MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
OCTOBER 14, 2026

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors, held at The Conference and Training Center at IU13 (1020 New Holland Avenue, Lancaster, PA 17601) with a virtual option available, was called to order at 7:30 PM by Dr. Fullerton, President.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Dr. Kathleen Blouch, Annville Cleona
Juanita Fox, Cocalico
Lester Putt, Columbia Borough
Idette Groff, Conestoga Valley
Susan Dieffenbach, Cornwall-Lebanon
Dr. Lisa Albert, Donegal
Paul Irvin, Eastern Lancaster County
Raymond Ondrusek, Eastern Lebanon County
Lynda Shrum, Elizabethtown Area
Tim Stauffer, Ephrata Area
Kait Linton, Hempfield
Melissa Herr, Lampeter-Strasburg
JoAnn Hentz, Manheim Township
Staci Murray, Northern Lebanon
Dr. David Lillenstein, Palmyra Area
Dr. Joseph Fullerton, Penn Manor
Michael Fisher, Pequea Valley
Luis Morales, School District of Lancaster
Jane Ausel, Solanco

Absent:

Amy Beachy, Manheim Central
Robert Okonak, Lebanon
Daniel Woolley, Warwick

Staff Present:

Matthew Stem, Executive Director
Dr. Lynette Waller, Assistant Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Tim Laubach, Director, Technology Services
Dr. Peggy Anastasio, Director, Early Childhood and Special Education Services
Jeremy Sweigart, Director, Early Childhood and Special Education Services
Amanda Hann, Director, Instructional Services

Dr. Angela Kirby, Managing Director, PaTTAN
Michelle Malick, Director of Operations, Human Resources Services
Dana Blair, Program Director, Early Childhood and Special Education Services
Dr. Juliet Ashton-Luckey, Program Director, Early Childhood and Special Education Services
Shannan Guthrie, Program Director, Executive Director Office
Barbara Love, Supervisor, Early Childhood and Special Education Services
Kate Fairman, Staffing & Employee Relations Mgr., Human Resources Services
Barbara Peddigree, Staffing & Employee Relations Mgr., Human Resources Services
Heather VanAulen, Supervisor, Early Childhood and Special Education Services
Elizabeth Welch, Program Support Specialist, Early Childhood and Special Education Services
Michel Imburgia, Project Director, Executive Director Office
Emly Laws, Collaborative Services Coordinator, Human Resources Services
Leslie Kruel, Executive Assistant, Business Services
Officer Robinson, Executive Director Office

Guests:
None

CORRECTIONS/ADDENDA

Mrs. Groff announced that Early Childhood and Special Education Services has Addendum Item C

Mr. Irvin announced that Human Resources Services has Addendum Item J.

APPROVAL OF TONIGHT'S AGENDA

On a motion by Mr. Morales and a second by Dr. Blouch, the meeting agenda was approved as presented.

Motion Carried: Yes-18, No-0, Absent-3, Vacant-1

PUBLIC COMMENTS SPECIFIC TO THE AGENDA

None.

ELECTION OF NEW BOARD MEMBER

Dr. Fullerton announced that a nomination was received from Donegal School District to fill the vacancy on the IU13 Board of Directors.

On a motion by Mrs. Herr and a second by Dr. Blouch, Dr. Lisa Albert was elected to complete the Donegal School District's term on the IU13 Board of Directors until June 30, 2027.

Motion Carried: Yes-18, No-0, Absent-3, Vacant-1

APPROVAL OF SEPTEMBER 9, 2026 BOARD MINUTES

On a motion by Mr. Ondrusek and a second by Mrs. Dieffenbach, the minutes of the September 9, 2026, Board meeting were approved as presented.

Motion carried: Yes-19, No-0, Absent-3

TREASURER'S REPORT

Mrs. Dieffenbach presented the Treasurer's Report. On a motion by Mrs. Dieffenbach and a second by Mr. Morales, the Treasurer's Report, including the following, was approved for the period ending August 31, 2026:

A. Cash Reconciliation (Treasurer's Report – Cash and Investments)
B. Investments (Treasurer's Report – Cash and Investments)
C. Budget Expenditure Report (Treasurer's Report – Expenditure Report)
D. 2026-27 Program Budget Reconciliation (Treasurer's Report– Budget Reconciliation)
E. Check Register in the amount of $23,479,130.48

Motion Carried: Yes-19, No-0, Absent-3

BOARD REPORTS

Mrs. Groff provided an update regarding PSBA activities.

CORRESPONDENCE

None.

