide Projects

Approved the Investment Program for fiscal year 2026-27

Approved the Lancaster-Lebanon Public Schools Insurance Pool coverage for 2026-27

Approved the designation of newspapers for general circulation

Approved the Depositories for the fiscal year 2026-27

Approved the leased properties from Lancaster-Lebanon Joint Authority

Approved the subleased properties from Lancaster-Lebanon Joint Authority

Approved the IU13 Leadership Coaching provider list for 2026-27

Approved the following contract(s):

For Business Services:

- LANCASTER GENERAL HOSPITAL      Access medical authorizations

For Business Services (EDO):

- GW LEASING LLC (GEORGE WASHINGTON WYNDHAM GRAND HOTEL)      Superintendents' Fall Study Council

- CHESTER COUNTY INTERMEDIATE UNIT      Statewide resource design and development

- MASS INSIGHT EDUCATION AND RESEARCH INSTITUTE INC      CSI support for Allentown

- SAS INSTITUTE INC      Reporting, consulting and presentations
- WESTED      Professional learning for school and district leaders of CSI schools

For Business Services (PaTTAN):

- AMAZON WEB SERVICES INC      Web hosting and cloud based services
- AMAZON WEB SERVICES INC      Web hosting and cloud based services
- APP TECHS CORPORATION      Security Camera Installation
- ASL SERVICES      American Sign Language (ASL) interpretation services

Approved the following subrecipient contracts:

For Business Services (PaTTAN):

- TUSCARORA IU 11      Applied Behavior Analysis Supports Initiative

Approved the following marketplace contracts to provide ACCESS Billing Services:

For Business Services:

- Cocalico School District
- Cornwall-Lebanon School District
- Elizabethtown Area School District
- Manheim Central School District
- Columbia Borough School District
- Donegal School District
- Ephrata Area School District
- Pequea Valley School District

**EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES**

Approved the following proposed 2026-27 budgets:

- SBU 005 – Early Learners
- SBU 006 – Early Intervention
- SBU 011 – Special Education Classroom Services
- SBU 012 – Itinerant Solutions
- SBU 014 – Federal Pass-Thru Funds Administration Services

Approved the following contract(s):

- ANNVILLE-CLEONA SCHL DISTRICT Student nutrition services
- CORNWALL LEBANON SCH CAFETERIA Adult nutrition services
- CORNWALL LEBANON SCH CAFETERIA Student nutrition services
- EASTERN LEBANON COUNTY SCHOOL DISTRICT Student nutrition services
- LEBANON SCHOOL DISTRICT-FOOD Student nutrition Service
- LEBANON SCHOOL DISTRICT-FOOD Adult Nutrition Service
- NORTHERN LEBANON SCHOOL DISTRICT Student nutrition services
- PALMYRA AREA SCHOOL DISTRICT Student nutrition service
- UTJ HOLDCO INC Online Education Resources
- UTJ HOLDCO INC Online education resources
- BENCH MARK PROGRAM Professional development and coaching
- SAINT JOSEPH'S UNIVERSITY Meeting room rentals
- TFB CATERING INC Opening Week catering for school-age staff
- BLUECAP Pupil Transportation
- FAITHFUL TRANSPORTATION LLC Pupil Transportation

Approved the subrecipient contracts:

- COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY Pre-K Counts Partnership for 2026-2027
- DIAMOND STREET EARLY CHILD CENTER Pre-K Counts Partnership for 2026-2027
- LEBANON FAMILY YMCA Pre-K Counts Partnership for 2026-2027
- LEBANON SCHOOL DISTRICT Pre-K Counts Partnership for 2026-2027
- NEW HOLLAND EARLY LEARNING CENTER Pre-K Counts Partnership for 2026-2027

**INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES**

Approved the following proposed 2026-27 budgets:

- SBU 002 – Community Education
- SBU 004 – Teaching and Learning Collaborative
- SBU 007 – Student Services
- SBU 016 – Regional Technology Solutions
- SBU 024 – Educational Technology