BUSINESS SERVICES

On a motion by Mr. Fisher and a second by Mr. Morales, the Board approved Business Services Consent Agenda Items A - D:

A. Contracts. (Reference Business Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Purchase Orders over $10,000. (Reference Business Services Exhibit B)

(Purpose: To approve purchase orders over $10,000 for all departments.)

C. Updated Provider List for the IU13 Leadership Coaching Program. Services will be invoiced and provided at rates not to exceed $350 per session. (Reference Business Services Exhibit C)

(Purpose: To provide executive and leadership coaching opportunities for senior leaders as part of the work supporting the focus area of "Developing Leaders.")

Motion Carried: Yes-19, No-0, Absent-3

Board Month: **OCTOBER**
Count: **5**

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	Business (EDO)	001 ADMIN AND MGMT SERVICES	PROFESSIONAL	Local	**CRITICAL RESPONSE GROUP INC**	10/15/26-6/30/27	$28,700.00	Digital Facility Mapping	To provide digital mapping of IU13 facilities. This contract is being paid entirely through PCCD grant funds.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
2.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL	Federal	**HIGH TECH HIGH GRADUATE SCHOOL OF EDUCATION**	10/1/26-5/31/27	Not to exceed $13,050.00	Continuous Improvement Coaching Fellowship for School Improvement	To provide Six 90-minute, virtually facilitated fellowship sessions per the proposed session overview below. Session materials and tools for each session.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
3.	Business (EDO)	021 STATEWIDE PROJECTS	PROFESSIONAL (Amendment)	State	**SO GOOD MEDIA LLC**	7/1/26-6/30/27	$14,000.00	Software testing, research, application development, design, consultation, and project management.	Amendment of C2670122, originally executed on 6/14/2026, and previously amended on 8/3/2026. This will increase the contract by $4,200.00, for a total not to exceed $14,000.00. To provide support and technical system planning for the PVAAS Team's FileMaker database of sessions, as well as robust reporting of services offered to educators statewide.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
4.	Business (PaTTAN)	020 PATTAN	EXTERNAL	Federal	**CDS AMERICA LLC**	10/1/26-12/31/31	Not to exceed $8,928.00 Annually	Copier Lease and Maintenance Services	To provide a lease and full-service maintenance agreement for two (2) Xerox B8255 copiers to support printing and copying needs at PaTTAN's Harrisburg, PA office.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
5.	Business (PaTTAN)	020 PATTAN	PROFESSIONAL	Federal	**VILLANOVA UNIVERSITY**	11/1/26-10/31/29	$454,399.00	Program Evaluation Services	To provide a three-year external evaluation of Pennsylvania's Disability Inclusive Curriculum Pilot Program: Cohort 2, assessing program implementation, student learning outcomes, stakeholder satisfaction, and organizational impact across participating sites. Villanova University will lead the evaluation, with Seton Hall University as a subrecipient, and will provide PaTTAN with Annual Evaluation Reports and stakeholder presentations of findings.	SOLE SOURCE

Board Month: **OCTOBER**
Count: **2**

BUSINESS SERVICES

Business, EDO, and PaTTAN Contracts

Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	Business (EDO)	001 ADMIN AND MGMT SERVICES	**EASTERN LANCASTER COUNTY SCHOOL DISTRICT**	PROFESSIONAL	10/15/26-6/30/27	$12,500.00	Safety Consulting Services	Provide physical security risk and vulnerability assessments, including written reports, for each of the five school district buildings within Eastern Lancaster County School District.
2.	Business (EDO)	001 ADMIN AND MGMT SERVICES	**EASTERN LANCASTER COUNTY SCHOOL DISTRICT**	PROFESSIONAL	11/5/26-6/30/27	$15,000.00	Behavioral Health Assessments	Provide behavioral health assessments to each of the five buildings within Eastern Lancaster County School District.

Business Services
Purchase Order Report
Purpose: To approve purchase orders over $10,000 for all departments in the accompanying Exhibit.

Purchase Order Number	Amount	Vendor	Description
26701009	$134,892.32	BELL TECHLOGIX	Business Services - Software Sales
26701033	$38,369.45	BELL TECHLOGIX	Business Services - Software Sales
26701034	$11,025.00	GOVCONNECTION INC	Business Services - Software Sales
26701070	$20,863.56	GOVCONNECTION INC	Business Services - Software Sales
26701071	$505,329.28	BELL TECHLOGIX	Business Services - Software Sales
26701072	$15,000.00	NRG Business Marketing LLC	Technology Services - Facilities - NGR Natural Gas Service
26701073	$84,942.00	LEBANON VALLEY COLLEGE	Early Childhood and Special Education Services - School to Work - Lease Agreement for rental space at Lebanon Valley College
26701094	$29,613.00	FILEWAVE (USA) INC	Business Services - Software Sales
26701095	$125,500.00	LANCASTER LEBANON JOINT AUTHORITY	Technology Services - Facilities - Blanket PO for the IU to reimburse Joint Authority per monthly variable invoice from Burle Corporate Park.
26701101	$4,097,400.00	LANCASTER LEBANON JOINT AUTHORITY	Technology Services - Facilities - Blanket PO for sublease rent for the 2026-2027 school year effective July 1, 2026 - June 30, 2027 as per line description.
26701106	$19,180.00	KYOCERA DOCUMENT SOLUTIONS MID-ATLANTIC INC	Business Services - Duplication – IU13 MFP Maintenance 10/1/2026-9/30/2027
26701117	$11,100.00	GOVCONNECTION INC	Business Services - Software Sales

26701121	$18,373.11	APP TECHS CORPORATION	Technology Services - Physical Security, Remove, move, and add cameras to Northern Education Center and Central Education Center per school resource officers request.
26701146	$10,439.20	DANCKER LLC	Technology Services - Facilities - Furniture purchase split between EI and Head Start.
26701154	$13,475.29	DANCKER LLC	Technology Services - Facilities - Furniture One Cumberland - HON OMNIA #R240117
26701229	$144,057.10	GOVCONNECTION INC	Business Services - Software Sales
26701231	$11,544.00	GOVCONNECTION INC	Business Services - Software Sales
26701286	$13,456.20	GOVCONNECTION INC	Business Services - Software Sales
26701288	$12,170.66	GOVCONNECTION INC	Business Services - Software Sales
26701289	$12,354.00	GOVCONNECTION INC	Business Services - Software Sales
26701290	$12,580.08	GOVCONNECTION INC	Business Services - Software Sales
26701292	$16,800.00	GOVCONNECTION INC	Business Services - Software Sales
26701294	$19,746.68	ePLUS TECHNOLOGY INC	Technology Services - Program 4585, WAN Consortium - Renewal of Ciena Maintenance and Support for WAN Equipment; as per PEPPM Contract.
26701295	$35,607.60	GOVCONNECTION INC	Business Services - Software Sales
26701296	$18,373.11	APP TECHS CORPORATION	Technology Services - Physical Security, Equipment, licensing, installation of new access control system for Fairland and White Oak buildings.
26701298	$28,315.00	SECURLY INC	Business Services - Software Sales

26701307	$109,728.00	GOVCONNECTION INC	Business Services - Software Sales
26701374	$18,303.24	GOVCONNECTION INC	Business Services - Software Sales
26701382	$11,100.00	GOVCONNECTION INC	Business Services - Software Sales
26701396	$142,204.44	GOVCONNECTION INC	Business Services - Software Sales

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

On a motion by Mrs. Groff and a second by Mrs. Hentz, the Board approved Early Childhood and Special Education Services Consent Agenda Item A:

A. Contracts. (Reference Early Childhood and Special Education Services Exhibit A)

   (Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Acknowledgement of electric sit-to-stand Bantam stander donated to Lancaster-Lebanon IU13 by Dayra Adorno Martinez.

C. Approval to submit a non-competitive continuation proposal, applications for other funding opportunities, and requests for changes of scope from the Office of Head Start and OCDEL throughout the 2026-27 school year, for the Head Start program in Lebanon County.

   (Purpose: To approve submission of a Head Start continuation grant proposal, proposals for other funding opportunities, carryover requests, and requests for changes of scope (changes to enrollment). Head Start provides comprehensive services to income-eligible children and families in Lebanon County. The program promotes kindergarten readiness for three and four-year-old children.)

Motion Carried: Yes-19, No-0, Absent-3

Mrs. Groff shared various items regarding the Head Start change in scope. Leadership trainings and Hiram G. Andrews Field Trip.