Approved the following contract(s):

For Instructional Services:

- CAPITAL AREA IU 15 LLVS partnership with CAOLA/CAIU15 for 2026–2027 online courses

- GENIUS SIS LLC Single sign-on integration across LLVS vendors
- ITEEA Learning workshops and meetings
- NOTABLE INC Kami Pro Consortium Pricing & Professional Development
- SCHOOLSPLP LLVS partnership with SchoolsPLP for 2026–2027 online courses
- ZOOM COMMUNICATIONS INC Zoom Workplace Annual Licenses

For Technology Services:

- SWEET STEVENS KATZ & WILLIAMS LLP Technology legal consortium

Approved the following marketplace contract(s):

For Instructional Services:

- SCHOOL DISTRICT OF LANCASTER Cultural navigation services for School District of Lancaster.
- APPALACHIA INTERMEDIATE UNIT 08 Creation of Act 45 Data Summit Course

### **HUMAN RESOURCES SERVICES**

Approval of the following proposed 2026-27 budgets:

- SBU 001 – Administrative and Management Services
- SSU 018 – Internal Service Fund for Employee Benefits

Approval of Tim Shenk as LLEF Director and expanded role in Business Services effective July 1, 2026

Approved 2026-27 Salary Zones for Act 93

Approved 2026-27 Salary Zones for Confidential staff

Approved Act 93 Market Adjustments

Approved salary increases for Head Start and Early Head Start staff

Approved the continuance of the rate for Daily Professional Substitutes – IU13 Retired Certificated Professionals for the 2026-2027 School Year

Approved the continuance of the Daily Professional Substitute Incentives for the 2026-2027 School Year

Announcement of 17 Professional staff who have attained tenure

Approved the continuance for the IU13 Innovation and Stewardship Program for 2026-27

Approved the Pilot of the Innovation and Stewardship program to LLIUEA employees through June 30, 2030

Second Reading and Approval of revised Policy 218.1 - Weapons

Second Reading and Approval of revised Policy 805 - Emergency Preparedness and Response

Second Reading and Approval of revised Policy 805.1 - Relations with Law Enforcement Agencies

Second Reading and Approval of revised Policy 805.2 - School Security Personnel

Approved the Human Performance Evaluation Memorandum of Understanding

Approved the Fertility/Adoption Assistance for non-Union Staff Memorandum of Agreement

Approved the Education Association CEC and NEC Stipend Memorandum of Understanding

Approved the Education Support Professionals Association CEC and NEC Stipend Memorandum of Understanding

Approved the Attract and Retain Instructional Support Staff Memorandum of Understanding

Approved the Support Staff Telework Memorandum of Understanding

Approved the Additional Days for Specific ACT 93 Administrator Positions Memorandum of Understanding

Approved the Lancaster-Lebanon Intermediate Unit Education Support Professionals Association Collective Bargaining Agreement effective July 1, 2026 – Jun 30, 2029.

Approved the hiring of Michelle Malick as the Director of Operations

Approval of personnel actions:

- Furlough: 2
- Resignation: 17
- Retirement: 2
- Termination: 54
- Change of Position, Salary or Status: 42
- Employment: 266
- Leave of Absence: 3

**PRIOR BUSINESS**

Second Reading and Approval of 2026-27 IU13 Board Meeting Calendar

**NEW BUSINESS**

Approval of six IU13-Appointed Directors of the Lancaster-Lebanon Education Foundation (LLEF) Board of Directors

Presentation of 2026 IU13 Board Election Results

Report of the IU13 Board Officer Nominating Committee

Election of 2026-27 IU13 Board Officers (July 1, 2026-June 30, 2027):

- President: Dr. Joseph Fullerton
- Vice President: Mrs. Melissa Herr
- Treasurer: Mrs. Susan Dieffenbach
- Secretary: Mrs. Gina Brillhart
- Assistant Secretary: Mr. Flip Steinour