Board Month: **OCTOBER**
Count: **2**

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	ECSES	005 EARLY LEARNERS	PROFESSIONAL	Federal	**ESSENTIAL ELEMENTS LLC**	10/20/26-10/23/26	Not to exceed $12,200.00	Head Start classroom observations and training	To provide observation and training services to Head Start classrooms, including reporting and tools to identify program needs, develop targeted services and training, and ensure compliance with applicable regulations.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
2.	ECSES	011 SPECIAL EDUCATION CLASSROOM SERVICES	PROFESSIONAL (Amendment)	Local	**KREMMER'S CAFE & CATERING**	8/1/26-6/30/27	$184,472.75	Student nutrition services	Amendment of C2670170 originally approved on 07/23/2026. This revision adds an additional $1,476.00 for a revised contract total of $184,472.75 for additional services for students in the Multiple Disabilities Support program at Northern Education Center.	Quotations

Board Month: **OCTOBER**
Count: **1**

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

ECSES Contracts

Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Revenue	Service Provided	Explanation
1.	ECSES	012 ITINERANT SOLUTIONS	**LA ACADEMIA PARTNERSHIP CHARTER SCHOOL**	Customer/Revenue	9/4/26-6/30/27	$10,000.00	Special Education Services	To furnish occupational/physical therapists to provide evaluation/consultation/treatment services as requested.

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

On a motion by Mrs. Linton and a second by Mr. Morales, the Board approved Instructional, Technology and Facilities Services Consent Agenda Item A:

A. Contracts. (Reference Instructional, Technology and Facilities Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

Motion Carried: Yes-19, No-0, Absent-3

Board Month: OCTOBER
Count: 5

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	IS	007 STUDENT SERVICES	EXTERNAL	Federal	**COLUMBIA BOROUGH SCHOOL DISTRICT**	10/1/26-9/30/27	$10,787.00	IU13 Title III consortium reimbursement	To provide Columbia Borough as part of the TITLE III Consortium the amount of $10,787 be used to purchase materials that are supplemental to core ELD (English Language Development) instruction.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
2.	IS	007 STUDENT SERVICES	EXTERNAL	Federal	**PENN MANOR SCHOOL DISTRICT**	10/1/26-9/30/27	$11,041.00	IU13 Title III consortium reimbursement	To provide Penn Manor as part of the TITLE III Consortium the amount of $11,041.00 to be used to purchase materials that are supplemental to core ELD (English Language Development) instruction.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
3.	TS	013 OPERATIONS AND INFRASTRUCTURE	PROFESSIONAL	Local	**QUENCH USA INC**	7/1/26-6/30/27	$20,024.04	Filtered water machines	To provide filtered water machines at multiple locations throughout the Lancaster-Lebanon IU13 footprint (Burle, STW/Community Ed/IDT, CEC, One Cumberland, NEC, Chestnut Street).	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
4.	TS	013 OPERATIONS AND INFRASTRUCTURE	EXTERNAL	Local	**RAFFENSPERGER ENTERPRISES LLC**	10/19/26-6/30/27	$38,000.00	Snow removal	To provide snow removal at Central Education Center, White Oak, Fairland, and One Cumberland.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000

Board Month: OCTOBER
Count: 5

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

Instructional, Technology, and Facilities Services Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
5.	TS	016 REGIONAL TECHNOLOGY SOLUTIONS	EXTERNAL	Local	**ZITO MEDIA COMMUNICATIONS LLC**	7/1/27-6/30/32	$77,500.00	Leased Dark Fiber Network	This contract provides dark fiber connectivity to School District of Lancaster for the purpose of providing a very high bandwidth network connection. Zito will construct and maintain a fiber network, and IU13 will lease four strands of dark fiber to each site for a 60-month term. The initial capacity delivered will be 10 gigabits per second (Gbps) and can be increased without additional vendor costs during the term of the contract. This service is not supported by E-rate; the full cost will be passed to the participating school.	Quotations

Board Month: **OCTOBER**
Count: **9**

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES

IS and TS Contracts

Marketplace Activities

No.	Dept.	SBU/SSU	Name	Type	Term	Amount	Service Provided	Explanation
1.	IS	007 STUDENT SERVICES	**DONEGAL SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$20,694.00	Nonpublic Title I Services	To provide reading and math instructional services in accordance with the Title I programs to eligible district students enrolled in nonpublic schools. The school district and IU13 agree to use Title I funds for instruction in these nonpublic schools.
2.	IS	007 STUDENT SERVICES	**EASTERN LANCASTER COUNTY SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$52,538.20		
3.	IS	007 STUDENT SERVICES	**ELIZABETHTOWN AREA SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$21,855.35		
4.	IS	007 STUDENT SERVICES	**EPHRATA AREA SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$44,472.88		
5.	IS	007 STUDENT SERVICES	**LEBANON SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$16,351.00		
6.	IS	007 STUDENT SERVICES	**PEQUEA VALLEY SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$12,712.96		
7.	IS	007 STUDENT SERVICES	**SCHOOL DISTRICT OF LANCASTER**	Customer/Revenue	7/1/26-6/30/27	$121,069.00		
8.	IS	007 STUDENT SERVICES	**WARWICK SCHOOL DISTRICT**	Customer/Revenue	7/1/26-6/30/27	$20,731.00		
9.	IS	007 STUDENT SERVICES	**WARWICK SCHOOL DISTRICT**	Customer/Revenue	7/1/26-9/30/27	$12,002.32	Nonpublic Title IIA Services	To provide title IIA professional development services in accordance with Every Student Succeeds Act (ESSA) nonpublic requirements. The school district and IU13 agree to use the title IIA funds for professional development in the nonpublic schools. The funds will be used to serve the private school teachers and administrators.

HUMAN RESOURCES SERVICES

On a motion by Mr. Irvin and a second by Mr. Putt, the Board approved Human Resources Services Consent Agenda Items A-I, and Addendum Item J:

A. Contracts. (Reference Human Resources Services Exhibit A)

(Purpose: To approve contracts, marketplace contracts, and/or subrecipient agreements as presented in the accompanying Exhibit.)

B. Personnel Actions as presented in Human Resources Services Exhibit B, contingent upon the successful completion of all required employment paperwork and clearances, as determined by the IU13 Human Resources Services Office.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

C. Public School/Dual Status Organization Pre-Approved 403(b) Plan Basic Plan Document #12. (Reference Human Resources Services Exhibit C)

D. Health Reimbursement Arrangement Plan Document for Education Support Professional Association (ESPA). (Reference Human Resources Services Exhibit D)

E. Health Reimbursement Arrangement Plan Document for Education Association (EA). (Reference Human Resources Services Exhibit E)

F. Education Support Professional Association (ESPA) Employee Hours MOA. (Reference Human Resources Services Exhibit F)

G. Extension of the Fertility Benefit/Adoption Pilot Program MOA for Non-Union Groups. (Reference Human Resources Services Exhibit G)

H. The following individuals will be completing 2026-2027 student teaching, internships, and/or field placements through local Lancaster and Lebanon school districts and universities pending satisfactory review of clearances as required by their respective institution.

Titina Brown	West Chester University	Graduate Certificate in Advanced Leadership
Philip Cogdill	West Chester University	Graduate Certificate in Advanced Leadership
Hannah Craig	Drexel University	Occupational Therapy
Matt Ferchalk	West Chester University	Graduate Certificate in Advanced Leadership
Heather Van Aulen	West Chester University	Graduate Certificate in Advanced Leadership

I. The following IU13 Professional staff have attained tenure:

Julie Sweigart	09/01/2026
Samantha Young	10/06/2026

J. Personnel Actions as presented in Human Resources Services Exhibit H, contingent upon the successful completion of all required employment paperwork and clearances, as determined by the IU13 Human Resources Services Office.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Change of Position/Status/Salary.)

Motion Carried: Yes-19, No-0, Absent-3

Mr. Irvin highlighted the number of new hires.

Mrs. Hentz, Manheim Township, asked if the detailed contracts on the agenda are items from the recent Collective Bargaining Agreement (CBA). Gina Brillhart, Board Secretary/CFO and Michelle Malick, Director of Operations, Human Resources confirmed.

Board Month: **OCTOBER**
Count: **2**

HUMAN RESOURCES SERVICES

HRS Contracts

No.	Dept.	SBU/SSU	Contract Type	Source	Contractor	Term	Cost	Scope	Explanation	Procurement
1.	HRS	001 ADMIN AND MGMT SERVICES	EXTERNAL	Local	**NORMANDY DEVELOPMENT LP**	3/23/27-4/30/27	$45,000.00	HR Exchange Conference venue for 2027	Purchase of lodging, meeting room space, and food service for attendees of the 2027 District HR Exchange Conference.	Contract is under the IU13 Certified Low Risk Procurement Threshold of $50,000
2.	HRS	018 INT SVC FUNDS-EMP BEN	EXTERNAL	Local	**GARNER HEALTH TECHNOLOGY INC**	9/1/26-8/31/27	$353,784.00	Health Reimbursement Arrangement (HRA) Services	To provide HRA services for union-eligible medical plan enrollees to help lower the cost of medical claims expenses.	Sole Source

HUMAN RESOURCES SERVICES
PERSONNEL ITEMS: RESIGNATION

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	SHAINA	CRUZ	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	09/03/2026	PERSONAL REASONS
2	TANYA	GOOD	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	09/24/2026	PERSONAL REASONS
3	PENNY	GREENLY	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/16/2026	PERSONAL REASONS
4	KRISTINE	KEENER	TEACHER OF SPECIAL EDUCATION	DIAGNOSTIC KINDERGARTEN	ECSES	11/17/2026	PERSONAL REASONS
5	NICOLE	MARLEY	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	09/25/2026	ALTERNATE EMPLOYMENT
6	GENEVIEVE	MAUZ	PARAEDUCATOR	CNTR BASED EMOTIONAL SUPPORT	ECSES	09/11/2026	PERSONAL REASONS
7	KAYLA	MOYE	SUB DAILY PARAPROFESSIONAL		HRS	09/16/2026	PERSONAL REASONS
8	ELAYNA	VANBRUNT	SUB DAILY PARAPROFESSIONAL		HRS	10/03/2026	PERSONAL REASONS

HUMAN RESOURCES SERVICES

PERSONNEL ITEMS: RETIREMENT

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	KAREN	BRADY	EDUCATIONAL CONSULTANT		PATTAN	12/11/2026
2	BRENDA	EICHELBERGER	SC SPEECH CORRECTION	EARLY INTERVENTION	ECSES	12/18/2026
3	SUE	HOUSER	EDUCATIONAL CONSULTANT		PATTAN	12/11/2026
4	MICHAEL	ONOFREY	ASSISTIVE TECH SUPPORT/TRN 2- LEVEL II		PATTAN	01/15/2027
5	LISA	PUTT	TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	12/23/2026
6	KIMBERLY	THOMAS	TEACHER OF SPEECH CORRECTION	EARLY INTERVENTION	ECSES	12/18/2026

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	NICOLE	ALBIN	HEALTH CARE ASSISTANT	MULTIPLE DISABILITIES SUPPORT	ECSES	9/14/2026	$29.96 /hour	07	185	Filling Vacancy
2	KEGAN	BACHMAN	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Filling Vacancy
3	MARTIKA	BAIR	ENGAGEMENT/ENROLLMENT SPEC	EARLY HEAD START	ECSES	9/21/2026	$23.19 /hour		260	New - Program Need
4	KRISTIANA	CARBONNEAU	PARAEDUCATOR 1:1	CNTR BASED AUTISTIC SUPPORT	ECSES	10/12/2026	$20.00 /hour	01	185	New - Program Need
5	KRATESHA	CHRISTMAS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Penn Manor SD
6	ASHLEY	COSTELLO	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Penn Manor SD
7	ABRALYN	FRANKS	SUB DAILY PARAPROFESSIONAL		HRS	9/21/2026	$115.00 /day		185	Filling Vacancy
8	JESSICA	FROST	HOME VISITR/FAMILY SER WORKER	EARLY HEAD START	ECSES	1/11/2027	$31.91 /hour		260	New - Program Need
9	MIGUELINA	GARCIA	ASSISTANT SOCIAL WORKER	ELECT GRANT PROGRAM	ECSES	9/21/2026	$24.32 /hour	01	185	New - Program Need
10	DARIAN	GUATTA	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	9/14/2026	$20.00 /hour	01	185	Requested by Manheim Central SD
11	ALEXIS	HALLER	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	10/12/2026	$20.00 /hour	01	185	Filling Vacancy
12	JESSICA	HERR	TEACHER OF SPECIAL EDUCATION	AUTISTIC SUPPORT	ECSES	10/19/2026	$71,976.00	B+24/03	190	Filling Vacancy
13	TONI	JAREMA	HEALTH CARE ASSISTANT	MULTIPLE DISABILITIES SUPPORT	ECSES	10/5/2026	$30.25 /hour	08	185	Filling Vacancy
14	DONISHA	KELLY	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Lampeter-Strasburg SD
15	RILEY	KUGLER	APPRENTICE		PATTAN	10/5/2026	$13.00 /hour		260	New - Program Need
16	JULLIET	LAW	PARAEDUCATOR 1:1	CNTR BASED AUTISTIC SUPPORT	ECSES	10/12/2026	$20.00 /hour	01	185	Requested by Hempfield SD
17	AMBER	LESHER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Cocalico SD
18	HEATHER	MARTIN	HOME VISITR/FAMILY SER WORKER	EARLY HEAD START	ECSES	10/26/2026	$31.91 /hour		260	New - Program Need
19	MANDY	MILLER	TEACHER OF SPECIAL ED FLOATER	MULTIPLE DISABILITIES SUPPORT	ECSES	11/30/2026	$80,641.00	M/07	190	Filling Vacancy
20	JEREMY	RHOADS	SUB DAILY PARAPROFESSIONAL		HRS	9/21/2026	$115.00 /day		185	Filling Vacancy

21	MONICA	ROYER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Hempfield SD
22	JERRY	SHENK	PARAEDUCATOR 1:1	CNTR BASED EMOTIONAL SUPPORT	ECSES	9/14/2026	$20.00 /hour	01	185	Requested by Donegal SD
23	JENNIFER	STACK	HEALTH CARE ASSISTANT	SCHOOL TO WORK	ECSES	9/28/2026	$28.86 /hour	04	185	Filling Vacancy
24	LAURA	STROSSER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Penn Manor SD
25	CHRISTINA	SULLIVAN	SCHOOL PSYCHOLOGIST	EMOTIONAL SUPPORT	ECSES	1/2/2026	$83,911.00	M+45/04	198	Filling Vacancy
26	LISA	UHLAND	SUPERVISOR	AUTISTIC SUPPORT	ECSES	12/21/2026	$109,765.00		260	Filling Vacancy
27	ANGELINA	XIONG	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	09/14/2026	$20.00 /hour	01	185	Filling Vacancy
28	LEESA	YOUNG	SUB DAILY PARAPROFESSIONAL		HRS	10/5/2026	$115.00 /day		185	Filling Vacancy
29	MADISON	ZIMMERMAN	PARAEDUCATOR 1:1	EMOTIONAL SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Hempfield SD

CHANGE OF POSITION:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	OLGA	BLOUCH	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	COMMUNITY ED FACILITATOR	COMMUNITY EDUCATION	IS	9/21/2026	$25.14 /hour		260	New - Program Need
2	GEDION	CARIDO	COMM ED ADJUNCT INSTRUCTOR	COMMUNITY EDUCATION	IS	COMMUNITY EDUCATION INSTRUCTOR	COMMUNITY EDUCATION	IS	9/14/2026	$24.81 /hour		260	New - Program Need
3	CHRISTINA	GALBRAITH	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/5/2026	$20.00 /hour	01	185	Requested by Cocalico SD
4	MARIA	GONZALEZ	PART-TIME PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Donegal SD
5	JANE	HASHASH	SUB DAILY PARAPROFESSIONAL		HRS	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.00 /hour	01	185	Requested by Penn Manor SD
6	NICHOLE	KOPCO	EDUCATIONAL CONSULTANT		PATTAN	STATE LEAD ED CONSULTANT		PATTAN	10/12/2026	$136,000.00		260	Filling Vacancy
7	SARA	LOBAUGH	EDUCATIONAL CONSULTA		PATTAN	STATE LEAD ED CONSULTANT		PATTAN	10/12/2026	$109,765.00		260	New - Program Need
8	BRENNAN	MCFALL	ADJUNCT ADVISOR	COMMUNITY EDUCATION	IS	COMMUNITY EDUCATION ADVISOR	COMMUNITY EDUCATION	IS	9/21/2026	$22.36 /hour		260	New - Program Need
9	LAUREN	MORRISETTE	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	9/28/2026	$21.13 /hour	04	185	Filling Vacancy
10	JODY	PETERS	OFFICE SUPPORT CLERK		ECSES	Educational Technology Tech Support and Training		IS	9/21/2026	$26.44 /hour		260	Filling Vacancy
11	JEAN	ROBBINS	TEACHER OF SPEECH CORRECTION	SCHOOL AGE RELATED SERVICES	ECSES	PART-TIME TEACHER OF SPEECH CORRECTION	SCHOOL AGE RELATED SERVICES	ECSES	8/17/2026	$55,728.60	M/16	114	New - Program Need

CHANGE OF STATUS OR SALARY:

#	First Name	Last Name	FROM - Position	Program	Department	TO-Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	REBECCA	BOOTH				TEACHER OF SPECIAL EDUCATION	MULTIPLE DISABILITIES SUPPORT	ECSES	9/28/2026				Change to employment effective date approved at August 2026 Board Meeting
2	GENESIS	CALMA	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/15/2026	$21.13 /hour	04	185	Requested by Cornwall-Lebanon SD
3	CHRISTINA	GALBRAITH	PART-TIME PARAEDUCATOR	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/5/2026	$20.00 /hour	01	185	Requested by Cocalico SD

4	ELVA	HOOVER	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	9/28/2026	$20.38 /hour	02	185	Increase in hours from 6 to 7 hours
5	MEGHAN	MCMURTRIE				TEACHER OF SPECIAL EDUCATION	ITINERANT LEARNING SUPPORT	ECSES	10/5/2026				Change to employment effective date approved at August 2026 Board Meeting
6	SHERIDAN	MIMNALL	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	PARAEDUCATOR 1:1	AUTISTIC SUPPORT	ECSES	10/13/2026	$20.00 /hour	01	185	Decrease in hours from 6.75 to 6.5 hours
7	FELIPE	RODRIGUEZ	PARAEDUCATOR 1:1	CENTER- BASED EMOTIONAL SUPPORT	ECSES	PARAEDUCATOR 1:1	CENTER- BASED EMOTIONAL SUPPORT	ECSES	9/11/2026	$20.75 /hour	03	185	Increase in hours from 7 to 7.5 hours
8	ELIZABETH	WELCH				PROGRAM SUPPORT MANAGER		ECSES	10/05/2026				Change to employment effective date approved at August 2026 Board Meeting

HUMAN RESOURCES SERVICES

PERSONNEL ITEMS: LEAVE OF ABSENCE

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	00013778				SES- EARLY INTERVENTION	10/14/2026	PSERS Special Sick Leave
2	00012681				SES, SPECIAL EDUC SERVICES	9/18/2026	PSERS Special Sick Leave
3	00013307				SES, SPECIAL EDUC SERVICES	10/05/2026	PSERS Special Sick Leave
4	00013875				SES, SPECIAL EDUC SERVICES	9/21/2026	PSERS Special Sick Leave; Requesting unpaid, non-FMLA childrearing leave of absence for 102 calendar days
5	00013663				SES, SPECIAL EDUC SERVICES	9/11/2026	PSERS Special Sick leave continues; Requesting an unpaid non-FMLA leave of absence for 55 calendar days
6	00010546				SES, SPECIAL EDUC SERVICES	8/31/2026	PSERS Special Sick Leave continues; Requesting an additional 123 calendar days of unpaid, non-FMLA leave
7	00001850				SES, SPECIAL EDUC SERVICES	8/25/2026	PSERS Special Sick Leave continues; Requesting an unpaid non-FMLA leave of absence for an additional 129 calendar days

HUMAN RESOURCES SERVICES ADDENDUM
PERSONNEL ITEMS: EMPLOYMENT

#	First Name	Last Name	Position	Program	Department	Effective Date	Salary	Step	Days of Service	Reason
1	DESIREE	FINLEY	AS SERVICE COORDINATOR	EARLY INTERVENTION	ECSES	12/7/2026	$81,722.00	M/05	195	Filling Vacancy
2	JANINE	KNAPP	PROGRAM ASSISTANT	SENSORY IMPAIRED	ECSES	11/2/2026	$22.56 /hour		260	Filling Vacancy
3	JENIFFER	POTTER	TEACHER OF SPECIAL EDUCATION	EARLY INTERVENTION	ECSES	10/19/2026	$72,481.00	M/01	190	Filling Vacancy
4	KATHRYN	SMILEY	PARAEDUCATOR	DIAGNOSTIC KINDERGARTEN	ECSES	10/12/2026	$20.38 /hour	02	185	Filling Vacancy
5	CHRISTOPHER	SPIKER	SUB DAILY PROFESSIONAL		HRS	10/19/2026	$135.00 /day		190	New - Program Need

PRIOR BUSINESS

None.

NEW BUSINESS

None.

LEGISLATIVE UPDATE

Mr. Stem provided a Legislative Update.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stem provided an Executive Director's Report highlighting:

- Juniper Village Work Immersion
- 2026 Joint IU Conference
- Student Absenteeism article co-authored by IU13 Staff
- Extended School Year Highlights
- Gifted Parents Networking Event
- Staff Spotlight: Delivering Resources for Success

BOARD COMMENTS

Dr. Fullerton commended Mr. Stem for providing an informative report that includes videos highlighting the staff and work of the IU.

Mrs. Groff encouraged board members to send letters regarding Head Start Funding.

Mrs. Dieffenbach encouraged board members to vote.

Dr. Fullerton thanked the IU13 staff in attendance for their service.

PUBLIC COMMENTS

None.

ADJOURNMENT

The meeting was properly adjourned by Dr. Fullerton at 8:15 PM.

Respectfully submitted,

Gina L. Brillhart
Board Secretary